

OLLIE'S EMPLOYMENT APPLICATION FORM

Part-time job application for listed positions, this form should be submitted via email or in person at Ollie's (1st Floor Unicentre).

GENERAL INFORMATION

- CUSA values employment and educational equity and encourages applications from all people, including (but not limited to) women; aboriginal people; people of colour; people with disabilities; international students; and gay, lesbian, bisexual and transgendered people.
- Positions are available only to those persons who are valid members of the Carleton University Students' Association (CUSA), are eligible for work in Canada. **Please Note: Applicants MUST opt-in to the "Student Life and Success Programs", "Student Opportunities and Space" and "Clubs & Societies" fees at registration to apply for this position.**
- You must be at least 18 years old to work at Ollie's.
- CUSA's staffing policy and procedures will be available upon request in Room 401.
- Those applicants who will be offered an interview will be contact via email or phone call by Ollie's management.
- Interviewed applicants can expect questions on work experience, qualifications, availability etc.
- Successful applicants will be asked to provide a void cheque for the Students' Association direct deposit payroll system.
- Ollie's employees are members of a union, CUPE 1281.
- You are guaranteed two shifts per week, as per the Collective Agreement of CUPE 1281.
- You must be available to attend staff training on weekends throughout the month of September.

PERSONAL INFORMATION

Last Name: _____ First Name: _____

Nickname or preferred name: _____

Address: _____ Postal Code: _____

Phone Number: _____ Student Number: _____

E-mail Address: _____

** If the address above is just for school, please provide your permanent mailing address for your T4 mailing.*

Address: _____ Postal Code: _____

Phone Number (with area code) : _____

TELL US ABOUT YOURSELF

What year are you in? _____ What year should you be in? _____ What year do you plan on graduating? _____

How many times did you go to Ollie's last year? _____ Why do you want to work at Ollie's? _____

WHAT POSITION ARE YOU APPLYING FOR?

- BARTENDER
 BARBACK/BUSSER
 COOK
 COAT CHECK/CASHIER
 SERVER
 SECURITY
 SUPERVISOR

We encourage you to apply for more than one position.

WORK EXPERIENCE

A | Company Name: _____ Address: _____
Describe your duties: _____
Dates Employed: _____
Supervisor Name & Phone Number: _____
When did you leave & why? _____
Best part of the job: _____
Worst part of the job: _____

B | Company Name: _____ Address: _____
Describe your duties: _____
Dates Employed: _____
Supervisor Name & Phone Number: _____
When did you leave & why? _____
Best part of the job: _____
Worst part of the job: _____

AVAILABILITY

In the space below, please indicate what hours you would be available to work on a regular basis.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

DECLARATION

I hereby acknowledge all information provided is correct and I have read and understand all the general information. Failure to tell the truth on this application shall result in your position being terminated.

Signature: _____ Date: _____

OFFICE USE ONLY

Was this application given to a manager? Yes No Date Received: _____

Comments: _____

