



# ROOSTER'S COFFEEHOUSE

CARLETON UNIVERSITY STUDENTS' ASSOCIATION (CUSA)

Part-time job application for listed positions. This application should be submitted in person or via email to Rooster's Coffeehouse.

## GENERAL INFORMATION

- CUSA values employment and educational equity and encourages applications from all people, including (but not limited to) women; aboriginal people; people of colour; people with disabilities; international students; and gay, lesbian, bisexual and transgender people.
- Positions are available only to those persons who are valid members of the Carleton University Students' Association (CUSA), are eligible for work in Canada.
- CUSA's staffing policy and procedures will be available upon request in Room 401.
- Those applicants who will be offered an interview will be contacted by their preferred method.
- Interviewed applicants can expect questions on work experience, qualifications, availability etc.
- Successful applicants will be asked to provide a void cheque for the Students' Association direct deposit payroll system.
- Rooster's employees are members of a union, CUPE 1281.
- You are guaranteed two shifts per week, as per the Collective Agreement of CUPE 1281.

## PERSONAL INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Nickname or preferred name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Student Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*\* If the address above is just for school, please provide your permanent mailing address for your T4 mailing.*

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number (with area code) : \_\_\_\_\_

## TELL US ABOUT YOURSELF

What year are you in? \_\_\_\_\_ What year do you plan on graduating? \_\_\_\_\_

What's your best quality? \_\_\_\_\_

What's your worst quality? \_\_\_\_\_

Why do you want to work at Rooster's? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## WHAT POSITION ARE YOU APPLYING FOR?

COOK

COFFEE TENDER

**WORK EXPERIENCE**

**A** | Company Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Describe your duties: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_  
Supervisor Name & Phone Number: \_\_\_\_\_  
When did you leave & why? \_\_\_\_\_  
Best part of the job: \_\_\_\_\_  
Worst part of the job: \_\_\_\_\_

**B** | Company Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Describe your duties: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_  
Supervisor Name & Phone Number: \_\_\_\_\_  
When did you leave & why? \_\_\_\_\_  
Best part of the job: \_\_\_\_\_  
Worst part of the job: \_\_\_\_\_

**AVAILABILITY**

*In the space below, please indicate what hours you would be available to work on a regular basis.*

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

**DECLARATION**

I hereby acknowledge all information provided is correct and I have read and understand all the general information. Failure to tell the truth on this application shall result in your position being terminated.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit proof of completion of the following free online courses along with this application  
**AODA: Ontario Humans Rights Code:** <http://www.ohrc.on.ca/en/learning/certificate-version/go-certificate-version>  
**AODA: Customer Service Standards:** <http://www.accessforward.ca/front/customerService/>  
**AODA: Information and Communication Standards:** <http://www.accessforward.ca/front/information/>  
**Ministry of Labour:** <https://www.labour.gov.on.ca/english/hs/training/workers.php>

**OFFICE USE ONLY**

Was this application given to a manager?  Yes  No      Date Received: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_