CUSA COUNCIL MEETING MINUTES
May 31st, 2017 @ 6:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
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May 31st, 2017
May CUSA Council Meeting
Senate Room, 608 Robertson Hall, 6:00pm

AGENDA

1. Motion to Elect the Chair of Council
2. Motion to Elect the Clerk of Council
3. Announcements and Correspondence
   FASS Councilor Seats To Be Filled
4. Approval of the Agenda
5. Approval of Past Minutes
6. President's Report
7. Vice Presidents’ Reports
   a. Vice President Finance
   b. Vice President Internal Affairs
   c. Vice President for Student Issues
   d. Vice President of Student Services
   e. Vice President of Student Life
8. RRRA Report
9. GSA Report
10. CASG Report
11. Senate Report
12. Board of Governors Report
13. Constituency Report
14. Committee Reports No Committees
15. Items for Information
16. Question Period
17. Other Business
   a. Presentation of the Annual General Report
   b. Motion to Fill the Constitutional Board
   c. Striking of Summer Standing Committees
   d. Motion to Strike and Fill the Accessibility Fund Committee
   e. Motion to Acknowledge Rape Culture on Campus
   f. Motion to make Fahd Alhattab an honorary member of CUSA

18. Adjournment
CUSA Council Minutes
1st CUSA Council Meeting 2017-2018
May 31st, 2017
Senate Room, 608 Robertson Hall @6:00 pm

Clerk: Brandon Burrill
Chair: Shawn Humphrey
Meeting called to order @6:04pm

1. Motion to Elect the Chair of Council:

Motion to Elect the Council Officers of CUSA Council

PRESENTATION SUMMARY:

Whereas a Council Officer’s term and contract shall commence after being elected at the first meeting of Council of the CUSA year and terminate on April 30 of that year as per Bylaw I s. 4.0(f)

Whereas Council Officers must be elected by a majority vote of Council under Bylaw I s. 4.0(e).

INFORMATION TRANSFER:

Be It Resolved that a Shawn Humphrey be elected as CUSA Council Chair for the 2017-2018 term.

MOVED: Catherine Kelly SECONDED: Zameer Masjedee

Matters regarding employment of CUSA employees are not included in minutes.

Vote:
For: -
Against: -
Abstain: -

Motion Passes – Shawn Humphrey elected as council chair

2. Motion to Elect the Clerk of Council:

Motion to Elect the Council Officers of CUSA Council

PRESENTATION SUMMARY:
Whereas a Council Officer’s term and contract shall commence after being elected at the first meeting of Council of the CUSA year and terminate on April 30 of that year as per Bylaw I s. 4.0(f)

Whereas Council Officers must be elected by a majority vote of Council under Bylaw I s. 4.0(e).

INFORMATION TRANSFER:

Be It Resolved that a member of the association be elected as CUSA Council Clerk for the 2017-2018 term.

MOVED: Catherine Kelly SECONDED: Zameer Masjedee

Matters regarding employment of CUSA employees are not included in minutes.

Vote:
For: -
Against: -
Abstain: -

Motion Passes – Brandon Burrill elected as council clerk

3. Announcements and Correspondence:
Cat:
We have 3 FASS councilor spots that need to be filled. If you have any friends that are interested, reach out to them and let them know that there is a vacancy. Please have them contact me for more information regarding the process of how it is that they can become elected. There will be more announcements made online on the CUSA website for the positions along with some advertising.

Chair:
Kennedy Aliu has regretfully sent in his resignation for his FASS seat, so that opens another seat for that faculty. He sends his regrets and wishes you all the best for the upcoming year.

Cat:
Okay, so now we have 4 seats open in FASS. Please tell your friends!

Andre:
Was Kennedy the only resignation? Or were the other three resignations as well?

Brendan McLoughlin:
As I recall, there were only 3 people who ran.

4. Approval of the Agenda
Cat:
I wish to make an amendment to the agenda before we get started. I actually sent out the amended agenda today. It was my mistake, I accidentally sent out the first draft earlier this week that included some discrepancies and some things that weren’t necessary.
I motion to make the following amendments:
  o Include the presentation of the annual report.
  o Omit the reference of a committee that no longer exists.
  o There is a duplicate of the sexual violence policy motion of action in the agenda, so I would like to strike that.
  o Also, we will not be creating the summer funding committee tonight.

Questions:
None.

Debate:
None.

Vote:
For: 24
Against: 0
Abstain: 0

Motion passes

Mover: Caterina          Seconder: Andre

Motion passes

5. Approval of Past Minutes
Mover: Andre  Seconder: Tommy Whyte

Motion passes

6. President’s Report

Past Month:
  ● Transitioning the new executive into their roles
  ● JIRA Project Management Software to better track daily operations of CUSA
  ● Strategic Planning to develop timelines for the year and breakdown all projects
    o One session held with executives and another with full time staff
  ● Yearbook Complete!
    o Will be selling at convocation
  ● Student Care Stakeholders Conference
    o Got updates regarding potential Ontario government drug plan changes
  ● CFS Skills Symposium

Ongoing Projects:
  ● General Manager Hiring
Firm hired (Davies Park Executive Search), posting up on their website

- Executive Assistant Hiring
  - Posting will be up soon
- Digital Kiosk in UC Atrium
  - Discussing potential locations with university
- Bike Loan Program for campus
  - Looking for university approval to work with new Canadian startup
- Smart Locks for CUSA Spaces
  - Make spaces more accessible outside of standard CUSA office hours

Month Ahead:
- Collective Agreement Bargaining is coming up
  - Dates still yet to be set for 1281 and 3011
- CFS Semi-Annual General Meeting
- Canadian Organization of Campus Activities (COCA) Conference

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca or by phone at 613 520 2600 x1603

Sincerely,

Zameer Masjedee
President

7. **Vice President’s report**
   a. **Vice President Finance**

**Ongoing Projects:**
   Haven’s Online
   - Working with Shopify in order to allow online sales.
   Rooster’s on the Go - Henry’s
   - Renovate grab and go section
   - More hot food options
   - General store esthetics Residence Move out
   - Already in place – website active
   - Working with the residence to better advertise for following year

**In the Office:**
   Collecting Executive, Service Centres and Front Desk proposed budgets Meeting with all business managers individually
   - Oliver’s - possibly introducing graffiti mural similar to Rooster’s.
   - Rooster’s - Possibility of cheaper grilled cheese option.
This Month:

Business projections
Possible commission structure for business managers.
Scholarship Coordinator – Finalize contract
Legal insurance

If you have any questions, please do not hesitate to contact me:

vpf@cusaonline.ca,
Tel: 613 520 2600 ext 1604

Sincerely,

Gavin Resch
Vice President Finance

b. Vice President Internal

Ongoing Projects:
Proxies For Hire
Council Composition Photos and Bios
Helping Alexis with getting female hygiene dispensers in bathrooms across campus
Working with SVF and our clubs funding model

In the Office This Month:
Transitioning with Lauren

Ø Going through the Constitution, By-laws, Policies
Ø Planning projects for the upcoming year
Ø Meeting with Clubs office, Front desk staff
Ø Meeting with Competitive clubs
Ø CUSA Inc meeting
Ø Council Training
Ø Meeting with the Communications office

Skills Symposium – Ontario
Making executive minutes available to students
Working with Communications office to bring an Exec Project Progress page
CUSA Hub Webinar and meeting with their office

Next Month:
Attending COCA
Hiring a new E.A.
Planning First year-mail outs with Christine

If you have any questions, please do not hesitate to contact me:

vpi@cusaonline.ca,
Tel: 613 520 2600 ext 1607

Sincerely,

Catherine Kelly
Vice President Internal

c. Vice President Student Issues

This Month

Our Turn
Researching nap pods
Working on personal budget
Planning for the year
Ø Campaigns
Ø Projects Shine Conference

Upcoming

Our Turn
Shinerama Fundraiser
Student Issues Actions Committee
Equity Committee

d. Vice President Student Services

Ongoing Projects:
Still trying to settle into the office. I am on the hunt for a good coffee table, if anyone has any suggestions, please point me in the right direction.
General Service Centre Restructure; Aboriginal Centre. ISC, Hatch, Foot Patrol
HWRC – Restructure. Looking to change the mandate of the centre from Programming to Providing essential services and in the long run peer to peer support, Sexual Assault First Aid and Mental Health First Aid.
Scheduling ISMs with all the service centers to discuss Budgets

In the Office:
Hiring Process for ISC, Food Centre, REC Hall, GSRC and Womyn’s Centre. The deadline for applications is June 9th. If you have any friends who you think would be good fits for the positions, ask them to apply. 
http://www.cusaonline.ca/getinvolved/jobs/

This Month:

Skills Symposium – Ontario. Happened this past weekend. It was great to meet and learn with other Locals. Had ISMs for all Service Centres this week. They will be on a bi-weekly basis from now on, or at least until the end of the summer.

If you have any questions, please do not hesitate to contact me:

vpss@cusaonline.ca,
Tel: 613 520 2600 ext 1606

Sincerely,

Alexis Oundo
Vice President Student Services

e. Vice President Student Life

Ongoing Projects:
Homecoming Tailgate – September
16th Welcome Back Party – September
10th 75th Panda Weekend – September 30th
CUSA Spring Break – Winter reading week (Getting a head start)
Video Game Daytime Programming – Monthly through the course of the year
  Frosh – Working in collaboration with SEO, RRRA, and OC’s – weekly meetings, discussing CUSA contributions and negotiating the best deals for all parties

In the Office:
Meeting with possible partners for events – DNA promotions
Contacting several sponsors for our upcoming events – Spotify, Hot 89.9, NFL Canada Contacting various acts across North America for more day time programming
(comedians, magicians etc)

This Month:

Skills Symposium – Ontario
Meetings with SEO/other collaborating partners
Working closely with Victor (sponsorship coordinator) to ensure we capitalize on having as many sponsors for our events as possible.

If you have any questions, please do not hesitate to contact me:

vpsl@cusaonline.ca,
Tel: 613 520 2600 X 1610

Sincerely,

Abdullah Jaber
Vice President Student Life
Carleton University Students’ Association

8. **RRRA Report**
   Jacob – VP admin for RRRA. Working with GSA and CUSA on the sexual assault framework in terms of working on approaches that we will be taking for the year and digging up potential resources for students on campus. We are working on how we will be positioning ourselves to present to the administration. We are working on a campaign promise of providing free tampons to residence students, we have just acquired a ton of boxes over the last week and so we will be getting together to discuss how we will be distributing them. Also, with CUSA 75 coming we are working with CUSA to create the best experience possible for students through programming. We are also closed for the summer since we are updating our POS system which is about 15 years old now. The reason for this is to streamline the procedures to better track sales and reduce costs. We are going entirely electronic and we will be running off of a cloud configuration.

9. **GSA Report**
   Getting settled in our new position. 2 things to highlight to council tonight. First, we just got our student garden up and running for students to plant things. The gardens are open to undergrad students, which I don’t think a lot of people know. They are currently all full, but you can apply for one in march in order to reserve your spot for next year. Second, we have our ongoing summer trivia at Mikes Place. Its every Wednesday night.

10. **CASG Report**
    Also transitioning. Working on getting the course prospectus passed through the senate. That would allow us to get syllabuses a week early for students. We are also working with Caitlin Salvino on the sexual violence framework.

11. **Senate Report**
    The Senate has not yet met.

12. **Board of Governors:**
    Zameer Masjedee:
    Fahd is not here and he is the representative. Also, this is a good opportunity to let you all know that unfortunately, CUSA and the GSA no longer have seats on the BOG directly, so the students’ associations have lost their seats in lieu of student representatives that have been
elected. Going forward this might mean that we will not need to have this report done at council unless we reach out to those two representatives, which I will go about doing.

13. **Constituency Report**
   
   **Lily:**
   The current dean of FASS will be completing his term in June 2018. I am the undergrad student rep for the standing committee, while most of the information is confidential, if there is anything that council should be aware of it will be passed along.

14. **Committee Reports**
   
   No committees currently filled.

15. **Items for Information:**
   
   None.

16. **Question Period**
   
   **Andrew:**
   For Zameer and project planning. Why not get something like google enterprise for each individual constituency representative? Also, with a google enterprise email address we would have archives and backlog for each year so each succeeding constituency representative would inherit the old emails.

   **Zameer Masjedee:**
   That’s a good suggestion, but this is for bigger projects. I think what you are referring to is continuity between council members, which we haven’t really addressed. We currently work with a nonprofit that gives us unlimited google accounts. So, there is a possibility for us there to create one email for each council position in the differently faculties, however, the issue there is then which of the six engineering councilors have access to that email? Would it be all of them at once? But I think that is a great suggestion that I will look in to as a possible solution for next council.

   **Yvonne:**
   To Alex. For training, are you talking about friends? Or general students?

   **Alex:**
   General students.

   **Yvonne:**
   Okay, so would this be to help them in certain circumstances?

   **Alex Noguera:**
   The training that we are working on currently is basically one-and-a-half hour training and it consists of information on a little bit of everything. So, the first part of the training is talking about consent and culture. The next part is more about bystander intervention. And then what resources are available on campus for survivors. As well as a little bit about if you are put in a situation where a friend is assaulted and what you should say.

   **Emma:**
   I have two questions, one for Alexis, and one for Gavin. Alexis, what does the service centre reconstruction entail?
Alexis:
Previous to me taking this position, I worked in the international students centre, and one of the issues we faced was getting awareness of the services we have. So, we are working on creating tactics to help students become more aware of the services and get them to use the resources that we offer. So, last year the Mowandaseg centre, which is meant for aboriginal students, wasn’t being used very much so we are considering working with Carleton’s own aboriginal students centre to collaborate our services. Additionally, the health and wellness centre was facing some of the same issues. So, we are thinking of changing the name to the “Wellness centre” And we would also look at including more services for the centre. So, whatever issues that come up, we will be looking to match solutions in the wellness centre. A student asked me during our campaign why there isn’t a service to help student cope with death, and that is a great example of something we should include.

Emma:
Gavin, how much will the graffiti wall in Ollies cost and where does it come from in the budget?

Gavin Resch:
So, directly, we have not gotten a quote yet so I can’t give you a specific answer. I do know, however, that the roosters one costs about $1500, which also includes parking on campus for the artists. This one will go in the budget under the Oliver’s budget and it will be depreciated over the course of 3 years I think. Also, it would go under a renovation budget line.

Brendan Mcloughlin:
Just to go off of what Alexis talked about, I was also affected by this bereavement issue. The SEO ended up getting involved. On my way to an exam I was notified of a death of a close friend of the family. It made me very upset and so I was unable to write the exam. So, I was wondering what we can do to change the SEO’s policy regarding this bereavement, because I was asked to contact the family of the deceased and ask if I can get a copy of the death certificate of this man. I didn’t think that this was relevant at all, and I was completely insulted by it, and I told Brian Flannigan that I was not very happy about it. He was then replaced by Jen Sugar, whom I’ve never met, and I have not brought this issue up again. I have since retaken that course and I feel like my money was wasted, and that I should have been given fair opportunity to have my voice heard and to retake that exam rather than to have gone through it all again. I got a significantly lower average than I would have in the first time that I took it, of which I attended every class, I did all of my work, and so I really do support Alexis work on this issue. So, can we actually do something about that because it’s something that I support openly.

Alexis:
In terms of procedure, there’s always two aspects of it. There’s procedure for where the school has to take accountability for what has happened. A lot of the times they are trying to fight off the fact that a student might lie. Can we continue the conversation later?

Brendan Mcloughlin:
Yes, we may.

Andrew:
Regarding the exec minutes, can anyone come in to see them?
Cat:
Yes. I don’t feel comfortable posting them everywhere, and I think that having a progress report posted is enough for most students. But, yes for sure, if anyone wants to come in and review them they can.

Claudia:
Gavin, have you ever thought of having a competition for the graffiti wall between students?

Gavin:
I have not, but we can talk about that later.

Zameer:
There is a new director of student affairs, Shannon Clarke. She is very well versed in the university system and she even worked in the SEO in 2006 spearheading the summer orientation initiative.

17. Other Business:
   a. Presentation of the Annual General Report
      - See Annual General Report
   b. Motion to Fill the Constitutional Board

**Motion to Fill the Constitutional Board**

**PRESENTATION SUMMARY:**

*Whereas* the term of office for all members of the CUSA Constitutional Board ends on April 30th under Bylaw III s. 2.0(a); and

*Whereas* the Constitutional Board must be filled at the first meeting of Council under Bylaw I s. 5.1(a).

**INFORMATION TRANSFER:**

*Be It Resolved* that CUSA Council fill the vacant seats on the Constitutional Board as follows:

   a) 4 members of the association who are not members of council.
   b) 2 alternatives

*Be it further resolved* that CUSA Council ratify the University Ombudsperson to be the fifth member of the Constitutional Board as per Bylaw III s. 1.0(b).

MOVED: Catherine Kelly  
SECONDED: Zameer Masjedee
**Cat:**
This is a committee that ensures that we are not going against our bylaws and policies. I will be tabling this because of the requirements of the members. We missed the 10-day period of advertisement to students who wish to join the board. By tabling it, we are being more transparent and accountable to the students. If the motion is tabled, I would also like to include a motion in the bylaw that this committee has a 10-day notice to students and council. The amendment to the bylaws will be something that I will have to prepare for next council meeting. So, the motion that I am putting forward now is just to table this.

Mover: Cat          Seconder: Alexis

**Vote:**
For: 24
Against: 0
Abstain: 0

Motion passes

c. Striking of Summer Standing Committees

**Motion to Strike Summer Standing Committees**

**PRESENTATION SUMMARY:**

*Whereas* under Bylaw V s. 2.4, Standing Committees may be struck in the Summer Session.

**INFORMATION TRANSFER:**

*Be it resolved* that CUSA Council strike the following Standing Committees:

- Student Issues and Action Committee
- Financial Review Committee
- Spirit Committee
- Equity Committee

MOVED: Catherine Kelly          SECONDED: Alexandra Nog

**Cat:**
So, part of the responsibilities of council members is to be on at least one committee during your tenure. Committees are a great way to lend a voice to
different initiatives on campus. Any member of the association can come to the committee meetings, not just council members. If you would like to get voting rights at the committee you must go to the first meeting. In September there will be even more committees struck.

Questions:

Chair:
Is there a maximum number of people that can be on the committee?

Cat:
The only time there is a maximum is when it is specified in the bylaws.

Vote:
For: 24
Against: 0
Abstain: 0

Vote Passes
d. Motion to Strike and Fill the Accessibility Fund Committee

**Motion to Strike and Fill the Accessibility Fund Committee**

**PRESENTATION SUMMARY:**
*Whereas* CUSA needs to strike and fill the Accessibility Fund Committee,

**INFORMATION TRANSFER:**

Be it resolved that CUSA Council strike and fill the vacant seats on the Accessibility Fund Committee as follows:

- VP Finance
- The appropriate Vice-President
  - Four (4) students with disabilities, Two (2)
- CUSA Councilors
- Two (2) students at large

MOVED: Gavin Resch  
SECONDED: Catherine Kelly

**Cat:**
Once again, I would like to table this motion in order to give people more time in applying for this committee. While it is not mandatory to have a 10 day notice I think it’s fair and increases accountability and transparency.

**Questions:**
None.

**Debate:**
None.

**Vote:**
For: 24  
Against: 0  
Abstain: 0

Motion Passes
e. Motion to Acknowledge Rape Culture on Campus

Motion of Action For CUSA to Acknowledge Rape Culture On Campus

PRESENTATION SUMMARY

Whereas the Government of Ontario defines Rape Culture as “culture in which dominant ideas, social practices, media images and societal institutions implicitly or explicitly condone sexual assault by normalizing or trivializing male sexual violence and by blaming survivors for their own abuse.” (Government of Ontario, 2016)

Whereas CUSA recognizes that individuals with marginalized identities, such as, but not limited to, women, trans and gender nonconforming people, queer people, people of colour and racialized people, Indigenous people, people with lower socioeconomic status, and people with disabilities, are disproportionately impacted by sexual violence.

Whereas the Carleton University Sexual Violence Policy solely defines rape culture in Section 4 on Definitions and does not acknowledge the existence of rape culture on campus or the need to address it.

Whereas: CUSA’s Constitution states that CUSA aims to be the voice on student issues and increase student engagement and advocacy. (CUSA Constitution, p.1). This includes action to create a safer campus that is free of sexual violence.

INFORMATION TRANSFER

Be it resolved that CUSA acknowledges the existence of rape culture at Carleton University.

Be it further resolved that CUSA take meaningful action to combat Rape Culture and make campus safer for students, staff, faculty and visitors.

Motioned: Caitlin Salvino Seconded: Alexandra Noguera
Caitlin Salvino:
This motion is really about advocating for reforms and signifying support to implement a framework that would administer guidelines for combating sexual assault and helping survivors by creating support networks. We have been invited to speak to the education minister of Ontario on the subject in order to continue to fight against sexual assault. But, before we go ahead with the solutions, we thought it was important to make sure that council was okay with this. This motion is about acknowledging the issue that we face on campus, and we are inviting you to help us combat this issue.

Questions:
Katerina:
Why in the motion did you choose to say “meaningful action” instead of putting examples of the actions?

Caitlin:
There will be a follow up motion that will include all the actions that we are currently working on. This is a preliminary thing. This is more of a way to say that we are committing to solutions.

Yvonne:
For the support groups, what kind of support is it?

Caitlin:
Those details will be a part of the framework. One will be a survivor network that allows people to talk about their experiences, as well as wellness activities and events. We released a survey to the students about 2 weeks ago, and 500 students responded. Nearly 40% of students that responded said they were survivors of sexual assault, and they said that some of the things that helped them recover was reaching out to other students and connecting with people who have had similar experiences.

Debate:
None.

Vote:
For: 24
Against: 0
Abstain: 0

Motion Passes
Motion to Make Fahd Alhattab an Honorary Member of CUSA

PRESENTATION SUMMARY:

Whereas historically the outgoing President of the Carleton University Students’ Association has been made an honorary member of CUSA; and,

Whereas Fahd Alhattab, has served as President of CUSA 2016/2017 and 2016-2017 academic years,

INFORMATION TRANSFER:

Be it Resolved that Council confer the title of honorary member of CUSA to Fahd Alhattab for life.

Motioned: Zameer Masjedee  Seconded: Catherine Kelly

Zameer:
This is common practice at CUSA. We honour those who have contributed significantly to the association. So, as a respect to all his work I would like to present this motion.

Questions:
Katerina:
I was wondering why he would have to be an honorary member when he can just have speaking rights.

Zameer;
This is more than just speaking rights, but more as an honour to his work.

Debate:
Zameer:
Motion to amend dates to the 2015/2016 academic year.

Mover: Zameer  Seconder: Nima
Vote:
For: 24
Abstain: 0
Against: 0

Amendment passes

Vote on original motion:
For: 24
Against: 0
Abstain: 0

Motion passes

18. **Adjournment:**
   **Mover:** Daniel    **Seconder:** Gavin

Motion Passes

Meeting adjourned @8:01pm
CUSA COUNCIL MEETING MINUTES
June 19th, 2017 @ 6:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
# CUSA Council Meeting Attendance

**June 19th, 2017 @ 6:00pm**

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<th>Position</th>
<th>Councillor</th>
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<td>President</td>
<td>Zameer Masjedee</td>
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<td>Vice President Finance</td>
<td>Gavin Resch</td>
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<td>Alexis Oundo</td>
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<td>Business</td>
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<td>Public Affairs</td>
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<td>Hassan Zafar</td>
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<td>FASS</td>
<td>Lily Akagbosu</td>
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<td>Special Student</td>
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<td>GSA</td>
<td>Eric Hitsman</td>
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AGENDA

1. Announcements and Correspondence
   a. FASS Councillor Seats
2. Approval of the Agenda
3. Approval of Past Minutes
4. President’s Report
5. Vice Presidents’ Reports
   a. Vice President Finance
   b. Vice President Internal
   c. Vice President Student Issues
   d. Vice President Student Services
   e. Vice President Student Life
6. RRRA Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Reports
12. Committee Reports
   a. No Committee Reports
13. Question Period
14. Items for Information
   a. Motion To Amend By-Laws III and VIII
   b. Motion To Update By-Law V, Section 1.0
   c. Motion To Adopt Clubs’ Summer Funding Pilot Project
15. Other Business
16. Adjournment
CUSA Council Minutes
2nd CUSA Council Meeting 2017-2018
June 19th, 2017
Room 3220 Richcraft/River building @6:00 pm

Clerk: Brandon Burrill
Chair: Shawn Humphrey

Meeting called to order @6:06pm

1. **Announcements and Correspondence:**
   Cat:
   Last council I announced that there are 4 FASS seats open and only 1 person had emailed me to express interest. However, they never got the nominations signed. So, going forward it will continue to be open. Please continue to tell your friends to apply. All they have to do is send me an email at VPI@cusaonline.ca, from there I will send an online signature form that will allow them to get people to help them out. During the summer, it can be difficult to get people in your constituency to sign for you because during the school year you can just get people in your class to sign it to nominate you. But that’s not the case in the summer when everyone is spread out over the country and abroad. So, all they have to do is email me and I’ll give them further instructions.

2. **Approval of the Agenda**
   Mover: Caterina  Seconder: GSA

   Motion passes

3. **Approval of Past Minutes**
   Cat:
   Before we approve the minutes, we would like to make some amendments. Thanks to the engineers we noticed that there was a mistake with the attendance, Mahmoud Sabry was marked as present when he was absent. As well as a correction by Lily. Lily would you like to read it out?

   Lily:
   Yes. The first line of my constituency report from last week needs to be corrected to: The current dean of FASS would be completing his tenure in June 2018.

   Mover: Cat  Seconder: Lily

   Amendment passes
4. **President’s Report**

**Past Month:**
- CFS Semi-Annual General Meeting
- Canadian Organization of Campus Activities (COCA) Conference
- Visited SFUO’s convenience store
- Met with Library about getting Nap Pods
  - Looking at Gumby Chairs instead - cheaper & cleaner

**Ongoing Projects:**
- Ranked Voting
  - Met with Tyler Hall. Will be having simulation for July council
  - Biggest concerns were testing & explanation of how it worked
- General Manager Hiring
  - Received updated list of 25 applicants to review
- Executive Assistant Hiring
  - Posting is up - deadline is June 21st
- Digital Kiosk in UC Atrium
  - Discussing potential locations with university
- Bike Loan Program for campus
  - Looking for university approval to work with new Canadian startup
- Smart Locks for CUSA Spaces
  - Make spaces more accessible outside of standard CUSA office hours
- Councillor drive space

**Month Ahead:**
- Collective Agreement Bargaining is coming up
  - Dates still yet to be set for 1281 and 3011

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca or by phone at 613 520 2600 x1603

Sincerely,

Zameer Masjedee
President

5. **Vice President’s report**
   a. Vice President Finance

**Ongoing Projects:**
- Haven’s Online
  - Working with Shopify in order to allow online sales.
• Rooster’s on the Go - Henry’s
  ▪ Final Stages of preparation room
  ▪ Hot food options
• Oliver’s
  o Mural – sponsored by Molson
  o Seasonal Taps

In the Office:
• Collecting Business, Communications, and Building Operations proposed budgets
• Meeting with all Service Centres to go over budget requests
• Finalized Scholarship Coordinator Contract
• Visited SFUO Convenience Store for ideas to better Henry’s.

This Month:
• Finalize Proposed Budget
• Hold office hours to review the Budget
• Legal insurance
• Uniforms for CUSA Businesses
• Boxed Water at Henry’s

If you have any questions, please do not hesitate to contact me:

vpf@cusaonline.ca,
Tel: 613 520 2600 ext 1604

Sincerely,

Gavin Resch
Vice President Finance

b. Vice President Internal

Ongoing Projects:
• Researching our printing services to bring a form of free printing to students
• Researching female hygiene dispensers and how to get them installed on campus
• Integrating the Our Turn movement with Clubs Funding
• Looking into our IMS contract and how we can lower the costs of rentals for students
• Researching our classroom booking system, spoke with Dina Bruneau from Student Affairs
• Council
  ▪ Council retreat
  ▪ Council business cards
  ▪ Keeping exec minutes
• First Year mail outs
• Hiring a videographer

In the Office:
• Our executive assistant, Abel Hazon, has given his official leave of absence. If you know any graduated students who would be interested, please tell them to apply.
• Attended the Spirit Of The Capital, Youth Ottawa awards
  ▪ Presented the “Take a Stand” award on behalf of CUSA to two very deserving young activists

This Month:
• Going over my VPI budgets
• Meeting with our Communications staff
• Out of the office to attend COCA
  ▪ Met lots of other executives across the country
  ▪ Great ideas that were passed around
  ▪ Our Ollie’s manager, Blake, gave a great presentation session on how to get clubs booked into our student pub
• Meeting with our insurance broker to better understand the liability issues and how to get our clubs insured for all events
• Meeting with varsity clubs, we will be allocating funding to varsity clubs soon
• Opening clubs funding tomorrow, June 20th

If you have any questions, please do not hesitate to contact me:

vpss@cusaonline.ca,
Tel: 613 520 2600 ext 1607

Sincerely,

Cat Kelly
Vice President Internal

c. Vice President Student Issues
Ongoing Projects:

- SV framework
  - Equity Meeting
  - Frosh Training
  - General Task Force Meeting
  - Next steps

This Moth:

- Shinerama
- Pop the Stigma
- Financial Literacy Month
- Nap Pods
- Students Issues Action Committee (Recruiting)

On vacation until June 23

If you have any questions, please do not hesitate to contact me:

vpsi@cusaonline.ca,
Tel: 613-520-2600 ext 1617

Sincerely,

Alexandra Noguera
Vice President Student Issues

Alexandra Noguera
Vice President Student Issues
Carleton University Students' Association
E: vpsi@cusaonline.ca
T: 613-520-2600 x 1617
F: 613-520-3704
Twitter: @cusavpsi
d. Vice President Student Services

Ongoing Projects:
- Gavin met with all Service Centres last week to discuss budgets.
- Started a library for Mawandoseg with the help of Katie, the manager at Havens. All through the year, there will be textbooks available for students with special attention to aboriginal students to borrow.
- Solidified dates on when we will be hosting service centre wide training on a number of things. Equity services will be assisting us with this.

In the Office:
- Interview Process for ISC, Food Centre, REC Hall, GSRC and Womyn’s Centre. The deadline for applications was June 9th. We will start interviews next week Monday. I will send out an email after council to see who is available and interested in sitting on the HRC.

This Month:
- Going over my VPSS budget
- We have learned that ISIC cards are available online so we are setting up the necessary promotion and advertising to make it known to the student body.
- Holding ISMs for all Service Centres this week. They will be on a bi-weekly basis from now on, or at least until the end of the next week.
- Meeting with Teddy from the SEO who is in charge of the mentorship program to assess next hiring dates
- Our Director of Service, Adil, Alexandra and I have been in contact with Michelle Baulch who is associated with the office of the vice president. Looking at a few ways to get more funding from the university to help with the growth of our mental health program.

If you have any questions, please do not hesitate to contact me:

vpss@cusaonline.ca,
Tel: 613 520 2600 ext 1606

Sincerely,
Alexis Oundo
Vice President Student Services
e. Vice President Student Life

Ongoing Projects:
- Welcome Back Party – September 10th – Will be contacting various acts I had met during the COCA conference. Confirmed busses, and put hold on Camp fortune
- Homecoming Tailgate – September 16th -Partners are interested in joining tailgate for more animation. Speaking to university on whether or not we will have this on campus vs hartwell locks.
- 75th Panda Weekend – September 30th – Speaking to various universities across Ontario to block book an artist for a concert so it’s more feasible.
- Frosh – Working in collaboration with SEO, RRRA, and OC’s – weekly meetings, discussing CUSA contributions and negotiating the best deals for all parties. –Helped EngFrosh get a really good bus deal, so they have more money to spend elsewhere.

In the Office:
- Negotiating best possible deals with X-infused, and other acts to bring to campus/events
- Replying to emails I’ve missed through the week
- Contacting various acts across North America for more day time programming (comedians, magicians etc)

This Month:
- Canadian Organization of Campus Activities
- Meetings with SEO/other collaborating partners
- Touching base with Sponsorship coordinator
- Finalizing busses, venues, artists.

If you have any questions, please do not hesitate to contact me:

vpsl@cusaonline.ca,
Tel: 613 520 2600 X 1610

Sincerely,

Abdullah Jaber
Vice President Student Life
Carleton University Students’ Association
6. **RRRA Report**
Hi everyone, I am Brittany and I am the Vice President of Programming this year at RRRA. Currently we are talking with Aramark to implement better dining services, where we are having some success. Hopefully by September we will have some things done. Prescott and Frontenac have AC repair going on right now. Also, we just signed a contract for the location of our residence formal for this year. Contest for abstentions logo just closed, the design looks very good and I am excited to release it.

7. **GSA Report**
We also went to the CFS meeting, very frustrating. As well as we just finished our budget for the year. We will have council on Friday at 6pm in the senate chambers where anyone who is interested in seeing it will have a chance to. Zameer, I would like to join you in attendance of the campus booking issue.

8. **CASG Report**
Hi everyone, I am Emily, the CASG President for this year. We are currently still transitioning. Working together with past execs to get things set up. Started working on our budget for the year, almost done. We came into a bit more money this year which will go into scholarships and academic initiatives fund. Still working on the course prospectus proposal. The proposal was tabled during the last senate meeting, which is a good thing because it hasn’t been shot down yet. However, the senate is now on break for the summer so we will bring up the motion again in the fall term.

9. **Senate Report**
Senate met earlier this month. Expecting 26,250 undergrads next year’s 21,660 of them will be fulltime. The university is using a 470 million dollar operating budget this upcoming year. Of which 172 million or 37% is government funded and 274 million or 58% is tuition fees. They approved a dual master’s program with us and our sister university. So, students can earn two masters while taking simultaneous courses. Big update which was from an initiative by CASG last year was to require professors to release the outline for their classes at least 6 days in advance of the course start date, which gives students time to prepare. There is some contention with this because there are some external factors which were considered initially. Some of these are that they are supposed to be private, but some students register the day before class, so should they be made public to them? They thought it would be better to implement this in the winter term so that the implementation would be proper. So, at the fall senate meeting, we will get an update on that proposal. Also, they discussed the timeline for the hiring of a new president for the university. They expect that it will take about a year. So they have an RFPL right now for a search firm that the university is looking to hire for the new president, and then once they have it they will be creating a profile based on the input from everyone that is on the search committee. Our representative is Matt Pelletier. So, he is the student undergraduate rep. It is an international search. It will be interesting to see what direction the university goes in hiring a new president and their initiatives.

10. **Board of Governors**:
CUSA no longer has a seat, however, I have reached out to our reps in trying to get a report together for future council meetings.
11. **Constituency Report**
   None.

12. **Committee Reports**
   No committee reports.

13. **Question Period:**
   **GSA:**
   For Cat. Curious about mail out that you have going to first year students. Where are, you getting the student list? Like how are you getting the information out to the students?

   **Cat:**
   So, it was done last year as well. This is just a project from last year that I am taking up from last year and how it was done and trying to improve it.

   **Zameer:**
   I’ll jump in. We reached out to the Vice President of the Student Enrolment Office, and they are willing to provide us with the mailing information as long as it’s solely the mailing information, so it will provide us with the labels, and we don’t get back anything beyond that. So, it’s mainly done through their office.

   **Emma:**
   So, this is for Alexis. I heard you mention something about a card earlier, was just wondering what that was.

   **Alexis:**
   It’s called ISIC and it stands for the International Student Identity Card.

   **Andrew:**
   To Zameer. For the ballots, I wasn’t sure why it had to be a grid because it’s possible to just do a dropdown.

   **Zameer:**
   Our system at Carleton is custom built. Tyler hall developed it for us. Although its secure, there are some limitations in terms of what they can do with it. With the dropdown, he is not able to prevent a student from choosing number 1 for two different candidates. So, in this case there would be a spoiled ballot. I told him to keep us updated if something like this would work. If anything changes I will let you know. At this time that is the best and more secure way of doing it.

14. **Items for Information:**
   **Zameer:**
The senate is currently in the process of hiring a new dean for the faculty of science and for Sprott. This means we need student reps for this hiring committee. If our councilors in these faculties are interested, please let me know.

Cat:
I would like to add to the agenda that we will be filling the committees from the last meeting. I am motioning to add a motion to fill the accessibility fund committee, and the constitutional board committee.

Chair:
So, that will be two motions.

**First Motion:**
Mover: Cat Seconder: Andrew

Questions:
None

Debate:
None

Vote:
Motion passes unanimously

**Second Motion**
Mover: Cat Seconder: Lily

Questions
None

Debate:
None

Vote:
In favour: 22
Against: 0
Abstain: 0

Motion passes

One councilor not in attendance for the vote

15. **Other Business:**
   a. Motion To Amend By-Laws III and VIII
Motion to Amend By-Laws III and VIII

PRESENTATION SUMMARY:

Whereas CUSA By-law III, sec. 1.0 states “The Constitutional Board shall consist of:

a. Four (4) members of the Association who are not members of Council for which there shall be two (2) alternates;
b. The University Ombudsman."

Whereas CUSA By-law VIII, sec. 3.2 states “The use of the monies of the CUSA Accessibility Fund must be ratified by a committee composed of the following:

a. The Finance Commissioner
b. The appropriate Vice-President
c. Four students with disabilities, and two CUSA Councillors
d. Two (2) students at large.”

Whereas Members of the association should be given proper notice to participate in these committees

INFORMATION TRANSFER:

Be it resolved that a subsection to By-Law III, sec. 1.0 read:

“c. The Vice President Internal shall give proper notice of the striking of the Constitutional Board to Council and members of the Association.”

Be it further resolved that a subsection to By-Law VIII, sec. 3.2 read:

“c. The Vice President Internal shall give proper notice of the striking of the Accessibility Fund Committee to Council and members of the Association.”

MOVED: Catherine Kelly SECONDED: Zameer Masjedee

Cat:
Last council I mentioned that we will be moving to have the committees that were meant to be filled in May filled in June instead. This is because they required students at large, and when you need students at large, you need to give proper notice, and have enough time it post it online and to tell councillors to reach out to friends. So this
motion is to ensure that the next VPI doesn’t make the same mistake as me, and will be required to give proper notice.

Questions:
Emma:
The sentence in both bylaws reads slightly weird since it has a bunch of subparts -

Cat:
Okay, we can make an amendment for that.

Chair:
The amendment should be proposed during debate.

Debate:
Emma:
Motion to amend section 1.0 to have it as section 1.1 instead of putting it under “The constitutional board shall consist of...”. Having it like this will make more sense when reading it.

Mover: Emma  Seconder: Cat

Questions:
Gavin:
Where will it be put in the bylaws?

Emma:
I put it under section 1.0.1.

Andrew:
Under the rest of the bylaws it might look a little funny since it is the only one with a subsection.

Cat:
If you want to follow along its in cusaonline.ca and under documents.

Cat:
Just amending the motion so that it is now in section 1.1 so that it is its own thing. As well as bylaw 3 will be 3.4.

Vote:
Amendment passes

Vote:
Motion passes
b. Motion To Update By-Law V, Section 1.0

Motion to Update By-Law V, Section 1.0

PRESENTATION SUMMARY:

Whereas CUSA’s Conference and Discretionary Fund was renamed to the CUSA Student Initiative Fund.

INFORMATION TRANSFER:

Be it resolved that By-Law V, sec. 1 read:

“The Advisory bodies of the Association shall include the following standing committees: Constitution and Policy Review Committee (CPRC), Financial Review Committee (FRC), Conference and Discretionary Fund Committee (CDEC), CUSA Student Initiative Fund Committee (SIFC), Executive Compensation Review Committee (ECRC), Clubs and Societies Committee (CSC), Financial Assistance Committee for Clubs and Societies (FACCS), Accessibility Fund Committee (AFC), Clubs and Societies Summer Funding Committee (CSSFC), and the Awards Committee (AC).”

MOVED: Catherine Kelly SECONDED: Zameer Masjedee

Cat:
Basically, the conference and discretionary fund committee was expanded and put into SIFF. So, it’s better to just take it out of the bylaws to avoid confusion.

Questions:
None.

Debate:
None.

Vote:
Motion passes

c. Motion To Adopt Clubs’ Summer Funding Pilot Project
Motion To Adopt Club's Summer Funding Pilot Project

PRESENTATION SUMMARY:

Whereas the Our Turn Taskforce has been working with CUSA Executives and clubs commissioners to produce a functional new clubs funding model,

Whereas the success of this model could potentially be replicated across Canada,

Whereas CUSA’s support could result in over 1000 students trained in bystander prevention and sexual violence training,

Whereas the clubs funding process has been criticized for not being transparent in the past,

Whereas adopting a pilot project for Club’s Summer Funding would test the feasibility of attaching clubs funding to sexual violence training,

Whereas CUSA Council has motioned to take meaningful action to combat Rape Culture and make campus safer for students, staff, faculty and visitors.

INFORMATION TRANSFER:

Be it resolved that the 2017 Summer Clubs Funding follow the Our Turn Summer Clubs Funding proposal.

Moved: Catherine Kelly
Seconded: Caitlin Salvino

***See Clubs Funding Summer Pilot PDF Presentation – As presented by Kelsey in council.

Kelsey:
We wanted to implement training to help students deal sexual assault on campus not only for themselves to be able to help other survivors. We are tying this to club funding cause it’s an easy way for clubs to adopt it. The same thing was done with CUSAHUB.

Cat:
This is a way to make club funding more transparent. In the CUSA office we still have checks that are signed over that weren’t even picked up over the course of the year. This means that we are still holding money that could have went to clubs. This training will help clubs be more aware of how to prevent and deal with sexual violence. If we do
this, we could be leaders in sexual violence prevention. This has gone through the club’s commissioner and the finance office and has been approved by both. All that clubs have to do is have 3 members trained and we will give you your check. In the fall, if clubs don’t pick up their checks, the money will go into a collaboration fund.

Chair:
I am also the Clubs Commissioner, and my office is very comfortable with this especially as a summer campaign, since in the fall things can get hectic. I think that this will work, we just need the baby steps in place.

Questions:
Abdullah:
Of the 3 people that need to be trained, do they need to be three members?

Kelsey:
Yes.

Alexis:
What limitations does this have on the operating budget?

Cat:
It won’t have any impact.

Kelsey
We are looking for honorariums to pay for this.

Andre:
In regards to the content of the training. Is it similar to the res fellow training?

Kelsey:
It will consist of sort of bystander intervention training as a way to prevent sexual violence. Also, we will talk about what is consent, what is sexual violence, etc. Also, if a friend does tell you that they were sexually assaulted, you will know what to do.

Julia:
For the dates, it says the 27-28th, that is a Thursday and a Friday. If you are part of a club like mine, that consists of young professionals interested in politics, we all have jobs, so it will be hard to get time off to make it to the training.

Kelsey:
Its actually june 27th to july 28th.
Oh okay, will it be on the weekend though?

Kelsey:
We can’t, but we were thinking nights. However, since it’s the summer and it should be a relative small group we will try to be accommodating to your needs.

Cat:
For the fall, we do plan to have it on the weekends.

Vote:
Motion passes unanimously.

d. Motion to fill the accessibility find committee:

Cat:
This is a committee that ensures that we are making all events for student accessible.

Questions:
None.

Debate:
None.

Nominations:
- Students at large:
  - Hassan Al-Khourallo:
  - Abdou Soil
  - Celine Brown

Hassan Al-Khourallo:
Currently working for rec hall. Being on this committee will allow me to be better at my job in the rec hall in terms of accommodating students with disabilities. I am familiar with many of the initiatives on campus currently in regards to students with disabilities

Emma:
I went to high school with Abdou and he is very smart with big ideas.

Alexis:
I work with Celine, we have a very good working relationship. She has been working with CDAC and is always looking for ways to improve the centre for accommodating students with disabilities.
Students with disabilities:
Laura Tamutis
Shawn Humphrey:
Grinoor Winhas
Julia Parsons

Shawn Humphrey:
Last year I was a member of this committee, and it is a non political committee. If no one has opposition I will accept the nomination

CUSA councillors:
Lily Akagbosu
John Haddad

Nominees Elected to the Accessibility Fund Committee
- Hassan Al-Crayola (Student at Large)
- Celine Brown (Student at Large)
- Laura Tamutis
- Shawn Humphrey
- Grinoor Winhas
- Julia Parsons
- Lily Akagbosu (Councillor)
- John Haddad (Councillor)

e. Motion to fill the Constitutional board

Chair:
This is our highest board, and it includes working with constitutional violations. It requires some level of commitment. Requires 6 students at large. 4 are permanent, and the other 2 are alternates for proxy.

Nominations
Meg Hickey
Sultan Al Shemari
Anthony Hajji
Miranda Anderson
Alejandra Andrade
Miguel Viera
Tristan St-Pierre

Andre:
Speaking against Anthony Hajji, there was some questionable conduct
during the RRRA elections.

**Chair:**
That information is unrelated to CUSA.

**Zameer:**
Speaking against Miranda, these nominees need to be unbiased, and she was part of OneCarleton. She may have nominated herself without knowing this.

**Questions:**
None.

**Debate:**
None.

**Elected to the Constitutional Board:**
- Meg Hickey
- Miguel Viera
- Alejandra Andrade
- Tristan St-Pierre

**1st Alternate:** Sultan Al Shemari
**2nd Alternate:** Miranda Anderson

16. **Adjournment:**
**Mover:** Katerina  **Seconder:** Lily

Motion Passes

Meeting adjourned @8:10pm
CUSA COUNCIL MEETING MINUTES
July 19th, 2017 @ 6:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
## CUSA Council Meeting Attendance

**July 19th, 2017 @ 6:00 pm**

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<td>Mahmoud Sabry</td>
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<td>Tommy Whyte</td>
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<td>Jenny Giang</td>
<td>Aaron Rajesh</td>
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<td>Brittanie Jonidi</td>
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AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
   a. May 31st Meeting Minutes
   b. June 19th Meeting Minutes
4. President’s Report
5. Vice Presidents’ Reports
   a. Vice President Finance
   b. Vice President Internal
   c. Vice President Student Issues
   d. Vice President Student Services
   e. Vice President Student Life
6. RRRA Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Reports
12. Committee Reports
13. Items for Information
14. Question Period
15. Other Business
   a. Motion To Strike Student Initiative Fund Committee
   b. Motion To Fill Vacant FASS Seats
   c. Motion To Pass the 2017-2018 Operating Budget After August 1st
16. Adjournment
CUSA Council Minutes
3rd CUSA Council Meeting 2017-2018
July 19th, 2017
Tory Building – Room 340 @6:00 pm

Clerk: Brandon Burrill
Chair: Shawn Humphrey

Meeting called to order @6:34pm

1. **Announcements and Correspondence:**
   None.

2. **Approval of the Agenda**
   **Mover:** Alexis  **Seconder:** Katerina
   Motion passes

3. **Approval of Past Minutes**
   a. **May 31st Meeting Minutes**
      **Mover:** Hannah  **Seconder:** Brendan
      Motion passes
   b. **June 19th Meeting Minutes**
      **Mover:** Lily  **Seconder:** Claudia
      Motion passes

4. **President’s Report**
   **Past Month:**
   - EA Hiring Complete
     - Taylor Neely will begin his new role as Executive Assistant as of July 31st
   **Ongoing Projects:**
   - Ranked Voting
     - Simulation is now available. Please review Cat’s email with link and comments/concerns
     - Need to decide best method of implementation for January’s election
     - All positions? Executive only? How to best inform students of process?
- General Manager Hiring
  - Interviews will be complete by end of day Thursday, July 20th
  - Will have final candidate selected by end of week with a start date, hopefully around August 7th
- Digital Kiosk in UC Atrium
  - Received approval from university
  - Setting up follow up meeting with university, GSA and Interactive Studios to finalize details
- Bike Loan Program for campus
  - Looking for university approval to work with new Canadian startup
- Smart Locks for CUSA Spaces
  - Make spaces more accessible outside of standard CUSA office hours

Month Ahead:
- Finance Clerk Hiring
  - Deadline is July 22nd
- Collective Agreement Bargaining for 3011 is July 28th
  - Dates still yet to be set for 1281
- Student Union Development Summit

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca or by phone at 613 520 2600 x1603

Sincerely,

Zameer Masjedee
President

5. Vice President’s report
   a. Vice President Finance

   Ongoing Projects:
   - Haven’s Online
     - Finding a POS system that integrates with Shopify
     - Cloud based POS – Revel/Vend
     - POS needs to handle specific functionality such as consignment etc.
   - Rooster’s on the Go - Henry’s
     - Backroom is finished
     - Change orientation of shelving
     - New POS
     - Boxed Water
     - Vegan options
   - Oliver’s
     - Mural – sponsored by Molson, receiving mock ups
     - Finalized daily drink specials
• Updated Menu – cauliflower wings, tater tots, white Russian cereal.

• Loyalty Program
  • With POS Change, most POS systems have internal loyalty programs

**In the Office:**
• Meeting with Sophie daily to finalize budget
• Hiring a new executive assistant
• Hiring a new sponsorship coordinator

**This Month:**
• Finalize Proposed Budget
• Hold office hours to review the Budget
• GM Hiring

If you have any questions, please do not hesitate to contact me:

vpf@cusaonline.ca,
Tel: 613 520 2600 ext 1604

Cheers,

Gavin Resch
Vice President Finance

b. **Vice President Internal**

**Ongoing Projects:**
• **Feminine Hygiene Dispensers**—Have found some providers that would be able to provide the dispensers, products and service them. Next steps are working with administration.
• **Clubs Conference**—Started to plan our conference, changing the format of the day to improve engagement
• **Free Printing**—Sat down with Kathleen Kelly, Assistant Director of Operations and Planning, Submitted a proposal

**In the Office This Month:**
• Improving Clubs Office Visibility, includes two new emails
• Making Council more engaging: Composite photos, business cards
• Hiring a videographer
• Summer Clubs Funding
  • Training Update
• Submit Ideas Page
• Executive Pages
• GM Hiring
• Hiring a new EA
• Signing new IMS Contract
  • New Speaker
• July Council

Next Month:

• Attending SUDS: Student Union Development Summit, held in Vancouver
• Hiring a new Clubs Commissioner: watch out for the posting

If you have any questions, please do not hesitate to contact me:

vpsl@cusaonline.ca
Tel: 613 520 2600 ext 1607

Sincerely,

Cat Kelly
Vice President Internal

c. Vice President Student Issues

Ongoing Projects:
• Sexual Violence Prevention and Support
• Mental Health Advisory Committee Meeting

In the Office This Month:
• Nap Pods: Gumby Chairs
• Preparing Materials for Awareness Campaigns
• Conversation with SASA on Tax Clinics
• Mental Health Advisory Committee Student Engagement
• Involvement of Sponsorships Coordinator in Financial Literacy Month
• Consent Team

**Next Month:**

• Shinerama Mini Golf Tournament
• Student Union Development Summit
• Iron out Financial Literacy Month Details

If you have any questions, please do not hesitate to contact me:

vpsi@cusaonline.ca,
Tel: 613 520 2600 ext 1617

d. **Vice President Student Services**

**Ongoing Projects:**

• Working with VPI Cat for female hygiene dispensers in bathrooms across campus, although my role is focused on making sure that the ones we have within our SC are accessible through the year.

**In the Office This Month:**

• Hired the following students as service centre coordinators
  • Selali Wallace - REC HALL Administrative Coordinator
  • Kamil Bhatti - Food Centre Administrative Coordinator
  • Holly Smith - Womyn Centre Programming Coordinator
  • Harar Hall - Womyn’s Centre Administrative Coordinator
  • Joanna Zebib - GSRC Programming Coordinator

• Service Centre Restructure: Moved the ISC from the 1st floor of the UC to the 4th floor co-working space.
  • Foot Patrol to ISC
  • Health and Wellness Centre; Changed name to The Wellness Centre and to the former foot patrol office.
  • Scholarship coordinator has now taken up the former Health and Wellness Centre on the 3rd floor of the UC
  • Projects for the upcoming year: Frost week in January which is a collaboration with the SEO

• Just ordered some gift bags for our mentors and mentees in the CUSA/SEO Mentorship Program

• CUSA Staff + SC wide Training: July 21st – July 23rd: Covers the following; Crisis Intervention, Relationships, Grief and Loss, Mental Health Training, Suicide, Youth Issues, Addictions, Domestic Violence + Being an Ally Training.
• Bereaved Families of Ontario – Bereaved Families of Carleton to introduce peer support groups for students who experience grief or loss during the school year or just in general
• Working with VPSL, Abdullah Jaber, for Club Expo
• First ASM July 21st
• Working with SCCs for SC Expo as well.
• Doing some working with the Prayer Room on the 2nd floor of the UC. Some storage issues that need resolving, coordinating that with Biftu Omar, current MSA President

Next Month:
• Attending SUDS
• Hiring for Mawandoseg, 2 Foot Patrol Coordinators

If you have any questions, please do not hesitate to contact me:

Alexis Oundo
Vice President Students Services
vpss@cusaonline.ca,
Tel: 613 520 2600 ext 1606

e. Vice President Student Life

Ongoing Projects:
• Welcome Back Party at Camp Fortune – Venue invoice has been sent, fencing company has been contacted – reviewing estimate and will get back to us with quotes shortly, considering bringing in an artist for a live performance.
• Panda Weekend – Meeting with Partner for Friday Panda Game concert, Brewer Park paid for (pre game tailgate), ordered items for Panda themed Thirsty Thursday.
• Homecoming Birthday Bash – Officially collaborated with the University to host the birthday bash. Pre game party will be on parking lot 5 (right next to gym/football field), CUSA, RRRA and the University will bring a DJ for music, inflatables, games, activities, a Ferris wheel, more exciting stuff for this event.

In the Office This Month:
• Contacting Fencing companies for a few events.
  • Contacting security companies, going with the combination of the best quote and best service
• Planning the club Expo layout with Cat and Alexis
• Planning 75th CUSA reunion with Cat.
• Sponsoring EngFrosh by providing snacks for 2 of their multiple events
• Contacting several travel agencies to pitch the idea of the CUSA spring break
• Meetings with different partners: DNA Presents, Track Avenue, and more
• Meeting with communications office to lay out the promotions for the upcoming events

Next Month:
• Attending SUDS: Student Union Development Summit, held in Vancouver
• Working on Cultural and Diverse nights
• Working on CUSA spring break

If you have any questions, please do not hesitate to contact me:

vpsl@cusaonline.ca
Tel: 613 520 2600 ext 1610

Sincerely,

Abdullah Jaber
Vice President Student Life

6. RRRA Report
Preparing for students coming in the fall and have restocked Henry’s entirely, as well as move in packages and calendars are being finalized. Opened up discussion for 2 ply toilet paper for housing, whether that’s likely or not that’s another story. But we have at least opened discussion about it. Another thing we are trying implement as well is training our floor reps to access their full funding. Rez quad is under construction, might not be done for move in, about a month behind. Any questions come down to our office.

7. GSA Report
None.

8. CASG Report
None.
9. **Senate Report**  
   Senate has not yet met.

10. **Board of Governors:**  
    No report. CUSA doesn’t have a seat. However, starting in September we will get reports from our student reps.

11. **Constituency Report**  
   None.

12. **Committee Reports**  
   None.

13. **Items for Information:**  
   **Zameer Masjedee:**  
   Activity going on Friday evening after training. We are going bowling on Walkley lanes. If you are interested, please contact Cat. Transportation to and from campus is arranged. Probably leaving around 5.

14. **Question Period:**  
   **Claudia Calagoure-Perna:**  
   For Abdullah, what are the fences for?

   **Abdullah Jaber:**  
   It’s just fencing to keep people in the area such as with Bluesfest.

   **Andre Lawrence:**  
   In the simulation for the ranked voting, there was no vote of non-confidence, was that on purpose?

   **Zameer Masjedee:**  
   Great observation, we will make note of that and add it in.

   **Brendan Mcloughlin:**  
   Point of info. In a ranked voting system, there usually isn’t a vote of no confidence because of the voting style.

   **Zameer Masjedee:**  
   As soon as you go no confidence, it goes to the one following it.

   **Micheal Aide-Akhibi:**  
   For the camp fortune welcome back party, is that in the orientation and part of the dry week?

   **Zameer Masjedee:**  
   No, it is a separate CUSA event, not part of Frosh.

   **Chair:**  
   When is the Finance clerk position deadline?
Zameer Masjedee:
July 22.

Julia Parsons:
What is the process for setting up a committee for electoral reform?

Zameer Masjedee:
You would just have to submit a motion for an ad hoc committee. It would have to circulate 10 days before the next council.

15. **Other Business:**
   a. **Motion To Strike Student Initiative Fund Committee**

   **PRESENTATION SUMMARY:**

   **Whereas** By-Law VII, sec. 3.2 reads: “The SIFC shall have the following composition:
   a. CUSA Vice President Internal as Chair
   b. CUSA Vice President Finance
   c. 3 Councillors appointed by Council
   d. 3 Students-at-large appointed by Council”

   **INFORMATION TRANSFER:**

   **Be it resolved** that CUSA Council elect three (3) Councillors and three (3) students-at-large to sit on the Student Initiative Fund Committee

   **Moved:** Cat Kelly  **Seconded:** Alexandra Noguera

   **Cat Kelly:**
The SIF is a great project that is part of our bylaws. For students that want to go to conferences to help build their professional life, they can apply to SIF for funding. Being on this committee means that you will be reviewing the applications with me for those students who are applying for funding. There is a FASS student who would like to be on this committee, but he is not yet a council member but he is getting elected tonight.

   **Zameer Masjedee:**
   We should reorganize the agenda to do the FASS councillor elections now.

   **Chair:**
   So, you want this to be at the bottom of the agenda?

   **Zameer Masjedee:**
   Yes.
**Motion to move this motion to the last motion for the night.**

*Motion: Motion to move this motion to the last motion for the night.*

*Mover: Zameer Masjedee*  
*Seconder: Gavin Resch*

Motion passes

**Motion resumes:**

**Yvonne Osagie:**
How much time does it take to review the applications for this committee?

**Zameer Masjedee:**
There are three terms for funding. Usually, each meeting takes a couple of hours, with there being at most 3 meetings per term.

**Nominations:**

*Nominations for Councillors:*

- Andrew Vincencio
- Yvonne Osagie
- Cameron Wales
- Ross Wales

**Alexis Oundo:**
I have worked a lot with Yvonne, I think she would add a lot of vibrancy and diversity to the council. Yvonne would be an excellent addition; she has worked really well with Cat.

**Abdullah Jaber:**
For Yvonne as well. Yvonne is great and she has been the finance manager for many clubs on campus.

**Cameron: (Proxy)**
Cam has worked on many events on campus and has done a ton of administration work.

**Andre Lawrence:**
For Andrew. He has lots of experience in roles such as this.

**Calagoure-Perna:**
Abdou puts a lot of passion into everything he does, I think he would give a good perspective on things.

**Zameer Masjedee:**
Abdou also applied for AFCON early, and so it shows how much he wants to be involved.
Alexis Oundo:
Mali came along with us to the skills conference in Toronto, Mali ran for a council seat in science as well, even though she wasn’t successful I think she would be a great addition.

Yvonne Osagie:
Hassan, he puts a lot of hard work into what he does.

Abdullah Jaber:
Saman is a class act and a very hard worker.

Nominations for students at large:
Saman Rudgar
Hassan Al-Khairalla
Lin Allaf
Mali Mapani
Abdou Sarr

Abdou Sarr:
I’d like to nominate myself for the student at large position on CUSA’s student initiative fund. As someone who is looking to run for councilor in the future, this would be a great start for me and I would really enjoy being able to support students with their extracurricular involvement. I am computer science student and love dealing with numbers and ensuring decisions are made on a fair basis to provide all students with equal opportunity.

Saman Rudgar:
I am writing this e-mail to nominate myself to be on the SIF committee. My experience at Carleton has been nothing short of amazing and I feel that I am obligated to give back to the student life that made my time here all that much better.

I would love to get involved in CUSA to help fund present and future students for extra curricular activities because I truly believe that the full university experience is not limited to just the classroom, and a solid student association builds lasting alumni relationships with the school.

Thank you for taking the time to read my nomination and I hope to hear back from you soon. If you have any further questions, please do not hesitate to ask!

Hassan Al-Khairalla:
I feel that as a student who’s benefited from this fund in the past, I’d like to be part of the committee that helps provide that same opportunity for others. I feel my passion for being a social entrepreneur will me a great asset to the committee.

**Lin Allaf:**
I, Lin Allaf would like to nominate myself to sit on the Student Initiative Fund. As a student who has benefitted from this fund in the past, I would love to be a part of the deciding body to ensure it helps students looking for financial support in their endeavors similar to the support I received.

**Mali Mapani:**
Hello,
my name is Mali and I would like to nominate myself for the Student Initiative Fund committee as a student at large. As someone who ran for science councilor in January, I am interested in getting more involved at CUSA and I would love to start by being a part of a committee. The student initiative fund really interests me because it allows us to provide students with funding to attend extracurricular activities that enrich their university experience.

**Chair:**
So, we just have to strike the committee first before we vote as it was something that we missed.

**Motion to strike committee:**
Motion passes unanimously

**Nominees Elected to the Student Initiative Fund Committee:**
- Andrew Vincencio (Councillor)
- Yvonne Osagie (Councillor)
- Cameron Wales (Councillor)
- Hassan Al-Khairalla (Student)
- Mali Mapani (Student)
- Abdou Sarr (Student)

**b. Motion To Fill Vacant FASS Seats**

**PRESENTATION SUMMARY:**
**Whereas** four (4) Faculty of Arts and Social Science seats are vacant.

**INFORMATION TRANSFER:**
Be it resolved that the following seat of council be voted on and filled:

- 4 Faculty of Arts and Social Sciences

**Moved:** Cat Kelly  **Seconded:** Zameer Masjedee

**Cat Kelly:**
We finally got 2 candidates for these seats, so I will read out the emails that the candidates sent out to me earlier today.

**Nominees:**
Scott J. Taylor
Ross Wales

**Julia Parsons:**
I know Scott well, and he is involved in the same club that I am. He is a hard worker.

**Cameron Wales:**
I’ve known Ross for quite a while and he is a really good guy

**Questions:**
None.

**Debate:**
None.

**Vote:**
In-favour of Scott: 20
Opposed: 0
Abstentions: 2

In-favour of Ross: 22
Opposed: 0
Abstentions: 1

Scott J. Taylor and Ross Wales are elected as FASS Councillors.
c. **Motion To Pass the 2017-2018 Operating Budget After August 1st**

**PRESENTATION SUMMARY**

**Whereas** The Vice President Finance’s Executive Term of Reference on page 10 of CUSA’s Policies read:
2. be responsible for the creation and presentation of the operating budget of the Association by August 1st of that year;

**Whereas** On October 1st 2017, the minimum wage will be increased to $11.60 per hour.

**Whereas** on January 1st 2018, the minimum wage will be increased to $14.00 per hour.

**Whereas** CUSA currently operates without the guidance of a General Manager

**Whereas** CUSA and 3011 Full-time Staff’s Annual Collective Agreement bargaining has been postponed for two months longer than expected, affecting our budgeted totals for employee salaries and benefits

**INFORMATION TRANSFER:**

**Be it resolved** that CUSA Council pass the 2017-2018 operating budget after the August 1st deadline

**Be it further resolved** that CUSA Council pass the 2017-2018 operating budget during its August council meeting

**Moved:** Zameer Masjedee **Seconded:** Gavin Resch

**Zameer Masjedee:**
The situation with the GM is not ideal. Not having a GM to help guide us for this operating budget is a big drawback. We have tried to make some estimations that reflect the change in minimum wage that will be coming in January, but at the end of the day without the GM things won’t be estimated properly by us. By allowing us sometime until after august, we will be able to get some input from the general manager and the finance manager that has been on vacation for a
while now.

**Questions:**
None.

**Debate:**
None.

**Vote:**
In-favour: 23
Opposed: 0
Abstentions: 0

16. **Adjournment:**
   **Mover:** Katerina  
   **Seconder:** Gavin Resch

Motion Passes

Meeting adjourned @7:55pm
CUSA COUNCIL MEETING MINUTES
August 31st, 2017 @ 5:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
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AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
   a. July 19\textsuperscript{th} Meeting Minutes
4. President’s Report
5. Vice Presidents’ Reports
   a. Vice President Finance
   b. Vice President Internal
   c. Vice President Student Issues
   d. Vice President Student Services
   e. Vice President Student Life
6. RRRA Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Reports
12. Committee Reports
13. Items for Information
14. Question Period
15. Other Business
   a. Motion to Amend By-law XIII – Hiring Committee
   b. Motion to Amend BYLAW VIII – Accessibility Fund
   c. Motion to Adopt Clubs and Societies’ Sexual Violence Prevention and Peer-to-Peer Support Program
   d. Motion to Fill Vacant FASS Seats
   e. Motion to Adopt the Operating Budget for the 2017-2018 Academic year
16. Adjournment
CUSA Council Minutes
4th CUSA Council Meeting 2017-2018
August 31st, 2017
Tory Building – Room 340 @ 5:00 pm

Clerk: Brandon Burrill
Chair: Shawn Humphrey

Meeting called to order @ 5:32 pm

1. Announcements and Correspondence:
   Matthew Pelletier:
   I am an undergrad rep on the committee to hire the next president of Carleton. There is a
   procedure we need to follow and part of that is getting input from the community to see who
   they would like to have as president. So, I’m asking you guys to think about what you would like
   to ask the potential candidates down the road.

   Andre (Proxy):
   The motion to strike the ranked voting committee was not in the agenda.

   Cat Kelly:
   That is noted, and will be added, thanks.

2. Approval of the Agenda
   Mover: Zameer Masjedee
   Seconder: Gavin Resch
   Zameer Masjedee:
   Can we move the agenda to have the motions present as follows: B, E, A, C, D. This is to allow
   the new general manager to only have to be here for the motions that pertain to him.

   Motion to amend the agenda
   Mover: Zameer Masjedee
   Seconder: Gavin Resch

   Motion passes

   Cat Kelly:
   I would like to motion to strike the ranked voting committee. It will appear as F) on the agenda.

   Motion to amend the agenda
   Mover: Cat Kelly
   Seconder: Andre

   Motion passes
3. **Approval of Past Minutes**
   a. **July 19th Meeting Minutes**

   **Mover:** Cat Kelly        **Seconder:** Yvonne Osagie

   Motion passes

4. **President’s Report**

   **GM Travis:**
   Hey everyone, I’ll be your new GM for the year. I attended Carleton in 1995, I was on council as an executive and I was a Senator, and then after I went on to do business school and get a CPA designation. As councilors, I think that you guys should love Roosters and Oliver’s as they are the back bone of our students’ associations’ revenue stream, so please keep on supporting them. I am always open to having people come stop by my office so please feel free to come talk to me and say hello. Thanks.

   **Past Month:**
   - New General Manager
     - Travis Lindgren has been in the office since August 22nd
   - Student Union Development Summit
     - Learned from their 9 profiting businesses
   - Collective Agreement Bargaining
     - New 5-year agreements have been reached for 1281 and 3011
   - Campus to Community Day
     - Fletcher Wildlife Garden

   **Ongoing Projects:**
   - CFS Decertification
     - Beginning the signature collection process at residence move ins
   - Ranked Voting
     - Committee to be struck at September council
   - Digital Kiosk in UC Atrium
     - Finalizing floor plans and display
   - Smart Locks for CUSA Spaces
     - Working on management of access

   **Month Ahead:**
   - Fall Orientation
     - Welcoming new students to campus
   - First Monthly Town Hall
     - September 19th at 1pm

   If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca or by phone at 613 520 2600 x1603
Sincerely,

Zameer Masjedee
President

5. Vice President's report
   a. Vice President Finance

   **Ongoing Projects:**
   - Haven’s Online
     ➢ Delayed until Winter term.
   - Rooster’s on the Go - Henry’s
     ➢ Realignment of shelves
     ➢ Hot food options tested
     ➢ Baked goods display
     ➢ Debit/Credit tap payment
   - Oliver’s
     ➢ Mural to be done over Fall Reading Week – sponsored by Molson
     ➢ New fries

   **In the Office:**
   - SUDS
   - Consulted with UTSU and RSU
   - Finished Budget
   - CUSA Business Uniforms

   **This Month:**
   - Fall Orientation
   - Hold office hours for budget questions
   - Boxed Water at Henry’s

If you have any questions, please do not hesitate to contact me:

vpf@cusaonline.ca,
Tel: 613 520 2600 ext 1604

Sincerely,

Gavin Resch
Vice President Finance

b. Vice President Internal

Project updates:

- Working on improving our classroom booking system, Student Affairs is onboard and looking to simplify the booking system and improve the turnaround time
- Hiring a new Club’s Programming Commissioner
- Working on the content of our Club’s guide
- New Banking Changes for Club’s and Societies
  - Include e-transfers
  - Debit Card with daily/weekly limits
  - Additional security measures added
    - 6 month transaction reports
- Organizing Annual Club’s conference, seeking sponsors
- Hiring Clubs’ office interns, keep an eye out for posting
- First year mail outs were sent

Upcoming:

- Working out the details of free printing
- Fall funding, Conference
- Athletics Board meeting in the Fall with Gavin
- Exec Reunion Fundraiser

If you have any questions, please do not hesitate to contact me:

vpsi@cusaonline.ca,
Tel: 613 520 2600 ext 1607

Sincerely,
Cat Kelly
Vice President Internal

c. Vice President Student Issues

Project updates:

- Mental Health Student Engagement Committee
- Wellness Webpage
- Consent team
- Nap Pods: Bouloum Chairs
- Shinerama

Campaigns:

- Sexual Assault Awareness Week: Beforeplayask
- Drink Smart Campaign
- Pop The Stigma
- Financial Literacy Month
- Thrive week

If you have any questions, please do not hesitate to contact me:

vpsj@cusaonline.ca,
Tel: 613 520 2600 ext 1617

Sincerely,

Alexandra Noguera
Vice President Student Issues

d. Vice President Student Services

VPSS PAST Projects:
- First ASM July 21st
  - https://prezi.com/view/ztDqyTUy8ALv9bwReHNh/
- Service Centre Hiring
  - Last Hire was Foot Patrol, Liam Callaghan
- Rainbow Frosh Funding
  - Hopefully part of my “Promises made promises kept” list. Let’s pass this budget
- ISC move to Co-working Space
  - Warm reception from Hatch Coordinators, Sponsorship and Grants as well as Clubs and Societies
- Capital Pride.
  - Some members and allies were in attendance. Pictures on Facebook Page.

Service Centres General
- Service Centre Restructure
  - Moved the ISC from the 1st floor of the UC to the 4th floor co-working space.
  - Foot Patrol to ISC
  - Health and Wellness Centre; to The Wellness Centre
  - Scholarship coordinator 3rd floor of the UC

**VPSS Ongoing Projects**
- Grief Groups; Bereaved Families of Ontario, Ottawa – Pilot in November
- ISIC Card: CUSA + GSA
- Frost Week
- Executive Welcome Video – We hired a videographer.
- JIRA + Service Centre Coordinators
- Coordinator Personalized Business Cards

**CUSA/SEO Mentorship Program**
- 4 mentees per Executive. 6 week Program, each week with a specific theme
- Mentees and Mentors got $2 Roosters Gift Cards

**Club Expo + VPSL**
- Come visit our CUSA Booth

**Club Expo + Service Centre Coordinators**
- Ordered merchandise like water bottles and volunteer shirts.

**Service Centre Ongoing Projects**
- **Food Centre** – Going through “spring” cleaning even though we are heading to Fall. Taking out expired products. Re organizing shelves.
- **GSRC** – Full Library in the Centre that covers a plethora of topics in and around the LGBTQ community.
- **CDAC** – Looking for volunteers for Orientation and Canal Games (Sept 4th)
- **REC Hall** – Centre Remodeling.
- **Womyn’s Centre** – Planned Parenthood Training

**Service Centre September Events**
- **Club Expo** – September 5th

- **CDAC**
  - Wheelchair Basketball – September 6th
Centre Meet & Greet – September 6th
Social night at The Loft – September 21st
SAMH Open Mic Night – September 21st

- **GSRC**
  Consent 101 – September 20th 6.00pm

- **Hatch**
  Green Carpet – September 28th

If you have any questions, please do not hesitate to contact me:

Alexis Oundo
Vice President Students Services
vpss@cusaonline.ca,
Tel: 613 520 2600 ext 1606

e. **Vice President Student Life**

6. **RRRA Report**
   For the last month, we have also been dealing with frosh coming up. Abstentions is fully stocked now. We marched in the pride parade, got a great turnout. Short and sweet, thanks.

7. **GSA Report**
   None.

8. **CASG Report**
   None.

9. **Senate Report**

10. **Board of Governors:**
    Board of governors will join us as of September. Undergraduate representatives will come to give a report.
11. **Constituency Report**
   None.

12. **Committee Reports**
   None.

13. **Items for Information:**
    **Matthew Pelletier:**
    Before I leave, I will leave this here. It’s the guidelines for what the committee is supposed to do. So, this is here if you guys need it.

14. **Question Period:**
    **Cameron Wales:**
    For Gavin, about the boxed water thing. The box water option, I’ve been hearing about it a lot, has there been any traction on it since last meeting?
    
    **Gavin Resch:**
    Our manager at Henry’s did run into some issues with it, but I think he can still devote some more effort to it. Some of the issues that we ran into are that its located in Toronto and they will only let us buy in a huge amount that we can’t even store. So were trying to work out a deal with them. It’s a project that we left to our manager and quite frankly wasn’t finished.
    
    **Cameron Wales:**
    So, boxed water is better for the environment?
    
    **Gavin Resch:**
    Yes, it’s easier to recycle and the company does a lot of environmental initiatives.
    
    **Cameron Wales:**
    Would you be able to explain why there has been a delay in the delivery of the budget?
    
    **Gavin Resch:**
    First, we were hoping to have Travis here before that time to consult with him, and the dates didn’t quite match up. We did get his input but we might have to open things up still. Also, the wage increase might be affecting some things.
    
    **Cat Kelly:**
    It was a motion that we passed through council that the budget would be delayed. Also, there were some negotiations with the union before we could finalize things.
    
    **Gavin Resch:**
    If you have any more questions, please come to my office.

15. **Other Business:**
    a. **Motion to Amend By-law XIII – Hiring Committee**

    **PRESENTATION SUMMARY:**
Whereas By-Law XIII, sec. 2.1 states that a Human Resources Committee (HRC) shall be struck for all new hired positions at the Carleton University Student Association (CUSA).

Whereas By-Law XIII, Section 3.1 reads;

“ For a position being filled in one of the Association’s Service Centres or for other Association activity the HRC shall be comprised of:

- The President of the Association
- The appropriate CUSA Executive member
- One non-Executive member of Council, selected by lottery.
- A non-voting representative of the Graduate Students’ Association (GSA)
- A Community Representative given section 3.8”

3.1.1 Quorum for the HRC shall be three members, as long as one of the members is the appropriate CUSA Executive member.”

Whereas CUPE 1281 staff members would like a voice on the Human Resource Committee

Whereas meeting quorum can be challenging when interviewing multiple candidates for each position

Whereas no full-time staff currently sit on the committee

INFORMATION TRANSFER:

Be it resolved that CUSA By-Law XIII, Section 3.1 read:

“Section 3.1 For a position being filled in one of the Association’s Service Centres or for other Association activity the HRC shall be comprised of:

- The President of the Association
- The appropriate CUSA Executive member
- Either the Association’s General Manager or Director of Services
- One non-Executive member of Council, selected by lottery
- One member of CUPE 1281, selected by lottery
- A non-voting representative of the Graduate Students’ Association (GSA)
- A Community representative, given section 3.8

3.1.1 Quorum for the HRC shall be three members, as long as one of the members is the CUSA president or
appropriate CUSA Executive member.

**Moved:** Zameer Masjedee  
**Seconded:** Gavin Resch

**Motion to table motion:**

**Moved:** Cat Kelly  
**Seconder:** Alexandra Nogeura

Motion passes unanimously

b. **Motion to Amend BYLAW VIII – Accessibility Fund**

**PRESENTATION SUMMARY:**

**Whereas** the purpose of the Accessibility fund (AFCom) is intended to:

“...assist in improving the accessibility of CUSA events and facilities for all disability groups.”

(BYLAW VIII, sec.1.1)

**Whereas** the aims of the organization include both

“1. SERVICE - We will facilitate the various ambitions of our members through diverse and innovative services.”

and

“5. COMMUNITY - We will promote and assist in maintaining an environment that protects and promotes the safety and dignity of every person on campus.”

(Article II, CUSA Constitution)

**Whereas** the current eligibility criteria restrict the monies of the fund to be used to make spaces physically more accessible

**Whereas** CUSA has a duty to also advocate on behalf of accessibility needs on campus

**Whereas** the restrictive nature of the fund has led to several years of surpluses

**INFORMATION TRANSFER**

**Be it resolved** that BYLAW VIII – ACCESSIBILITY FUND is amended to include

**2.0 Eligibility**

2.2 Funding will be determined by the following criteria:
c. *The money is going towards disability advocacy and related programming through the Carleton Disability Awareness Centre.*

Mover: Zameer Masjedee  
Seconder: Cat Kelly

**Zameer Masjedee:**
We are adding a new clause, which is close C. Currently in this fund, A and B clauses allow us to use money to create more accessible space or events on campus, but what we found is that this fund is in a bit of a surplus, and there is a need for us to use these funds to fund the disability awareness centre. We might also expand this fund further for some expenses that residence students might need. So we are having some conversations with students right now. So the worst is just having a surplus for no reason when it can be used for something good. There is also a new revenue stream on Gavin’s budget.

**Yvonne Osagie:**
So, are we adding money to this fund, or are we just moving it around to fund other projects?

**Zameer Masjedee:**
So, it’s just coming out of AFCON.

**Yvonne Osagie:**
But, we aren't adding more money?

**Zameer Masjedee:**
No.

**Debate:**
None.

**Vote:**
Motion Unanimously passes

c. **Motion to Adopt Clubs and Societies’ Sexual Violence Prevention and Peer-to-Peer Support Program**

**PRESENTATION SUMMARY:**

**Whereas** the Our Turn Taskforce has been working with CUSA Executives and
clubs commissioners to produce a functional new clubs funding model,

**Whereas:** The success of this model could potentially be replicated across Canada,

**Whereas:** CUSA’s support will result in over 1000 students trained in by-stander prevention and sexual violence training,

**Whereas** the clubs funding process has been criticized for not being transparent in the past, **Whereas** the project was successfully piloted during Club’s Summer Funding

**Whereas** CUSA Council has motioned to take meaningful action to combat Rape Culture and make campus safer for students, staff, faculty and visitors.

**INFORMATION TRANSFER:**

**Be it resolved** that CUSA follow the Our TurnClubs Funding proposal as a guideline for the 2017-2018 year.

**Moved:** Cat Kelly  
**Seconded:** Kelsey gilchri

**Cat Kelly:**  
This has been a big project of mine. In June, we passed a motion that allowed us to pilot this project in the summer. It was super successful. It’s key that we train as many people as possible, because if we want to be apart of this movement, we need to create it. By voting for this motion you are voting to extend this project out of the summer and into the year.

**Questions:**  
None.

**Debate:**  
None.

**Vote:**  
Motion passes unanimously

d. **Motion to Fill Vacant FASS Seats**

**PRESENTATION SUMMARY:**
Whereas Two (2) Faculty of Arts and Social Science seats are vacant.

INFORMATION TRANSFER:
Be it resolved that the following seat of council be voted on and filled:
- 2 Faculty of Arts and Social Sciences

Moved: Cat Kelly  
Seconded: Zameer Masjedee

Cat Kelly:
We have one candidate that has completed all 14 signatures, her name is Carly Murphy. I know Carly really well, she was in the same sorority as me and she was the philanthropy chair.

Questions:
None.

Debate:
None.

Vote:
Motion passes: Carly Murphy elected as FASS councillor

e. Motion to Adopt the Operating Budget for the 2017-2018 Academic Year

PRESENTATION SUMMARY:
WHEREAS By-Law 4.1 a. states”
- “The Vice President Finance shall be responsible for the presentation to Students’ Council of a budget detailing the appropriation of the Corporation's monies, no later than August first (1st).

WHEREAS By-Law 4.1 b. states
- “The Vice President Finance shall be responsible to Students' Council for the disbursement of the Corporation's monies in accordance with the budget ratified by Council.“

WHEREAS CUSA council voted to extend the budget deadline at the July 2017 meeting.

INFORMATION TRANSFER:
Be it resolved that CUSA council adopt the 2017-2018 operating budget.

MOVED: Gavin Resch           SECONDED: Zameer Masjedee

Gavin presents the budget to council

Some key notes from Gavin’s presentation:

- So, we are working on legal insurance, and right now the legal fees are estimated at 70,000, but this is an overestimation, it will be corrected when we get the actual numbers. The increase in capital assets was computers for our finance team to continue to run smoothly.
- For Oliver’s, there was a rough increase from last year to this year in budgeting. This might not seem right but that is the number that we have received in previous years and Travis, Zameer and I think that those numbers are attainable. We also looked at hours of operation, and we will now be opening at 10am instead of 9am, since 9am isn’t the busiest time and it seemed we were loosing money on wages during those times. When we took off those hours, we also had to take into account the remaining hours and the increase in minimum wage. After all the expenses, we are projected to run a 110,000 dollar deficit, this seems substantial but last year it was 190,000, so we are moving in the right direction. Most student union bars and restaurants do lose money but 190,000 was unacceptable.
- Rooster’s is not doing bad, it made a profit last year. We project an increase of 8%. The booster juice that is coming in across the hall might affect us in terms of smoothies, but we might see a boost in coffee sales. The wage increase for a part time staff has been held to a higher standard. Ron, the manager of roosters, made the projections according to what he is going to cut in terms of hours and positions. At the end of the day, we are predicting a similar year.
- Henry’s next. We are hoping that rooster’s on the go will allow us to boost sales. We are projecting an increase of 15%. So hot beverage sales we think will be much higher. The wage increase will again increase costs from 4000 to 7000 in part time staff.
- Haven’s. Last year was a harder year than we expected, and that was partly to do with the fact that our manager went on mat leave, so part time hours went up. There is an apartment above havens that we weren’t doing much with last year, but this year we are going to rent it out as an AirBnB. So this is just a realistic projection of what we expect.
- For the President, we added a new line called strategic planning, which is to increase meetings to be able to have some more coordination with
managers.
- VP finance, nothing changed.
- VP student services has a couple things different. A higher project budget since a lot of projects were promised during campaigning. Projects such as the female hygiene products is in that line, and an increase in the budget for black history month.
- Bill Ellis Centre for mature students is now a rentable space for students.
- Food centre is pretty much the same, we moved some money around to provide more funding to the emergency foods.
- Foot patrol. We increase funding for their uniforms since they were quite raggedy. We get fees from students in the form of a levy so that is why it is quite subsidized.
- International students centre. The international students’ gala is getting some more money to help support an event that really helps students.
- VPI. Special projects include professional development workshops, so we decided to fund that some more. Elections office, we might reduce the number of polls to reduce wages because online voting is there to subsidize in person voting.
- VPSI. Added a new line for projects such as the Gumbi chairs. She has a smaller conference line because she couldn’t come to some.
- VPSL. This is a massive revenue stream here because of the panda game and CUSA spring break. We plan on breaking even on a lot of these but taking a hit on the general programming for students. We are working with external partners for the CUSA spring break to reduce liability in terms of student money being in our hands. We abandoned the yearbook this year since it wasn’t that popular and took away a lot of time from our comms department. Our part time wage went up because we added in a videographer to help increase participation and popularity of events.

Questions:

Cameron Wales:
Under the orientation line, it says $0, so what happened there?

Gavin Resch:
Fall orientation is out of the SEO, and everything we do for promotion comes out of our individual budgets for projects.

Yvonne Osagie:
How did you get the projections for the AirBnB

Gavin Resch:
That was done with the help of our property manager, and luckily we got it up
before Canada 150.

Cameron Wales:
Regarding Oliver’s and henry’s, is there a plan to bring those back into profitability? And if so, how?

Gavin Resch:
The plan this year is to stop the bleeding and get in the right direction. You don’t want them making too much money because then students suffer. And we also don’t want to make predictions that we can’t handle. In terms of a long-term plan, you need to try to talk to Travis about that.

Travis:
I’ve been here for two weeks and I’ve created a plan for Oliver’s revitalization. What is happening to Oliver’s is what is happening to pubs all over North America. People are putting rock climbing walls and stuff in their places. Drinking is down, people going out is down, a lot of obvious stuff. Basically, more bodies have to get through that door, but not just for alcohol reasons. We need to get more fun things happening in there, even if it’s just to buy food and have a coke. We will be going more in depth into this. All those numbers are doable. Henry’s has been changed quite a bit to have more of a nicer look. Havens is quite healthy and were hoping for a good couple of weeks, as well as with roosters. Three of those businesses should break even and Oliver’s should at least stop the bleeding. So Oliver’s I think needs to repurpose itself and have it be more than just a pub.

Cameron Wales:
Until such time as Oliver’s can turn a profit, there is less money in the budget for stuff like sustainability funding. Are you able to outline anything in the budget on how you might be able to do that?

Gavin Resch:
What do you mean directly by the sustainability fund?

Cameron Wales:
More so just sustainability as a whole for the university in the budget.

Gavin Resch:
One thing I didn’t talk about, but with Oliver’s, we have gone away from paper plates to be more environmentally friendly. The cost of paper supplies was high, and now with reusable plates and cutlery, it’s much easier on the budget. In Roosters, all the stuff is biodegradable which is much more expensive.
Ahmed Abdullah:
Why does the scholarship line have $0 in it?

Gavin Resch:
So, that was budgeted and that’s what actually happened last year.

Zameer Masjedee:
That is run through an endowment fund by Carleton, its about $150,000 that gets reinvested every year. The reason we did it in the budget here is to just allow the endowment fund to self grow.

Alexandra Nogeura:
Some of the lines in my budget go toward funding scholarships and students.

Yvonne Osagie:
Sometimes in the actuals it will be really small numbers, and in the projections it’s big numbers. For example, for smoking it says $0, but what will happen if marijuana is legalized? Will that change?

Gavin Resch:
So, that smoking line is for cigarettes, which is illegal to sell on campus. And marijuana will most likely not be sold on campus, but we could add in the line during the year.

Travis:
Also, the legislation for that won’t come through till next July so that won’t be on this budget.

Debate:
Cameron Wales:
Regarding the timing of the budget being released, I think that there might have been concerns expressed by councillors since they are not here. Is there a chance that there can be a change in it when our financial year starts so that most of the students are here?

Zameer Masjedee:
It’s a precedent based on what other groups do on campus. RRRA does the same thing, and GSA passed one in June. But one of the practices that we are going to try to adopt is re-opening the budget during the year if things come up. In October, we are looking to re-open the budget based on recommendations by Travis. In the past, it gets passed in June and then never opened back up.
RRRA:
We do pass our budget in September as well, looking at this budget it is made to be re-opened. But since we are legally forced to work to our budget is it a difficult thing for us. And credit were credit is due cause this is a tough thing to do.

Vote:
In favour: 17
Against: 0
Abstain: 2

Motion passes

Ranked Voting Committee:
Cat Kelly:
This committee is basically just going to help us make sure that the ranked voting is implemented the way it should be for the winter term. Note that every councillor needs to be on at least two committees. Also if you get elected as chair, you will get paid.

Questions:
Cameron Wales:
Will we have to elect people to the committee now?

Cat Kelly:
No that will be done at a later time; this motion is just to say that it is starting.

Vote:
Motion passes

16. Adjournment:
Mover: Gavin Resch Seconder: Alexandra Nogeura

Motion Passes

Meeting adjourned @7:15pm
CUSC COUNCIL MEETING MINUTES
September 27th, 2017 @ 6:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
# CUSA Council Meeting Attendance

**September 27th, 2017 @ 6:00pm**

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<th>Position</th>
<th>Councillor</th>
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AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
   a. August 31\textsuperscript{st} Meeting Minutes
4. President’s Report
5. Vice President’s Reports
   a. VP Finance
   b. VP Internal Affairs
   c. VP Student Issues
   d. VP Student Services
   e. VP Student Life
6. RRRA Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Reports
12. Committee Reports
13. Items for Information
14. Question Period
15. Other Business
   a. Motion to Amend By-law XIII - Hiring Committee
   b. Motion To Fill Vacant FASS Seats
   c. Motion to Strike Constitution and Policy Review Committee (CPRC)
   d. Motion to Strike The Awards Committee
   e. Motion to Strike The Clubs and Societies’ Committee
   f. Motion to Strike The Clubs and Societies’ Fund Committee
   g. Motion to Strike The Financial Review Committee
   h. Motion to Strike the Executive Compensation Review Committee
16. Adjournment
CUSA Council Minutes
5th CUSA Council Meeting 2017-2018
September 27th, 2017
Tory Building – Room 234 @6:00 pm

Clerk: Brandon Burrill

Chair: Shawn Humphrey

Meeting called to order @6:10pm

1. **Announcements and Correspondence:**
   **Matt:**
   I am the undergraduate representative on the president search committee. We are currently talking about what characteristics we are looking for in the next candidate. So that will go to consulting firm to get narrowed down. We have released a survey that is going out to students, the link has been sent out. Please share that with your constituents. Please check out the survey. There is going to be a series of town halls on oct 12 (undergrad) (9 am and 12pm in res commons 3rd floor) and oct 13. (senate room at 3 pm).

2. **Approval of the Agenda**
   **Mover:** Gavin  **Seconder:** Mahmud

   Motion passes

3. **Approval of Past Minutes**
   a. **August 31st Meeting Minutes**

   **Mover:** Hassan  **Seconder:** Emma

   Motion passes

4. **President’s Report**

   **Past Month:**
   - New General Manager
   - Monthly Town Hall
     ○ Had the first edition on September 26th

   **Ongoing Projects:**
   - CFS Decertification
     ○ Tabling to begin in October with official website launch
   - Ranked Voting
     ○ Ongoing test data collection
• Digital Kiosk in UC Atrium
  ○ Mock version to be released next week
• Microwaves
  ○ October timeline
• Spirit Day
  ○ Launched September 15th - get your shirt at Henry’s!

**Month Ahead:**
• Panda Weekend

If you have any questions, you can always reach me by e-mail at pres@cusauonline.ca or by phone at 613 520 2600 x1603

Sincerely,

Zameer Masjedee

5. **Vice President’s report**
   a. **Vice President Finance**

   **Ongoing Projects:**
   • Haven’s Online
     • Meeting with Managers to figure out functionality
     • Winter Term launch
   • Rooster’s on the Go - Henry’s
     • Sushi
     • Panda Tickets
     • Kombucha
   • Oliver’s
     • Mural – Reading Week
     • Rib Fest
     • PlayStations
   • Loyalty Program
     • ChangeJar

   **In the Office:**
   • Free Printing
   • Met with Mentees

**This Month:**

• CFS Decertification
• Henry’s POS
• Haven Online
• New Printer
If you have any questions, please do not hesitate to contact me:

vpf@cusonline.ca,
Tel: 613 520 2600 ext 1604

Cheers,

Gavin Resch
Vice President Finance

b. Vice President Internal

Project updates:

- Organizing Monthly Town Halls
- Club’s Funding Week- Deadline for clubs extended to September 30th
- Our Turn Program
- Club’s Conference- a success!
- Ollies and Clubs Fundraising initiative

Upcoming:

- Hiring Club’s Office Interns
- SIF October
- Personal Workshop development
- Athletics Board meeting in the Fall with Gavin
- Exec Reunion Fundraiser- November 18th
- Committees

If you have any questions, please do not hesitate to contact me: vpsi@cusonline.ca,
Tel: 613 520 2600 ext 1607

Sincerely,

Cat Kelly
Vice President Internal
c. **Vice President Student Issues**

**Position:** Vice President for Student Issues

**Date:** September, 2017

**Subjects:** Frosh Week, BeFOREPLAYask, Sexual Violence framework, Pop the Stigma.

**Introduction:** This executive report aims to provide information on what I have been working on this past week, what I am working on and things I would like to achieve in the near future.

**Topics for discussion:**

- BeFOREPLAYask
- Sexual Violence Framework: Our turn release on October 11th
- Pop the Stigma: October 16th to the 20th
- Sustainability Week

I will discuss each point in depth during council on Wednesday.

If you have any questions or concerns or would like me to touch on any other topic please do not hesitate to send me an email to vpsi@cusaonline.ca before Wednesday.

Sincerely,

Alexandra Noguera

d. **Vice President Student Services**

**VPSS PAST Projects:**

- First ASM July 21st
  - [https://prezi.com/view/ztDqyTUy8ALv9bwReHNh/](https://prezi.com/view/ztDqyTUy8ALv9bwReHNh/)
• Service Centre Hiring
  - Last Hire was Foot Patrol, Liam Callaghan
• Rainbow Frosh Funding
  - Hopefully part of my “Promises made promises kept” list. Let’s pass this budget
• ISC move to Co-working Space
  - Warm reception from Hatch Coordinators, Sponsorship and Grants as well as Clubs and Societies
• Capital Pride.
  - Some members and allies were in attendance. Pictures on Facebook Page.

Service Centres General
• 9 module training July 21st – 23rd; Crisis Intervention, Relationships, Grief and Loss, Mental Health Training, Suicide, Youth Issues, Addictions, Domestic Violence + Being an Ally Training.
• Service Centre Restructure
  - Moved the ISC to 3rd Floor UC
  - Health and Wellness Centre; to The Wellness Centre to current elections office
  - Scholarship coordinator 3rd floor of the UC

VPSS Projects
• Frost Week
  - Looking at quotes for Walkers
• JIRA + Service Centre Coordinators
• Passport Program
• Coordinator Personalized Business Cards
• CUSA/SEO Mentorship Program
• Week 3 of the program
  - $2 Roosters Gift Cards _ Brought back some business to Roosters

Service Centre October Events
• Food Centre – Trick or Eat on Halloween
• ISC – Soccer Tournament October 6th
• REC Hall – Centre Remodeling. Workshop Month
• Womyn’s Centre – Workshop month: Self Care etc

Service Centre September Events
• Club Expo – September 5th
• CDAC
Wheelchair Basketball – September 6th
Centre Meet & Greet – September 6th
Social night at The Loft – September 21st
SAMH Open Mic Night – September 21st

● GSRC
Consent 101 – September 20th 6.00pm
Beyond Labels. Symposium 27th and 28th

● Hatch
Green Carpet – September 28th

● Rec Hall
Meet and Greet Privilege Walk

● Foot Patrol
Panda Game – September 28th
The Loft with CDAC and GSRC
If you have any questions, please do not hesitate to contact me:

Alexis Oundo
Vice President Students Services vpss@cusaonline.ca,
Tel: 613 520 2600 ext 1606

e. Vice President Student Life

Ongoing Projects:
● Cultural Nights at Oliver’s – Had one meeting with the International Students’ Centre to discuss collaboration. Planning on having cultural nights on Wednesday nights throughout the month of November
● Panda Weekend – Starts this Thursday at Oliver’s. Followed by Panda Concert on Friday – headlining artists are DVBBS. Saturday 1pm is the Panda Game.
● CUSA Spring Break – Collaborating with campus vacations. Working out the best possible deal for students. The majority of universities across Ontario (Queens, Western, Waterloo etc.) are going to Puerto Vallarta, Mexico. We are exploring ways to join them on that trip. Hoping to launch ticket sales and promotions by early October.
● Free Athletics game tickets – Worked out a deal with athletics for select football tickets, home games for basketball, and hockey – to increase student attendance.

In the Office This Month:
● Meetings with Oliver’s managers and general manager - working on ideas for programming at Oliver’s
  ● Thirsty Thursday themes
  ● Keeping track of ticket sales at Henry’s
  ● Speaking to Athletics

Next Month:
● Discussing programming for SOAR – in collaboration with SEO.
● Working on Cultural and Diverse nights
● Working on CUSA spring break

If you have any questions, please do not hesitate to contact me:

vpsl@cusaonline.ca
Tel: 613 520 2600 ext 1610

Sincerely,
Abdullah Jaber
Vice President Student Life

6. **RRRA Report**
   Just finished floor rep elections. High turn out, very successful, looking for a full council. We have gotten rid of MacDaddies, it has been replaced with Cochina (?) it’s a Mexican burrito bowl place. Also, Sex week, we are doing some workshops around consent next week. Going to be a good time. There is a Nobel prize physics exhibit coming to Fenn lounge next week and it will be here for the month of October. The parliament intern program has officially launched. We have reached out to a few MPs. Even if you aren’t in politics it doesn’t hurt to get involved.

7. **GSA Report**
   None.

8. **CAGS Report**
   Haven’t had our first meeting. It will be in 2 weeks. They should be done by Friday.

9. **Senate Report**
   None.

10. **Board of Governors:**
    **Liam Harrington:**
    I am the undergraduate student representative on the board of governors this year. We agreed with Zameer that it would be useful to have regular updates from the board of governors to council since no CUSA executive has a seat on the BOG anymore. I sit on the community advancement committee, and we are focusing on the acquisition of a church for the music and drama department. Right now they have little space, and Carleton is one of the few universities in Ontario that have seen increase in enrollment. So it’s crucial that they are able to increase the space available to the students. That is an 8 million dollar project that we are debating right now. I wanted to mention that if any of your constituents or yourselves want to approach us to have a specific interest pushed, please don’t hesitate to come talk to us.

    **Effram:**
    I don’t have much to add, but to echo what Matt said about the search, the president has a lot of influence over your time here at Carleton. I am sitting on the governance committee. We are working on stuff like the Business building. If you have questions about anything please give a
shout out to Liam or me. The Sprott building hasn’t been finalized yet but it is getting traction. The rise building is being built right now.

**Liam:**
Before I leave, I have had the chance to meet with our interim president. He has an extensive background in food safety, and the request for a proposal for a new food service provider is going out soon, it’s a 300 million dollar contract. So the interim president has scheduled a meeting for me with the person responsible for the proposal, so if you guys have any concerns about the proposal please come talk to me.

**Effram:**
Also, I have asked if we could have a discussion about the sexual violence policy at the BOG to hear what they have to say about the criticisms. If you want me to talk about anything during that please let me know.

11. **Constituency Report**
**Andre:**
Student engineering society will be having their general meeting soon. We want to say thank you for providing eng frosh with all those snacks, big help. We are proud to announce that the engineering faculty has their own LGBT+ community, which has now become affiliated with many other groups on campus. We are going to be sending some people to the conference for engineering diversity. We are the only LGBT community on campus with their own space.

12. **Committee Reports**
**Cat:**
The first ranked voting committee will be sitting on oct. 2nd @6pm in 513 Uni centre, I think I sent out the email, but I will do so again.

13. **Items for Information:**
None.

14. **Question Period:**
**Brit:**
Who do we contact for clubs to get the discount?

**Cat:**
Email Travis Ingram. It should be in the clubs email that was sent out.

**Yvonne:**
Is the “experience t-shirt” person going to be on campus every Friday?

**Zameer:**
Yes.

**Cameron:**
The town halls are open to all students. How is that being advertised?
Zameer:
We are going to do a social media event about it, we are going to get the message out to council and get you guys to shout it out too.

Andre:
Are you going to have a repeat of the town halls for the social committee?

Matt:
There are 2 campus wide town halls, on oct. 12 at 9am and 12pm, the other one will be oct. 13 3-4pm in the senate room.

Michael:
For the return sessions, a lot of the clubs have concerns over overlapping; they are wondering whether 2 people from the same clubs can go.

Cat:
This is something to just get the convo going. I would encourage clubs to send more than one person but it isn’t necessary.

Andrew:
Do all 5 members need to be at the same session?

Cat:
I would recommend that you try to, but it doesn’t matter. Going forward we will have one standing session every week with a different date, it will be advertised and the attendance will be capped so to make sure participation doesn’t go down. All that info will be sent out via CUSA Hub.

Chair:
Like cat said, the email will be sent out weekly at least on the supplementary training. You have to have 5 people per club, if you already did it in the summer then no need to do it again, but it is worth it and does benefit our campus.

Cat:
It is a CCR credit and it gives you a certificate for your resume.

Emma:
VP finance. In your report you included hiring an officer for scholarships, but you guys said you weren't in charge of scholarships any more.

Gavin:
So that is a position where someone will find outside scholarships for students and will aid them in applying.
15. **Other Business:**
   a. **Motion to Amend By-law XIII - Hiring Committee**

   **PRESENTATION SUMMARY:**

   **Whereas** By-Law XIII, sec. 2.1 states that a Human Resources Committee (HRC) shall be struck for all new hired positions at the Carleton University Student Association (CUSA).

   **Whereas** By-Law XIII, Section 3.1 reads:

   “For a position being filled in one of the Association’s Service Centres or for other Association activity the HRC shall be comprised of:
   - The President of the Association
   - The appropriate CUSA Executive member
   - One non-Executive member of Council, selected by lottery.
   - A non-voting representative of the Graduate Students’ Association (GSA)
   - A Community Representative given section 3.8”

   3.1.1 Quorum for the HRC shall be three members, as long as one of the members is the appropriate CUSA Executive member.”

   **Whereas** CUPE 1281 staff members would like a voice on the Human Resource Committee
   **Whereas** meeting quorum can be challenging when interviewing multiple candidates for each position
   **Whereas** no full-time staff currently sit on the committee

   **INFORMATION TRANSFER:**

   **Be it resolved** that CUSA By-Law XIII, Section 3.1 read:

   “Section 3.1 For a position being filled in one of the Association’s Service Centres or for other Association activity the HRC shall be comprised of:

   - The President of the Association
   - The appropriate CUSA Executive member
   - Either the Association’s General Manager or Director of Services
   - One non-Executive member of Council, selected by lottery
   - One member of CUPE 1281, selected by lottery
   - A non-voting representative of the Graduate Students’ Association (GSA)
   - A Community representative, given section 3.8
3.1.1 Quorum for the HRC shall be three members, as long as one of the members is the CUSA president or appropriate CUSA Executive member.

Moved: Zameer Masjedee
Seconded: Gavin Resch

Zameer:
Basically we want to add some more positions to our hiring committee. They will come from CUPE 1281, basically our service centres. The change in regard to quorum, it is now the president or the executive member. So, I’m able to sit in for the executive. And now we are able to have more people sitting on hiring committees allowing us to reduce cancellation when we don’t reach quorum

Questions:
Yvonne:
Is it the overall hiring committee?

Zameer:
This will be for any hiring committee that is struck for hiring.

Cameron:
Why is quorum only 3 members if we are supposed to hear from all these different members?

Zameer:
The process that dictates this policy doesn’t change, so when a hiring has to happen, council will get an email and 1281. So there will be representation from both groups. If you want to increase quorum then you can motion for that, but it might put us back in the same position with missing quorum due to higher requirements.

Debate:
None.

Vote:
Motion passes unanimously
b. **Motion To Fill Vacant FASS Seats**

**PRESENTATION SUMMARY:**

*Whereas* one (1) Faculty of Arts and Social Science seats is vacant.

**INFORMATION TRANSFER:**

*Be it resolved* that the following seat of council be voted on and filled:

- 1 Faculty of Arts and Social Sciences

**Moved:** Cat Kelly  
**Seconded:** Zameer Masjedee

**Cat:**  
We have someone else who is interested in sitting on council. This is the email she sent me about why she is qualified. (Cat reads email)

**Questions:**
None

**Debate:**
None.

**Vote:**
Motion passes unanimously

**Cat:**
Motion to blanket all of the motions except motion f).

**Motion To Blanket Accept all motions except f):**

**Mover:** Cat  
**Seconder:** Katerina

**Cat:**
This motion will basically just strike each committee at once.

**Questions:**
None.

**Debate:**
None.

**Vote:**
Motion passes unanimously

c. **Motion to Strike Constitution and Policy Review Committee (CPRC)**

**PRESENTATION SUMMARY:**

**WHEREAS** By-Law V, 2.1 states:

“Standing Committees of the Carleton University Students' Association shall be struck with the aim of advising CUSA Council in areas of, but not limited to, policy, action and planning, where it feels that such recommendations would improve the Students' Association. To this end, Standing Committees shall respond to requests from Members and member groups of the Association to research matters of the respective Committees.”

**WHEREAS** By-Law V 2.5 reads:

“All standing committees must be struck at the first council meeting of the Fall/Winter semester, unless otherwise indicated.

**WHEREAS** By-Law V 1.1 Reads:

“These committees shall act solely as information bodies to Council. Standing Committees shall be actively encouraged to examine Council business of a relevant nature to the Committee. Standing Committees may also undertake projects with the aim of educating students or raising awareness of issues related to the mandate of the respective Committees.”

**INFORMATION TRANSFER:**

Be it resolved that CUSA Council Strike the Policy Review Committee (CPRC)

MOVED: Catherine Kelly  SECONDED: Zameer Masjedee
d. **Motion to Strike The Awards Committee**

**PRESENTATION SUMMARY:**

**WHEREAS** By-Law V, 2.1 states:

- “Standing Committees of the Carleton University Students' Association shall be struck with the aim of advising CUSA Council in areas of, but not limited to, policy, action and planning, where it feels that such recommendations would improve the Students' Association. To this end, Standing Committees shall respond to requests from Members and member groups of the Association to research matters of the respective Committees.”

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**WHEREAS** By-Law V 1.1 Reads:

- “These committees shall act solely as information bodies to Council.
- Standing Committees shall be actively encouraged to examine Council business of a relevant nature to the Committee.
- Standing Committees may also undertake projects with the aim of educating students or raising awareness of issues related to the mandate of the respective Committees.

**WHEREAS** under the Award Committee Policy, p. 15 reads:

“**The CUSA Awards Committee**

Responsibility for the selection of the candidates for all awards administered by CUSA shall lie within the CUSA Awards Committee. The decision of this committee shall be final.”

**WHEREAS** The CUSA Awards Committee shall consist of the following members

- The University Vice-President in charge of student affairs or delegate.
- The University Vice-President in charge of academic affairs of delegate.
- A member of the Faculty chosen by the Senate.
- The CUSA Vice-President Student Issues, who shall sit as Chair of the Committee.
- Two students chosen by the Council, of which a minimum of one must be a member of Council
INFORMATION TRANSFER:
Be it resolved that CUSA Council Strike the Awards Committee

MOVED:  Alexandra Noguera    SECONDED: Zameer Masjede

e. Motion to Strike The Clubs and Societies’ Committee

PRESENTATION SUMMARY:

WHEREAS By-Law V, 2.1 states:

- “Standing Committees of the Carleton University Students' Association shall be struck with the aim of advising CUSA Council in areas of, but not limited to, policy, action and planning, where it feels that such recommendations would improve the Students' Association. To this end, Standing Committees shall respond to requests from Members and member groups of the Association to research matters of the respective Committees.”

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- “These committees shall act solely as information bodies to Council.
- Standing Committees shall be actively encouraged to examine Council business of a relevant nature to the Committee.
- Standing Committees may also undertake projects with the aim of educating students or raising awareness of issues related to the mandate of the respective Committees.

WHEREAS By-law IX 3.1 reads:

“ The Committee shall consist of:

- The Clubs and Societies Commissioners.
- The CUSA Vice President Internal
- The CUSA Vice President Finance
- Four (4) delegates; two from (2) Clubs and two from (2) Societies, elected from all present at the Introduction Meeting in the Fall term.”

INFORMATION TRANSFER:
Be it resolved that CUSA Council Strike the Clubs and Societies Committee
MOVED: Catherine Kelly   SECONDED: Zameer Masjedee

f. Motion to Strike The Clubs and Societies' Fund Committee

PRESENTATION SUMMARY:

WHEREAS By-Law V, 2.1 states:

- “Standing Committees of the Carleton University Students' Association shall be struck with the aim of advising CUSA Council in areas of, but not limited to, policy, action and planning, where it feels that such recommendations would improve the Students' Association. To this end, Standing Committees shall respond to requests from Members and member groups of the Association to research matters of the respective Committees.”

WHEREAS By-Law V 2.5 reads:

“All standing committees must be struck at the first council meeting of the Fall/Winter semester, unless otherwise indicated.

WHEREAS By-Law V 1.1 Reads:

- “These committees shall act solely as information bodies to Council.
- Standing Committees shall be actively encouraged to examine Council business of a relevant nature to the Committee.
- Standing Committees may also undertake projects with the aim of educating students or raising awareness of issues related to the mandate of the respective Committees.

WHEREAS By-law X 3.0 reads:

- “3.0 CUSA Clubs and Societies Fund Committee
3.1 The C&S Fund Committee shall consist of the following voting members:
a. The CUSA Vice President Internal;
b. The CUSA Vice President Finance;
c. Clubs & Societies Commissioners
d. 1 CUSA Councillor;
d. Four (4) delegates; two from (2) Clubs and two from (2) Societies, elected at the Fall Introduction Meeting from the Clubs or Societies that receive the highest number of votes.”
3.2 The C&S Fund committee shall be empowered to:
   ● Request any financial information from a Club or Society requesting money
   ● Inquire about anything relevant to the funding request before the C&S fund.

**INFORMATION TRANSFER:**

*Be it resolved that* CUSA Council Strike the Clubs and Societies Fund Committee

**MOVED:** Catherine kelly  **SECONDED:** Zameer Masjedee

**Zameer:**
We need to do this for clubs to get money. I need one councillor to sit on this committee to decide where money goes. If you’re trying to beef up your resume I suggest you apply for this.

**John:**
Is it going to be once a week?

**Cat:**
They sit all next week. Its 9am-5pm. You can be excused if you have classes but if you’re available you are expected to come. We have already elected the member from the clubs and societies so you’ll meet a lot of great leaders in their communities.

**Chair:**
We will be filling this committee after the motion is passed.

**Questions**
None.

**Debate:**
None.

**Vote:**
Motion passes unanimously
Nominations:
- Lily
- Katerina
- Brittanie
- John Haddad

Lily:
I work at the international students centre, so I am on campus all day. I have been a clubs exec before as well

Katerina:
I just want to be on the committee cause I want there to be transparency between this committee’s job and the division of funds, especially toward the engineering society.

Brittanie:
I’m the philanthropy chair for a club I’m in and I’m the president of a club that I created and I do the budgeting for it. I want to make sure everything is even, and I am free all week.

John Haddad:
I’m on campus every day as well. I was on other clubs, so I have an insight into how things are done.

Questions:
None.

Results:
Lily wins.

g. Motion to Strike The Financial Review Committee

PRESENTATION SUMMARY:
WHEREAS By-Law V, 2.1 states:
- “Standing Committees of the Carleton University Students' Association shall be struck with the aim of advising CUSA Council in areas of, but
not limited to, policy, action and planning, where it feels that such recommendations would improve the Students' Association. To this end, Standing Committees shall respond to requests from Members and member groups of the Association to research matters of the respective Committees.”

WHEREAS By-Law V 2.5 reads:

“All standing committees must be struck at the first council meeting of the Fall/Winter semester, unless otherwise indicated.

WHEREAS By-Law V 1.1 Reads:

● These committees shall act solely as information bodies to Council.
● Standing Committees shall be actively encouraged to examine Council business of a relevant nature to the Committee.
● Standing Committees may also undertake projects with the aim of educating students or raising awareness of issues related to the mandate of the respective Committees.”

INFORMATION TRANSFER:

Be it resolved that CUSA Council Strike the Financial Review Committee

MOVED: Gavin Resch SECONDED: Zameer Masjedee

h. Motion to Strike the Executive Compensation Review Committee

PRESENTATION SUMMARY:

WHEREAS By-Law 3.4 states

● “Beginning in September 2017, Council shall, at the first general meeting in September of each year, strike the Executive Compensation Review Committee.”

WHEREAS By-Law 3.5 reads:

“The composition of this committee shall be as follows
- Three (3) constituency representatives appointed by Council
- Three (3) students-at-large appointed by Council
- Either the Finance Manager or General Manager of CUSA
- The Vice-President Finance ”

WHEREAS By-Law 3.7 The committee shall:

- Undertake a thorough review of the Executive Compensation
- Make use of all relevant information from outside organizations.
- Include in its research all relevant information from within the Association and Corporation including, but not limited to: the budget, audited financial statements and archived reports submitted by both the Financial Review Committee and the Executive Compensation Committee
- The committee shall present its report and recommendations for adjustments to Council no later than the November meeting (to be ratified by CUSA, Inc.)
- Submit a final copy of the report to both the Vice President Finance and the CUSA Finance Manager.

WHEREAS By-Law 3.7.1 reads: “ CUSA Council shall, no later than the December meeting, make a final decision regarding the recommendations of the Executive Compensation Review Committee. CUSA Council shall, in both a meeting of the Association and the Corporation, put forth their final decision as a motion for the upcoming term.”

INFORMATION TRANSFER:

Be it resolved that CUSA Council Strike the Executive Compensation Review Committee

MOVED: Zameer Masjedee SECONDED: Gavin Resch

16. Adjournment:

Mover: Hassan Seconder: Katerina

Motion Passes

Meeting adjourned @ 7:36pm
CUSA COUNCIL MEETING MINUTES
November 15th, 2017 @ 6:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
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AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
   a. September 27\textsuperscript{th} Meeting Minutes
4. President’s Report
5. Vice President’s Reports
   a. VP Finance
   b. VP Internal Affairs
   c. VP Student Issues
   d. VP Student Services
   e. VP Student Life
6. RRRA Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Reports
12. Committee Reports
13. Items for Information
14. Question Period
15. Other Business
   a. Motion to Fill Vacant FASS Seat
   b. Motion to Fill Vacant FPA
   c. Motion to Strike the Executive Compensation Review Committee
16. Adjournment
CUSA Council Minutes
7th CUSA Council Meeting 2017-2018
November 15th, 2017
Dunton Towe – Room 2012 @6:00 pm

Clerk: Brandon Burrill
Chair: Shawn Humphrey

Meeting called to order @6:07pm

1. **Announcements and Correspondence:**
   Hassan Zafar:
   Carleton Science Society is having their pub night on Friday. We are raising funds for our formal. $5 each at Pub101, come see me if you’d like a ticket.

2. **Approval of the Agenda**
   Cat:
   Motion to amend agenda from room 2012 to room 2017, add the approval of the minutes from the September meeting, and I’d also like to strike the motion to fill the FASS seat.
   
   **Mover:** Cat  **Seconder:** Gavin
   Motion passes
   
   **Mover:** Katerina  **Seconder:** Scott
   Motion passes

3. **Approval of Past Minutes**
   a. **September 27th Meeting Minutes**
   
   **Mover:** Nima  **Seconder:** Julia
   Motion Passes

4. **President’s Report**

   **Ongoing Projects:**
   - CFS Decertification
     - Video to be released this week
   - Ranked Voting
Council will debate over options for next election

- Digital Kiosk in UC Atrium
  - Installed and operational. Check it out!
- Heated Bus Shelter
  - Installed and ready to be used!
- Service Centre Restructuring
  - Looking for input for the time being

Month Ahead:

- Second Monthly Town Hall
  - Monday, November 27th at 1pm in the atrium about Service Centres!

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca or by phone at 613 520 2600 x1603

Sincerely,

Zameer Masjedee
President

5. Vice President's report
   a. Vice President Finance

   Ongoing Projects:
   - Haven’s Online
     - Working with Pointer
   - Rooster’s on the Go - Henry’s
     - INS
   - Oliver’s
     - Mural over Fall Break
     - Remainder to be finished between school terms
     - Play stations
     - Exam decompression

   In the Office:
   - Free Printing
   - Review businesses in October

   This Month:

   - CFS Decertification – Website/Video
   - Henry’s POS
   - Haven Online
If you have any questions, please do not hesitate to contact me:

vpf@cusaonline.ca,
Tel: 613 520 2600 ext 1604

Cheers,

Gavin Resch
Vice President Finance

b. Vice President Internal

Ongoing Projects:

- Postered signs for Tampons available at CUSA spaces: CUAS office, Womyn’s Centre, GSRC
- FPA council position filled
  - Many people were interested
  - FASS is still open, tell your friends!
- SIF Committee will sit
- Clubs interns are fully trained and are working weekly hours
- Met with Provincial MP for Ottawa Centre, Yasir Naqvi
- Attended CSES Trivia Night
- Participated in Hatch’s StartUP Weekend
- Spoke at the Carleton Mentorship Launch

Month Ahead:

- Reading the Citation for Shelagh Rogers at Convocation this Saturday
- Exec Reunion Fundraiser, Saturday
- Committees will be meeting
- Club’s office workshop: *FOR NEW CLUBS* 6 p.m., Tomorrow at 515 Southam Hall
  - Scholar Pro will also be giving a talk about scholarships, not to miss!

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca or by phone at 613 520 2600 x1603

Sincerely,

Cat Kelly
Vice-President Internal Affairs

c. Vice President Student Issues

d. Vice President Student Services

Ongoing Projects:
- Frost Week
  - Skating and Beaver tails
  - The Wellness Centre’s Peer to Peer Mental Health Support Program

In the Office This Month:
- Hired the following students as service centre coordinators
  - Summer - Mawandoseg
  - Grace Kelly - The Wellness Centre
- Recreativity, RecTalk, Trap Karaoke.

If you have any questions, please do not hesitate to contact me:

Alexis Oundo
Vice President Students Services
vpss@cusaonline.ca.
Tel: 613 520 2600 ext 1606

e. Vice President Student Life

6. RRRRA Report
   None.

7. CASG Report
   Brittanie:
   Had midterm study snacks. Handed out over 500. They went in a bout 20 minutes each day. Having exam study snacks in December during the first week. We will be handing out pancakes in the atrium. Academic initiative fund still open till this Friday. If you’re part of a club that runs academic events please apply. Next week we are having a free tuition panel discussion with CUSA. We have 2 confirmed speakers so far. MPP Yassir Naqvi is one of them. It will be held next Thursday in the Atrium.

8. GSA Report
   None.
9. **Senate Report**

Zameer:

Couldn’t attend, but a couple of the initiatives that are being championed by CASG are being pushed forward, including the early syllabus and the sexual violence policy.

10. **Board of Governors:**

None.

11. **Constituency Report:**

Andre:

Engineering has formal coming up. We recently sent some students to a conference that we will be holding a presentation on in January if you guys are interested

Yvonne:

Working with neuroscience to bring Parkinson Canada initiative to Carleton. If you know any one that is willing to help out please get in contact with me. In March I’ll be doing a professional fair, so if you guys know anyone that wants to help out in the planning please contact me.

12. **Committee Reports**

Cameron:

Please promote within your communities that we are holding committee meetings cause we need to get that engagement up.

13. **Items for Information:**

None.

14. **Question Period:**

Brendan:

Regarding the Mowandaseg centre. Why was it taken away even though the first nations community has been asking for more funding?

Zameer:

The decision was made under the assumption that the space wasn’t being used to its full capacity over the last 3 years. So those funds that were being used to pay would be reallocated to running programs. We also saw coordinators requesting working out of a different space. We met up with some indigenous leaders to see what change would be good for them. So what came out of that was a preference for better programming than more space.

Andre:

I was approached from leaders from some CUSA clubs and they wanted to know what happened to the bank accounts at the end of the year, if they were emptied out.

Chair:

No we don’t empty them, but we do have control of them.

Brendan:
The previous service centre coordinator for Mowandaseg asked the CUSA execs for more support once they became overwhelmed with school and parental duties, what was your response?

Zameer:
If the coordinator cannot meet that requirement, they need to see their direct supervisor, which is the VP Student Services. I did not hear directly from that VP last year in terms of needing more support, so I cannot directly speak on that.

Andre:
For co-op, we had a student come to us regarding co-op and vacation time. It says that we are not allowed to ask for vacation time, but for engineers we do a 16-month coop so we thought that it was a little unreasonable to not have vacation time.

Emma:
The student who came to us regarding this sent an email to Alex and she forwarded it to someone without removing his or her name.

Zameer:
So as a former coop student, I know about this, but it isn’t a rule that is enforced. But I suggest getting in contact with the coop office itself. But, the concern is definitely around mental health and having to work 16 straight months, but I will get in contact with the VP Student Issues and get back to you. Also, I will ask her to make such inquiries from students anonymous next time she forwards it out.

Cameron:
For the electoral reform committee, is there anything that works for consulting students on the town hall before the next meeting?

Zameer:
The original topic of the November town hall would be to discuss ranked voting, but we decided to switch it to service centres instead. But, we definitely want to have the ranked voting town hall in December so that we can have a discussion on it during the December council before we pass the writ in January.

Cameron:
Has there been any consideration of putting info about committee events in a central spot?

Cat:
Currently, it is on the website, and is typically on Facebook too. We do try our best to make sure every student knows about it.

Zameer:
We could make Facebook events for these.

Cat:
The town hall for December will be on the 4th at 1pm, in the UC.
Cameron:
About the motion to strike the exec compensation committee, did you receive any notes from students about it?

Cat:
A few students did, but only 3 gave me blurbs to tell council.

Brendan:
Are the execs aware that the first nations centre in Patterson is running out of funds to hold programs, and the Mowandaseg centre is the only place that could help them? I understand that rent and space is the biggest cost that CUSA has, and the idea is in good faith to combine the space, allowing for more resources, but some people were concerned that they wouldn’t have a non administrator space. With the hiring of the new Mowandaseg centre coordinators, there is concern that there was so discussion with students about the closure.

Zameer:
The closure should have been consulted with the community. It was an oversight on our part but its something that we are hoping to learn from.

15. Other Business:
   a. Motion to Fill Vacant FASS Seat

   Motion to Fill Vacant Faculty of Arts and Social Science Councillor Seat

   PRESENTATION SUMMARY:

   Whereas one Faculty of Arts and Social Science seat is vacant. INFORMATION

   TRANSFER:
   Be it resolved that the following seat of council be voted on and filled: 1 Faculty of Arts and Social Sciences

   Moved: Cat Kelly Seconded: Zameer Masjedee

   b. Motion to Fill Vacant FPA

   Motion to Fill Vacant Faculty of Public Affairs Councillor Seat

   PRESENTATION SUMMARY:
Whereas one Faculty of Public Affairs seat is vacant.

INFORMATION TRANSFER:
Be it resolved that the following seat of council be voted on and filled: 1 Faculty of Arts and Social Sciences

Moved: Cat Kelly  Seconded: Zameer Masjedee

Nominees:
- Liam Callaghan
- Mark Playo
- Sam Turgeon
- John McDougall

Winner:
- John McDougall

c. Motion to Strike the Executive Compensation Review Committee

Motion to Strike the Executive Compensation Review Committee

PRESENTATION SUMMARY:

WHEREAS By-Law 3.4 states

- “Beginning in September 2017, Council shall, at the first general meeting in September of each year, strike the Executive Compensation Review Committee.”

WHEREAS By-Law 3.5 reads:

“The composition of this committee shall be as follows

- Three (3) constituency representatives appointed by Council
- Three (3) students-at-large appointed by Council
- Either the Finance Manager or General Manager of CUSA
- The Vice-President Finance”
WHEREAS By-Law 3.7 The committee shall:

- Undertake a thorough review of the Executive Compensation
- Make use of all relevant information from outside organizations.
- Include in its research all relevant information from within the Association and Corporation including, but not limited to: the budget, audited financial statements and archived reports submitted by both the Financial Review Committee and the Executive Compensation Committee
- The committee shall present its report and recommendations for adjustment to Council no later than the November meeting (to be ratified by CUSA, Inc.)
- Submit a final copy of the report to both the Vice President Finance and the CUSA Finance Manager.

WHEREAS By-Law 3.7.1 reads: “CUSA Council shall, no later than the December meeting, make a final decision regarding the recommendations of the Executive Compensation Review Committee. CUSA Council shall, in both a meeting of the Association and the Corporation, put forth their final decision as a motion for the upcoming term.”

INFORMATION TRANSFER:

Be it resolved that CUSA Council Strike the Executive Compensation Review Committee

MOVED: Zameer Masjedee SECONDED: Gavin Resch

Zameer:
We’ve had this up here before, but now we just need to vote in our students at large.

Nominees:
- Bouchra Abdul
- Souad
- Sam

Chair:
3 positions open with 3 nominees, so they’re all acclaimed.
16. **Adjournment:**
   - **Mover:** Zameer
   - **Seconder:** Gavin

Motion Passes

Meeting adjourned @ 7:36pm
CUSA COUNCIL MEETING MINUTES
January 15\textsuperscript{th}, 2018 @ 6:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
# CUSA COUNCIL MEETING ATTENDANCE

**January 15th, 2018 @6:00pm**

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14. Question Period
15. Other Business
   a. CUSA General Election 2017 – Motion to Ratify the CEO and DEOs
16. Adjournment
CUSA Council Minutes
9th CUSA Council Meeting 2017-2018
January 15th, 2018
Dunton Tower, Room 2017 @6:00 pm

Clerk: Brandon Burrill
Chair: Shawn Humphrey

Meeting called to order @6:30pm

1. **Announcements and Correspondence:**
   None.

2. **Approval of the Agenda**
   **Mover:** Cat Kelly  **Seconder:** Zameer Masjedee

   Motion passes

3. **Approval of Past Minutes**
   **Cat:**
   I would like to move to strike this until next meeting.

   **Motion to strike approval of past minutes from agenda**
   **Mover:** Cat Kelly  **Seconder:** Zameer Masjedee

   Motion passes

4. **President's Report**
   **Past Month:**
   - Engineering Congress
     - Great learning opportunity for CUSA to improve student group relations
   - 24/7 UC Caf Study Space for Exams
     - Not utilized at full capacity, looking at programming initiatives w/ SEO

   **Ongoing Projects:**
   - CFS Decertification
     - Up to date on payments
     - Petitioning all week
   - Ranked Voting

   **Month Ahead:**
   - Elections!
Soar Leadership Conference w/ Chris Hadfield
Midterm Report & Audit

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca or by phone at 613 520 2600 x1603

Sincerely,

Zameer Masjedee
President

5. **Vice President's report**
   a. **Vice President Finance**

   b. **Vice President Internal**

   c. **Vice President Student Issues**

   d. **Vice President Student Services**

   e. **Vice President Student Life**

6. **RRRA Report**
   None.

7. **CASG Report**
   **Brittanie Jonidi:**
   Had study snacks during first week of exams. Handed out 1500 pancakes over 5 days, great success. Prepping for midterm study snacks happening last week of February. Opening scholarship fund with deadline in March. Currently in the process of prepping for debate series. Having 3 debates over the semester. If you have any topics please reach out to me. Embarking on some constitutional amendments as well.

8. **GSA Report**
   None.

9. **Senate Report**
   None.
10. **Board of Governors:**
   None.

11. **Constituency Report:**
    None.

12. **Committee Reports**
    **Cat Kelly:**
    Ranked voting: Consulted students at town hall on 3 options. 1. Only executives under ranked voting; 2. Executives and councilors; 3. Executives and smaller constituencies where there aren’t a large amount of candidates. The reason that there are 3 options is because right now it is really confusing. We also discussed adding colour to the voting ballot to help with the grid, but we decided to have grey and white to differentiate between columns. The recommendation is to go ahead with the 1st option for this year only. If it doesn’t have an impact, we will move forward to option number 2. If you have any questions think about them and ask during question period. But the general consensus was to pick option 1.

13. **Items for Information:**
    None.

14. **Question Period:**
    **Mahmoud Sabry:**
    The ranked voting is also applied for exec positions? Or is it just for the councilors?

    **Cat Kelly:**
    The ranked voting will only be for the execs, not the councilors. Of the three options we chose this one to keeps it simple.

    **Emma Maddock (Proxy):**
    Is there a minimum turn out for the vote to be valid?

    **Cat Kelly:**
    Yes, there needs to be at least 10% voter turn out.

15. **Other Business:**
    a. **CUSA General Election 2017 – Motion to Ratify the CEO and DEOs**

    **PRESENTATION SUMMARY:**

    Whereas the Electoral Hiring Board has selected candidates under the CUSA HR hiring policy for the positions of Chief Electoral Officer (1) and Deputy Electoral Officer (2).

    Whereas CUSA Council must ratify these positions before the individuals can assume the roles.

    **INFORMATION TRANSFER:**
Be it resolved that upon the passing of this motion and presentation given by the hiring board, that CUSA Council vote in favour or against the primary recommendations for the position of CEO and DEO.

**Be it further resolved** that Nada Ibrahim hold the position of CEO.

**Be it further resolved** that Zach Parkkari and Aiden Forsyth hold the position of DEOs.

Moved by: Zameer Masjedee  Seconded: Cat Kelly

**Cat Kelly:**
This is just to make it official that we are hiring the CEO and DEOs. There is a panel, and no executive sitting on the hiring committee. It was comprised of Shawn Humphrey, our general manager, and a couple of other people in the organization. I included a report in my email on why they were chosen. If you have any questions please do not hesitate.

**Nada Ibrahim:**
Hi everyone, I’m Nada, I applied for CEO.

**Zack Parkkari:**
I applied for DEO

**Questions:**

**Cameron Wales:**
Zack, something that has been brought up on the ranked balloting committee, that both the DEO and CEO are going to have to do a lot of outreach to explain what ranked voting is. We were hoping that one DEO could take that on as a project. What are your thoughts on that? And do you have any ideas on how to handle it?

**Zack Parkkari:**
We are meeting as an electoral board later this week to discuss how we can educate voters on ranked voting. In order to do that, there is existing infrastructure to disseminate information to students through CUSA electoral pages. But it is something we will continue to explore.

**Andrew Vincencio:**
How would you describe ranked voting?

**Nada Ibrahim:**
There is a YouTube video that does a really good job of explaining this. But basically, it allows the voter to rank their options rather than just voting for a single individual. This gives us a better idea of the preferences that the voting population has in terms of the candidates.

**Cameron Wales:**
Nada, what would you say the largest challenge was for the team that you worked on last year that was trying to implement ranked voting.
Nada Ibrahim:
The largest challenge was with the people who were running. They would take our words and change them and they would get published in the Charlatan. So, I think respect to the elections office is the most important thing to me.

Debate:
Zameer Masjedee:
We can’t actually accept this recommendation right now because there wasn’t quorum at the committee meeting. The reason there wasn’t quorum is because as per bylaws, an executive must be present at the committee meeting, but in this case we thought that having an exec on the committee would be a conflict of interest. I propose an emergency motion to change the bylaws to remove the clause that requires there to be an exec on the hiring committee of for the CEO and DEO, in order to make it so that the committee did have quorum.

Chair:
In order for this to work, we will need to make this original motion out of order, as it does not follow parliamentary procedures. At this point I will make it so that anyone can introduce a motion from the floor. I suggest a motion that is an exact replica of the original motion is moved but to make an amendment to the bylaws.

b. Emergency motion to amend CUSA Human Resources Bylaw for the purposes of CEO/DEO hiring

Emergency Motion to Amend CUSA Human Resources Bylaw for the purposes of CEO/DEO Hiring

PRESENTATION SUMMARY:

Whereas CUSA Bylaw XIII Section 3.1.1 currently reads “Quorum for the HRC shall be three members, as long as one of the members is the appropriate CUSA Executive member”

Whereas certain situations require a hiring committee without the influence of any executive members to create a neutral committee

INFORMATION TRANSFER:
Be it resolved that CUSA Bylaw XIII Section 3.1.1 be amended to “Quorum for the HRC shall be three members.”

Moved by: Zameer Masjedee Seconded: Cat Kelly

Zameer Masjedee:
This motion basically removes an executive from needing to be on the hiring committee. Thus allowing us to accept this the recommendation of the committee.

**Andrew Vincencio:**
I’m a little uncomfortable doing this, could we make it so that it requires an exec to be a chair on the committee?

**Zameer Masjedee:**
The meetings did have the general manager there, and he alone had way more knowledge about what the candidates needed in order to be good candidates for these positions. Not only that, but we did also record all the interviews to make sure that we were able to view them later on.

**Emma Maddock:**
Wouldn’t a change of the bylaws need a special notice before meeting?

**Cat Kelly:**
No, not for bylaws.

**Debate:**

**Cameron Wales:**
So the point of the bylaw is to make sure that those who have a stake in the election aren’t having an influence on who is hired in these positions, so shouldn’t the councilors not be on it either?

**Zameer Masjedee:**
The councilors don’t have as much influence as the executives do in making an impact on the selection of these CEO and DEOs.

**Andre N. Lawrence:**
We shouldn’t be allowed to go back and change the bylaws to make sure that they have quorum, this would make it so that we aren’t following the rules that we have set for ourselves. It sort of sets the precedent that we could change whatever we want whenever we want to.

**Brendan Mcloughlin:**
When are the candidates supposed to start the job?

**Cat Kelly:**
As soon as they would be ratified we would be able to produce the writ and present it to council.

**Cameron Wales:**
Does the committee actually need to make an official recommendation? Cause council just decides right? Is there in fact a requirement for the committee to make a recommendation or can we just vote?

**Zameer Masjedee:**
I think both of those things could be true, there could be a recommendation, but council can reject it. Or if they want to make a decision/vote on a recommendation of a person while the recommendation was out of order they can do that too.

Cameron Wales:
I would say that I think the emergency motion as it stands is good. It doesn’t say we are going back in time to change things.

Mahmoud Sabry:
If this motion passes, can we pass another motion to accept the recommendation of the committee?

Cat Kelly:
The original motion is a motion to accept the recommendation.

Hassan Zafar:
I speak in favour of the emergency motion because it is just legitimizing the recommendation.

Andrew Vincencio:
We should pass it solely because of the spirit of it, but I am apprehensive about making it specifically for the hiring of the CEO and DEO. I would like to amend to remove that.

Zameer Masjedee:
The reason that that is in there is to describe it as an emergency, and the motion has to be an emergency motion.

Vote:
In favour: 15
Against: 0
Abstain: 5

Motion passes

c. Emergency motion to accept recommendation from hiring committee on positions for CEO/DEO

Emergency motion to accept the CEO/DEO

PRESENTATION SUMMARY:
Whereas the Electoral Hiring Board has selected candidates under the CUSA HR hiring policy for the positions of Chief Electoral Officer (1) and Deputy Electoral Officer (2).

Whereas CUSA Council must ratify these positions before the individuals can assume the
Roles.

**INFORMATION TRANSFER:**

**Be it resolved** that upon the passing of this motion and presentation given by the hiring board, that CUSA Council vote in favour or against the primary recommendations for the position of CEO and DEO.

**Be it further resolved** that Nada Ibrahim hold the position of CEO.

**Be it further resolved** that Zach Parkkari and Aiden Forsyth hold the position of DEOs.

Moved by: Zameer Masjedee Seconded: Cat Kelly

**Zameer Masjedee:**
Our hiring committee met, with John MacDougall (FPA councilor), our GM, and Shawn Humphrey. They have come to the consensus that we should hire their three recommendations. There was a report that was sent to council and all interviews were recorded. If you agree with the process that was taken, please vote in favour.

**Debate:**

**Aiden Forsyth:**
My name is Aiden Forsyth. I hope that you guys accept the recommendation from the hiring committee. I work with the science society where we implemented ranked voting, and so I believe that I will be able to successfully educate students on ranked voting.

**Cameron Wales:**
For Zach, I know that you know someone that is on council well, if they choose to run again, how will you deal with the conflict of interest?

**Zach Parkkari:**
I would make the council aware of the conflict and ensure that the right procedures are taken in order to confirm that the process is in fact the most transparent it can be.

**Julia parsons:**
How many of you have supported a slate before?

**Aiden Forsythe:**
I have made posts in the past in support of a slate.

**Zach Parkkari:**
I have as well.

**Nada Ibrahim:**
I’ve always worked for elections, so never.

**Vote:**
In favour: 18
Against: 0
Abstentions: 1

Motion passes

16. **Adjournment:**
   **Mover:** Brendan Mcloughlin  
   **Seconder:** Hassan Zafar

   Motion Passes

   Meeting adjourned @ 7:45pm
CUSA, INC. MEETING MINUTES
January 23, 2018 @ 7:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
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AGENDA

1. Approval of Agenda
2. Motion to adopt all 94 calls to action of the truth and reconciliation commission
3. Presentation of 2016-2017 audit
4. Business Arising
5. Adjournment
CUSA, Inc. Minutes
January 23rd, 2018
Dunton Tower – Room 2017

Clerk: Brandon Burrill
Chair: Shawn Humphrey

Meeting called to order @7:20pm

1. Approval of the Agenda
   Mover: Scott        Seconder: Hassan

   Motion passes

2. Motion to adopt all 94 calls to action of the truth and reconciliation commission

   Motion to Adopt All 94 Calls to Action of the Truth and Reconciliation Commission
   Whereas the Truth and Reconciliation Commission (TRC) of Canada was mandated to inform all Canadians about what happened in Indian Residential School System, and released its final report in 2015 with 94 calls-to-action, and;

   Whereas Recommendation 92 of the TRC’s Final Report “calls upon the corporate sector in Canada to adopt the United Nations Declaration on the Rights of Indigenous People as a reconciliation framework, and apply its principles, norms, and standards to corporate policy and core operational activities which includes Indigenous people, their lands and resources”. This would include, but is not limited to:

   1. The commitment to meaningful consultation, building respectful relationships, and obtaining free, prior, and informed consent on projects that affect Indigenous people,

   2. To ensure Aboriginal peoples have equitable access to jobs, training, and education opportunities, and

   3. The provisions of “education for management and staff on the histories of Indigenous peoples, including but not limited to the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism”.

   Whereas CUSA Inc is an incorporated entity bound by 1990 Ontario Corporations Act, and;
   Whereas CUSA the association wishes to act in the spirit of goodwill to the Indigenous community at Carleton,

   Be it resolved that CUSA the Association adopts the spirit of all 94 recommendations of the Truth and Reconciliation Commission of Canada, with special considerations to adopt and
implement recommendation 92.

Brendan:

I think this motion should be approved to make Carleton a more inclusive place for indigenous students, specifically the education part of it, and holding our governments more accountable, since we are in a more progressive position to do so with the hope of it being adopted all across Canada.

Debate:

Brendan McLoughlin:

The future of Canada will rely on our indigenous brothers and sisters, especially with pulling them from the fire of the residential school system and addressing it. Discontinuing the barriers that exists for them is important. Getting equal funding and support is a way to address the damage that has been done.

Vote

Motion passes unanimously.

3. Presentation of 2016-2017 Audit

Report will be sent out to council for their review.

Gavin Resch:

There was a surplus of over 100,000 dollars from last year’s budget. Comparing last year to the year before that, with Havens there was a significant drop, which really affected business. That impact will be addressed in this year’s budget, however, since we will adjust to buying inventory.

Travis (GM):

Every business is in a better financial position than they were last year. The costs for Haven has gone down significantly from the last year as well.

Questions:

Emma Maddock:

Money owed to Carleton. The line says there was nothing from 2016, but in 2017 there was 94,000. What is that?

Gavin Resch:
Its mostly just about levies and has to due with when the audit was done. We receive the fees from the universities at very different times as well, so it has an impact on those numbers.

**Cameron Wales:**
How has Oliver’s response to the difference in revenue been?

**Travis (GM):**
Oliver’s is entirely about programming, you can’t make people drink more, so its about food and programming. It’s had a favourable bump. It was booked almost every night by clubs and societies. So we need to keep that rolling.

4. **Business Arising**
None.

5. **Adjournment:**
   **Mover:** Zameer Masjedee  **Seconder:** Cat Kelly

   Motion Passes

   Meeting adjourned @ 7:36pm
EMERGENCY CUSA COUNCIL MEETING MINUTES
February 5th, 2018 @ 6:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
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February 5th, 2018
Emergency CUSA Council Meeting
Dunton Tower – Room 2017, 6:00pm

AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Other Business
   a. Motion to postpone CUSA elections
   b. Emergency Motion to implement First Past the Post on the 2018 CUSA Elections
4. Adjournment
CUSA Council Minutes
Emergency CUSA Council Meeting 2017-2018
February 5th, 2018
Dunton Tower – Room 2017 @6:00 pm

Clerk: Brandon Burrill
Chair: Shawn Humphrey

Meeting called to order @6:46pm

1. Announcements and Correspondence:
   None.

2. Approval of the Agenda
   Mover: Scott Taylor          Seconder: John Haddad

   Motion passes

3. Other Business:
   a. Motion to postpone CUSA elections

   Motion to postpone CUSA elections

PRESENTATION SUMMARY

Whereas it is our responsibility to represent the voices of our constituency

Whereas the constituency is not happy about how the elections are being run in a way that resulted in multiple uncontested positions and feel that this election is undemocratic

Whereas the lack of nominees is causing a problem for the ranked balloting system for executives

Whereas in past years, every VP position also had independents running

Whereas the CEO promised a blitz of advertising regarding the nomination period since it was shorter this year and the writ was passed under that stipulation, which constitutes a violation under section 3.9v and vi in the Electoral Code Policy
**Whereas** the Charlatan didn’t have a chance to even report about the elections before the nomination period closed

**Whereas** I have been informed that the Electoral Office has not been prompt to replying to any of emails or questions from nominees

**Whereas** section 7.4 in the Electoral Code Policy says the Writ of Elections stands unless amended by council

**INFORMATION TRANSFER**

**Be it resolved** that the CUSA Writ of Elections 2018 be amended by council to push the dates of nomination, validation, blackout and voting periods to better the democratic process of CUSA elections and fix the issue of ranked balloting

**Motioned by:** Emma Maddock **Seconded by:** Andrew Vicencio

**Emma Maddock:**
Essentially what has been happening is that I have been asking for feedback on how the recent elections are going. Overall, they think it isn’t going very well. Don’t think its fair that there are many uncontested positions, nomination period for positions is too short and this is why there aren’t many people running. Lots of people have said they’d like to see the elections postponed to get more people running to fix the ranked ballot issue that is happening. I think this would make the student body happier. There is nothing against amending the writ. As I am aware, council can amend it, and I say we do it.

**Questions:**
**John Haddad:**
Could you define ‘prompt’ in terms of the electoral office responding?

**Emma Maddock:**
I don’t have specifics, but this is just in response to feedback from my constituents in how they think the elections are going.

**Cameron Wales:**
Is it absolutely necessary that ranked balloting not run? In the case where there is only one candidate and it is uncontested it is bad, but the system can still be used, under my understanding. Can someone explain why it can’t be?

**Emma Maddock:**
I would like to know that as well, I just drafted the motion based on what I thought the meeting was going to be about.

Chair:
I’ll get Aiden to answer this immediately.

Aiden Forsyth:
The biggest challenge is the vote of no confidence. It complicates the voting for students right now. If we make it simple for students to understand this year than it would be better to focus on ranked balloting next year.

Zameer Masjedee:
The motion is a bit vague in terms of the amendments and the dates. Can you clarify?

Emma Maddock:
I brought it to council purposely vague so that council could discuss it.

Zameer Masjedee:
Are you aware that there is a bylaw in place to make sure that there is no voting the day before the reading week begins?

Debate:
Cameron Wales:
I’m not arguing in favour or against, I’m just a bit conflicted. There is sentiment about the fairness of the elections. Of my knowledge, reading the electoral code, the requirements were met, as per the writ. There are people who think the advertisement could be improved. But it appears to me that the elections was called in line with the existing regulations, I feel that it is out of line by council and undemocratic just because there isn’t enough variety on the ballot. I’d like to hear from everyone else on why they think this is legit or not.

Emma Maddock:
Just to respond to that. Essentially, you said you think it’s undemocratic to postpone the election, but I think it’s undemocratic to have half your executive positions acclaimed since there weren’t many people running. It’s no coincidence that there is less nominations and a shorter nominations period. These are all the concerns we voiced before passing the writ, so that’s where I’m coming from. Today there was a group that met about the no confidence vote, and I have about a list of 150 people who think that something should be done about this election i.e., postponing it.

Julia Van Drie:
I don’t think its very favourable to have so few executive nominations, but the rules were followed, and I think the best thing to do is go forward with the no confidence vote and maybe have a by-election later on. We are on a deadline, and it would cost more money to postpone it. I don’t think it’s the best option.

**Julia Parsons:**
I thin that you are over estimating the rule that if there were more time, that more people would run. If you think about it this way, you set a dangerous precedent. Considering a federal or provincial election, if it were to be postponed if there weren’t enough people you could postpone it whenever you feel. As Cam, said it’s undemocratic to extend deadlines.

**James (Student at large)**
It’s very fair to compare it to municipal and provincial elections. Elections are always advertised in advance. I am very interested in Carleton politics and the lot and I didn’t know about the election until half way through the nomination period. And the elections aren’t a small thing. Carleton is very large. I don’t think there was lots of time to get people out there to run and not enough advertising, I think it’s a good idea to postpone.

**John Haddad:**
I speak against this motion, we followed procedure and I think there was enough time to get people out there.

**Katerina Koulofakos:**
I think the process was followed, but I think that we found a flaw in the process. This motion is looking to fix the flaw in the election process on campus. There is overwhelming outrage as to why there are so executive positions empty.

**Alex (student at large):**
I have some experience running, I sought out a position in one of the faculties, and I didn’t know about the elections soon enough and I wasn’t able to get enough signature to run. But I don’t think that it’s enough to postpone the elections. Cause getting people who already had the signatures go get more is unnecessary. I think that this should be dealt with after the elections.

**Andre N. Lawrence (Proxy):**
I sought nomination and the only reason I knew it was happening is because I was watching council very closely, but for others who were seeking nominations it wasn’t very well known. Looking back at the Facebook page, it was only advertised the day before, and unfortunately one of my friends had no possible way of getting the signatures. Increasing the nomination period would be good and giving more advertisement time would increase the opportunity for people to think about running.
Julia Van Drie:
I think that we need to have respect for CUSA by laws. There is a danger in setting a precedent like this. We can’t make an exception when the rules are followed and we don’t like the outcome. I think we should reform the bylaws in the next year. In the meantime we should pursue the non-confidence vote, rather than contradicting the bylaws. We should change the system next year.

Julia Parsons:
Going back to the fed and provincial elections, I don’t think that any councillor would announce to change the elections laws during the elections.

Emma Maddock:
The way I see this going, is we do something about this now, or we let the elections go through and people aren’t happy, and the non-confidence vote goes through and we have to redo elections. I have never seen such outrage with elections before and the outpouring of feedback for this current issue. If we leave it be, something will happen. Lots of these positions will get non-confidence, and there will have to be another elections. We should do something now instead of last year.

CEO:
In the election code it states that there are guidelines about when the advertising period and nomination period can begin. We followed those guidelines and you guys voted on it and approved it. During the election, to announce that you want to postpone the election due to the outcome, we think its unfair since you already know who is running, etc. As for advertising, we did do our part. It was on the CUSA website as well on Facebook/ there are posters on campus, and our office has been open. Also you said there was only one candidate, when there are 3. We tried our hardest in advertising, and we did our part. If students went to you, they could have come to us to voice their concerns. We always posted our contact info as well.

James (student at large):
On the electoral code, stating that the elections will always be in the winter and people should know is a bit silly. In my personal union, everyone gets a notice that there will be an election coming up so that they can run. As for the social media posts, they weren’t spread very well. As for the independents running, only 1 of the three has Facebook pages. The positions aren’t seriously contested, as the other 2 don’t seem legit.

Cameron Wales:
I think the idea of fairness has been brought up a lot here, and a flaw has been found. I don’t think that it’s right to postpone the election. The students do have
recourse in this scenario, and that is the vote of no confidence. This election for years has been based on 2 slates full of people who are very in tune to CUSA elections. Something I think should be examined is the nomination period, but it’s just the way it fell this year. I think it is more acceptable to fix this next year.

Nima Dadar:
Our job is to represent students, and the way to do this is the vote of no confidence.

Scott Taylor:
If not one reads the electoral code then people who said they would vote should have been in tune with it.

Brendan Mcloughin:
If you plan on running a campaign without any kind of social media, it’s not going to work. If I can’t put a face to the platform, I won’t vote for them. It’s unfortunate that we couldn’t get more people running, but everyone knows that around this time elections occur. If you aren’t organized enough, and you can’t put a face to a name, then no one is going to vote for you. Do we even know anyone that wants to put a slate together?

Chair:
Brendan, no questions, this is debate.

Katerina Kouloufakos:
Going off of your point, we do have an obligation to represent constituents, and everyone we have talked to thinks that this is the right course of action to remedy the situation. Postponing the dates is the right course of action.

Nima Dadar:
You mentioned earlier that you came in contact with 150 constituents. When we have the means of contacting the entire constituency rather than the small portion that you have, I think we need to go forward with the larger representation. Also how do you remedy the current campaign?

Zameer Masjedee:
I see both side of this motion. I understand the frustrations of how the elections panned out. But there are some assumptions being made about the fact that the nomination period was shorter. I challenge you to ask all past candidates on when they decided to run. But I agree that there should be a larger period of time between when the writ drops and the nomination period begins. It has worked in the past, but obviously its something that we all overlooked. The writ outlined all these timelines. In terms of advertising, I think that it could have been done better, especially with a mailing list that could have gone out to all
students. I also think we should put some onus on us as reps of constituents, did you get out and talk about this election for the writ? The elections office did their job. I think that the candidates that are running now are in the right and they shouldn’t suffer because of the outcome. It of course would be nice to have more competition. Is going about is retroactively the best solution? That’s for us to decide. We could open another nomination period and extend campaigning. Is that the most democratic way? I think council has a tough decision to make. The election period wasn’t perfect and there were lots of flaws that we can fix. But for those reason the execs will be abstaining from the vote.

Ross Zimmerman:
I think the most fair thing we can do, is go with the elections as it was announced. We have found a chink in the armour of the elections. But we can retroactively act to fix a gap in the rules. I think it would be unfair to the students who are already running. It would be unfair to scrap all of that and restart. As council we should have seen this, but obviously we didn’t. We need to make sure that this issue doesn’t persist in future elections.

Jenny Giang:
I don’t know if anyone saw this page. There is a page that is titled “vote no confidence in 2018 CUSA elections” and many people have liked it and voiced their concerns. This is the way we should continue with this as it still gives the students a voice on the issue. Maybe we could hold a by election later on.

Michael Aide-Akhibi:
I believe that we have discovered the flaw and by getting this discussion going is a way to fix. We want to keep this motion up to keep the spirit of the motion intact for our constituents. I encourage everyone to vote the way they are feeling though.

Alex (student at large):
I think that not having enough nominations is something that falls on the shoulder of personal responsibility. You’re supposed to know months in advance that elections are happening, and in all my inquiries the elections office was very prompt in responding.

Vote:
In favour: 6
Oppose: 11
Abstentions: 7

Motion falls to pass
b. Emergency Motion to implement First Past the Post on the 2018 CUSA Elections

Emergency Motion to Implement First Past the Post on the 2018 CUSA Elections Executive Ballots

PRESENTATION SUMMARY

Whereas Section 9.4 of the THE ELECTORAL CODE POLICY, “The Writ shall stand unless altered by CUSA Council.”
Whereas Section 24 of the THE ELECTORAL CODE POLICY dictates how ballots shall be shown and counted.
Whereas there are only two candidates running for the positions of VP Student Issues, VP Finance, and VP Student Life respectively.
Whereas this year there are uncontested executive seats.

INFORMATION TRANSFER

Be it resolved that the CUSA GENERAL ELECTIONS 2018 WRIT OF ELECTION be amended to state that Executive Candidates shall have their ballots held under First Past the Post.
Be it resolved that sections 24.3 through 24.5 of the CUSA Electoral Code Policy be suspended for the 2018 CUSA Elections.
Be it resolved that CUSA Council determine the use of “Yes, No and Abstain” in the uncontested executives’ ballot.
Be it resolved that CUSA Council determine the use of “No Confidence and Abstain” in the contested executives’ ballot.

Moved: Nada Ibrahim Seconded: Zach Parkkari and Aiden Forsyth

Nada Ibrahim:
As you guys know, this year’s elections, for some candidate’s positions, there are only 2 people running, and we have 3 uncontested positions. Since this is the first year that we are doing ranked voting, there are some gray areas. Since there are not enough candidates, ranked voting will not work. We are trying to introduce this year’s ballots to be similar to last year. For contested ballots, we will have the candidates name, abstain, and no confidence. For uncontested, it will ask if you want this person as your exec, yes, no, abstain, no confidence.

Cameorn Wales:
I wanted to clarify, ranked voting does not work with less than 3 candidates, I understand that it wont affect the outcome of the election, but is it technically possible to run a ranked vote with only 2.

**Aiden Forsyth:**
For single candidates, there is no rank. They are either in or not. For 2 people, it would be the same outcome, and so we want to just make it the most simple for voters, what you see is what you get. The suspension of the ranked voting would remove it entirely. Just suspend it for this particular section.

**Adam (student at large):**
Changing the voting is changing something in the writ, which was just turned down in the last motion. What changes now in first past the post?

**Aiden Forsyth:**
This needs to be changed because there is nothing there about a vote of no confidence. The simplicity matter is just making it helpful for students. It wouldn’t be undemocratic to change it now.

**Adam (Student at large):**
There could be a vested interest that the difference in ranked system does make a difference, cause some one who is opposed to one group, would but more likely to put a vote of no confidence.

**Aiden Forsyth:**
If you’re worried about bias, than that is why we are at council, it is the reps that will be making the decision.

**Katerina Kouloufakos:**
The issue is that the ranked balloting is confusing for students when there is only 2 candidates, but this issue wasn’t talked about when this was voted on months ago.

**Nada Ibrahim:**
That was done in the past.

**Katerina Kouloufakos:**
This is something that should have been brought to our attention, prior to during the election period.

**Aiden Forsyth:**
It’s not on our onus, that’s on council. We can only implement what council has given us. We can only implement exactly what we want.
Michael Aide-Akhibi:
If we were to switch to First-Past-The-Post, would we move the beta testing of this system to next period?

Nada Ibrahim:
No, we did notify Tyler, who takes care of the election system, and we have a template in place for what the ballot would look like. So it would be for this election.

Brendan McLoughlin:
Could we get it resolved, if we have enough candidates, like we know before hand, we can approve a ranked balloting system. In the case where we don’t know, we could just keep it as FPTP. We don’t need ranked balloting, and so I think we would have problems if we don’t change it.

Cameron Wales:
I just wanted to ask, is it a technical possibility, to have a ranked ballot where you can put down number 1 next to the uncontested candidate, and a 1 and 2 next to the contested one, and below that the abstain and no confidence option. In that case, you cannot vote no confidence and vote along side other choices. No confidence says you don’t like any options.

Aiden Forsyth:
Ranking one person 1/1, you could, but it’s a matrix of 1x1 is just for semantics at that point. Tyler was saying that the abstain option can be included, as well as the no confidence. Yes it could, but why make it 1x1.

James (Student at large):
If the impact of “no confidence” and “no” haven’t been determined by council, what happens when a position gets mostly “no” votes.

Chair:
If there is a vote of no confidence on the VP finance and there is only one person running, the position will be empty and there will be a by election later on, as long as it doesn’t interfere with exams. It costs a lot to run, and it can’t be done during summer, it has to be done during the fall. Someone on council can be elected in the interim, and then be elected but that might not be entirely democratic.

James (Student at large):
So the policy is finalized somewhere then?

Chair:
Yes, it’s in the by-elections policy.

James (Student at large):
Where is the no confidence vote resulting in a by-election in the policy?
Chair:
So, it’s not entirely outlined.

Michael Aide-Akhibi:
What are the possibilities of running this as ranked voting for faculty reps? Its important to test this out, and postponing it to next year would be a waste of time. Could we switch it to having ranked voting on faculty members with 3 or more candidates?

Aiden Forsyth:
It can be, but that’s up to council.

Debate
Cameron Wales:
For faculty reps, there is only one single rep constituency and that’s for special student. We wanted to do exec positions because its one position with multiple candidates, or so we hoped. I think that it is still valuable to run ranked voting, I get that some students will be confused. But I think it’s the CEO and DEOs responsibility to talk about that. If you look at this system in the federal elections, they would change it back to FPTP. It would be a bit confusing for students, but it needs to be tested.

Zameer Masjedee:
To Cam’s point. We didn’t change the system cause it was going to be confusing for students, we did it because it was going to be more democratic. Also we know that ranked voting will increase voter turnout. Also, we passed the writ under the assumption that ranked voting was the case. Also I think its more undemocratic to change it back to FPTP even when the outcome of either system will be the same. I would like to motion to amend to having the name of the candidates and then include the votes for “no”, “abstain”, and “no-confidence”. Keeping this would maintain the consistency between the voting on the positions.

Motion to amend:
Strike the ‘be it resolved’, and introduce an abstain vote in the contested and uncontested ballots
Mover: Zameer Masjedee Seconder: Nima Dadar

Questions:
Emma Maddock:
Zameer suggested doing ranked for 3 or more candidates, and FPTP for less, and then test our ranked next year. What is the point?

Zameer Masjedee:
It would have to be an alternate motion actually. It would be an amendment to the bylaws.

Chair:
This is a separate issue and is out of the spirit of this motion, it can not be allowed.
Debate:

James (student at large):
I like the motion, however, why is “abstain” and “no confidence” two different votes? I thought it would be vote “yes”, “no”, “no confidence”, and not voting would be an “abstain”.

Jim Kennedy (ombudsmen):
You have to have at least 3 people to do ranked voting. Having less doesn’t make any sense. If you have “yes”, “no confidence”, or “abstain” you are saying yes I want this person, or no I don’t, and I have no idea. So, you wouldn’t be treating “no confidence” as a person.

Zameer Masjedee:
James, I know you said its more intuitive to just not vote to abstain, but the word abstain is very straight forward. “No confidence”, and “abstain” are very different. Abstain says that you don’t have enough info to make an informed decision and you don’t want to effect the outcome of the elections. Looking at what the definition of what abstain and no confidence is I think that it is important to have both options.

Cameron Wales:
I agree completely with Zameer. Both options are very different. I think its important to go with ranked voting even though there is only 1 or 2 candidates on the ballot is to get people used to it.

Carson (Student at large):
I think it’s pretty obvious that anyone who ran on the One Carleton slate last year have an interest in removing the ranked voting option for the uncontested positions.

Vote
Motion passes unanimously

Cameron Wales:
I think it’s important that we go with ranked balloting. In the future, if this happens again the FPTP would be implemented, and having two different electoral systems isn’t right.

Cameron Wales:
Can I move to reject this motion and reintroduce it with the definitions of “abstain”, and no confidence?

James (student at large):
I vote to table this motion.

Zameer Masjedee:
I agree. We need to outline what it means to have a “no confidence” option. Cause passing this would cause a lot of confusion for this organization.
25 minutes recess.

Motion to accept emergency motion from the floor
Mover: Zameer Masjedee    seconder: Gavin Resch

Return to debate:
Zameer Masjedee:
I will speak against this motion because I think we could table another motion afterward in a new spirit, namely of ranked voting, since we made the right distinction on the terms used. It will help to standardize the approach for all ballots. Making these clarifications will allow for a more democratic process.

Vote:
In favour: 2
Against: 20
Abstain: 1

Motion fails

c. Emergency motion from floor:
Zameer Masjedee:
If we are going to passing a motion that includes no confidence in a ballot, we need to define what it means as it currently does not exist. We do not have the time or the resources to do so at this time, however, we didn’t want to remove it from this years election. So instead we would just make it explicit as to what the outcome will be.

Questions:
James (Student at large):
On the first part of conducting yourselves under CUSAs policy, it’s a bit vague, what is your intention on spending limits with that and is “no confidence” considered a slate?

Zameer Masjedee:
You can’t disqualify a “no confidence” campaign. It isn’t concrete as to what the repercussions would be if they don’t follow the rules.

Adam (Student at large):
When it says in section 26.7, “receive more votes”, how is that implemented in a ranked ballot system?

Zameer Masjedee:
Going off the amended motion that has now been tabled, it goes off the notion that if the number of “no confidence” votes is greater than all the run off that has been conducted, that’s my interpretation.

Cameron Wales:
For no confidence to win, it would need more than 50% of the vote. That is the principal of the ranked ballot, anything that wins needs more than 50%.
Adam (Student at large):
In the case that “no confidence” gets 40%, and two candidates get 30%, one of the candidates would get the positions?

Cameron Wales:
No.

Debate

Cameron Wales:
At this point, we are stuck with the “no confidence” vote on the ballot for this election. As for what this means, we need to discuss that. For “no confidence” to win, it means that there needs to be 50% or more people who voted for it. If you vote “no confidence”, it means you do not want any of the candidates.

Adam (Student at large):
Can I suggest a friendly amendment to say that if the majority of votes receive more than 50% of votes?

Motion to submit friendly amendment
Mover: Adam Dublin (student at large) seconder: Michael Aide-Akhibi (councilor)

Questions:
None.

Debate:
None.

Vote:
Motion passes

Vote:
Motion passes

d. Emergency motion from floor: emergency motion to clarify the implementation of ranked voting
Mover: Zameer Masjedee seconder: Cameron Wales

Zameer Masjedee:
Simply a lack of clarification of what was going to be on the ballot, and now that there is, we can make the change to this system.

Questions:
None.

Debate:
None.
Vote:
In favour: 22
Against: 0
Abstain: 0

Motion passes

4. **Adjournment:**
   **Mover:** Zameer Masjedee    **Seconder:** Brendan McIoughlin

   Motion Passes

   Meeting adjourned @ 9:57pm
CUSA COUNCIL MEETING MINUTES
February 27th, 2018 @ 6:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
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AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
4. President’s Report
5. Vice President’s Reports
   a. VP Finance
   b. VP Internal Affairs
   c. VP Student Issues
   d. VP Student Services
   e. VP Student Life
6. RRRA Report
7. GSA Report
8. Senate Report
9. Board of Governors Report
10. Constituency Reports
11. Committee Reports
12. Items for Information
13. Question Period
14. Other Business
   a. CUSA BY-ELECTIONS 2018 WRIT OF ELECTION
   b. Motion To Increase Time Between The Writ Dropping And the Start of Elections
   c. Motion To Notify Students of CUSA Elections Via CU-Mail
   d. Motion to Establish an Electoral Review Committee
   e. Motion to Reform CUSA’s Electoral Code to Ensure Adequate Notice for Elections
   f. Motion To Strike The Awards Committee
   g. Motion To Update Club’s Office Bylaws
15. Adjournment
CUSA Council Minutes
11th CUSA Council Meeting 2017-2018
February 27th, 2018
Dunton Tower – Room 2017 @6:00 pm

Clerk: Brandon Burrill
Chair: Shawn Humphrey

Meeting called to order @6:48pm

1. Announcements and Correspondence:
   Cameron Wales:
   A message from a team I’m apart of on campus. We put out a proposal for a change in organic
   waste disposal, specifically on where to put bins, and we are also looking to hear from the student
   body on where they would like to see these bins placed.

   Cat Kelly:
   The women in business group is having a panel coming up soon and they are offering 5 dollars off
   tickers so please come see me if you are interested.

2. Approval of the Agenda
   Mover: Emma Maddock          Seconder: Andre N. Lawrence
   Motion passes

3. Approval of Past Minutes
   Mover:                      Seconder:
   No past minutes to approve

4. President’s Report
   Ongoing Projects:
   ● CFS Decertification
     ○ Up to date on payments
     ○ Original plan was to collect remaining signatures during March. The by-
       election complicates that. Currently brainstorming alternative signature
       collection timelines and methods
   ● UC Bathrooms
     ○ New hand dryers are being ordered and location of soap dispensers is also
       being updated to make them more accessible

   Month Ahead:
   ● Elections! Again!
If you have any questions, you can always reach me by e-mail at pres@cusaoonline.ca or by phone at 613 520 2600 x1603

Sincerely,

Zameer Masjedee
President

5. **Vice President’s report**
   a. **Vice President Finance**
      
      **Ongoing Projects:**
      - Rooster’s on the Go - Henry’s
        - Exploring further options of trading space with the university.
      - Oliver’s
        - Upgrading Wifi
        - Relay for Life event March 1st
        - Nationals Broadcasted
      - Swag Shop
        - Survey student population
      
      **In the Office:**
      - Transition Document
      - Changes to SIF
      - Changes to information on Committee members

If you have any questions, please do not hesitate to contact me:

vpf@cusaoonline.ca,
Tel: 613 520 2600 ext 1604

Cheers,

Gavin Resch
Vice President Finance

b. **Vice President Internal**

VPI

Last Month:
• Attended Univation – a conference focused on innovating our universities
• CUSA Elections
• Changes to bylaws pertaining to clubs

Upcoming
• SIF application close for the year on March 1st!
• CUSA elections
• Club’s Gala

c. **Vice President Student Issues**

Past:

Reading week
Elections

Current:
Exam season programming
Sustainability week dates
CUSA Awards

d. **Vice President Student Services**

**Vice President Student Services Portfolio**
Feminine Hygiene Product Dispensaries
Peer to Peer Support Program
To include SAFE Talk, Assist Training, By Stander intervention and a few others

**Service Centre Portfolio**
Mawandoseg- RISE MONTH

**REC HALL – Black History Month**

Past Events
Black on Black Appropriation – February 15\textsuperscript{th} 2018, REC Hall
Blank Panther Movie Premier – February 16\textsuperscript{th} 2018, South Keys Cinema
In Loving Colour – February 26\textsuperscript{th} 2018, 2400 Canal Building

Coming Up
Closing Ceremony – February 28\textsuperscript{th} 2018, KM Hall, 6.00pm

**WOMYN’S CENTRE**

Past Events
Name Change Town Halls
REC Hall – February 7\textsuperscript{th} 2018
Mawandoseg – February 15\textsuperscript{th} 2018
Coming Up
Town Hall: Queer and Non-Binary Folks – March 1st
International Women’s Week Self Care Night -March 5th, Womyn’s Centre
The People’s Girl Fil Screening - March 6th
Just by Living: Coffee House and Exhibition - March 8th, Rooster’s
Film Screening; Birthright - Match 10th, Impact Hub
Final Name Change Town Hall March 14th
Womyn’s Centre Name change brainstorm March 21st, Womyn’s Centre

INTERNATIONAL STUDENTS CENTRE
Coming Up
International Students Gala – March 24th, Sala San Marco on Preston

FOOD CENTRE
Past Events
Donate to Play
World Coffee Day

CARLETON DISABILITY AWARENESS CENTRE
Past Events
Closed Discussion for Women with Disabilities – February 7th, CDAC

Coming Up
CUAG: Crippling Aesthetics Maddening Creations with Eals and Peers
7pm to 9pm Res Comms 372
Speak on It – March 6th, Rooster’s Coffee House 8pm

GENDER SEXUALITY AND RESOURCE CENTRE
Past Events
1 Raven 5 QT – February 1st GSRC

Coming up
Town Hall: Queer and Non Binary Folks
Thursday March 1st 3pm – GSRC

If you have any questions, please do not hesitate to contact me:

Alexis Oundo
Vice President Students Services
tyss@cusaonline.ca
Tel: 613 520 2600 ext 1606
e. Vice President Student Life

6. **RRRA Report**
   None.

7. **GSA Report**
   None.

8. **Senate Report**
   None.

9. **Board of Governors:**
   **Board of governors student rep:**
   I am sitting on the community advancement committee. I wasn’t able to attend the public talk that they held recently, but I heard it was good. March 19\(^{th}\) 1pm res commons there will be another one. It will be kind of like a focus group. Each student will be asked 2 questions. Should we diversify the university’s revenue sources, and how? Second is how should we improve the learning experience? If you want to attend please do cause this is a great opportunity to engage with the BOG.

10. **Constituency Report:**
    **Andrew Vincencio:**
    Carleton eng musical is the 16\(^{th}\) and 17\(^{th}\), selling tickets in the uni centre staircase all week.

11. **Committee Reports**
    None.

12. **Items for Information:**
    None.

13. **Question Period:**
    None.

14. **Other Business:**
    **Results of last election**
    **Nada Ibrahim (CEO):**
    The elections board approved the results of the general elections so we need to make council aware of the fact that the results are deemed official by the CEO and DEO office.

    a. **CUSA BY-ELECTIONS 2018 WRIT OF ELECTION**

    CUSA BY-ELECTIONS 2018 WRIT OF ELECTION
Whereas pursuant to section 8.1 of the CUSA Consolidated Electoral Code Policy (hereafter referred to as the Electoral Code), the Chief Electoral Officer shall issue a Writ of By-Election to fill vacancies in seats.

Whereas the positions of President, Vice President Internal, and Vice President Student Services remain vacant following the 2018 CUSA General Election.

Whereas pursuant to section 8.4 of the Electoral code By-Elections shall be announced and scheduled in the same manner as the General Elections.

Be it hereby known that CUSA Elections Office intends to hold elections for the positions below for the CUSA Council (hereafter referred to as the By-Elections), on March 21st and March 22nd 2018.

The positions available are:

**Carleton University Students’ Association Executives:**

President; (1) position

Vice-President for Internal; (1) position

Vice-President for Student Services; (1) position

**CUSA Council Constituency Representatives:**

Arts & Social Sciences; (4) positions

Public Affairs; (1) position

Special Students; (1) position

Be it hereby known that ballots cast for Carleton University Students’ Association Executives will be counted under the ranked voting system.
Be it hereby known that ballots cast for CUSA Council Constituency Representatives will be counted under the First Past the Post System.

Qualifications:

Pursuant to sections 12.3 – 12.5 of the Electoral Code, all candidates, in order to be eligible for any of the above mentioned positions, must be undergraduate students eligible to vote in the constituency in which they are seeking election, and must not be indebted to CUSA.

Furthermore, for CUSA Council positions, nominees must be registered such that, at that time, they are a bona fide member of that constituency for which they seek election.

Nominations:

Pursuant to section 12.2 of the Electoral Code, the nominations period will begin on Wednesday March 7th 2018 and end by 11:59 pm Friday March 9th 2018, with all nominations requirements to be submitted to the Elections Office no later than this time.

Nomination forms may be obtained as of Wednesday March 7th 2018 at 8:00 am at the CUSA Elections Office (129B University Centre Building).

Validation Period:

Pursuant to sections 13 of the Electoral Code, a maximum of two (2) business days occurring after the end of the Nomination Period and before the Campaign Period shall be known as the Validation Period. This will be considered a blackout period which will begin on Monday March 12th 2018 and end by 11:59 pm Tuesday March 13th 2018.

There will be no seeking for nomination or campaigning on these days. On the final day of the Validation Period, the nominees will be declared after having been validated. These validated nominees shall comprise the candidate list.

Campaigning Period:

Pursuant to sections 14 of the Electoral Code, there shall be a period of five (5) business days in the campaign period before the polls open. The campaign period will start on Wednesday March 14th 2018 at 12:00AM, with the last day of campaigning on Tuesday March 20th 2018 at 11:59PM.
Voting Days:

Voting days will be held on **Wednesday March 21st** and **Thursday March 22nd 2018**

Expense Limits:

Total Campaign expenses are restricted to no more than **$450** each for CUSA President and all Vice-President Candidates. Campaigns for all other positions are restricted to a budget of no more than **$200**. All funds, provided candidates have not violated the Electoral Code, are 50% refundable. Any withholding of reimbursement shall be in accordance with the Electoral Code. All information on campaign expenses shall be recorded within the parameters of section **22** of the Electoral Code.

Further Information:

All inquiries regarding the electoral process and conduct should be referred to the Chief **Electoral Officer at: elections@cusaonline.ca** and/or the Elections Carleton Office in room **129B University Centre**.

Interested persons and parties are encouraged to visit [www.cusaonline.com/elections](http://www.cusaonline.com/elections) for information. All rules and regulations regarding campaigning will be posted on the website prior to the opening of the campaign period.

Moved: Nada Ibrahim
Seconded: Zack Parkari

**Nada Ibrahim:**
Just for the timeline, this time, we are dropping the writ a week before nomination period, starting next Wednesday March 7th till March 9th, so its 3 days this time. A validation period of March 12 and 13. Campaigns start March 14th till March 20th. Voting days are March 21 and 22.
Questions:

Cameron Wales:
Was there discussion of single seat constituencies for council having ranked balloting?

Nada Ibrahim
No.

Cameron Wales:
I think council should talk about this because there will be some people who are interested in seeing this happen.

Nada Ibrahim:
You would need to talk to Tyler about it because its more complicated for these positions.

Chair:
We have talked about this extensively and I don’t think its something we need to discuss further based on Tyler’s recommendation.

Debate:
None.

Vote:
Motion passes

b. Motion To Increase Time Between The Writ Dropping And the Start of Elections

Motion To Increase Time Between The Writ Dropping And the Start of Elections

PRESENTATION SUMMARY:

WHEREAS: Policy 7. General elections does not mandate a time between the presentation of the writ to council and the beginning of the nomination period.

WHEREAS: Students wish to see an increased period of time between the presentation of the writ and the start of the nomination period.

WHEREAS By-Law 4.1 b. states

● “The Vice President Finance shall be responsible to Students’ Council for the disbursement of the Corporation’s monies in accordance with the budget ratified by Council.”
WHEREAS CUSA council voted to extend the budget deadline at the July 2017 meeting.

INFORMATION TRANSFER:

Be it resolved that Section 7 of CUSA policies, General Elections, read:

7.1 The CEO shall present the Writ of General Elections to CUSA Council announcing the intention to conduct the General Elections on the dates set forth therein.
7.2 The nomination period will start no earlier than a week after the presentation of the writ to council.
7.3 The Writ of General Elections shall also contain:
   i. ii. iii. budget information for the elections; an announcement of expense limits for candidates; and a complete schedule for the election period.
7.4 CUSA Council shall consider this Writ as the first item of regular business after passage of the agenda.
7.5 The Writ shall stand unless altered by CUSA Council.
7.6 The Writ of General Election shall be adopted

Moved: David Oladejo          Seconded: Zameer Masjedee

David Oladejo:
The way elections went last time, and over the course of the last few years, there have only been a couple of days to get nominations done, so we suggest a week now to include more time for people to get things together.

Questions:
Alexis Oundo:
Does that include weekends?

Cat Kelly:
I would assume that’s its just a regular seven days since there is no distinction of business days in the bylaws.

Debate:
None.

Vote:
Motion passes
c. **Motion To Notify Students of CUSA Elections Via CU-Mail**

**Motion To Notify Student Of The CUSA Elections Via CU-Mail**

**PRESENTATION SUMMARY:**
WHEREAS: Students wish to be notified when elections have begun as an addition to posterimg, social media posts and council notice

**INFORMATION TRANSFER:**

Be it resolved that Section 7 of CUSA policies, General Elections, read:

7.1 The CEO shall present the Writ of General Elections to CUSA Council announcing the intention to conduct the General Elections on the dates set forth therein.
7.2 The nomination period will start no earlier than a week after the presentation of the writ to council.
7.3 The Writ of General Elections shall also contain:
   i. ii. iii. budget information for the elections; an announcement of expense limits for candidates; and a complete schedule for the election period.
7.4 CUSA Council shall consider this Writ as the first item of regular business after passage of the agenda.
7.5 The Writ shall stand unless altered by CUSA Council.
7.6 The Writ of General Election shall be adopted following the Christmas break and voting shall take place no later than the Winter break.
7.7 The President will ensure that all members have been notified via email before the nomination period begins through the office of Student Enrollment

**MOVED: David Oledajo**

**SECONDED: Zameer Masjedee**

**David Olaodejo:**
Again with the way elections went, this gives more awareness for students to get involved.

**Questions:**
None.

**Debate:**

**Gavin Resch:**
I’d like to amend 7.7 after talking to the university. The email read rate is very low, so what they suggest is to have it on your cu portal and the Carleton students page since click rates are higher. So instead of saying all students will be notified via
email, it will say students will be notified via their cu learn page and the Carleton students page.

Motion to amend 7.7
Mover: **Gavin Resch**  seconder: **Andrew Vincencio**

**Questions:**
None.

**Debate:**
None.

**Vote**
Motion passes

**Vote:**
Motion passes

**d. Motion to Establish an Electoral Review Committee**

**Motion to Establish an Electoral Review Committee**

**PRESENTATION SUMMARY**

**Whereas** CUSA’s elections are not currently reviewed by council in an official capacity **Whereas** CUSA Council should constantly strive to improve the democratic process **Whereas** there is currently no committee to specifically examine elections

**Be it resolved** that, following each general election, CUSA Council strike a Electoral Review Committee to examine trends in turnout, challenges encountered during the electoral process, issues raised by candidates and voters, and any other matters relevant to CUSA’s democratic process.

Moved: Cameron Wales  Seconded: Zameer Masjedee

**Cameron Wales:**
Its important for council to look at the results of the vote in detail especially members who are very interested in this. I know the CEO and DEOs present the results to council, but it might be good for us to be able to see what some of the issues that came up were. Also, to suggest some changes or issues that they encounter in the process. This creates an opportunity for accountability and transparency.
Questions:
None.

Debate:
None.

Vote
Motion passes

e. Motion to Reform CUSA’s Electoral Code to Ensure Adequate Notice for Elections

Motion to Reform CUSA’s Electoral Code to Ensure Adequate Notice for Elections

PRESENTATION SUMMARY

Whereas CUSA’s current electoral policy allows significant latitude as to when elections should be held

Whereas the nomination period of only two days has been shown to be inadequate

Whereas the current electoral policy does not set adequate targets for ensuring students are informed of the writ of elections

Whereas the CEO has identified the late hiring of elections office staff as a challenge in informing students about the writ of elections

Be it resolved that CUSA’s electoral code be amended to include fixed election days as determined by council

Be it further resolved that section 11.2 of the electoral code be amended to read “The Nomination Period for any election shall be comprised of three (3) consecutive business days, and shall commence as published in the Writ of Election.”

Be it further resolved that the electoral code be amended to include mandatory requirements that elections office staff inform the student body on the CUSA website and on social media of the expected dates of:

The writ being presented to council; The nomination period; The campaign period; The voting period and;

That all of the above information be communicated to all undergraduate students by email on the business day following ratification of the writ by council.
Be it further resolved that Section 2.4 be added to the electoral code, to read “The Hiring of the CEO and DEOs shall take place no later than November 30 of each year.”

Moved: Cameron Wales  
Seconded: Zameer Masjedee

Cameron Wales:
The motion is relatively sweeping, talks about some similar things, but basically makes sure that there is adequate notice. So instead of dates outlined, it would be periods. So that elections are always at a predictable time every year. Next section talks about the electoral code; nomination being 3 business days, there was some push back by the student body on it being 2 days this period. The electoral code changes will be on the CUSA website, but I will be proposing an amendment to have the notice posted on the cu portal rather than email.

Questions:
None.

Debate:
Emma Maddock
I would like to motion to amend the phrasing for fixed elections days cause it can be vague. I’d like to change it to fixed length for each period or something like that.

Cameron Wales:
I think the goal for council tonight is to come out with setting a specific period for elections to take place. I hope council can decide on when that period should be and we can amend it to specify that period. So it would be days of the week around a certain event.

Gavin Resch:
I would like to amend that entire sentence about the fixed dates. Fixed dates could be a bit too rigid. Elections already have to be between the break and the reading week. If there’s an event that’s happening and we can’t move the elections than that would be an issue, such as a strike or something that we can’t foresee. I think we have already come to a more pragmatic solution with David’s motion earlier. So I would like to strike the second be it resolved regarding the fixed dates.
Motion to strike the second ‘be it resolved’
Mover: Gavin Resch  Seconder: Andre N. Lawrence

Questions
None.

Debate
None.

Vote:
Motion passes

Andre N. Lawrence:
I’d like to motion to amend the sections in regard to the wording of the electoral code recognition just to allow to show for the changes of the dates.

Motion to amend to include section 3.9
Andre N. Lawrence:
Basically gives the third be it resolved in Cam’s motion a place in the electoral code.

Mover: Andre N. Lawrence  seconder: Gavin Resch

Questions:
Non

Debate
Non

Vote
Motion passes

Cameron Wales:
I’d like to amend the amendment to include a portion that indicates that the announcement will be included on the cu portal rather than sent out by email.

Motion to amend to show change in announcement location:
Mover: Gavin Resch  Seconder: Cameron Wales

Gavin Resch:
This just takes out the social portion of it, because it was kind of vague, But we still have it so it will be posted on the CUSA website, as well as the location of the announcement.
Questions:
None.

Debate:
None.

Vote:
Motion passes

Vote
Motion passes

f. Motion To Strike The Awards Committee

Motion to Strike The Awards Committee

PRESENTATION SUMMARY:

WHEREAS By-Law V, 2.1 states:

● “Standing Committees of the Carleton University Students' Association shall be struck with the aim of advising CUSA Council in areas of, but not limited to, policy, action and planning, where it feels that such recommendations would improve the Students' Association. To this end, Standing Committees shall respond to requests from Members and member groups of the Association to research matters of the respective Committees.”

WHEREAS By-Law V 2.5 reads:
“All standing committees must be struck at the first council meeting of the Fall/Winter semester, unless otherwise indicated.

WHEREAS By-Law V 1.1 Reads:
● “These committees shall act solely as information bodies to Council.
● Standing Committees shall be actively encouraged to examine Council business of a relevant nature to the Committee.
● Standing Committees may also undertake projects with the aim of educating students or raising awareness of issues related to the mandate of the respective Committees.

WHEREAS under the Award Committee Policy, p. 15 reads:
“ The CUSA Awards Committee Responsibility for the selection of the candidates for all awards administered by CUSA shall lie within the CUSA Awards Committee. The decision of this committee shall be final.”
WHEREAS The CUSA Awards Committee shall consist of the following members

- The University Vice-President in charge of student affairs or delegate.
- The University Vice-President in charge of academic affairs of delegate.
- A member of the Faculty chosen by the Senate.
- The CUSA Vice-President Student Issues, who shall sit as Chair

Moved: Alexandra Noguera           Seconded: Cat Kelly

**Alex Noguera:**

CUSA awards. We do them every year, and we need 2 members of council to sit on the committee and students at large, we have to strike this and then elect members of council. Great way to get involved to elect candidates for these awards.

**Questions:**

None.

**Debate:**

Motion to amend to include stipulation for composition to include 2 students at large

Mover: **Alex Noguera**          Seconder: **Cat Kelly**

**Questions:**

None.

**Debate**

None.

**Vote:**

Motion passes

**Vote:**

Motion passes

**Nominations:**

- Councillors
  - Andrew Vincencio
  - Lily Akagbosu

Both council members acclaimed to the committee
g. Motion To Update Club’s Office Bylaws

Motion to update bylaws relating to clubs and societies

Presentation summary

Whereas CUSA Hub is a key part of CUSA’S daily operations and is not mentioned in our bylaws

Whereas a few additions to the current bylaws would ensure that the club’s office may best support club members should an internal issue arise

Information transfer

Be it resolved CUSA council adopt the following changes to our bylaws. BYLAW IX – CLUBS AND SOCIETIES

1.0 Structure

1.1 Academic Societies, may be student organizations established in any department, school, institute, program or division, and may only be established such that:

a. The aim of Academic Societies shall be to provide an academic and social environment related to the field of study of the respective academic area in an effort to enhance the university experience.

b. All Societies shall be open to all fee-paying Members of the Association.

1.2 Clubs may be any other student organization joined by a common interest, and may only be established such that:

a. The aim of a Club shall be to provide a social and / or academic environment and to benefit its membership as well as the Carleton community through enhancement of the university experience.

b. All Clubs shall be open to all fee-paying Members of the Association.

2.0 The Clubs and Societies Introduction Meeting

2.1 Each Club or Society must send an executive to the Introduction Meeting unless proper notice has been given to and accepted by the Clubs and Societies Commissioners.
2.2 There shall be an Introduction Meeting once (1) in the Fall Term and once (1) in the Winter Term for the Clubs and Societies that have been certified that term.
2.3 The Introduction Meeting shall:
a. Be an information session for all Clubs and Societies certified that term.
b. In the case of the Fall Term Introduction Meeting, be the session where Clubs and Society representatives are elected to serve on the Financial Assistance Committee for Clubs and Societies for the year.

3.0 The Clubs and Societies Committee

3.1 The Committee shall consist of:
a. The Clubs and Societies Commissioners.
b. The CUSA Vice President Internal.
c. The CUSA Vice President Finance.
d. Four (4) delegates; two (2) Clubs and two (2) Societies, elected from all present at the Introduction Meeting in the Fall term.

3.2 The Clubs and Societies Committee shall be empowered to:
a. Coordinate joint Club and Society activities and operate to foster the successful operation of Clubs and Societies.
b. Act as an open forum, in which Clubs and Societies may express their views.
c. Make recommendations to Students' Council regarding Clubs and/or Societies.
d. Make and enforce regulations and orders with regard to Clubs and Societies as approved by Council.
e. Hear concerns of certification or decertification of Clubs and Societies.
f. Hear appeals of the CUSA Clubs and Societies Commissioners’ decisions.

3.3 The Committee shall meet:
a. At least once in the Fall Term and once in the Winter Term.
b. When called by the Clubs and Societies Commissioner or the Vice-President Internal.
c. Upon written request by delegates from 10 Clubs and/or Societies.

3.4 Meetings of the Committee shall require public notice.

4.0 Certification and Recertification

4.1 Clubs and Societies are certified by the Clubs and Societies Commissioner once they have
provided the following to the Clubs and Societies Office in electronic form through their CUSA Hub dashboard by the date set by the Clubs and Societies Commissioners:

a. A written constitution, not in contravention of the CUSA Constitution, Bylaws, or Policies, embodying the aims and structure of the Club or Society;

b. A formal budget, including all projected revenues and expenditures for the year;

c. A list of a minimum of 10 (ten) members added to CUSA Hub;

d. An executive list with contact information 2 (two) executives (minimum) added to CUSA Hub.

4.2 In order to maintain certification on an annual basis, Clubs and Societies must provide the following to the Clubs and Societies Commissioners in electronic form via CUSA Hub by the date set by the Clubs and Societies Commissioners:

a. An updated version of the Club or Society's constitution;

b. A formal budget, including all projected revenues and expenditures;

c. A list of a minimum of 10 (ten) members added to CUSA Hub;

d. An executive list with contact information 2 (two) executives (minimum) added to CUSA Hub.

4.3 If at the time of certification or recertification the Vice President Internal and/or the Clubs and Societies Commissioners question the legitimacy of a Club or Society’s application, they have the authority to request further information from the Club or Society and withhold any funding allocated until the information is received and deemed acceptable.

4.4 Clubs & Societies Commissioners may, subject to appeal to the Clubs & Societies Committee, deny the certification of a club or society that:

a. Appears to replicate the primary or whole purpose and/or function of any other club or society.

b. Appears to exist for the sole purpose of collaborating on events with current clubs that extends beyond the usual collaboration between distinct clubs and societies.

c. Attempts to replace a currently certified club or society.

d. Attempts to create a second club for the same sport unless one club is solely recreational and the other is solely competitive.

5.0 Decertification

5.1 Decertification of a Club or Society results in all grants and use of resources through CUSA being suspended.
5.2 Decertification may occur when:

a. A Club or Society fails to fulfill the recertification requirements outlined in this Bylaw.
b. Actions taken by the Club or Society are contrary to the Constitution, Bylaws, or Policies of the Carleton University Students' Association, or to the constitution of that Club or Society.
c. A Club or Society knowingly misrepresents facts when submitting or requesting information, resources or funding.
d. A Club or Society is in debt to CUSA and has not made arrangements for repayment.
e. A Club or Society fails to attend a workshop outlined in section 7.0.
f. A Club or Society fails to submit all receipts from each term in electronic form.
g. A club or Society does not meet requirements during an Annual Review as per section 8.0.
h. If a club feels a decision to be unfair or incorrect, they may appeal the decision to the Constitutional Board.
i. Wrongful dismissal of executive or member, as determined by the clubs commissioners.
j. Executive or member behavior that is contrary to the guidelines or spirit of the Constitution, Bylaws, or Policies of the Carleton University Students’ Association, or the the constitution of that Club or Society.
k. If internal matters in a Club or Society are handled inappropriately and this is reported to the Clubs & Societies Commissioners or Vice President Internal.

5.3 A Club or Society may also be deemed decertified upon a two-thirds (2/3rds) majority vote in favour of the decertification by CUSA Council.

5.4 Written notice of a motion to decertify shall be given to the Club or Society to be decertified no less than ten (10) days prior to the CUSA Council meeting.

6.0 Membership Fees

6.1 All Clubs and Society members must be given receipts or appropriate confirmation of payment.

6.2 The membership fees collected will be reported in the budget and financial statements which the Club or Society submits to the Clubs and Societies Commissioners.

6.3 All Clubs and Societies must record in an excel worksheet the name, email and student number of each of their paid members. This list shall be provided to the Clubs and Societies Office in electronic form at year-end to verify budgeted membership enrolment revenue.

6.4 All Clubs and Societies are required to open and maintain an active on-campus Scotia Bank
account.

7.0 Workshops
7.1 All certified Clubs and Societies are required to send an Executive to the Clubs and Societies workshops as mandated by the Clubs and Societies Commissioner after certification, unless proper notice has been given and accepted by the Clubs and Societies Commissioners.

8.0 Clubs and Societies Annual Review
8.1 Every Club and Society must submit a ledger and membership list to the Clubs Commissioners in electronic form by April 30th of each year.
8.2 Each Club and/or Society may be randomly selected by the Clubs and Societies Commissioner or by recommendation by the FACCS Board for a review of the Club or Society’s spending.
8.3 If chosen for a review the Club or Society must provide all necessary documentation to the Clubs and Societies Commissioners.
8.4 If the review reveals misappropriated funds, fraud, or a lack of internal accountability measures by the Club or Society then they will be unable to receive funding from FACCS for the following Fall Term.
8.5 Any executive member of a Club or Society that is found to be culpable for inappropriate financial activity may be excluded from holding executive positions with any Club or Society as well as holding a seat on FACCS in the future.

9.0 Charitable Partnerships
9.1 Clubs and societies working to raise money for charitable ends must provided the CRA registered charity number for the organization the wish to partner with.
9.2 Clubs and societies which are folding their organization may donate their remaining funds to a CRA registered charity of their choice on behalf of the Carleton University Students’ Association. By Law X – CUSA Clubs and Societies Fund

1.0 Purpose
1.1 The CUSA Clubs and Societies Fund assists Clubs & Societies with financial support. Support that
will contribute to their short and long term goals to ensure they run efficiently and effectively at Carleton University and furthermore, to encourage students active involvement on campus.
2.0 Criteria
2.1 All registered CUSA Clubs and Societies are eligible to apply for the fund. The committee has the power to deny applications to those Clubs and Societies with bad record.

a. The C&S Fund will prioritize events that are open to all members of the Association and that are focused on engaging the Carleton community as a whole.

b. C&S fund will examine all applications on a case-by-case basis, but the goal is to allocate funding fairly among all Clubs and Societies.

Clubs and Societies can only apply for funding once a year.

c. The C&S Fund may grant up to $2,200 to Clubs and Societies per year.

e. All Clubs and Societies wishing to apply are required to fill out the application form available in the CUSA website and provide all the requested information.

f. The C&S Fund will not fund the purchase of alcohol.

g. The C&S Fund will not fund any Club or Society that received a levy from any portion of the Carleton University Student body.

3.0 CUSA Clubs and Societies Fund Committee
3.1 The C&S Fund Committee shall consist of the following voting members:

a. The CUSA Vice President Internal; b. The CUSA Vice President Finance;

c. Clubs & Societies Commissioners
d. 1 CUSA Councillor;
d. Six (4) delegates; two (2) Clubs and two (2) Societies, elected at the fall Introduction Meeting. The Clubs or Societies that receive the highest number of votes.

3.2 The C&S Fund committee shall be empowered to:

a. Request any financial information from a Club or Society requesting money.

b. Inquire about anything relevant to the funding request before the C&S fund.

c. Order the return of any funding allocation that has been used for prohibited, illegal, or otherwise inappropriate use; and/or order a hold, or shut down a club bank account; in keeping with the principles of equal treatment and institutional fairness. These may be appealed to the Constitutional
4.0 The C&S Fund shall meet:
   a. To consider funding applications for the Clubs and Societies at least once per year or when necessary.
4.1 Quorum for the C&S fund shall be five (5) committee members

5.0 Application Procedure
5.1 To receive funding, Clubs and Societies shall be required to provide in electronic form available in the CUSA website:
   a. A full and complete budget, exception applies for new Clubs and Societies requesting $250;
   b. For recertified Clubs and Societies a ledger must be submitted at year-end.
   c. For new and recertified Clubs and Societies a membership list.
   d. Complete answer to every single question in the application
   e. Full club status on CUSA Hub is required to apply for funding at the time of funding presentation to FACCS Committee.

6.0 Financial Review
6.1 A financial review can be performed on any Club or Society by recommendation of C&S Fund committee. Supported by three (3) members of the C&S Fund Committee.
6.2 It is the responsibility of the Clubs and Societies Office to conduct the financial review in cooperation with the Vice President Finance and the Vice President Internal.

7.0 Feedback
7.1 Any Club or Society may request to see the notes made by C&S fund regarding their specific funding application. The Clubs and Societies Commissioner’s shall provide these notes upon request.

8.0 Asset Registry
8.1 All Clubs and Societies that purchase permanent assets (as deemed so by C&S Fund) exceeding $100 must register them with the Clubs and Societies office by way of electronic communication.
8.2 These assets must be passed from outgoing executive to incoming executive. In the event that the Club or Society ceases to exist, then the Club or Society must relinquish all registered assets to the Clubs and Societies Office.
9.0 Funding Guidelines

9.1 Under the discretion of the C&S fund committee the following items can be funded:
advertising, apparel, equipment rentals, guest speakers, food, refreshments, supplies,
travel, venue, and other miscellaneous funds.

9.2 The C&S Fund will regard advantageous those applications with the following aspects:
a. Clubs and Societies who implement membership fee to their Club or Society.
b. All attached budgets must provide detailed explanation
c. All questions on the application form must be answered
b. The application must be clear about how the funds will be used.

Moved: Cat Kelly                Seconded: Jeffrey Thorslund

Cat Kelly:
We work really close with bylaws and clubs and we found that we used CUSA hub to run our clubs a lot, and its crucial to our operations. But, it’s no where in the bylaws, so we are adding it in with this motion. The second part is more important. There was some issues in a particular club this year and the clubs office is supposed to mediate between the parties, but there is not enough in our bylaws to help support us for supporting the resolution of issues. So this is to do with wrongful dismissal specifically, and it helps us to decide on who is in the wrong in the situation.

Questions:
None.

Debate:
None.

Vote:
Motion passes

h. Emergency motion from the flour: Motion to add the CUSA electoral review committee policy
Cameron Wales:
This just backs up the motion that was passed earlier talking about having a committee to review the outcome of the elections. Just talks about ground rules as to what that should look like, such as the responsibilities of the committee, such as talk about issues that are relevant to CUSAs democratic process. It also includes the composition of the committee.

Questions:
None.

Debate:
None.

Vote:
Motion passes

15. Adjournment:
   Mover: Gavin Resch  Seconder: Alex Noguera

   Motion Passes

   Meeting adjourned @ 8:26pm
CUSA COUNCIL MEETING MINUTES
March 28th, 2018 @ 6:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
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<th>Councillor</th>
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AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
4. President’s Report
5. Vice President’s Reports
   a. VP Finance
   b. VP Internal Affairs
   c. VP Student Issues
   d. VP Student Services
   e. VP Student Life
6. RRRA Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Reports
12. Committee Reports
13. Items for Information
14. Question Period
15. Other Business
16. Adjournment
CUSA Council Minutes
March CUSA Council Meeting 2017-2018
March 28th, 2018
Canal Building - 3101@6:00 pm

Clerk: Brandon Burrill
Chair: Shawn Humphrey

Meeting called to order @6:10pm

1. **Announcements and Correspondence:**
   None.

2. **Approval of the Agenda**
   **Mover:** Cat  **Seconder:** Gavin
   Motion passes

3. **Approval of Past Minutes**
   **Mover:** Scott Taylor  **Seconder:** Mahmoud Sabry
   Motion passes

4. **President’s Report**

5. **Vice President’s report**
   a. **Vice President Finance**

   b. **Vice President Internal**

   **Ongoing Projects:**
   - SIF
   - OurTurn yearend review and transitions
   - Clubs’
     Clubs gala: April 4th, 6:30 - 9:30 in Fenn Lounge
     Clubs’ Transitioning - Don’t forget to transition!

This Month:
Clubs Funding grading system revamp
Club’s Collaboration fund
Transition Documents
Future Policy Points
Weekly Meetings

If you have any questions, please do not hesitate to contact me:

vpf@cusaonline.ca,
Tel: 613 520 2600 ext 1604

Cheers,

Cat Kelly
Vice President Internal

c. Vice President Student Issues

d. Vice President Student Services

e. Vice President Student Life

6. **RRRA Report**
   We recently had elections too. Currently working toward move-out. Advocating for students to have extended stay through May 1st. Abstentions is doing well, at 100k in revenue this month. Things are going smoothly.

7. **GSA Report**
   None.

8. **CASG Report**
   Hi, I am David Forsythe, I am the interim president. We are having elections today. Study snacks in two weeks will be pancakes. You’ll see us out in the atrium, faculty specific teams out there to make sure everyone gets some. We had minimum wage debates. A lot of students came out, as well as the Charlatan. The community at large had questions as to how it would affect students, if it was good or bad, etc.

9. **Senate Report**
   Zameer Masjedee:
One of our student senators met with me to discuss what happened. A motion for academic amnesty during the strike. Students wouldn’t be penalized for certain aspects of their submissions because of circumstances regarding the strike. The motion got tabled until the summer. If this motion were to pass, it would set a precedent in the future. Watch out for this, we are really trying to have it pass. Was put forward by a professor.

10. **Board of Governors:**
None.

11. **Constituency Report**
None.

12. **Committee Reports**
None.

13. **Items for Information:**
   **Zameer Masjedee**
   Two things I left out of my report. The strike: there hasn’t been any agreement so far. They were negotiating, but CUSA is pressing the university to get this resolved. We will be sending an open letter to the president this week in terms of demands we have on campus and the services for students that might get impacted because of the strike. Such as graduation and counseling. The university is doing the best they can to make sure all services are running during the strike, or so they tell us. We ask you guys to talk to us about what services you are having issues with and we will make sure the university is still providing those. Next, the video incident. So what happened and where we are right now. I saw it on social media. I reached out to Abdullah and David and asked them to take it down. They did immediately, but that’s beyond the point, it shouldn’t have gone out. It’s a major breach of the human rights code on campus. So, we suspended AJ for two weeks without pay and donated that part of his salary to kids help phone across Canada. We are taking a look at additional disciplinary actions. I went to the CUSA GM and the director of student affairs. They deal will issues in the student body that need discipline. So, she let us know that equity services got emails from more than a dozen students who wanted something done. It was that discussion with Shannon that solidified our decision to suspend AJ and not to take further discipline. According to her, they wouldn’t even classify it as harassment but it was being rude to students and as a student leader that is unacceptable. She felt it didn’t classify as harassment or bullying, as it was not a repeated action. She thought that the 2-week suspension was harsh but we wanted to make sure that things stuck in terms of punishment. When he returns, there will be additional training for him as to being a student leader on campus and online social media etiquette.

   **Chloe miller (Former CASG president):**
   Graduation will not be affected by the strike.

   **Brittanie Jonidi:**
   I need to take summer classes and I can’t get them pre-approved so please add that to the list.

14. **Question Period:**
   **Hassan Zafar**
About the senate meeting, you mentioned the motion was being tabled for April? Did the rep stress that if the motion is tabled until April it nullifies the argument of making sure the strike doesn’t impact students?

**Zameer Masjedee:**
I understand that, but it was an emergency meeting and so we want to make sure that what is put forward to the senate has more detail and is more thought out, so even though this is tabled its good to get a discussion going about this topic, and being able to bring forward a more complete motion later on will benefit students.

**Hassan Zafar:**
Was it mentioned by anyone on the senate that tabling it essentially destroys it?

**Zameer Masjedee:**
Yes for sure, the biggest issue was that solidifying academic amnesty is a very big issue and so they wanted to make sure it was right before approving it.

**Cameron Wales:**
Thanks for the explanation Zameer. If AJ, when he returns, appears before council to answer questions in regard to his conduct, would the other executives be able to come too, David and Luke?

**Zameer Masjedee:**
I can’t guarantee their attendance, they did want to come today, but they couldn’t make it cause of scheduling, but I will make sure that they are aware that council wants them here.

**Ross Zimmerman:**
I haven’t been following the situation very close. But, after the incident, David posted an apology for all three of them, has AJ sent out a personal apology?

**Zameer Masjedee:**
Yes, he has on his Facebook. He also talked to the Charlatan.

**Ross Zimmerman:**
Was that a public Facebook post?

**Zameer Masjedee:**
Yes, if you follow AJ, you would be able to see it.

**Rachel Emmanuel (Charlatan):**
There will be an updated article on it coming out tomorrow.

15. **Other Business:**

**Vote to give speaking rights to student at large:**

**Vote:**
Passes unanimously

Vote to accept emergency motion from the floor from student at large:
Vote: 
Passes unanimously

Emergency motion from student at large: Motion to impeach AJ for the 2017-2018 term:
Mover: Mehdi Bouchentouf  Seconder: Brendan Mcloughlin

Mehdi Bouchentouf:  
We need a higher standard of transparency and equity on campus. Our campus deserves to know that we have leaders who are going to represent us. We have seen numerous examples of this. I think that the right action is to have AJ impeached for the 2017-2018 year. It wouldn’t have an impact on next year but I would be willing to come back in May.

Chair:  
This only initiates a vote by students, it doesn’t officially remove AJ from the exec role. You’d have to go through me, not the elections office. Then I would go to the registrar’s office to verify the names on the petition. The petition would need to have more signatures than votes he received.

Zameer Masjedee:  
Based on what you said, the current motion would be out of order. I would ask to have it amended to have a referendum. And based on what you are saying it would be 2/3rds majority vote by council or the petition. So voting on this would initiate a referendum of recall. So we can’t vote on this until we amend it

Motion to amend motion:  
Chair reiterates motion with its changes.

Chair:  
AJ will not be removed by a 2/3rd vote by council, it will start a referendum. If council doesn’t vote 2/3rds, they will have to start a petition to get more names than votes that AJ got.

Questions:  
Vote to give James Brunet speaking rights: 
Vote passes

James Brunet (student at large):  
I’m still not exactly sure what you guys are voting on, can we discuss the changes before voting on it?

Chair:  
We are voting on if we get 2/3rds majority by council, it will start a referendum.
Debate:
None.

Vote:
Motion passes

Back to main motion:
Questions:
Vote to allow Khalid to have speaking rights:
Vote passes

Khalid Shoukri (student at large):
Why did you choose such a small period of time to have him impeached? People will be gone not too long.

Mehdi Bouchentouf:
I chose this time frame because it still sends a message. And I will be back in May. It ensures that next years council will know that he shouldn’t be on the exec team. There needs to be a more harsh consequence.

Julia Parsons:
For the May issue, wouldn’t you still need another 2/3rds vote from council?

Chair:
Yes, it would be the exact same thing as this right now.

Cameron Wales:
According to bylaws, a referendum would fall under a by-election and it can’t happen during the summer, so it would happen in September.

Hassan Zafar:
Anything that requires 2018-2019, wouldn’t that have to be asked for next year’s council, not ours?

Chair:
Yes, that is correct that’s why this vote is only for 2017-2018

Hassan Zafar:
Yes, but there are questions being asked as to why the motion was only for AJ’s current term. So, no one here can have an impact on AJ’s next term.

Debate:
Cameron Wales
I wanted to raise concern, one of them is that I have heard lots of discontent about this issue from the student body, but Zameer also stated that the ethics board didn’t think there should be further discipline and that what has already happened they deemed as harsh. Also, we should be hearing from AJ before we do this. Also we are close to exams, and the spirit of the elections is for them to not be scheduled during exams. I know this
could technically happen before exams start, but with the spirit of that rule, you could make an argument that it shouldn’t be held close to exams. This ensures that students can pay adequate attention to it. For these reasons, we should be sitting with the suspension and leave it till next year’s council.

**Carly Murphy:**
Given circumstances of the 2018-2019 term, its more valuable to have him employed now and implement the training that Zameer said he should be doing. By keeping him in, it takes the stress away from the student body, and he can gain the skills necessary to properly lead the student body next year.

**Medi Bouchentouf:**
The video itself had David, Luke and AJ, but everyone’s frustration went to AJ, its cause it’s consistent with his behavior as VPSL. It’s the first mistake I’ve seen David and Luke have in public, but for AJ its not.

**Chair:**
This is alleged behavior; you cannot bring that up if there is no proof.

**Mehdi Bouchentouf:**
I think it’s a good time to have this discussion even if we wait till next year. Students have voiced their concern, and they want to see action. Even if this doesn’t lead to impeachment, it sends a message to council that students are being represented in council.

**Vote to allow Sidra Hannouf to speak**
Vote passes.

**Sidra Hannouf:**
Carleton’s main website says that cyber bullying is a form of electronic communication that is persistent and unwanted. As one of my colleagues mentioned, it was considered intimidating, which is mentioned in the definition, and it shouldn’t be determined by one person as to whether it was bullying or not. AJ’s actions are clearly something that Carleton doesn’t stand for.

**Zameer Masjedee:**
The definition says “persistent”, and that’s the exact distinction that Shannon Clarke made when she was making her decision. I went to the expert on campus to help with this decision. Talking about the motion as a whole, I want to address the fact that the policy says it can’t happen during exams, etc. that’s beside the point. We need to have a discussion as to whether or not these actions merit impeachment. Cause I do not think they do. What they did was unacceptable, but we need to realize that even though this was a poor decision, it wasn’t the worst thing in the world. An impeachment says that this person is no longer qualified to be an exec. 3,000 students on campus believed that AJ was qualified. Mistakes happen, and apologies were delivered. A suspension is a
harsh consequence. An Impeachment should be held for a truly horrible incident. I will be voting against thing motion.

Sadri Hannouf:
The first five words being “persistent” in the definition. I wouldn’t have mentioned this if that wasn’t the case with AJ’s behavior. It’s not up to you to decide, I don’t care what you think, I can go to any other councilor and they will agree that the behavior was bullying. His behavior is persistent, he cursed at another candidate when I was in his presence.

Chair:
Enough, this is alleged behavior.

Aiden Forsythe:
Going forward, if this does happen and he is taken out of the position. The subsequent person voted in for the next year will take the vacant seat. So, he would just resume the seat. It cannot happen during the summer, so it would have to happen in September. If this vote happens, we would go into recall, the CEO would have to present a vote of recall to council, the dates, the budget and timeline would have to be presented and approved by council.

Chair:
Right now, even if they decide with a 2/3rds vote to initiate this. We would need an emergency meeting to drop a writ of recall. Is there enough time to do that before exams?

Aiden Forsythe:
This scheduling also comes down to the elections office’s ability to get this done before the emergency meeting that would have to happen.

Vote to give speaking rights to students:
Vote passes

Robert Binkowski:
The students have decided that AJ shouldn’t be elected, but the vote happened before the video was posted, so this is irrelevant to the situation.

James Brunet (Student at large):
Carleton’s website on harassment says that it can be a single serious incident. I’ve been a TA for Carleton for a while now and if I did that I would be fired immediately. So, that’s why I think students should be allowed to vote on it

Ali Hassan:
Zameer, you said this isn’t the worst thing in the word. Obviously this isn’t the worst, but it was still really bad. It was a candidate ridiculing another candidate on campus
without their consent. Given the circumstances it is something that is incredibly bad. It is something that you should have people held to a higher standard.

Vote:
Zameer: No
Gavin: No
Cat: No
Alexandra: Absent
Alexis: No
Michael Aide-Akhibi (Nolan Chafe, Proxy): No
Mahmoud Sabry: No
Katerina Kouloufakos: No
Andre N. Lawrence: No
Emma Maddock (Abdel Rahaman, Proxy): Yes
Andrew Vincencio (Tiffany Wiehe, Proxy): No
Daniel Giacca: Absent
Tommy White: No
Ryan Clancy: Absent
Jenny Giang (Rachel Campbell, Proxy): No
Brittanie Jonidi: No
Julia Parsons: No
Connor Thibodeau (Chloe Miller, Proxy): Abstain
Cameron Wales: No
Jon MacDougall: Absent
Nima Dadar: No
Yvonne Osagie: Abstain
Hassan Zafar: No
Lily Akagbosu: No
Claudia Calagoure-Perna: Absent
Julia Van Drie: No
Jamie Laxton: Absent
Ross Zimmerman: Yes
Scott Taylor: No
Brendan Mcloughlin: Yes
GSA: Absent
RRRA: No

No: 20
Yes: 3
Abstain: 2

Motion does not pass

16. **Adjournment:**
   **Mover:** Zameer Masjedee  
   **Seconder:** Mahmoud Sabry

Motion Passes
Meeting adjourned @ 8:13pm
CUSC COUNCIL MEETING MINUTES
April 11th, 2018 @ 6:00 pm

Prepared by:

Brandon Burrill, Council Clerk
Catherine Kelly, Vice President Internal
## CUSA COUNCIL MEETING ATTENDANCE
### April 11th, 2018 @6:00pm

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AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
4. President’s Report
5. Vice President’s Reports
   a. VP Finance
   b. VP Internal Affairs
   c. VP Student Issues
   d. VP Student Services
   e. VP Student Life
6. RRRA Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Reports
12. Committee Reports
13. Items for Information
14. Question Period
15. Other Business
   a. Ratification of By-election Results
   b. Fill Electoral Review Committee
16. Adjournment
CUSA Council Minutes
April CUSA Council Meeting 2017-2018
April 11th, 2018
Robertson Hall 608 @6:00 pm

Clerk: Brandon Burrill
Chair: Shawn Humphrey

Meeting called to order @6:16pm

1. **Announcements and Correspondence:**
   None.

2. **Approval of the Agenda**
   Motion to approve the agenda:
   
   **Motion to amend agenda – Strike approval of past minutes till May**
   Mover: Zameer Masjedee   Seconder: Alex Nogeura
   
   Motion passes
   
   **Mover:** Zameer Masjedee   **Seconder:** Scott Taylor
   
   Motion passes

3. **Approval of Past Minutes**
   Mover:       Seconder:
   
   Motion passes

4. **President's Report**
   Final report for all executives will be included in an email to councilors and will be featured on the CUSA website.

5. **Vice President's report**
   a. Vice President Finance
   
   b. Vice President Internal
   
   c. Vice President Student Issues
   
   d. Vice President Student Services
**e. Vice President Student Life**

6. **RRRA Report**
   None.

7. **GSA Report**
   None.

8. **CASG Report**
   In the last couple of weeks, CASG approved their round of scholarships. We gave out 13, which will be distributed now. We worked with some clubs on sponsorships this year. We helped them with their end of the year galas. We also completed our elections for next year. I will be returning next year. We are looking at our transition period now. From Monday to Friday next week we will be handing out pancakes in the atrium.

9. **Senate Report**
   None.

10. **Board of Governors:**
    None.

11. **Constituency Report**
    **Matt Pelletier:**
    I’m ending my term as the president of Access, which is a club in PAPM. The new executives coming in are strong and we are looking forward to working with other clubs and associations on campus.

12. **Committee Reports**
    None.

13. **Items for Information:**
    **Chair:**
    Current execs or councilors, should say any parting words if they’d like to.

    **Abdullah Jaber:**
    Going into next year, I’d like to be more collaborative with council. Email me or whatever. It’s been an honor working with you all. Please even if you are just a student at large, come work with me.

    **Zameer Masjedee:**
    This has been the most interesting and challenging year of my life. Its kind of crazy that this year is over. There’s so much to this position and the role and you never know what its like till you are in it. I had some amazing people working with me in the executive slate. If you asked me in December as to what kind of year we had, it would have been a very different answer than what it is now. We did make a lot of mistakes, but I think they’re in the best interest of students as we will learn from these mistakes, and talking to the execs for next year, they will be ready to deal with these challenges. These executives will be amazing. Work with them, challenge them, and
help them when they are working to better the experience of students. Great work to all the councilors that have come here on a monthly basis. I’m so glad that I got to meet all of you. Ill never forget this, and thank you for the opportunity.

Gavin Resch:
Honestly, I want to thank everyone for being so involved this year. It was a great learning experience for me. We did make a lot of mistakes, but hopefully we can all learn from them and move forward and better help students. I’m so excited to see what the incoming execs will do next year. They are very excited to take on their roles and they are ready. Good luck to everyone.

Yvonne Osagie:
It was a pleasure working with everyone, especially on the different committees that we worked on. I think its good for everyone to not be strangers to students, that’s what you need to be advocating for. I look forward to being on the Board of Governors next year and continuing to advocate for students.

14. **Question Period:**
None.

15. **Other Business:**
   a. **Ratification of By-election Results**
      Zack (DEO):
      In this by-election, we had a total number of voters of approximately 27,000. The details of those that are elected will be released, along with the official numbers on our Facebook page as well as on our website. (Continues to name all winners).

Yvonne Osagie:
The number of votes in the by-election compared to the original elections, what was the response rate difference?

Zack:
There was a decrease in the turnout. We attribute this to there being less positions open as well as many other elections going on. So it was pretty good for a by-election.

Yvonne Osagie:
How much did it cost?

Zack:
In terms of poll clerks, we are finalizing that number soon. A rough number would be about $6,000.

Matt Pelletier:
Do you believe the voting system contributed to the decreased turnout?

Zack:
No, I do not believe that it contributed to the turnout.
Aiden Forsythe:
A review of the process will be posted on the website soon, outlining issues that were encountered.

Vote to approve the ratified election results:
In-favour: 28
Against: 0
Abstain: 0

Results have been ratified

b. Fill Electoral Review Committee

Presentation Summary

Where as CUSA Council created a new committee to draft a report to council outlining:

a. General issues with the conduct of the election or referendum discovered by the committee
b. Trends in turnout
c. Logistical challenges encountered during the electoral process
d. Issues raised by candidates and voters
e. Any other matters relevant to CUSA’s democratic process

Information transfer

Be it resolved that CUSA council elect an electoral review committee be composed of

a. Two students at large
b. At least two members of council

Mover: Seconder:

Chair:
I am going to rule this motion out of order for this meeting and for it to be reevaluated next meeting. This is because it is to review the electoral process in any referendums for the organization. If it was an electoral committee, we already have that, which is in place, and looking at issues in the last election. They are already looking at last year’s issues. This committee however, needs to have the VPI, and 2 councilors; however, you are all going to be outgoing councilors. So this should be done next meeting.

16. Adjournment:
Mover: Katerina Kouloufakos          Seconder: Brendan Mcloughlin

Motion Passes

Meeting adjourned @ 6:56pm