

2016/2017 CUSA OPERATIONAL *Budget*

PREPARED AND PRESENTED BY:

DAVID ANDREWS

Vice President Finance

Carleton University Students Association (CUSA) is proud to release the 2016/2017 Operating Budget. The CUSA budget is more than just a list of costs and revenues. Although it appears to be about dollars and cents on the surface, on a more fundamental level it's a framework for the plans and projects CUSA is undertaking in the upcoming year.

Students will notice a few themes throughout this year's budget. Increased transparency and accountability were made a priority, and so was making sure students get more for their money. We've worked to seek out new revenue streams, and use that extra income to improve the services students need most.

This year's executive was elected with a strong mandate to increase financial transparency and accountability, and we've followed through on that promise. Before the budget was finalized, 37 hours of open budget review sessions were held by the Vice President Finance to incorporate student concerns and suggestions into the budgeting process. In addition, we added new budget lines and reduced miscellaneous spending in order to give students a clearer idea of how their money is being used.

Along the theme of accountability, we're also proud to be welcoming a new full-time Services Manager. This position was introduced to improve the efficiency and efficacy of our service centres and provide continuity from year to year within each service centre. The Services Manager will directly support multi-year goals, financial responsibility, and strong planning, ensuring that service centres stay on track and fulfill their mandate to serve students as effectively as possible.

As promised, the CUSA executives have frozen their salaries and cut their benefits for the upcoming year. Instead of increasing salaries with CPI, we're freezing them at last year's levels; we're also cutting the executive cellphone benefit.

Together, this will result in savings of over \$4000 that will go back into funding student services. In addition, we've cut the transition pay for outgoing executives by nearly half, saving an extra \$3000. As noted by the Executive Compensation Committee – an independent body made up of members of CUSA council - CUSA executive salaries are now on par with the average when compared to other universities with similar student union structures.

In the 2015-16 year, CUSA nearly doubled sponsorship and grants revenue from \$12000 to over \$22000 thanks to the introduction of a new Sponsorship and Grants Coordinator. This year, we expect to exceed that thanks to a number of new sponsorship deals. This new revenue will also go straight back into improving services for students.

Last year CUSA also expanded the support mechanisms for students pursuing their goals - both academic and social – by introducing the Student Initiative Fund. After a successful first year in which we received staggering demand for funding, we made the decision to increase funding to the program by \$2000. This change will allow more students opportunities to go to conferences, take on ambitious academic projects, and put on one-of-a-kind events.

As for CUSA's businesses, we've put together a number of strategies this year that will balance profitability and affordability for students while improving the overall level of service. We're introducing better, smarter marketing tactics that will reach more students and increase traffic in all four of our businesses. Plus, we're adding better products, including more healthy options at Henry's Convenience Store, a new green smoothie at Rooster's, and exciting new events at Oliver's. It's all about running our businesses better and smarter, so that students get more.

As well as changes at CUSA businesses, students will also notice changes to programming for mature and part-time students. After evaluating the services provided by the Bill Ellis Centre for Mature and Part-time Students (BECAMPS) in past years, it was determined that those services could be better delivered by the Health and Wellness Resource Centre. In addition to moving those services, we've also added two new annual scholarships of \$500 just for mature and part-time students, ensuring more ongoing support for students in financial need. Meanwhile, in response to the increase in demand for bookable spaces on campus, the former BECAMPS space will be transformed into BECS - the Bill Ellis Coworking Space - an event and meeting room for CUSA Clubs & Societies. This way we will be able to continue to honour the legacy of Bill Ellis, while also renewing the space to meet the needs of today's students.

We invite students to take a critical look at this budget. It's our responsibility to spend your money wisely on programs and services to improve and enrich your student experience in a meaningful way. We're confident that this budget achieves that goal - and then some – by providing you more for your money and supports where you need them most.

Fiscally yours,

David Andrews

Vice President Finance & Chief Financial Officer
Carleton University Students Association

*Address inquires to vpf@cusaonline.ca or stop by the CUSA Main Office to set up an appointment

Carleton University Students' Association
2016-2017
Budget Worksheet Summary



General Revenue

IS-5000-AD Student Fees
 IS-0000 Scholarship fund
 IS-5005-AD Unicenter Fees
 IS-5010-AD GSA Joint Projects & Funding
 IS-5100-AD Interest Income
 IS-5900-AD Other income
 IS-REV-AD Total General Revenue

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
881,238.06	920,152.27	945,039.37
0.00	0.00	43,516.00
1,028,487.83	1,074,901.18	1,103,442.70
73,803.00	90,000.00	73,000.00
10,660.30	8,500.00	12,000.00
36,527.72	66,000.00	52,848.00
2,030,716.91	2,159,553.45	2,229,846.07



Administration

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-6105-AD Office Supplies	2,940.61	1,900.00	3,000.00
IS-6110-AD Duplicating	415.40	500.00	450.00
IS-6111-AD Color Duplicating	174.20	400.00	200.00
IS-6150-AD Promotion & Advertising	0.00	0.00	0.00
IS-6200-AD Staff Appreciation	540.30	500.00	550.00
IS-6900-AD Miscellaneous Expenses	926.90	1,031.72	950.00
IS-8200-AD Salaries 3011	282,238.20	271,270.48	287,800.50
IS-8205-AD Wages 1281	17,637.71	24,488.99	20,748.11
IS-8210-AD Wages Non-Union	6,953.19	12,000.00	12,078.06
IS-8250-AD Payroll taxes 3011	80,604.36	103,082.78	109,364.19
IS-8255-AD Payroll Taxes 1281	1,781.90	2,579.18	2,185.19
IS-8260-AD Payroll Taxes non-union	385.76	0.00	1,272.06
IS-8300-AD Travel expenses, taxis, buses	0.00	100.00	100.00
IS-8350-AD Training Courses	2,163.30	3,692.91	2,220.00
IS-8500-AD Audit Fees	49,127.94	38,000.00	51,500.00
IS-8505-AD Legal & professional fees	60,307.72	28,000.00	78,000.00
IS-9125-AD Telephones, Fax	3,617.55	4,038.57	3,932.08
IS-9130-AD Courier,Mail	1,063.36	1,159.87	1,047.62
IS-9200-AD Rent	27,351.54	24,720.81	28,714.04
IS-9210-AD Insurance Expenses	102,591.70	100,000.00	105,669.45
IS-9225-AD Maintenance and Repairs	0.00	0.00	0.00
IS-9400-AD Ombudsperson	95,697.09	94,715.04	98,568.00
IS-9500-AD Capital Asset Purchases	0.00	-	1,600.00
IS-9700-AD Bank Charges	18,031.03	20,171.59	18,571.96
IS-9701-AD Swipe Cards Charges ST & RO	2,726.47	403.09	2,808.26
IS-9702-AD Scholarship fund	0.00	0.00	43,516.00
IS-9750-AD Bad Debt Expenses	0.00	0.00	0.00
IS-9999-AD CUSA Prior yr Expenses	12,000.74	0.00	0.00
IS-EXP-AD Total Expenses (before Depreciation)	769,276.97	732,755.03	874,845.51
IS-9800-97 Deprec. Office Equipment	3,485.04	4,000.00	3,000.00
IS-9801-97 Deprec. Office Renovations	197.88	200.00	200.00
IS-DEP-AD Total Depreciation	3,682.92	4,200.00	3,200.00
IS-NETINC-A Net Income - Administration	-772,959.89	-736,955.03	-878,045.51



Front Desk

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-5010-FD Duplicating (Xerox 230)	4,724.40	10,000.00	8,000.00
IS-5020-FD Fax Charges	1.90	100.00	0.00
IS-5025-FD Posting Revenue	0.00	0.00	0.00
IS-5070-FD Miscellaneous Revenue	4,256.81	100.00	0.00
IS-REV-FD Total Revenue	8,983.11	10,200.00	8,000.00
IS-6000-FD Health Insurance Expenses	136.70	170.00	150.00
IS-6005-FD Material Purchases Duplicating	0.00	1,300.00	0.00
IS-6006-FD Machine Charges (Minolta & Xerox)	1,934.39	2,500.00	2,000.00
IS-6020-FD Cost of Fax Service	360.10	370.00	370.00
IS-6105-FD Office Supplies	3,963.42	7,000.00	3,500.00
IS-6110-FD Duplicating	645.30	2,100.00	700.00
IS-6111-FD Color Duplicating	255.10	600.00	300.00
IS-6150-FD Promotion & Advertising			0.00
IS-8200-FD Salaries 3011	46,429.26	43,712.12	46,775.05
IS-8205-FD Wages 1281	54,700.97	67,920.00	55,684.83
IS-8250-FD Payroll Taxes 3011	10,735.52	16,610.61	17,774.52
IS-8255-FD Payroll Taxes 1281	4,923.15	7,153.33	5,864.73
IS-8300-FD Travel expenses, taxis, buses	50.00	50.00	50.00
IS-8350-FD Training/Conference/Prof.Dev.	0.00	500.00	400.00
IS-9125-FD Telephones, Fax	2,397.51	2,421.15	2,470.00
IS- 0001 Courier,Mail			750.00
IS-9200-FD Rent (Archives,office,photocopy)	16,205.28	16,205.28	16,691.43
IS-9225-FD Repairs & Maintenance			
IS-9500-FD Capital Asset purchases	939.29	0.00	300.00
IS-9900-FD Miscellaneous Expenses	4,194.97	3,000.00	2,000.00
IS-9950-FD Cash Short & Over	38.65	0.00	0.00
IS-EXP-FD Total Expenses	147,909.61	171,612.49	155,780.55
IS-NETINC-F Net Income - Front Desk	-138,926.50	-161,412.49	-147,780.55

The Spot

IS-9125-TS Telephones, Fax	50.00	0.00	0.00
IS-9200-TS Rent	1,837.34	0.00	0.00
IS-EXP-TS Total Expenses	1,887.34	0.00	0.00
IS-NETINC-I Net Income - The Spot	-1,887.34	0.00	0.00



Business Manager

IS-6105-BM Office Supplies
 IS-6110-BM Duplicating
 IS-6111-BM Color Duplicating
 IS-6900-BM Miscellaneous Expenses
 IS-8200-BM Salaries 3011
 IS-8250-BM Payroll Taxes 3011
 IS-8350-BM Training/Conference/Prof.Dev.
 IS-9125-BM Telephones, Fax
 IS-EXP-BM Total Expenses
 IS-NETINC-B Net Income - Business Operations Mngr

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
284.28	75.00	250.00
112.40	100.00	100.00
117.40	250.00	125.00
17.00	100.00	100.00
		0.00
		0.00
4,476.69	4,500.00	5,000.00
389.23	454.14	400.91
5,397.00	5,479.14	5,975.91
-5,397.00	-5,479.14	-5,975.91



Olivers

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-5010-OL Sales Cold Beverages	13,796.57	15,507.00	13,800.00
IS-5015-OL Sales Food & Snacks	417,428.94	441,503.00	438,300.39
IS-5025-OL Sales Bottled Beer	184,631.98	226,577.00	193,863.58
IS-5030-OL Sales Draft Beer	197,134.30	261,120.00	206,991.02
IS-5035-OL Sales Liquor & Liqueurs	159,753.77	151,078.00	167,741.46
IS-5050-OL Door Fees (Cover charge)	13,396.77	15,000.00	14,000.00
IS-5055-OL Bank Machine Revenue			0.00
IS-5057-OL Coin Operated Machines Revenue	36.29	500.00	250.00
IS-5060-OL Vending Machines	184.52	0.00	0.00
IS-5065-OL Sales merchandise Olivers			
IS-5070-OL Miscellaneous Revenue	3.00	250.00	0.00
IS-REV-OL Total Revenue	986,366.14	1,111,535.00	1,034,946.44
IS-6005-OL Cost Hot Beverages	47.82	150.00	75.00
IS-6010-OL Cost Cold Beverage	8,466.35	7,650.00	6,900.00
IS-6015-OL Cost Food	218,452.07	189,846.29	184,086.16
IS-6025-OL Cost Bottled Beer	95,975.05	101,959.65	93,054.52
IS-6030-OL Cost Draft Beer	95,071.76	117,504.00	107,635.33
IS-6035-OL Cost Liquor & Liqueurs	43,705.58	34,747.94	33,548.29
IS-6040-OL Cost Bottles	522.89	0.00	0.00
IS-6050-OL Cost Paper Supplies\Supplies	18,765.89	18,729.75	18,629.04
IS-6105-OL Office Supplies	1,877.11	1,500.00	1,500.00
IS-6106-OL Smallware	1,452.14	3,000.00	1,500.00
IS-6110-OL Duplicating	307.75	250.00	300.00
IS-6150-OL Promotion & Advertising	1,347.88	2,000.00	1,500.00
IS-6200-OL Vol.Training & Staff Appreciation	528.66	1,000.00	1,000.00
IS-6515-OL Entertainment Expenses	10,275.88	7,000.00	6,500.00
IS-8200-OL Salaries 3011	97,445.36	91,831.80	116,239.18
IS-8205-OL Wages 1281	231,494.02	238,980.03	227,688.22
IS-8215-OL D.J.Wages	1,221.65	6,000.00	6,000.00
IS-8250-OL Payroll Taxes 3011	27,349.99	34,896.08	44,170.89
IS-8255-OL Payroll Taxes 1281	19,750.33	25,169.38	23,980.12
IS-8300-OL Taxi and transportation	2,719.79	4,000.00	2,800.00
IS-8380-OL Campus security	11,254.92	14,000.00	14,000.00
IS-9125-OL Telephones, Fax	1,558.50	1,588.27	1,605.26
IS-9200-OL Rent	131,560.32	131,560.29	135,507.14
IS-9220-OL Equipment Rentals	0.00	300.00	0.00
IS-9225-OL Maintenance-Repairs	17,705.81	18,000.00	15,000.00
IS-9228-OL Towel cleaning	1,262.02	1,350.00	1,350.00
IS-9300-OL Licence fees	3,954.09	3,315.00	2,000.00
IS-9701-OL Credit Card Charges	7,824.11	9,750.00	8,000.00
IS-9900-OL Miscellaneous Expenses	7,457.96	5,000.00	5,000.00
IS-9950-OL Cash Short-Over	-177.05	0.00	0.00
IS-9500-OL Capital Asset Purchases	9,938.60	0.00	3,000.00
IS-EXP-OL Total Expenses (before Depreciation)	1,069,117.25	1,071,078.48	1,062,569.15



IS-9810-97 Deprec. Olivers Furniture
 IS-9811-97 Deprec. Olivers Renovations
 IS-DEP-OL Total Depreciation
 IS-NETINC-C Net Income - Olivers

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
5,790.00	6,200.00	5,800.00
30,858.00	31,000.00	30,900.00
36,648.00	37,200.00	36,700.00
-119,399.11	3,256.52	-64,322.71



Roosters

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-5005-RO Sales Hot Beverages	194,497.17	220,000.00	204,222.03
IS-5010-RO Sales Cold Beverages	101,242.93	80,000.00	111,367.22
IS-5015-RO Sales Food	579,388.57	535,000.00	637,327.43
IS-5020-RO Sales Snacks	52,829.62	60,000.00	55,471.10
IS-5025-RO Sales Merchandise	29.96	750.00	750.00
IS-5055-RO Bank Machine Revenue			0.00
IS-5058-RO Interac Revenue	3,777.50	3,000.00	4,000.00
IS-5070-RO Miscellaneous Revenue	15.06	0.00	0.00
IS-REV-RO Total Revenue	931,780.81	898,750.00	1,013,137.78
IS-6005-RO Cost Hot Beverages	85,366.27	90,200.00	81,688.81
IS-6010-RO Cost Cold Beverage	51,618.32	33,600.00	50,115.25
IS-6015-RO Cost Food	243,727.35	203,300.00	248,557.70
IS-6020-RO Cost Snacks	38,882.69	40,800.00	36,610.93
IS-6025-RO Cost Merchandise	24.85	562.50	495.00
IS-6050-RO Cost Paper Products\Supplies	21,528.16	17,405.00	22,289.03
IS-6105-RO Roosters Office Supplies	506.31	750.00	750.00
IS-6110-RO Duplicating	92.95	100.00	100.00
IS-6150-RO Promotion & Advertising	3,745.87	6,200.00	5,000.00
IS-6200-RO Vol.Training & Staff Appreciation	1,048.40	1,000.00	1,500.00
IS-6515-RO Entertainment Expenses	1,855.24	1,500.00	2,000.00
IS-8200-RO Salaries 3011	117,982.55	102,368.80	102,078.00
IS-8205-RO Wages 1281	188,522.61	170,762.50	202,627.56
IS-8250-RO Payroll Taxes 3011	26,729.80	38,900.14	38,789.64
IS-8255-RO Payroll Taxes 1281	16,327.80	17,984.71	21,340.73
IS-9125-RO Telephones, Fax	1,260.41	1,566.98	1,298.22
IS-9200-RO Rent	72,008.76	72,008.68	74,168.98
IS-9220-RO Equipment Rentals			0.00
IS-9225-RO Maintenance and Repairs	8,204.37	7,500.00	8,000.00
IS-9228-RO Towel cleaning	3,078.82	2,500.00	3,109.61
IS-9230-RO Glassware	553.89	1,000.00	800.00
IS-9300-RO License Fees	520.65	600.00	600.00
IS-9701-RO Credit Card Charges	7,368.69	8,500.00	7,500.00
IS-9900-RO Miscellaneous Expenses	-150.00	500.00	500.00
IS-9950-RO Cash Short-Over	221.99	0.00	0.00
IS-9500-RO Capital Asset Purchases	8,029.81	13,000.00	8,000.00
IS-EXP-RO Total Expenses (before Depreciation)	899,056.56	832,609.31	917,919.46
IS-9820-97 Deprec. Roosters Furniture	8,245.92	8,300.00	8,250.00
IS-9821-97 Deprec. Roosters Renovations	22,180.44	23,000.00	22,200.00
IS-DEP-RO Total Depreciation	30,426.36	31,300.00	30,450.00
IS-NETINC-R Net Income - Roosters	2,297.89	34,840.69	64,768.32



Unicentre Store

		Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-5000-ST	Sales Tobacco	807.72	0.00	0.00
IS-5004-ST	Sales Hot Beverage	884.66	0.00	1,200.00
IS-5005-ST	Sales Confectionary Misc.	69,710.35	66,000.00	69,700.00
IS-5006-ST	Sales Choolate & Gum	56,594.32	62,000.00	56,000.00
IS-5007-ST	Sales Groceries	43,355.38	66,000.00	55,000.00
IS-5008-ST	Sales Chips	41,412.59	35,000.00	41,000.00
IS-5009-ST	Sales Coca-Cola	93,389.13	95,000.00	93,000.00
IS-5010-ST	Sales Stationary	27,066.20	33,000.00	28,000.00
IS-5015-ST	Sales Magazines	3.80	0.00	0.00
IS-5016-ST	Sales Books & Newspapers	1,427.92	1,500.00	1,500.00
IS-5020-ST	Sales Health and Beauty	23,107.79	25,000.00	29,000.00
IS-5021-ST	Sales OTC	11,352.93	11,000.00	11,000.00
IS-5022-ST	Sales CUSA Swag	164.00	0.00	2,500.00
IS-5025-ST	Sales Greeting Cards	2,940.60	3,000.00	2,940.00
IS-5030-ST	Sales Post Office	109,749.53	115,575.00	110,000.00
IS-5031-ST	Post Office Commissions	9,963.12	10,000.00	9,950.00
IS-5035-ST	Sales Calling Cards	5,399.00	6,300.00	4,500.00
IS-5036-ST	Sales Top-Up Cards	4,675.00	7,500.00	4,000.00
IS-5055-ST	Monthly Passes Commissions ONLY			0.00
IS-5056-ST	Semester Passes Commissions ONLY			0.00
IS-5057-ST	Sales OC Transpo Tickets	48,516.30	65,000.00	44,000.00
IS-5058-ST	Interact Revenue	4,675.25	5,000.00	0.00
IS-5065-ST	ATM Revenue			2,500.00
IS-REV-ST	Total Revenue	555,195.59	606,875.00	565,790.00
IS-6000-ST	Purchases Tobacco	482.39	0.00	0.00
IS-6004-ST	Purchases Hot Beverage	1,602.19	0.00	660.00
IS-6005-ST	Purchases Confectionary Misc.	43,786.82	39,600.00	38,335.00
IS-6006-ST	Purchases Chocolate & Gum	32,820.58	37,200.00	32,480.00
IS-6007-ST	Purchases Groceries	29,139.02	39,600.00	33,000.00
IS-6008-ST	Purchases Chips	30,172.67	24,500.00	29,930.00
IS-6009-ST	Purchases Coca-Cola	55,405.24	61,750.00	55,800.00
IS-6010-ST	Purchases Stationary	16,931.67	18,150.00	14,000.00
IS-6015-ST	Purchases Magazines			0.00
IS-6016-ST	Purchases Books & Subscriptions	2,010.05	1,350.00	1,350.00
IS-6020-ST	Purchases Health & Beauty	12,373.73	15,000.00	15,950.00
IS-6021-ST	Purchases OTC	7,572.98	6,600.00	7,150.00
IS-6022-ST	Purchases CUSA Swag	-539.77	0.00	1,625.00
IS-6025-ST	Purchases Greeting Cards	1,998.16	1,800.00	1,911.00
IS-6030-ST	Purchases Post Office	95,570.37	92,000.00	93,500.00
IS-6035-ST	Purchases Calling Cards	3,867.63	5,040.00	3,600.00
IS-6036-ST	Purchases Top-Up Cards	3,916.49	5,775.00	3,960.00
IS-6057-ST	Purchases & Commissions OC Transpo	51,130.20	64,350.00	43,560.00
IS-6105-ST	Supplies	938.54	1,500.00	1,100.00
IS-6106-ST	Smallware	33.44	1,500.00	600.00
IS-6110-ST	Duplicating	79.30	150.00	100.00



IS-6150-ST Promotion & Advertising
 IS-8200-ST Salaries 3011
 IS-8205-ST Wages 1281
 IS-8250-ST Payroll Taxes 3011
 IS-8255-ST Payroll Taxes 1281
 IS-9125-ST Telephones, Fax
 IS-9200-ST Rent
 IS-9225-ST Maintenance and Repairs
 IS-9300-ST Licenses
 IS-9701-ST Credit Card Charges
 IS-9900-ST Miscellaneous Expenses
 IS-9950-ST Cash Short-Over
 IS-9500-ST Capital Asset Purchases
 IS-EXP-ST Total Expenses (before Depreciation)

IS-9830-97 Deprec. Store Furniture
 IS-9831-97 Deprec. Store Renovations
 IS-DEP-ST Total Depreciation
 IS-NETINC-S Net Income - Unicentre Store

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
		1,500.00
67,923.44	64,865.08	70,700.25
74,305.90	66,385.00	73,552.70
18,571.26	24,648.73	26,866.10
5,964.29	6,991.67	7,746.57
1,900.75	1,723.55	1,957.77
42,795.12	42,795.17	44,079.00
2,517.00	2,500.00	2,500.00
0.00	450.00	225.00
3,591.15	7,000.00	3,600.00
1,175.65	1,000.00	1,000.00
416.13	0.00	0.00
6,003.00	7,000.00	1,200.00
614,455.39	641,224.20	613,538.39
3,897.12	4,000.00	4,500.00
6,942.24	7,000.00	6,950.00
10,839.36	11,000.00	11,450.00
-70,099.16	-45,349.20	-59,198.39



Haven Books

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-5000-HA New Books Sales	1,869,686.74	1,930,400.00	1,900,000.00
IS-5005-HA Used Books Sales	616,746.00	714,500.00	618,000.00
IS-5010-HA Merchandise Sales	30,010.00	20,000.00	30,000.00
IS-5020-HA Sales Discounts	-3,135.49	-3,200.00	-3,200.00
IS-5025-HA Rental Income	8,400.00	15,600.00	4,800.00
IS-5030-HA Software Licensing Revenue	6,000.00	6,000.00	6,000.00
IS-5040-HA Other Sales	129.44	250.00	150.00
IS-REV-HA Total Revenue	2,527,836.69	2,683,550.00	2,555,750.00
IS-6000-HA Cost of New Books	1,622,342.00	1,582,928.00	1,520,000.00
IS-6005-HA Consignor Payout	393,636.69	571,600.00	463,500.00
IS-6010-HA Purchases Merchandise	24,397.97	15,000.00	22,500.00
IS-6015-HA Shipping / Custom Fees	6,711.27	5,000.00	6,500.00
IS-6105-HA Office Supplies	3,411.94	3,000.00	3,000.00
IS-6150-HA Promotion & Advertising	645.00	1,500.00	1,200.00
IS-8200-HA Salaries 3011	98,248.33	115,429.35	104,988.40
IS-8210-HA Non-Union Wages	41,404.34	40,253.25	40,892.00
IS-8250-HA Payroll Taxes 3011	28,070.89	43,863.15	39,895.59
IS-8260-HA Non-Union Payroll Taxes	3,236.43	0.00	3,196.38
IS-9100-HA Utilities	8,000.09	7,500.00	8,000.00
IS-9105-HA Property Tax	10,042.98	6,800.00	10,344.27
IS-9125-HA Telephones, Fax	2,559.43	2,542.14	2,575.00
IS-9225-HA Maintenance and Repairs	652.44	750.00	2,500.00
IS-9300-HA Permits / Licences	0.00	4,500.00	1,000.00
IS-9701-HA Credit card Charges	20,923.49	23,000.00	21,000.00
IS-9950-HA Cash Short & Over	78.35	0.00	0.00
IS-9900-HA Miscellaneous Expenses	688.80	2,500.00	1,200.00
IS-9500-HA Capital Asset Purchases			0.00
IS-EXP-HA Total Expenses (before Depreciation)	2,265,050.44	2,426,165.89	2,252,291.64
IS-9815-97 Deprec. Haven Building	47,302.68	50,000.00	47,350.00
IS-DEP-HA Total Depreciation	47,302.68	50,000.00	47,350.00
IS-NETINC-F Net Income Haven Books	215,483.57	207,384.11	256,108.36



President

IS-5000-PS	Other Revenue
IS-REV-PS	Total Revenue
IS-6105-PS	Office Supplies
IS-6110-PS	Duplicating
IS-6111-PS	Color Duplicating
IS-6150-PS	Promotion & Advertising
IS-6500-PS	Special Projects Fund
IS-6600-PS	Muslim Prayer Space Renovation
IS-8300-PS	Travel expenses, taxis, buses
IS-8310-PS	Meeting Fund
IS-9125-PS	Telephones, Fax
IS-9135-PS	Employee Appreciation
IS-9900-PS	Miscellaneous Expenses
IS-EXP-PS	Total Expenses
IS-NETINC-P	Net Income - President

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
0.00	30,000.00	8,000.00
0.00	30,000.00	8,000.00
472.66	200.00	150.00
472.40	500.00	450.00
369.05	100.00	150.00
		0.00
75.07	0.00	0.00
		0.00
1,376.95	1,500.00	1,500.00
4,085.52	3,000.00	3,000.00
363.03	510.00	373.92
1,240.23	2,000.00	1,500.00
		0.00
8,454.91	7,810.00	7,123.92
-8,454.91	22,190.00	876.08



VP Finance

IS-5000-FC Sponsorship Revenue
IS-REV-FC Total Revenue

IS-6105-FC Office Supplies
IS-6110-FC Duplicating
IS-6111-FC Color Duplicating
IS-6500-FC Special Projects Fund
IS-8210-FC Executive Honoraria
IS-8211-FC Exec. Transition Pay
IS-8260-FC Executive Payroll Taxes
Cell phones
IS-8300-FC Travel expenses, taxis, buses
IS-8310-FC Conferences, Meetings
IS-8360-FC Tuition Credits
IS-9125-FC Telephones, Fax
IS-9130-FC Courier & Mail Charges
IS-9900-FC Miscellaneous Expenses
IS-EXP-FC Total Expenses
IS-NETINC-F Net Income VP Finance

Hatch

IS-5000-HT Partnership Revenue
IS-REV-HT Total Revenue

IS-6105-HT Office Supplies
IS-6150-HT Promotion & Advertising
IS-6200-HT Volunteer Appreciation
IS-6500-HT Programming
IS-6510-HT Co-hort startup expenses coverage
IS-6900-HT Miscellaneous Expenses
IS-8210-HT Non-Union-Wages
IS-8260-HT Non-Union-Payroll Taxes
IS-8300-HT Travel expenses, taxis, buses
IS-9200-HT Rent (1125@Carleton)
IS-9500-HT Capital Assets
Total Expenses
IS-NETINC-F Net Income - Hatch

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
	0.00	1,000.00	2,500.00
	0.00	1,000.00	2,500.00
	851.10	350.00	150.00
	35.50	200.00	100.00
	21.10	100.00	75.00
	271.50	0.00	100.00
	199,315.56	199,405.98	198,915.56
	6,797.83	9,782.00	3,577.39
	23,423.21	21,934.66	23,423.21
			0.00
	2,216.35	3,000.00	2,500.00
	1,272.31	1,500.00	1,300.00
	34,853.07	26,500.00	31,084.00
	360.00	510.00	370.80
			0.00
			0.00
	269,417.53	263,282.64	261,595.96
	-269,417.53	-262,282.64	-259,095.96
	0.00	19,275.00	16,525.00
	0.00	19,275.00	16,525.00
	100.13	300.00	150.00
	1,040.47	1,000.00	750.00
	0.00	100.00	100.00
	2,236.95	13,500.00	7,000.00
	2,911.48	0.00	1,500.00
	145.98	0.00	0.00
	16,694.65	21,400.00	21,400.00
	1,384.90	2,000.00	2,000.00
	125.75	250.00	150.00
	9,379.00	6,000.00	0.00
			0.00
	34,019.31	44,550.00	33,050.00
	-34,019.31	-25,275.00	-16,525.00



VP Student Services

IS-6105-SS	Services Office Supplies
IS-6110-SS	Duplicating
IS-6111-SS	Color Duplicating
IS-6500-SS	Projects
IS-6501-SS	Services Development
IS-6511-SS	Black History Month Programming
IS-6900-SS	Services Misc.Expenses
IS-8210-SS	Wages Non-Union
IS-8260-SS	Payroll Taxes Non-Union
IS-8300-SS	Travel expenses, taxis, buses
IS-8310-SS	Services Conferences
IS-9125-SS	Services Telephones, Fax
IS-9500-SS	Capital Asset Purchases
IS- 0002	VPSS MANAGER
IS-EXP-SS	Total Expenses
IS-NETINC-S	Net Income - VP Student Services

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
491.74	250.00	150.00
294.00	300.00	600.00
28.45	200.00	50.00
3,454.59	3,000.00	1,700.00
1,902.88	1,500.00	1,500.00
4,920.97	8,000.00	7,000.00
219.15	100.00	0.00
		0.00
		0.00
6,287.77	900.00	2,500.00
565.20	800.00	600.00
360.00	485.00	370.80
1,130.36	0.00	64.38
		42,000.00
19,655.11	15,535.00	56,535.18
-19,655.11	-15,535.00	-56,535.18



Aboriginal Centre

IS-5000-AB	Other Revenue
IS-REV-AB	Total Revenue
IS-6105-AB	Office Supplies
IS-6110-AB	Duplicating
IS-6115-AB	Books & Subscriptions
IS-6150-AB	Promotion & Advertising
IS-6200-AB	Vol. Training & Staff Appreciation
IS-6500-AB	Projects
IS-6501-AB	Aboriginal Awareness Week
IS-6900-AB	Miscellaneous Expenses
IS-8205-AB	Wages 1281
IS-8255-AB	Payroll Taxes 1281
IS-9125-AB	Telephones, Fax
IS-9200-AB	Rent
IS-9500-AB	Capital Asset Purchases
IS-EXP-AB	Total Expenses (before Depreciation)
IS-9858-97	Deprec. Expense AB
IS-DEP-AB	Total Depreciation
IS-NETINC-A	Net Income - Aboriginal Centre

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
0.00	300.00	300.00
0.00	300.00	300.00
156.00	150.00	100.00
122.50	150.00	100.00
377.44	400.00	400.00
994.92	250.00	400.00
		100.00
8,731.10	4,000.00	7,800.00
0.00	6,000.00	0.00
		0.00
10,653.70	12,257.60	11,172.00
898.65	1,290.97	1,176.64
300.00	370.80	309.00
6,673.08	6,673.04	6,873.29
		150.00
28,907.39	31,542.41	28,580.92
	0.00	0.00
0.00	0.00	0.00
-28,907.39	-31,242.41	-28,280.92



Bill Ellis Centre for Mature Students

IS-5000-MA Daycare Revenue
 IS-REV-DS Total Revenue

 IS-6105-MA Office Supplies
 IS-6110-MA Duplicating
 IS-6115-MA Books & Subscriptions
 IS-6150-MA Promotion & Advertising
 IS-6200-MA Vol. Training & Staff Appreciation
 IS-6500-MA Projects (conferences & workshops)
 IS-6900-MA Miscellaneous
 IS-8205-MA Wages 1281
 IS-8255-MA Payroll Taxes 1281
 IS-9125-MA Telephones, Fax
 IS-9200-MA Rent
 IS-9500-MA Capital Asset Purchases
 IS-EXP-MA Total Expenses (before Depreciation)
 IS-NETINC-M Net Income - Bill Ellis Centre

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
0.00	250.00	0.00
0.00	250.00	0.00
367.49	450.00	0.00
67.20	150.00	26.10
		0.00
0.00	200.00	0.00
0.00	300.00	0.00
3,077.10	4,300.00	200.00
24.15	0.00	0.00
24,721.16	24,515.20	3,976.66
2,116.53	2,581.94	418.82
720.00	1,113.71	180.00
18,630.60	18,630.60	19,189.51
		0.00
49,724.23	52,241.45	23,991.09
-49,724.23	-51,991.45	-23,991.09



Disability Awareness Centre

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-5000-DS Revenue	222.95	1,700.00	1,000.00
IS-REV-DS Total Revenue	222.95	1,700.00	1,000.00
IS-6105-DS Office Supplies	94.48	150.00	180.00
IS-6110-DS Duplicating	23.05	150.00	50.00
IS-6115-DS Books & Subscriptions	0.00	100.00	0.00
IS-6150-DS Promotion & Advertising	0.00	200.00	200.00
IS-6200-DS Vol. Training & Staff Appreciation	0.00	200.00	100.00
IS-6500-DS Projects	6,757.17	6,400.00	6,000.00
IS-6900-DS Miscellaneous Expenses			0.00
IS-8205-DS Wages 1281	13,026.26	24,515.20	21,812.00
IS-8255-DS Payroll Taxes	1,070.32	2,581.94	2,297.24
IS-9125-DS Telephones, Fax	1,140.00	1,236.00	1,174.20
IS-9200-DS Rent	10,544.28	10,544.24	10,860.56
IS-9500-DS Capital Asset Purchases			0.00
IS-EXP-DS Total Expenses (before Depreciation)	32,655.56	46,077.38	42,674.00
IS-NETINC-E Net Income - Disability Awareness Centre	-32,432.61	-44,377.38	-41,674.00



Food Centre

IS-5000-FO	Other Revenue
IS-REV-FO	Total Revenue
IS-6105-FO	Office Supplies
IS-6110-FO	Duplicating
IS-6115-FO	Books & Subscriptions
IS-6150-FO	Promotion & Advertising
IS-6200-FO	Vol. Training & Staff Appreciation
IS-6500-FO	Special Projects
IS-6501-FO	Emergency Food Relief
IS-6900-FO	Miscellaneous
IS-8205-FO	Wages 1281
IS-8255-FO	Payroll Taxes
IS-9125-FO	Telephones, Fax
IS-9200-FO	Rent
IS-9500-FO	Capital Asset Purchases
IS-EXP-FO	Total Expenses (before Depreciation)
IS-9851-97	Deprec. Expense FO
IS-DEP-FO	Total Depreciation
IS-NETINC-F	Net Income - Food Centre

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
560.00	4,500.00	2,000.00
560.00	4,500.00	2,000.00
91.78	450.00	100.00
216.40	250.00	400.00
23.84	100.00	100.00
39.93	300.00	150.00
221.18	200.00	400.00
2,499.63	4,300.00	3,000.00
634.70	4,500.00	3,000.00
65.00	0.00	0.00
23,952.39	23,472.00	25,536.00
2,051.80	2,472.07	2,689.45
435.00	370.80	448.05
10,432.02	11,023.99	11,354.71
423.72	800.00	180.00
41,087.39	48,238.86	47,358.21
		0.00
0.00	0.00	0.00
-40,527.39	-43,738.86	-45,358.21



Foot Patrol

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-5000-FP Grants	34,755.30	40,000.00	37,206.18
General Revenue			1,500.00
IS-REV-FP Total Revenue	-1,507.92	40,000.00	38,706.18
IS-6105-FP Office Supplies	49.70	300.00	150.00
IS-6106-FP Equipment and Gear	197.37	300.00	800.00
IS-6110-FP Duplicating	12.60	15.00	15.00
IS-6150-FP Promotion & Advertising	0.00	300.00	100.00
IS-6200-FP Vol. Training & Staff Appreciation	706.42	800.00	400.00
IS-6500-FP Projects	129.08	2,700.00	0.00
IS-6900-FP Miscellaneous Expenses			0.00
IS-8205-FP Wages 1281	26,561.76	23,472.00	25,536.00
IS-8255-FP Payroll Taxes	2,297.83	2,472.07	2,689.45
IS-8300-FP Travel expenses, taxis, buses	503.86	800.00	500.00
IS-9125-FP Telephones, Fax	660.00	679.80	679.80
IS-9200-FP Rent	5,014.08	5,014.10	5,164.46
IS-9220-FP Walkie Talkies Costs	0.00	3,900.00	3,679.39
IS-9225-FP Maintenance and Repairs	84.79	0.00	0.00
IS-9500-FP Capital Asset Purchases	4,013.88	0.00	500.00
IS-EXP-FP Total Expenses (before Depreciation)	40,231.37	40,752.97	40,214.10
IS-9852-97 Deprec. Expense FP			0.00
IS-DEP-FP Total Depreciation	0.00	0.00	0.00
IS-NETINC-F Net Income - Foot Patrol	-41,739.29	-752.97	-1,507.92



GLBTQ Centre

IS-5000-GL	Revenue
IS-REV-GL	Total Revenue
IS-6105-GL	Office Supplies
IS-6110-GL	Duplicating
IS-6115-GL	Books & Subscriptions
IS-6150-GL	Promotion & Advertising
IS-6200-GL	Vol. Training & Staff Appreciation
IS-6500-GL	Projects
IS-6501-GL	Pride Funding
IS-6900-GL	Miscellaneous
IS-8205-GL	Wages 1281
IS-8255-GL	Payroll Taxes
IS-9125-GL	Telephones, Fax
IS-9200-GL	Rent
IS-9500-GL	Capital Asset Purchases
IS-EXP-GL	Total Expenses (before Depreciation)
IS-9853-97	Deprec. Expense GL
IS-DEP-GL	Total Depreciation
IS-NETINC-C	Net Income - GLBTQ Centre

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
1,262.20	600.00	1,200.00
1,262.20	600.00	1,200.00
428.80	400.00	200.00
450.90	200.00	250.00
304.29	375.00	150.00
0.00	250.00	200.00
628.10	300.00	400.00
5,164.80	5,200.00	5,180.00
5,891.23	5,100.00	1,000.00
40.19	0.00	0.00
24,429.84	24,515.20	22,876.00
2,081.16	2,581.94	2,409.30
420.00	432.60	432.60
15,509.16	15,509.11	15,974.38
		400.00
55,348.47	54,863.85	49,472.28
		0.00
0.00	0.00	0.00
-54,086.27	-54,263.85	-48,272.28



Heath & Wellness Centre

IS-5000-GL Revenue
 IS-REV-GL Total Revenue

 IS-6105-HW Office Supplies
 IS-6110-HW Duplicating
 IS-6115-HW Books & Subscriptions
 IS-6150-HW Promotion & Advertising
 IS-6200-HW Vol. Training & Staff Appreciation
 IS-6500-HW Projects
 IS-8205-HW Wages 1281
 IS-8210-HW Non-Union Wages
 IS-8255-HW Payroll Taxes
 IS-9125-HW Telephones, Fax
 IS-9200-HW Rent
 IS-9500-HW Capital Asset Purchases
 IS-EXP-HW Total Expenses (before Depreciation)

 IS-NETINC-F Net Income HW

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
100.00	0.00	400.00
100.00	0.00	400.00
467.02	400.00	300.00
45.70	150.00	200.00
342.39	350.00	0.00
25.00	150.00	100.00
100.00	100.00	100.00
2,445.36	2,300.00	2,200.00
11,290.05	12,257.60	9,576.00
1,105.27	0.00	0
1,063.53	1,290.97	1,008.54
300.00	0.00	360.00
		0.00
17,184.32	16,998.57	13,844.54
-17,084.32	-16,998.57	-13,444.54



International Students Centre

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-5000-IS Revenue	12,012.40	25,000.00	21,000.00
IS-REV-IS Total Revenue	12,012.40	25,000.00	21,000.00
IS-6105-IS Office Supplies	446.60	400.00	100.00
IS-6110-IS Duplicating	55.45	100.00	50.00
IS-6115-IS Books & Subscriptions	0.00	50.00	50.00
IS-6150-IS Promotion & Advertising	300.00	400.00	300.00
IS-6200-IS Vol. Training & Staff Appreciation	173.61	900.00	400.00
IS-6500-IS Projects (workshops & conferences)	4,765.70	5,800.00	5,000.00
IS-6501-IS International Gala Project	20,371.06	28,000.00	24,000.00
IS-6900-IS Miscellaneous			0.00
IS-8205-IS Wages 1281	26,839.26	24,515.20	24,472.00
IS-8255-IS 1281 Payroll Taxes	2,331.60	2,581.94	2,577.39
IS-9125-IS Telephones, Fax	360.00	556.20	370.80
IS-9200-IS Rent	8,799.12	8,799.19	9,063.12
IS-9500-IS Capital Asset Purchases	510.07	400.00	100.00
IS-EXP-IS Total Expenses (before Depreciation)	64,952.47	72,502.53	66,483.31
IS-NETINC-I Net Income - International Students Centre	-52,940.07	-47,502.53	-45,483.31



Racial, Ethnicity & Cultural Hall

IS-5000-IS	Revenue
IS-REV-IS	Total Revenue
IS-6105-RH	Office Supplies
IS-6110-RH	Duplicating
IS-6115-RH	Books & Subscriptions
IS-6150-RH	Promotion & Advertising
IS-6200-RH	Vol. Training & Staff Appreciation
IS-6500-RH	Projects (see notes)
IS-6900-RH	Miscellaneous Expenses
IS-8205-RH	Wages 1281
IS-8255-RH	Payroll Taxes
IS-9125-RH	Telephones, Fax
IS-9200-RH	Rent
IS-9500-RH	Capital Asset Purchases
IS-EXP-RH	Total Expenses (before Depreciation)
IS-9856-97	Deprec. Expense RH
IS-DEP-RH	Total Depreciation
IS-NETINC-R	Net Income - REC Hall

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
0.00	500.00	200.00
0.00	500.00	200.00
142.50	500.00	150.00
30.95	300.00	150.00
0.00	450.00	0.00
0.00	200.00	50.00
0.00	450.00	450.00
3,777.57	4,100.00	4,000.00
		0.00
22,232.93	24,515.20	25,536.00
1,862.72	2,581.94	2,689.45
360.00	370.80	370.80
6,722.28	6,722.27	6,923.92
500.80	800.00	100.00
35,629.75	40,990.21	40,420.17
		0.00
0.00	0.00	0.00
-35,629.75	-40,990.21	-40,420.17



Womyn's Centre

IS-5000-IS	Revenue
IS-REV-IS	Total Revenue
IS-6105-WO	Office Supplies
IS-6110-WO	Duplicating
IS-6115-WO	Books & Subscriptions
IS-6150-WO	Promotion & Advertising
IS-6200-WO	Vol. Training & Staff Appreciation
IS-6500-WO	Projects:
IS-6501-WO	Emergency Relief Fund
IS-6900-WO	Miscellaneous
IS-8205-WO	Wages 1281
IS-8255-WO	Payroll Taxes 1281
IS-9125-WO	Telephones, Fax
IS-9200-WO	Rent
IS-9500-WO	Capital Asset Purchases
IS-EXP-WO	Total Expenses (before Depreciation)
IS-9857-97	Deprec. Expense WO
IS-DEP-WO	Total Depreciation
IS-NETINC-V	Net Income - Womyn's Centre

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
2,540.00	500.00	2,500.00
2,540.00	500.00	2,500.00
419.17	400.00	300.00
171.35	100.00	100.00
553.66	400.00	100.00
179.51	200.00	350.00
295.78	350.00	500.00
7,503.82	5,500.00	5,000.00
0.00	0.00	500.00
		0.00
25,989.20	23,993.60	22,876.00
2,222.54	2,527.01	2,409.30
720.00	742.04	741.60
14,624.28	14,624.31	15,063.01
91.72	950.00	345.00
52,771.03	49,786.96	48,284.91
170.88	171.00	171.00
170.88	171.00	171.00
-50,401.91	-49,457.96	-45,955.91



VP Internal Affairs

IS-5000-IS	Revenue
IS-REV-IS	Total Revenue
IS-6105-IN	Office Supplies
IS-6110-IN	Duplicating
IS-6111-IN	Color Duplicating
IS-6150-IN	Promotion & Advertising
IS-6500-IN	Special Projects
IS-8210-IN	Non-Union-Wages
IS-8300-IN	Travel expenses, taxis, buses
IS-8310-IN	Conferences
IS-9125-IN	Telephones, Fax
IS-9200-IN	Rent
	Capital Asset Purchases
IS-9900-IN	Miscellaneous Expenses
IS-EXP-IN	Total Expenses
IS-NETINC-II	Net Income - VP Internal Affairs

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
1,500.00	2,000.00	4,000.00
1,500.00	2,000.00	4,000.00
361.04	300.00	150.00
414.10	300.00	200.00
262.75	450.00	250.00
644.74	500.00	500.00
2,807.79	0.00	200.00
		0.00
1,797.07	1,250.00	1,250.00
579.82	500.00	1,000.00
361.03	485.00	371.86
68,181.12	68,181.11	70,226.53
		0.00
501.80	0.00	0.00
75,911.26	71,966.11	74,148.39
-74,411.26	-69,966.11	-70,148.39



Council

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-6105-CO Office Supplies	426.86	200.00	50.00
IS-6110-CO Duplicating	0.00	200.00	30.00
IS-0003 Council bindres			150.00
IS-6200-CO Vol.Training & Staff Appreciation	1,076.46	1,000.00	700.00
IS-6500-CO Grants and Projects, discretionary fund	29,205.88	28,000.00	30,000.00
IS-6900-CO Miscellaneous Expenses	261.09	0.00	0.00
IS-8210-CO Chairperson & council clerk Honoraria	3,765.00	3,800.00	3,600.00
IS-8260-CO Payroll Taxes Non-Union Wages	300.00	0.00	0.00
IS-8300-CO Travel: Retreat	1,049.03	950.00	80.00
IS-EXP-CO Total Expenses	36,084.32	34,150.00	34,610.00
IS-NETINC-C Net Income - Council	-36,084.32	-34,150.00	-34,610.00



Elections

IS-6105-EL Office supplies
 IS-6110-EL Duplicating
 IS-6150-EL Promotion & Advertising
 IS-6900-EL Elections Expenses
 IS-8210-EL Election Honoraria
 IS-8215-EL Poll Clerks Wages
 IS-8220-EL Subsidies
 IS-8260-EL Payroll Taxes
 IS-9125-EL Telephones, Fax
 IS-9200-EL Rent (Dec-Jan-Feb)
 IS-EXP-EL Total Expenses
 IS-NETINC-E Net Income - Elections

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
	112.32	350.00	150.00
	321.30	150.00	300.00
	31.19	100.00	50.00
	4,288.90	17,600.00	11,500.00
	17,362.90	13,900.00	10,000.00
	19,287.45	10,000.00	10,000.00
	2,506.64	2,000.00	2,000.00
	1,384.27	1,000.00	1,000.00
	0.00	77.25	60.00
	1,155.21	1,155.20	1,189.85
	46,450.18	46,332.45	36,249.85
	-46,450.18	-46,332.45	-36,249.85



Clubs & Societies

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-5000-CL Clubs Revenue	70,148.83	80,000.00	151,000.52
IS-0004 Sponsorship			13,800.00
IS-REV-CL Total Revenue	70,148.83	80,000.00	164,800.52
IS-6105-CL Clubs Comm. Office Supplies	26.96	300.00	100.00
IS-0005 Professional Development			4,000.00
IS-6106-CL Clubs and Societies Agendas and Notebooks			500.00
IS-6110-CL Clubs Commission Duplicating	67.70	300.00	100.00
IS-6111-CL Duplicating Grants	1,908.83	0.00	2,000.00
IS-6150-CL Promotion & Advertising	1,965.32	75.00	1,800.00
IS-6500-CL Projects	1,395.41	2,000.00	500.00
IS-0006 Intern honorariums			1,200.00
IS-6501-CL Clubs Gala	1,617.01	4,500.00	2,000.00
IS-8205-CL Wages 1281	24,161.22	25,000.00	25,536.00
IS-8255-CL Clubs Commission Payroll Taxes	2,077.12	2,400.00	2,689.45
IS-9125-CL Clubs Telephones, Fax	375.00	370.80	386.25
IS-9200-CL Clubs Commissions Rent	8,209.20	13,985.00	8,455.54
IS-9220-CL Equipment Rentals IMS	10,000.00	10,000.00	10,000.00
IS-9400-CL Faccs Grants	118,007.99	120,000.00	163,000.00
IS-9401-CL Summer Funding Grants	0.00	0.00	6,510.00
IS-9500-CL Capital Asset purchases	406.71	0.00	1,500.00
IS-9700-CL Clubs Bank Fee Subsidy	112.37	0.00	150.00
IS-9900-CL Miscellaneous Expenses (CUSA HUB)	2,505.07	0.00	5,000.00
IS-EXP-CL Total Expenses	172,835.91	178,930.80	235,427.24
IS-NETINC-C Net Income - Clubs & Societies	-102,687.08	-98,930.80	-70,626.72



VP Student Issues

IS-5000-SI	Revenue
IS-REV-SI	Total Revenue
IS-6105-SI	Office Supplies
IS-6110-SI	Duplicating
IS-6111-SI	Color Duplicating
IS-6150-SI	Promotion & Advertising
IS-6500-SI	Campaigns
IS-6501-SI	Applied Suicide Intervention Skills Prgrm
IS-8260-SI	Campagin Staff Payroll Taxes
IS-8300-SI	Travel expenses, taxis, buses
IS-8310-SI	Meetings and Conferences
IS-9125-SI	Telephones, Fax
IS-9900-SI	Miscellaneous Expenses
IS-EXP-SI	Total Expenses
IS-NETINC-S	Net Income - VP Student Issues

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
3,913.72	14,000.00	13,500.00
3,913.72	14,000.00	13,500.00
206.03	200.00	150.00
180.25	300.00	200.00
110.55	200.00	200.00
800.00	1,000.00	1,050.00
55,616.44	46,000.00	34,030.00
0.00	1,000.00	0.00
		0.00
842.25	900.00	800.00
570.99	800.00	1,000.00
360.34	485.00	371.15
3,521.40	0.00	0.00
62,208.25	50,885.00	37,801.15
-58,294.53	-36,885.00	-24,301.15



VP Student Life

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-5000-EX Revenue - General	46,636.20	55,000.00	53,000.00
IS-0007 Revenue - Tickets			25,000.00
IS-REV-SI Total Revenue	46,636.20	55,000.00	78,000.00
IS-6105-EX Office Supplies	174.56	200.00	200.00
IS-6110-EX Duplicating	59.05	150.00	15.00
IS-6111-EX Color Duplicating	307.45	400.00	400.00
IS-6150-EX Promotion & Advertising	23,837.42	25,000.00	17,116.00
IS-6501-EX Projects - Red Zone event	7,084.87	7,000.00	7,000.00
IS-6510-EX Total Programming (broken down below)	121,970.20	100,000.00	105,350.00
IS-8300-EX Travel expenses, taxis, buses	1,027.50	500.00	1,000.00
IS-8310-EX Conferences, Meetings	4,068.64	2,700.00	3,000.00
IS-9125-EX Telephones, Fax	365.41	785.00	376.37
IS-9300-EX Socan and licences	476.89	0.00	500.00
IS-9900-EX Miscellaneous Expenses	0.00	0.00	160.00
IS-EXP-EX Total Expenses	159,371.99	136,735.00	135,117.37
IS-NETINC-E Net Income - VP Student Life	-112,735.79	-81,735.00	-57,117.37
IS-6512-EX Programming: Life in Colors			0.00
IS-6513-EX Programming: Panda Football game	29,504.00	0.00	20,000.00
IS-6514-EX Programming: Other Football game	4,772.00	0.00	2,000.00
IS-6515-EX Programming: Pandamonium			0.00
IS-6516-EX Programming: Ottawa Folk Festival			0.00
IS-6517-EX Programming: Charity Ball			0.00
IS-6510-EX Programming Other	85,565.20	100,000.00	83,350.00
	119,841.20	100,000.00	105,350.00



Building Operations

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-5000-BU Table Rental	0.00	2,000.00	0.00
IS-5005-BU Sublet Lease	53,672.49	55,500.00	56,437.92
IS-5010-BU Commissions	6,852.24	8,500.00	5,481.79
IS-5015-BU Cleaning Revenue	76,616.28	74,000.00	76,616.00
IS-5900-BU Misc.Revenue	0.00	7,000.00	0.00
IS-REV-BU Total Revenue	137,141.01	147,000.00	138,535.71
IS-6105-BU Office Supplies	246.70	750.00	300.00
IS-6110-BU Duplicating	6.30	50.00	50.00
IS-8200-BU Salaries 3011	152,670.17	169,845.58	164,587.40
IS-8205-BU Security Wages 1281			0.00
IS-8206-BU Cleaning Wages 1281	6,248.23	10,000.00	6,435.68
IS-8250-BU Payroll Taxes 3011	44,923.93	64,541.32	62,543.21
IS-8255-BU Payroll Taxes 1281	459.69	1,053.20	677.81
IS-8300-BU Travel expenses, taxis, buses	0.00	75.00	50.00
IS-9125-BU Telephones, Fax	1,939.94	1,792.14	1,998.14
IS-9200-BU Rent	126,098.46	132,609.31	128,145.53
IS-9220-BU Equip. Rentals	2,324.97	800.00	800.00
IS-9225-BU Maintenance and Repairs Building	0.00	500.00	250.00
IS-9226-BU Asset Repairs,Replacement	834.02	2,000.00	1,200.00
IS-9227-BU Supplies	7,595.01	7,700.00	7,700.00
IS-9228-BU Cleaning Supplies	8,207.48	8,500.00	8,300.00
IS-9229-BU Haven and Roosters renovations			800.00
IS-9230.BU Other renovations	3,214.02	0.00	0.00
IS-9900-BU Miscellaneous Expenses			0.00
IS-EXP-BU Total Expenses (before Depreciation)	354,768.92	400,216.55	383,837.76
IS-9802-97 Deprec. Unicentre Furniture			0.00
IS-9805-97 Deprec. Leasehold Improvements			0.00
IS-9845-97 Deprec. Accessibility Furniture	19,851.64	2,000.00	2,000.00
IS-DEP-BU Total Depreciation	19,851.64	2,000.00	2,000.00
IS-NETINC-B Net Income - Building Operations	-237,479.55	-255,216.55	-247,302.05



Entertainment Productions

IS-5005-PR	Outside Productions Revenue
IS-REV-PR	Total Revenue
IS-8205-PR	Wages 1281
IS-8255-PR	Payroll Taxes 1281
IS-9220-PR	Equipment Rentals
IS-9225-PR	Maintenance and Repairs
IS-9226-PR	Small Equipment Replacement
IS-9250-PR	Outside Productions Expenses
IS-9900-PR	Miscellaneous Expenses
IS-EXP-PR	Total Expenses (before Depreciation)
IS-9808-97	Deprec. Programming Equipment
IS-DEP-PR	Total Depreciation
IS-NETINC-P	Net Income - Entertainment Productions

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
0.00	2,500.00	1,000.00
0.00	2,500.00	1,000.00
8,352.61	6,500.00	8,500.00
594.62	684.45	895.22
		0.00
381.43	450.00	400.00
0.00	150.00	200.00
0.00	100.00	100.00
21.90	2,500.00	250.00
9,350.56	10,384.45	10,345.22
5,171.76	5,200.00	5,200.00
5,171.76	5,200.00	5,200.00
-14,522.32	-13,084.45	-14,545.22



Communications

AGENDAS AND NOTEBOOKS

IS-5000-CM Agendas and Notebooks Revenue
 IS-REVHB-C Total Agendas and Notebooks Revenue

IS-6155-CM Agendas and Notebooks expenses
 IS-8205-CM Sales Commissions 1281
 IS-EXPHB-C Total Agendas and Notebooks Expenses
 IS-NETINCH Net Income - Agendas and Notebooks

YEARBOOK

IS-5005-CM Yearbook Revenue
 IS-REVVYB-C Total Yearbook Revenue

IS-0008 Yearbook expenses
 IS-0009 Wages non-union
 IS-0010 Total Yearbook Expenses
 IS-NETINCY Net income - yrbook

PRINTING

IS-5900-CM Printing Revenue
 IS-6111-CM Printing Costs
 IS-REVOTH- Net Income - Printing

OTHER COMMUNICATIONS

IS-6105-CM Office Supplies
 IS-6110-CM Duplicating
 IS-6115-CM Magazines & subscriptions
 IS-6150-CM Promotion
 IS-0011 Advertising
 IS-6152-CM Sponsorship
 IS-6500-CM Web Management
 IS-8200-CM Salaries 3011
 IS-8210-CM Non-Union Wages
 IS-8250-CM Payroll taxes 3011
 IS-8255-CM Payroll Taxes 1281
 IS-8260-CM Payroll taxes Non-Union
 IS-8350-CM Training/Conference/Prof. Dev.
 IS-9125-CM Sales Telephones, Fax
 IS-9200-CM Rent
 IS-9500-CM Capital Asset Purchases
 IS-9900-CM Miscellaneous Expenses

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
	12,490.70	14,114.50	22,000.00
	12,490.70	14,114.50	22,000.00
	36,153.51	42,880.00	33,537.37
	5,739.51	19,820.80	0.00
	41,893.02	62,700.80	33,537.37
	-29,402.32	-48,586.30	-11,537.37
	16,180.00	25,000.00	35,000.00
	16,180.00	25,000.00	35,000.00
			15,000.00
			6,000.00
	-	-	21,000.00
	16,180.00	25,000.00	14,000.00
	2,704.87	3,000.00	3,500.00
	1,922.43	3,600.00	2,000.00
	782.44	-600.00	1,500.00
	1,908.40	2,000.00	1,000.00
	5.50	0.00	0.00
	696.19	350.00	750.00
	40,016.00	35,000.00	25,000.00
			12,500.00
	13,837.72	5,000.00	5,150.00
	11,514.49	3,500.00	1,000.00
	51,942.76	48,646.50	58,850.00
	19,279.45	0.00	25,270.00
	11,293.70	18,485.67	22,363.00
	625.84	2,087.13	0.00
	1,459.67	0.00	2,661.44
	0.00	0.00	2,500.00
	673.57	450.00	693.78
	6,130.08	7,471.86	7,696.06
	4,827.70	2,000.00	500.00
	187.12	0.00	-



IS-EXPOTH-(Total Expenses (before Depr.))

IS-9809-97 Deprec. Publications Equipment

IS-DEP-CM Total Depreciation

IS-NETINCO Net Income - Other Publications

IS-NETINC-C Net Income - Publications

Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
162,489.79	122,991.16	165,934.27
6,249.72	0.00	6,250.00
6,249.72	0.00	6,250.00
-167,957.07	-123,591.16	-170,684.27
-180,396.95	-147,777.46	-166,721.64



Orientation

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
IS-6110-OR Duplicating			0.00
IS-6150-OR Promotion & Advertising			0.00
IS-6500-OR Shinerama - ** CANNOT CLAIM GST ON	-1,012.19	0.00	0.00
IS-9125-OR Telephone, Fax	364.82	128.75	375.76
IS-9200-OR Rent (Mai-Sep)	1,925.35	1,925.33	1,983.09
IS-9900-OR Miscellaneous Expenses	55.02	0.00	0.00
IS-EXP-OR Total Expenses	1,333.00	2,054.08	2,358.85
IS-NETINC-C Net Income - Orientation	-1,333.00	-2,054.08	-2,358.85



Automation

IS-9225-AU Maintenance and Repairs
 IS-9240-AU Software
 IS-9500-AU Capital Asset Purchases
 IS-EXP-AU Total Expenses (before Depreciation)

IS-9840-97 Deprec. Automation Equipment
 IS-9841-97 Deprec. Automation Software
 IS-DEP-AU Total Depreciation
 IS-NETINC-A Net Income - Automation

NET INCC Net Income

	Actual Last yr (so far) 2015-2016 (12 months)	Budget Approved Last yr 2015-2016 (12 months)	Total budget to be approved This yr 2016-2017 (12 months)
	6,434.75	5,000.00	4,750.00
	953.82	1,250.00	1,000.00
			0.00
	7,388.57	6,250.00	5,750.00
			0.00
			0.00
	0.00	0.00	0.00
	-7,388.57	-6,250.00	-5,750.00
			(0.00)