



CUSA August Council Meeting 2018-2019
Wednesday August 29th, 2018 6:00 pm Dunton Tower 2017

Prepared By:
Natalie York, Vice President Internal



CUSA COUNCIL MEETING ATTENDANCE

Position	Councillor	Proxy (print name)	Signature
President	David Oladejo		
Vice President Finance	Luke Scott		
Vice President Internal	Natalie York		
Vice President Student Issues	Lily Akagbosu		
Vice President Student Services	Diana Idibe		
Vice President Student Life	Abdullah Jaber		
Engineering and Design	Abdel Rahman Abdelaziz		Absent
	Ahmed Abdalla		
	Tiffany Wiebe		
	Waise Sahel	Justin Josef Ferrer	
	Bay Ross	Mahamed Qalinle	
Business	Adam Dublin		
	Scott Braddon	Nicolas Gil	
	Isabelle Nicholls		Absent
Public Affairs	Rachel Campbell	Hailey Adams	
	Monica Lung		
	Madison Ranta		
	Omar Alami		
	Jason Laguerre		Absent
	Nicholas Drain		
	Kareem Al-Wazir		
Science	John Haddad		Absent
	Nima Dadar		Absent
	Richard Ositashvili		Absent
	Farook Al-Muflehi		Absent
FASS	Evan Saunders		
	Sierra Hitsman		Absent
	Cameron Jette		
	George Owusu-Mensah		
	Marina Guadagnin		
	Beverly Osazuwa		Absent
Special Student	Jacob Dioszeghy		Absent
GSA	Miranda Leibel		Absent
RRRA	Sissi De Flavis		
CASG			

CUSA August Council Meeting 2018-2019
Wednesday August 29th 2018 6:00 pm Dunton 2017

AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
 - a. July 31st 2018
4. President's Report
5. Vice Presidents' Reports
 - a. Vice President Finance
 - b. Vice President Internal Affairs
 - c. Vice President for Student Issues
 - d. Vice President of Student Services
 - e. Vice President of Student Life
6. RRRR Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Report
12. Committee Reports
 - a. SIF Committee
13. Items for Information
14. Question Period
15. Other Business
 - a. Motion to Adopt Clubs and Societies' Sexual Violence Prevention and Student-Led Support Program
16. Adjournment

1. Announcements and Correspondence

Luke: Roosters and Olivers are hiring

Lily: Meet and Greet this Friday for international students

David: Street team looking for volunteers. Spread the word and check fb page.

Omar Alami: How do we apply for the jobs at Roosters and Ollies?

Luke: Online or pass by the office to pick up forms.

2. Approval of the Agenda

MOVED: David Oladejo

SECONDED: Ahmed Abdalla

Motion Passes.

3. Approval of Past Minutes

b. July 31st 2018

MOVED: Diana Idibe

SECONDED: Ahmed Abdalla

Motion Passes.

4. President's Report

Past Month:

- CFS Decertification
 - 4 party MOU for the process of verification
 - The University is huge on privacy for students
 - An internal verification, will be confirmed with CFS
 - Currently all parties are proposing changes to MOU
- Finalized changes to CUSA businesses and spaces
 - Henry's has been closed down
 - Replaced by INS Market and Fit4Life as tenants
 - Canada Post will be closed as of Sept. 6 th , approached CUSA and came to a mutual conclusion
 - New business, The Wing, will be open in mid-October, atrium space that CUSA owns
 - New tabling locations: Tory tunnel junction, 3rd floor of the atrium
- Mental health addition Empower Me soft launch on September 1 st
 - Planning to bring StudentCare in for the next council meeting to introduce the program
 - Official launch after reading week, working with Health and
 - Counselling for a full implementation
- Meeting with Carleton's WM and Sustainability department
 - Learned about diversion rates from the University centre
- Mentorship Network training as CUSA executives will be peer mentors

- Student Union Development Summit
 - Report to council to follow
- New hiring in the communications department increasing student jobs
 - Development of communications projects for the year
- Began consultations with the Mawandoseg and VPSI centered around Town Halls
 - October: Indigenous students and community members
 - November: Financial literacy, int'l students

Ongoing Projects:

- CFS Verifications
 - MOU
- Empower Me implementation
 - Joint effort between CUSA, Studentcare, OVPSE and Health and Counselling
 - Messaging regarding the rollback of OHIP+
- Future Funder approval and promotions
 - Meeting with the PMC Director
 - Ablutions room repairs
- Town Hall Planning
- Communication strategy for the organization – producing content for the Fall
- Clubs and Societies sponsorship
 - Developing a workshop with Luke for Clubs Conference and the school year

Month Ahead:

- FROSH Week – check out what we're up to on social
- AskMe campaign
- Sustainability projects
- Meeting with University administration and President Bacon
- Carleton Senate resumes
- CUSA events (student life, student issues)
- Marijuana workplace policy

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca or by phone at 613 520 2600 x1603

Sincerely,
David Oladejo
President

*Student Union Development Conference Report - can be seen at the end of the minutes

5. Vice Presidents' Reports

f. Vice President Finance

Past Month:

- Continued budget process for the organization
- Executive Budget finalized and approved
- Interview with Charlatan

- Oliver's RFP: Local Craft Brewers – On Tap: Broadhead (Wednesday Features)
- Back Patio for Thirsty Thursdays – Space and Open Air
- Chalkboard – Rotating Specials: Oliver's Menu Additions. Programming
- ScholarPro Updated Memorandum of Understanding - New Software created, Forms and Database linked
- Henry's Revamp – Late October/November Open Date. Swag Shop included.
- New Food and Beverage Manager
- INS Move-Ins: Incorporating Carelton Culture, protecting student jobs
- Closure of Canada Post – Fact Matrix
- Havens Additions – Procurement and Accessibility – October open date
- Clubs Sponsorship – Food and Venues. Business Database. Industria. Boston Pizza.
- SUDS. CFS.

Ongoing Projects:

- Exploring changes within businesses to increase profitability – decrease costs
- Business rebranding/improvements
 - Henry's space being rented out to INS, move in September.
 - Renaming Henry's
 - Oliver's: Open for Suggestions/Recommendations
- Havens Procurement
- Henry's: FMP, Fresh Food Additions. Grab and Go Options.
- Clubs Sponsorship, Business Database

Month Ahead:

- Reddit AMA
- Construction/Renovation
- Sponsorship and Partnership for the Association.

Service Centers, SI Campaigns/Projects:

- Food Centre, Black History Month, RISE, Wellness Wednesdays, Pop the Stigma
- RBC Future Launch: Entrepreneurship/Financial Literacy
- 5 Year Plan, Ad Hoc, Sustainable Development Goals
- Leveraging resources to give back to students
- Implementing suggestions/recommendations

If you have any questions, you can always reach me by e-mail at vpf@cusaonline.ca or by phone at 613 520 2600 x1604

Fiscally Yours,
 Luke Taylor Scott
 Vice President Finance

g. Vice President Internal Affairs

Past Month:

- Clubs Office
 - Securing sponsorship for clubs conference, bringing in money to increase the clubs budget, as well as food and other in-kind sponsorship to decrease costs of events
 - Adding to the clubs tool kit - cooler, drink dispenser, display board
 - Receiving feedback for Our Turn program and making proposal for changes to the program
 - Conducting interviews for Administrative Commissioner position, officially hired this week
- Council
 - SIF meeting, reworking the SIF formula (talk about more in committee reports)
- Front Desk
 - Getting ready for September, sorting giveaway materials, answering lots of questions for incoming students
 - Hired new front desk staff, 4 new employees!

Ongoing Projects:

- Planning Clubs Conference and Clubs Palooza
- Re-doing CUSA Hub to make it more user friendly and to make it more useful for clubs
- Free printing - finished changes to the program, students will now be able to print it off instantly
- Graphic Services for Clubs - waiting on job grant, have implemented a 'media station' in case we don't get job grant to clubs can still access graphic design software

Month Ahead:

- Clubs Expo September 4th
- Clubs Conference September 16th
- Clubs Palooza September 18 & 19
- Councillor training before September Council
- Promoting all the committees that we will chair in September Council

If you have any questions, please do not hesitate to contact me:

vpi@cusaonline.ca

Tel: 613-520-2600 ext 1607

Sincerely

Natalie York

Vice President Internal

Carleton University Students' Association

h. Vice President for Student Issues

Past Month:

- Campaigns: Sexual Assault Awareness Week - Worked with National Speakers Bureau to facilitate speaker booking; Mental Health Awareness Week - created programming & schedule; Financial Literacy Month - Met with ScholarPro to discuss scholarships and targeted workshops. Substance Use Awareness Week: Received resources from DrinkSmart.
- Wellness Wednesdays: Discussed partnership with RRRRA - to coordinate 1 WW each month
- SUDS - Student Union Development Summit: Attended conference
- CFS OGM - Attended general meeting

Ongoing Projects:

- Improved Textbook Access: Working on advocacy for OER (Open Educational Resources)
- Wellness Wednesdays: Developing branding with our Communications Office
- Study Snacks: Looking into in-kind sponsorship
- Campaigns: Completing speaker bookings
- Town Halls: working with President to discuss implementation
- International Student Orientation Advisory Council: Life Hacks event taking place on Aug. 31st

Month Ahead:

- Sexual Assault Awareness Week: taking place September 17 - 21
- Gym Live Tracker: Following up with Carleton's ITS (Information Technology Services) dept.
- Free First Aid training: Sign-ups to open and access to online course component
- Wellness Wednesdays: Launching in September
- Extended Library Hours: Continuing meetings with Admin
- Office Hours: General student support

If you have any questions, you can always reach me by e-mail at vpsi@cusaonline.ca or by phone at 613 520 2600 x1604

Sincerely,
Lily Akagbosu
Vice President Student Issues

i. Vice President of Student Services**Past Month:**

- Hired new Wellness Centre Coordinator
- All Service Centre Meeting #2
- Student Union Development Summit
- CFS- Ontario General Meeting
- GSRC Ottawa Dyke March and Capital Pride
- Centres (REC Hall, Womxns, Mawandoseg, GSRC) participated in a training with Planned Parenthood Ottawa

Ongoing Projects:

- Wellness Centre Revamp-
- Peer to Peer Support Group Program- Working with Wellness Centre on developing themes for each week of the program. Set to launch in October
- Wellness Library/Resource Creation - Reaching out to on campus and community Service Centre Updates
- Community Connections- Program organized through the Mentorship Network, designed to provide students with a customized peer support program. Through peer supports students will become more familiar with the resources, habits and techniques to be successful from a holistic perspective. The collaboration with CUSA stems from referrals being able to come from the Wellness Centre coordinator, through our Peer Support Program. This program works on a referral basis and if students have questions, I encourage you to reach out to mentoring@carleton.ca

In the Office:

- Biweekly Meetings and frequent check ins with Service Centre Coordinators
- Update to communications materials for Service Centres- New business cards, stand up banners, branding and logo updates, and more!
- New lightbox updates to the third floor of UC
- AskMe campaign participation from service centres

Service Centre Update:

- Service Centres at Expo! Stop by and say hi
- Foot Patrol: Borrow a First Aid Kit service- Foot Patrol now offers a free first aid kit service. Any Carleton student can reach out to footpatrol@cusaonline.ca for more information, or drop by the office (6 pm- 2 am).
Tabeling- Foot Patrol will be tabeling on September 1st, 2nd, 4th, and 7th.
- GSRC: Queer Frosh- Queer Frosh is slotted for September 17-20th. This includes a collaboration with the Womxn's Centre, a Consent 101 workshop which will also be included in the VPSI's sexual assault awareness week.
- Womxn's Centre: Femme Frosh Love Yourself- Fem(me) Frosh is taking place from September 17-29th. The newly re-named Womxn's Centre for Learning, Advocacy and Support wants to promote an environment that encourages the celebration of women, womxn, and femme aligned folks. A variety of events are planned for the event and I encourage you all to visit the womxn's centre and their facebook page for a full event list.
- CDAC: Working on the Accessible Housing Bursary! They are the first service centre to ever set up a bursary that students can apply to and receive financial aid toward their education.
Wheelchair Basketball taking place on September 20th from 4-6 p.m. in Norm Fenn Gym!
- ISC: Coordinator is working on plans for ISC Gala and ISC World Cup. More information come September.

- Mawandoseg: Created a presentation for all coordinators on land acknowledgments, why we read them, as well as a brief history of Algonquin territory. The coordinator is excited for Who's Land is it Anyway this semester! Details to follow

If you have any questions, please do not hesitate to contact me:

vpss@cusaonline.ca

Tel: 613-520-2600 ext 1606

Sincerely

Diana Idibe
Vice President Student Services
Carleton University Students' Association

j. Vice President of Student Life

Ongoing Projects:

- Campus Kick-off Party
 - Launched promotions last week, don't forget to buy your ticket – spread the word to your constituents.
 - Date: September 9, 2018
 - Busses leave at 11:30 am, accessible.
- Homecoming
 - Everything's good to go! Free event, share event on facebook with friends!
 - Things to look forward to: Inflatable games, Games2Go, Free pizza from panago, flapjacks, paintball with targets, free giveaways from internal organizations and external businesses, and more.
- Panda Concert
 - Event production, venue, lighting, budget, confirmed.
 - Location: Aberdeen Pavilion, 6pm, September 28th , promotion starts this weekend.
 - Will not release artist name until Saturday!

In the Office This Month:

- Last minute touches to events (ensuring everything will run smoothly).
- Creating captain forms for events
- Meetings with athletic council, running a mental health and sports initiative for Panda Week.

Next Month:

- Fall Orientation
- Campus Kick off
- Panda Week
- Oliver's programming
- Begin Cultural and Diverse nights around campus

- Continue conversations with University on professional-school specific tabling days (1 per semester would be ideal)

If you have any questions, please do not hesitate to contact me:

vpsl@cusaonline.ca

Tel: 613 520 2600 ext 1610

Sincerely,

Abdullah Jaber

Vice President Student Life

6. RRRR Report

Sisi: Sept 8th will be a lemonade and chill zone for Frosh. We are partnering with CUSA and bring some different departments to the event as well. After that we will have a boat cruise and RRRR birthday celebration.

We are going to have mental health awareness weeks each month. We signed an agreement with new vendors for healthier options for students. We start regular hours there on Saturday. We redid our office and it is more open space concept.

We are currently hiring. We met with Our Turn to train our Councillors and staff by the end of September, and to offer training to Residence Councillors.

7. GSA Report

No report.

8. CASG Report

Matt: Course outlines should be up soon as per the new motion through the Senate. We partnered with Our Turn to put the sexual violence accomodations in the course outlines. 14 Tory Tunnels, we cleaned our office so come see it. We're going to be meeting with people from the Senate's office for the CASG reps and senate representatives from the faculties. This will allow us to discuss our constitutional amendments to the Senate as we are almost ready to present something to the Senate. We are still working out when the CASG representative must take a neutral stance on anything to do with hiring, CFS as its not in our scope, and we will always be voting in favour of extending debate on motions that were on the agenda ahead of time to maximize debate.

9. Senate Report

No report.

10. Board of Governors Report

No report.

11. Constituency Report

No report.

12. Committee Reports

b. SIF Committee

Natalie: First meeting in early August and we worked out how to grade the applications. We gave around \$2300 to 14 people, and 2 were groups.

c. Financial Review Committee

Marina: We elected one of our first members, Adam Dublin. We will have a formal meeting in September as we continue our recruitment process.

13. Items for Information

Matt: The transition team has met once since the last meeting. There were 2 community breakfasts. On Sept 11 there will be a transition team meeting to discuss some of the President's goals. Getting here in the summer allowed him to get acquainted with the University before the rush of September.

14. Question Period

Adam: What is the goal of having very specific town halls?

David: They were broad last year and almost no one showed up. The goal is to get different groups out to ensure we are advocating for them.

Monica: You mentioned an initiative called Empower Me. What happens if students opt out of the health plan?

David: The service will be accessible to any undergraduate student, part and full time, regardless if they opt-out.

Adam: Why is the budget meeting in August when a lot of students aren't here?

Luke: It's stated as that in our policies, so Councillors would have to change that if they want to.

David: It's also for logistics as its important to know what we have in the budget for our projects so we don't overspend during the summer.

Natalie: That's noted in our corporate policies just for reference.

Moe (Bay's Proxy): You mentioned a 3 year strategic plan, what is that about?

Luke: So we would set a 5 year plan and then at the point of 3 years council would review if we are headed in the right direction and make changes if necessary, and reset the 5 years. 5 years is a long time and things may change in government or other areas so this would allow for review every 3 years. It's important to have a long term vision with the 5 year plan, and the 3 years is the action plan.

Adam: For student scholarships, are those coming out of sponsorship or the budget?

Luke: The ones at the end of the year come from our operating budget but there is an opportunity to find outside partners.

David: There is some scholarships that are paid by the University too but advertised through CUSA.

Luke: Scholarpro is a great scholarship software that we just implemented. This will automatically match students with a scholarship that fits their profile. This isn't done through CUSA but through a service that we provide. The coordinator got over \$150,000 in scholarships last year for Carleton students.

Monica: what goals are you targeting with the sustainable development goals?

Luke: You match those with projects we are doing now and want to do in the coming years and how do we have projects that cover every sustainable development goal.

15. Other Business

a. Motion to Adopt Clubs and Societies' Sexual Violence Prevention and Student-Led Support Program:

Motion to Adopt Clubs and Societies' Sexual Violence Prevention and Student-Led Support Program

PRESENTATION SUMMARY:

Whereas the OurTurn Carleton Chapter has been working with CUSA Executives and clubs commissioners to produce a functional clubs funding model.

Whereas the success of this model has been replicated across several post-secondary institutions across Canada.

Whereas CUSA's support will result in hundreds of more students trained in bystander prevention and sexual violence training.

Whereas the project was successfully piloted during 2017s Club’s Summer Funding and the 2017-2018 Academic Year Club’s Funding.

Whereas CUSA Council has motioned to take meaningful action to combat Rape Culture and make campus safer for students, staff, faculty and visitors.

Information Transfer:

Be it resolved that CUSA follow the OurTurn Club’s Funding proposal used during the 2017-2018 school year for this (2018-2019) school year.

MOVED: Diana Idibe

SECONDED: Mehdi Bouchentouf

Diana: I would like to retract this motion.

MOVED: Diana Idibe

SECONDED: Bay Ross’ Proxy

Motion passes.

Diana: I would like to put forward a new emergency motion.

Motion to hear emergency motion.

MOVED: Diana Idibe

SECONDED: Madison Ranta

Diana: Council should hear this motion because the old motion was tabled which allowed CUSA, Clubs and Societies, and Our Turn to have more consultation so it’s an improved version of the old one.

Motion passes.

B. Emergency Motion:

Motion to Adopt Clubs and Societies’ Sexual Violence Prevention and Student-Led Support Program

PRESENTATION SUMMARY:

Whereas the OurTurn Carleton Chapter has been working with CUSA Executives and clubs commissioners to produce a functional clubs funding model.

Whereas the success of this model has been replicated across several post secondary institutions across Canada.

Whereas CUSA's support will result in hundreds of more students trained in bystander prevention and sexual violence training.

Whereas the project was successfully piloted during 2017s Club's Summer Funding and the 2017-2018 Academic Year Club's Funding.

Whereas 5 executives or all executives in a club must receive the training in order to receive the second half of the 2018-2019 Academic Year Club's Funding.

And Whereas CUSA Council has motioned to take meaningful action to combat Rape Culture and make campus safer for students, staff, faculty and visitors.

INFORMATION TRANSFER:

Be it resolved that CUSA follow the OurTurn Club's Funding proposal used during the 2017-2018 school year for the 2018-2019 school year with the following amendments:

- a. In order to receive the second half of CUSA funding, Clubs and Societies shall be required to have at least 5 executives trained in Our Turn training rather than 5 members. If a club or society has less than 5 executives, all of the executives must be trained.

MOVED: Diana Idibe

SECONDED: Luke Taylor

Natalie: Most years only a couple thousand dollars of funding isn't picked up but last year it was \$13,000. We recognized we needed to make some changes. If clubs don't have 5 executives, last year clubs were expected to make up that gap with members. Clubs have different definitions of what a member is, and there is no accountability on a regular member to do the training because they don't deal with the budget or planning. I'd like to make an amendment as well. I talked to some clubs and societies through a google form and they said they thought it should be a 2 year certification. They had good feedback about the training but they said they are very busy. Making it a 2 year certification would free up more time to train students that didn't get trained last year. However, if a club exec got trained last year but they are no longer an exec, they do not count as a trained person for this year for the club. The 2 year certification is for the individual not the club as a whole. I'd like to propose a change that the be it resolved be changed to:

Be it resolved that CUSA follow the OurTurn Club's Funding proposal used during the 2017-2018 school year for the 2018-2019 school year with the following amendments:

- a. In order to receive the second half of CUSA funding, Clubs and Societies shall be required to have at least 5 executives trained in Our Turn training rather than 5 members. If a club or society has less than 5 executives, all of the executives must be trained.
- b. The Our Turn training will be recognized as a 2 year certification for each individual in relation to the clubs and societies Our Turn training program, which will apply retroactively to students that have taken the training.

Evan: Would this only apply to students who took the training through Carleton?

Natalie: I would say it would only apply if you took the Carleton one, I don't know if there is one for different schools.

Motion to give Caeleigh Wannamaker speaking rights.

Motion passes.

Caeleigh: the training is owned by the national organization and is a 1 year certification because we make changes to it. We can potentially make it a 2 year certification in the future.

Natalie: this is the feedback we got from clubs and societies.

Nick: how much changes from year to year? If it is only 20-30% it's probably not worth it to do it again.

Caeleigh: I would say it's about 40%. We already added more about intersectionality.

Matt: Why didn't we limit the number of people required to take it instead?

Natalie: It's important to have a lot of people in each community trained. By training people again though, you're not actually increasing the number of people trained on campus.

Moe (Bay Ross): How did you get the feedback?

Natalie: Back in late April I sent out a feedback form to clubs and societies for the year and I heard some feedback about the training. Then I sent out the google form over the weekend to some presidents from various clubs and societies. I didn't send it by email because we didn't have a lot of time and we've sent out a lot recently.

Monica: If people like the training they should be willing to do it again. As a club executive I wouldn't be burdened by it. Also it doesn't mandate more people have to do it so it wouldn't increase the number.

Ahmed: I think we need feedback from a larger variety of clubs.

Natalie: We only had one weekend to do it and needed it passed at this council meeting so I sent it out quickly cause I'd rather have some feedback then no feedback. And it would result in more people doing it because there is a large turnover with club executives so much would switch over.

Recess.

Natalie: I'd like to withdraw my amendment so the engineers can make a different amendment.

MOVED: Natalie

SECONDED: Diana

Motion Passes.

Adam: I would like to change the motion to:

Be it resolved that CUSA follow the OurTurn Club's Funding proposal used during the 2017-2018 school year for the 2018-2019 school year with the following amendments:

- a. In order to receive the second half of CUSA funding, Clubs and Societies shall be required to have at least 5 executives trained in Our Turn training rather than 5 members. If a club or society has less than 5 executives, all of the executives must be trained.
- b. If there are executives who have yet to be trained, they must be the ones to receive training.

It would be better to have the executives that haven't gotten the training yet to be trained. With smaller clubs everyone will still have to be trained again probably.

MOVED: Adam Dublin

SECONDED: Natalie York

Diana: Does the 1 year certification still stand?

Adam: Yes it would be 1 year certification.

David: I think this is redundant because all clubs have to have 5 people anyway.

Natalie: It's not redundant because this is prioritizing those who haven't done it at all.

Matt: For those that already have training, are they roped into a 2 year certification?

Adam: No, maybe wording could be better.

Natalie: I don't want to get caught up on wording because it's not a bylaw, it's going to roll out in September so it's not going to be interpreted different from now till then. It means you can only qualify as one of these 5 executives that are being trained if you didn't do it last year, unless you don't have 5 whole executives that didn't do it last year.

Caeleigh: How would you track that?

Natalie: We would have to cross reference the execs on CUSA Hub with last years list and this years list.

More clarification and debate.

Amendment Passes.

Back to original motion.

Motion passes.

16. Adjournment

MOVED: Matt

SECONDED: Diana Idibe

Motion Passes.

