



*CUSA Council acknowledges and respects the Algonquin people, on whose traditional territory the Carleton University Students' Association is located.*

**AGENDA OF THE  
7th Regular (NOVEMBER) Meeting  
OF THE  
2025/2026 CARLETON UNIVERSITY  
STUDENTS' ASSOCIATION COUNCIL**

24th November 2025 at 6:00 pm, 608 Pigiarvik

**Prepared by:**  
Governance and Council Operations Committee

**ATTENDANCE RECORD:**

<b>Position</b>	<b>Member</b>	<b>Signature</b>
<b>President</b>	Sean Joe-Ezigbo	Present
<b>Vice President Finance</b>	<i>Om Maradia</i>	Present
<b>Vice President Internal</b>	<i>Jahnelle Woldegiorgis</i>	Present
<b>Vice President Student Issues</b>	<i>Aidan Kallioinen</i>	Present
<b>Vice President Student Life</b>	<i>Cass Geddes</i>	Present
<b>Speaker</b>	Amy Kopytskiy	Present
<b>Deputy Speaker</b>	Withchellie Louima	Present
<b>Public Affairs (7)</b>	Yasmine Abdulla	Present
	Nifemi Boamah	Present
	<b>Olivia Hainsworth</b>	Present
	<b>Aditri Janapatla</b>	Present
	Elissa Gee	Present
	Maxwell Heroux	Present
	Chloe Tran	Present
<b>FASS (8)</b>	Mohamad Adel El Fitori	Present
	Withchellie Louima	Proxy via M. El Domiaty
	Gerardo Maldonado-Jimenez	Absent
	Brooke Muzzatti	Present
	Maya Shaban	Proxy via E. Gee
	Cherry Zhang	Present
	<b>Ana Jankowski</b>	Present
	<i>Vacant</i>	N/A

<b>Business (3)</b>	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
<b>Science (6)</b>	Ramla Ahmed	Present
	Mariem El Domiaty	Present
	Reyna Itani	Present
	Godchosen Ojediran	Present
	<b>Rosalie Meunier</b>	Present
	Maheeshan Sivanesan	Present
<b>Engineering and Design (7)</b>	<i>Vacant</i>	N/A
	Amy Kopytskiy	Present
	Viveca Matida-Torrice	Present
	Boothaina Sheltami	Present
	Aryan Singh	Present
	<b>Amani Kaur Bhullar</b>	Present
	<i>Vacant</i>	N/A
<b>Special Student (1)</b>	<i>Vacant</i>	N/A
<b>BOG</b>	<i>Julie Armstrong</i>	Absent
	<i>Allan Buri</i>	Present
<b>GSA</b>	<i>Vacant</i>	N/A
<b>RRRA</b>	Alexis Agyei-Gyamera	Absent
<b>CASG</b>	Alison Kocsis	Absent

\*Non-voting members in *Italics*.

Guests: Policy Analyst David Stewart

## **AGENDA:**

1. Call to Order
2. Approval of the Agenda
3. Approval of Past Minutes
4. Executive Reports
5. External Reports
6. Council Reports
7. Announcements and Correspondence
  - a. Declarations of Conflicts of Interest
  - b. Items for Information
    - i. [VPSL Budget Update](#)
    - ii. [Mid-Year Financial Report](#)
  - c. Notice of Motion
  - d. Question Period
8. Regular Business
  - a. New Business
    - i. (C-xx) Motion to Ratify the Results of the 2025/2026 CUSA Council By-Election
    - ii. (C-xx) Motion to Appoint Councillors to Committees
    - iii. (C-xx) Motion for Electoral Reform
    - iv. (C-xx) Motion to Update Bubble Bylaw Policy
    - v. (C-xx) Motion to Update Policy Review Committee Mandate Letter
    - vi. (C-xx) Motion to Support Electronic Petition e-6909
    - vii. (C-xx) Motion in Support of TA-Student Ratio Guidelines & Fair Work Practices
    - viii. (C-xx) Enhancing Council Accessibility and Student Engagement
    - ix. (C-xx) Motion for Redistributing Responsibilities
9. Adjournment

### **1. Call to Order**

Before we address the regular business of this meeting, I'd like to acknowledge that we are today gathered on the traditional territory of

the Algonquin Anishinaabe, lands never ceded or surrendered in peace to the Crown of Canada. Indigenous peoples living under the modern colonial state of Canada have suffered disproportionate injustice and marginalization. A mere land acknowledgement is not enough to make reconciliation and reparation to the Indigenous peoples of Turtle Island. We must stand in solidarity against colonialism and remember our responsibility to the land and the peoples who have kept it for generations—which means affirming their call for the free and unencumbered return to their ancestral land. It is also fitting, for this body of lawmakers, to remember the spirit and wisdom of Indigenous governance models—from the collaborative bicameralism of the Haudenosaunee Confederacy to the consensus-based government of the Inuit—to deliver to students a better student union.

*Meeting Called to Order at 6:20 p.m.*

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## 2. Approval of the Agenda

***Be it resolved***, that the agenda be approved as presented to Council, notwithstanding [s. 18 of the Council Rules of Order](#).

**Moved:** M. Heroux

**Seconded:** M. El Domiaty

### **Motion to Amend – Motion Regarding Regenesis**

**Mover:** A. Singh

**Secunder:** Y. Abdulla

*Objection to Unanimous Consent.*

*Motion Fails Unanimous Consent.*

### **Motion to Suspend Rules of Order – G-00 s. 20**

**Mover:** A. Singh

**Secunder:** S. Joe-Ezigbo

Yeas – 13

Nays – 0

*Motion Passes.*

Yeas – 13

Nays – 0

*Motion Carried Unanimously.*

**Motion to Amend – Motion Regarding TA Ratios**

**Moved:** M. El Fitori      **Seconded:** A. Singh

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

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**3. Approval of Past Minutes**

**a. Sixth Regular Meeting (October 27)**

***Be it resolved***, that the [minutes](#) of the October 27th meeting of Council be approved.

**Moved:** E. Gee      **Seconded:** B. Sheltami

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

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**4. Executive Reports**

**Sean Joe Ezigbo – President/CEO**

1. Key Priorities & Goals: Updates on Progress Toward Major Priorities

❖ Priority: #1

- Complete hiring and onboarding for the marketing coordinator

Conducted reference check and will begin onboarding and training from next week

❖ Priority: #2

- Finalization and implementation of revised BRAS electoral code to be passed at council

❖ Priority #3

- Begin hiring process for the CRO

- ❖ Priority #4

- Implementation of new reporting and accountability measures to ensure more streamlined communication between executives and full time staff

- ❖ Priority # 5

- Have parking reimbursement proposal approved at the next Afcom meeting

- ❖ Priority #6

- Budget creation and financial consolidations in collaboration with VPF & finance manager

## 2. Highlights & Wins: Notable Successes Since the Last Report

- ❖ Win/Highlight #1

- Successfully identified and selected a candidate for marketing coordinator to begin next week

- ❖ Win/Highlight #2

- Completed revision of the electoral code to be presented to council, special thanks to David Stewart & Maxwell Heroux for their hard work on this.

- ❖ Win/Highlight #3

- Received finalized audited financial statements from BDO, and held subsequent meetings to discuss ways to improve reporting structures.

- ❖ Win/Highlight #4

- Successfully hired and onboarded Council and Board clerk

- ❖ Win/Highlight #5

- Shortlisted and hired students to join the CUSA think tank

### 3. Challenges & Barriers: Key Issues and How They Are Being Addressed

N/A

### 4. Action Items & Next Steps: Planned Actions and Timelines Before the Next Report

- ❖ Next steps #1

- Begin long term strategic planning with board with input from council

- ❖ Next steps #2

- Begin preparing staff performance review evaluations to begin next semester with HR, ensuring operational efficiency and max staffing utility

- ❖ Next steps #3

- Contract review: an in-depth review of all organizational contracts to ensure adherence to policy, by-law and current practice

### 5. Requests from Council: Input, Support, or Feedback Needed

## **Jhanelle Woldegiorgis – Vice President Internal**

### Key Priorities & Goals:

- Emailing clubs feedback on funding applications and certifications applications.
- Updating clubs training
- Editing & Updating policies on the website to be accurate
- Connecting with executives before the winter break in preparation for upcoming CUSA elections

### Highlights and Wins:

- ❖ Club Oversight Commission (COC)
  - Completed reviewing applications for the funding phase one.
    - VPI and SGA have coordinated with the finance department team for bank deposits. Clubs should be receiving money on a rolling basis between this week and next.
  - The Majority of certification applications
  - Feedback is being drafted and sent on a rolling basis between VPI, COC and SGA.
    - Coordination between COC, VPI and SGA
    - VPI cleared clubs inbox from 200+ emails as efforts to get passed summer back log and in preparation for new feedback being set
  - Early Planning for Winter Expo
    - VPSL is supporting the planning of winter, VPI and SGA will be leading the logistics.
  - COC is meeting 2-3 times a week for multiple
    - COC has created a communication subcommittee, to support providing club leaders with their feedback from COC due to vacancy of AVP Student Groups.
  - Monthly Office Clubs Office Hours Attendance: 8+

- There was positive feedback shared by club leaders who do attend office hours.

#### Governance:

- The Policy Review Committee (PRC), subcommittee By-law Review ( BRAS) - Completed editing the elector code. Successfully passing PRC and being presented today at council.
- Committee Chair payments have been submitted and the Finance Team is processing it.
- PRC & GCOC chairs & VPI are working to update website policies including policies/motions passed from the last and current government term.
- Completed the onboarding process for council clerk.

#### Challenges and Barriers:

Clubs: VPI & SGA have been actively supporting COC meetings (2-4 weekly) and supporting clubs during office hours, resulting in delaying admin tasks such as email communications and working on club training.

#### Action Items and Next Steps:

VPI and SGA are aware of the time of year and can understand club leader frustration and confusion due to the unclear communication regarding clubs recertification and funding. We are aiming to have club training available, clubs funding 1 and certification application feedback shared with clubs before the winter break begins.

#### Requests from Council:

- Please encourage club leaders to attend office hours if they have any questions or concerns about their clubs. My club's office hours are

Wednesday 1-2 and Thursday 2:30-3:30 weekly and additionally SGA Admin is available during CUSA office hours.

### **Aidan Kallioinen - Vice President Student Issues**

#### **Key Priorities & Goals:**

- Participated in the hiring panel for the new Mawandoseg coordinator, they have accepted the position and began onboarding
- Conducted 15 interviews with prospective Think Tank candidates, offers extended to 6 candidates and contracts signed
- Think Tank held their first meeting on November 17 and did introductions, research methods, and drafted questions for the Roadmap
- Collaborated with the GSRC to host a letter-writing campaign in honour of the Trans Day of Remembrance
- Provided updates in the wake of a U-Pass meeting on November 19; City Council seems intent on keeping the increase to 2.5%, pursuant to our contract
- Attended a review of the proposed rental renovation (renoviction) license by-law review with City of Ottawa staff
- Attended the first meeting of SVPEC
- Attended planning meetings for MOSAIC
- Conducted outreach to diplomatic partners and campus partners for MOSAIC
- Initiated a partnership with VIA Rail for Carleton University students to receive discounts on prospective train rides, VIA Rail tabled in the Wing on November 14
- VPI and VPSI met with Ottawa Charge to discuss student night promotions
- Attended SEO touchpoint meeting
- Met with CDAC Coordinator to discuss promotion and branding for Accessibility Fund
- Filmed several reels for events: Housing Symposium, Bill 33 rally, etc.
- Met with Regenesys to finalize referendum question proposal

- Met with HOUSE to discuss by-election referendum in September
  - Delivered bottle drive bottles to deposit return in Gatineau, QC
  - Met with VPF, FFFC Chair, and Pres to discuss referendums in 2026
  - Attended UAC and EAC meetings
- 1 of 2
- Had monthly touchpoint with the Canadian Alliance of Student Associations (CASA)
  - Attended our first meeting of Campus United
  - Final planning, graphics, and reels for Financial Literacy Week
  - Submitted draft budget to Finance Manager and VPF
  - Updated fall/winter plan for Comms Team
  - Met with City of Ottawa staff to discuss the results of the Housing Needs Assessment

### **Highlights and Wins:**

Breakfast Club has now likely surpassed 3000 students served

- CUSA hosted Ecology Ottawa and Oh the Urbanity! for a 15-minute neighbourhoods workshop on November 5. It was very well attended
- Fieldwork and surveys are underway for the Advocacy Roadmap, and work is underway
- CUSA hosted the Embassy of Mexico, UNAM, CUFSA, HOLAs, Modern Languages, Chiqui Bakery for Dia de Muertos on October 30, with hundreds of students stopping by for the day's festivities
- CUSA hosted the setup and takedown of the Dia de Muertos altar designed by high-school students from Mexico
- CUSA hosted a very successful Housing Symposium on November 14, attended by MPP McKenney, City of Ottawa staff, Mayor's Office, HOUSE, Next Room, and others
- CUSA was a delegate at the Ottawa Nightlife Townhall on November 19 and showcased our services to the wider Ottawa community; they were very impressed
- CUSA hosted a Bill 33 picket/rally with the GSA and Carleton PIRG on November 19, attended by around 20 students

### **Challenges and Barriers:**

- Low uptake on Accessibility Fund applications; met with CDAC to address Action Items and Next Steps:
- Hosting Financial Literacy Week, including panel, Price is Right event, and tabling
- Preparing for Study Snacks
- Continued work on Advocacy Roadmap into December

### **Requests from Council:**

- Thank you to Chonk Nation volunteers for your enthusiastic support at all of our November events
- Thank you Climate Task Force volunteers for putting on several successful events this semester

Office Hours Attendance for November: 5

### **Om Maradia – Vice President Finance/Treasurer**

Key Priorities & Goals: Updates on Progress Toward Major Priorities

### **Financial Oversight & Transparency:**

Reflecting on past 6month's budget vs actuals, CUSA has made significant progress in deficit reduction. Financial stability remains a key priority for the organisation and meaningful contributions are seen from each department to make sure that we are not overspending. The council has been provided a copy of budget vs actuals report for each department to promote financial transparency. This has not been a previous practice by the CUSA team, and we are glad to share the midterm report which shares the crucial state of the organization.

Over the past month, I have engaged with Student Experience Manager, Ollie's Manager, USC, and other budget stakeholders to plan and discuss ongoing operations and future for next year's budget. We have started next year's budget preparation and would present that in AMM 1 or AMM 2. I'm closely monitoring our current operations and how effectively would our

current finances flow into the next year. More focus and emphasize would be made in cutting unnecessary budgeted expenses seen this year.

### **Partnership Development / Events**

We are collaborating with the Financial Consumer Agency of Canada on programming for “Financial Literacy Week” (Nov 24–28). Kudos to the VPSI for taking the lead. Outreach has been done and we have panelists set up for the event.

### **Student Discount Card Expansion**

The SDC program is off to a great start and has received overwhelmingly positive feedback from students. Over 5,800 cards have been distributed, and the program is increasingly being recognized as one of CUSA’s most valuable student services. We have now successfully onboarded 90 businesses across 110+ locations a major milestone this year. I continue to monitor the program, manage inquiries, and collaborate with the Communications team, VPSL, and content creators to maintain strong visibility and outreach. No major updates since last report

### **Highlights & Wins: Notable Successes Since the Last Report**

Q1 and Q2 financials remain on track with total expenses amounting to \$1,882,190.24 (approx. 34% of the total budgeted expenses of the year) for the first six months in 25/26. The total budgeted expense for the year 25/26 is \$5,648,700.03. Reflects the dedication of every staff member in the organisation in terms of achieving financial stability.

### **3. Challenges & Barriers: Key Issues and How They Are Being Addressed**

#### **Wing Space Vendor Access**

External vendors interested in using the Wing space must go through a lengthy university approval process. Despite the space being managed by CUSA, vendors are often denied due to potential conflicts with the university’s existing partnerships. The university committee responsible for approvals meets only once per month, so missed deadlines often delay progress by

weeks. We are actively working with the university to streamline this process, but coordination across multiple departments remains a significant barrier. The plans for the Wing Space will be discussed with the board, and a plan of action will be presented upon board's final decision. We will also finalise and implement that change for next year's budget.

### **Action Items & Next Steps: Planned Actions and Timelines Before the Next Report**

"I've started working on the 2026–27 budget draft and hope to present it to Council at the next meeting. Will provide a confirmation early on if it will be ready for presentation." (This was mentioned in the previous VPF report, however, after consulting with the finance office, president, FFFC chair and other departmental stakeholders, it would make more sense to present this in one of the AMMs without this being rushed through. We need to be diligent in our allocation approach, considering the volatile nature of CUSA's expenses in the last few years.

Additionally, helps us in incorporating changes with more understanding of this year's financials if we present it in Early March.

- Will be meeting Rooster's management team,
- Communications,
- Admin (including HR and Finance),
- Front desk,
- Productions, and Ollies to make sure everything remains on track for the year.
- Continue monitoring CUSA financials for Q3.
- Starting SIF applications with the VPI.
- The SDC business promotion series has already begun in collaboration with the Communications Office we'll maintain that momentum.

### **Cass Geddes – Vice President Student Life**

✓ Key Priorities & Goals: Updates on Progress Toward Major Priorities

- Internal Collaboration & Executive Operations

- Attended bi-weekly Executive Council meetings and contributed to cross-portfolio planning.
    - Created some of the Agendas for the meetings
  - Conducted 1-on-1 meetings with student staff, Senior staff and more!
  - Kindness Project went super well!!!
  - Continued development of Semester event structure
  - Met with the Newly onboarded Student Experience Manager
  - Met with the GSRC, CDAC, RISE, Wellness and USC coordinators!
  - Had several meetings with the communications department about events, graphics and other topics
  - Mosaic Campaign planning and support!
  - Student Engagement & Programming
    - Finalized all logistics and planning for the month of November (+end of October) which included
      - The Kindness Project Campaign
      - Mosaic Campaign
      - Retro Gaming
      - Halloween Events
      - Breakfast Club
      - International Notes and Words/Phrases
    - Continued collaboration with councillors through Committees
      - Put together the CUSA Council Headshots for Councillors photos to be put on the Website once they are done!
    - Filmed and created content for the CUSA pages with support from the CUSA
- CONTENT CREATORS**
- Volunteer & Team Development
    - Held two more Chonk Nation Hangouts, was very successful

- Currently planning the last one for the academic year
  - Onboarding more volunteers currently
  - Met with content team
  - Onboarded a new content creator!
- External Partnerships & Vendor Outreach
  - Connected with external brands like Ottawa Black Bears, Ottawa Senators, Ottawa 67's, and other organizations to look at collaborations and partnerships.
  - Currently Finalizing partnership with Ottawa Black Bears

#### 🌟 Highlights & Wins: Notable Successes Since the Last Report

- Held many successful events, club collaboration events and more!
- Onboarded more Chonk Nation Volunteers, now sitting at 45+ volunteers

#### ⚠️ Challenges & Barriers: Key Issues and How They Are Being Addressed

- Not having an events coordinator has taken a toll on my workflow, Concert Crew positions is open, closing December 3rd to help support my position and the Student Experience Manager

#### 17 Action Items & Next Steps: Planned Actions and Timelines Before the Next Report

- Mosaic Campaign events!
- Kindness Project events!
- Breakfast Club Event

#### Requests from Council: Input, Support, or Feedback Needed

- Reach out to get involved and/or let me know what type of events you'd like to see, as elected representatives let me know what the students you represent want to see so I can plan accordingly!

- I would love feedback about any of the CUSA events you guys attend!

## 5. External Reports

- a. RRRA – Rideau River Residence Association
- b. CASG – Carleton Academic Student Government
- c. GSA – Graduate Students' Association
- d. Senate
- e. BOG – Board of Governors

## 6. Council Reports

- a. Constituency Reports
  - i. FPGA - Public and Global Affairs
  - ii. FASS – Arts and Social Sciences
  - iii. Business
  - iv. Science
  - v. FED – Engineering and Design
- b. Committee Reports
  - i. GCOC – Governance and Council Operations
    - [Tenth Meeting](#)
  - ii. FFFC – Finance, Fees, and Funds
  - iii. UAC – University Affairs
  - iv. SLC – Student Life
  - v. EAC – External Affairs
  - vi. PRC – Policy Review
    - BRAS – Bylaw Reform Ad-hoc Subcommittee
      - a. [Electoral Reform Report](#)

## 7. Announcements and Correspondence

- a. Declarations of Conflicts of Interest
- b. Items for Information
  - i. [VPSL Budget Update](#)
  - ii. [Mid-Year Financial Report](#)
- c. Notice of Motion

d. Question Period

i. **Motion to Move to a Committee of the Whole**

***Be it resolved***, that Council moves to a Committee of the Whole.

**Moved:** M. Heroux                      **Seconded:** Y. Abdulla

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

*Question Period Started at 6:55 p.m.*

*Question Period Ended at 7:14 p.m.*

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## 8. Regular Business

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a. New Business

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### **(C-89) Motion to Ratify the Results of the 2025/2026 CUSA Council By-Election**

**Whereas**, the results of the 2025/2026 CUSA Council By-Election have been [released](#);

**And whereas**, GCOC supports this motion;

***Be it resolved***, that Council ratifies the results of the 2025/2026 CUSA Council By-Election and those Councillors elected be added to the membership roll of Council.

**Moved:** B. Sheltami

**Seconded:** R. Itani

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

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## **(C-91) Motion to Appoint Councillors to Committees**

**Whereas**, new Councillors have been elected to Council, provided the passing of the previous resolution;

**And whereas**, GCOC supports this motion;

**Be it resolved**, that the following Councillors be recommended added to the following committees:

- Aditri Janapatla be added to FFFC and EAC
- Ana Jankowski be added to UAC
- Olivia Hainsworth be added to FFFC and PRC
- Amani Kaur Bhullar be added to FFFC
- Rosalie Meunier be added to UAC and PRC

**Moved:** E. Gee

**Seconded:** Y. Abdulla

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

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## **(C-92) Motion for Electoral Reform**

**Whereas**, the Bylaw Reform Ad-hoc Subcommittee (BRAS) and the Policy Review Committee (PRC) have made recommendations for the Electoral Code and adjacent policy;

**Be it resolved**, Council takes the following actions:

- Repealing the [Vice Presidential Elections Policy](#)
  - Rationale: is rolled into the revised Electoral Code.
- Repeal the [Tribunal Member Compensation Policy](#)
  - Rationale: already not in use, accompanied repealed Judicial Policy.
- Amend the [Electoral Code](#) to the [revised copy](#);

**Moved:** M. Heroux

**Seconded:** M. El Fitori

**Motion to Amend – Proposed Revised Copy**

**Moved:** M. Heroux

**Seconded:** B. Sheltami

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

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**(C-93) Motion to Update Bubble Bylaw Policy**

**Whereas**, the original policy was found limiting with the scope of municipal and provincial politics baked in;

**And whereas**, a full review of the Bubble Bylaw Policy has concluded and resulted in an endorsed set of amendments from Policy Review Committee;

**Be it resolved**, Council repeals the [Bubble Bylaw Policy](#).

**Be it further resolved**, Council adopts the [Policy Against “Anti-Protest Bubbles”](#), based on amendments and a renaming, in its place.

**Moved:** M. Heroux

**Seconded:** M. El Fitori

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

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**(C-94) Motion to Update Policy Review Committee Mandate Letter**

**Whereas**, the original mandate letter had required amendments.

**And whereas**, these amendments were approved by the Board.

**Be it resolved**, the Council adopts the [amended mandate letter](#).

**Moved:** M. Heroux

**Seconded:** R. Itani

*Assumed Unanimous Consent.  
Motion Carried Unanimously.*

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### **(C-95) Motion to Support Electronic Petition e-6909**

**Whereas**, there has been a petition brought forth by a Member of Parliament involving support for the preservation of the records of Residential Schools and affirming of Indigenous peoples as rightful partners and custodians in the governance and stewardship of these records;

**Be it resolved that**, CUSA endorses petition [e-6909](#) including through publicization of it and encouragements to sign through the media channels available to the organization;

**Moved:** M. El Fitori      **Seconded:** B. Sheltami

*Assumed Unanimous Consent.  
Motion Carried Unanimously.*

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### **(C-96) Motion in Support of TA-Student Ratio Guidelines & Fair Work Practices**

**Whereas**, Teaching Assistants (TAs) and Contract Instructors (CIs) play an essential role in delivering high-quality education at Carleton University, and their working conditions directly shape students' learning conditions/ influence the academic experience and learning outcomes of undergraduate students;

**And whereas**, Carleton University does not currently have an official policy or guideline governing TA-student ratios, resulting in some TAs being responsible for hundreds of students, particularly in large, assignment-heavy, or experiential-learning courses;

**And whereas,** excessive TA-student ratios diminish the quality of instructional support available to undergraduate students, reduce opportunities for meaningful engagement with assignments, and negatively impact both student learning, TA well-being, and the overall academic quality of courses students rely on for their degree progression;

**And whereas,** CUPE 4600 Unit 1 has been attempting to secure fair TA-student ratio guidelines for over three decades, and in the last round of bargaining, Carleton's administration stated it did not have a mandate from the Board of Governors to negotiate on this issue;

**And whereas,** CUPE 4600 Unit 1 is calling on Carleton University to obtain such a mandate and implement reasonable, transparent TA-student ratio standards to protect both learning quality and academic worker well-being;

**And whereas,** Contract Instructors (CIs) in CUPE 4600 Unit 2 are currently employed only for the duration of their teaching contracts, yet are routinely expected to complete pre-term and post-term work; including grade appeals, academic integrity cases, accreditation-related tasks, and departmental service, outside their paid employment period;

**And whereas,** this unpaid labour has increased significantly in recent years, requiring CIs to perform work weeks or even months after their contracts end, despite losing employee status, workspace access, software access, health benefits, and other basic supports;

**And whereas,** CUPE 4600 Unit 2 is proposing a fair and pragmatic solution: compensating all required post-contract work at an hourly wage, aligned with the principle that no worker should be compelled to perform unpaid labour;

**And whereas,** the principle that "our working conditions are students' learning conditions" reflects the shared interest students have in supporting the fairness, stability, and sustainability of the university's instructional workforce;

**Be it resolved that,** Carleton University Student Association (CUSA) formally support both the CUPE 4600 petitions ([CUPE 4600 Unit 1 petition](#) calling on Carleton University to adopt reasonable TA-student ratio guidelines and the [Unit 2 petition](#) calling on Carleton University to end unpaid labour for Contract Instructors and compensate all required post-contract work);

**Be it further resolved that,** CUSA encourages the Carleton administration and the Board of Governors to provide their bargaining teams with a mandate to negotiate on these issues in good faith;

**Be it further resolved that,** CUSA directs its Executive to share this position publicly through CUSA's communication channels and formally communicate this support to CUPE 4600, the Office of the Provost, and the Carleton Board of Governors.

**Moved:** E. Gee

**Seconded:** Y. Abdulla

**Motion to Waive Reading**

**Moved:** M. El Fitori

**Seconded:** A. Kopytskiy

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

Yeas – 16

Nays – 0

*Motion Carried Unanimously.*

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## **(C-97) Enhancing Council Accessibility and Student Engagement**

**Whereas,** CUSA Council is the Association's central representative and legislative body responsible for advocating, deliberating, and making decisions on academic and student-life issues affecting the undergraduate student body;

**Whereas,** students currently have limited opportunities to directly engage with Councilors, provide feedback, or raise issues (they are facing caused by the university, the organization itself, or other issues) prior to Council votes;

**Whereas**, most student feedback is channelled through the Executive rather than through elected Councilors, creating gaps in communication between the people elected to represent the students and reducing Council's ability to make informed decisions reflective of broader student perspectives;

**Be it resolved**, that the CUSA Communications Office promote Council meetings (no less than five days before), Council agendas (no less than 24 hours before), and opportunities for student input (whenever possible) across CUSA's digital channels.

**Be it further resolved**, that CUSA create an online form for students to submit questions concerns or agenda suggestions directly to their representatives on Council so they can be reviewed prior to each meeting;

**Moved:** M. El Fitori

**Seconded:** R. Itani

**Motion to Waive Reading**

**Moved:** M. El Fitori

**Seconded:** A. Kopytskiy

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

**Motion to Fix time of Adjournment – 10:00 p.m.**

**Moved:** M. Heroux

**Seconded:** O. Hainsworth

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

**Motion to Postpone – Indefinitely**

**Moved:** M. Heroux

**Seconded:** A. Janapatla

Yeas – 14                      Nays – 0

*Motion Carried Unanimously.*

*Motion Postponed Indefinitely.*

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## **(C-98) Motion for Redistributing Responsibilities**

**Whereas**, the former Associate Vice President (AVP) roles within the CUSA Executive previously held substantive responsibilities;

**And whereas**, the Association did not rehire these roles for the current operating year;

**Be it resolved**, that CUSA Council direct the VPI and Policy Review Committee (PRC) to draft amendments to the CUSA Bylaw and relevant policies to convert all existing Associate Vice President (AVP) roles into responsibilities for the Vice President (VP) roles;

**Be it further resolved**, that the VPI and PRC consult with Council, and the Executive to ensure portfolio clarity, workload distribution, and alignment with constitutional responsibilities associated with Vice President roles;

**Be it further resolved**, that until these changes are officially made or another solution or suggestion is reached, the Execs use Executive council to delegate the responsibilities of the roles in a non-binding capacity in the interim with an explanation of what roles they are not taking on.

**Moved:** M. El Fitori

**Seconded:** M. El Domiaty

### **Motion to Amend – Strike 3rd Whereas**

**Moved:** M. Heroux

**Seconded:** E. Gee

Yeas – 14                      Nays – 0

*Motion Carried Unanimously.*

### **Motion to Amend – Replace “Assistant” to “Associate”**

**Moved:** M. El Domiaty

**Seconded:** M. Heroux

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

**Motion to Amend – Strike 2nd Whereas**

**Moved:** M. El Domiaty

**Seconded:** A. Kopytskiy

**Motion to Amend – Only Partially Strike 2nd Whereas**

**Moved:** M. Heroux

**Seconded:** M. El Fitori

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

Yeas – 16

Nays – 0

*Motion Carried Unanimously.*

**Motion to Amend – Add “some of which” to 1st Whereas**

**Moved:** M. El Fitori

**Seconded:** A. Singh

**Motion to Amend – Partially Strike 1st Whereas**

**Moved:** M. Heroux

**Seconded:** E. Gee

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

Yeas – 14

Nays – 0

*Motion Carried Unanimously.*

**Motion to Fix time of Adjournment – 10:30 p.m.**

**Moved:** M. Heroux

**Seconded:** M. El Domiaty

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

**Motion to Amend – Clarify “Non-binding”**

**Moved:** M. Heroux

**Seconded:** M. El Domiaty

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

Yeas – 0

Nays – 14

*Motion Fails Unanimously.*

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## **(C-90) Referral of the Regenesis Carleton Levy Proposal to the Ancillary Fees Committee**

**WHEREAS** Regenesis has submitted a proposal titled “Bringing Regenesis to Carleton University” outlining the establishment of a Regenesis Chapter at Carleton University supported by a student levy; and

**WHEREAS** the proposal outlines a comprehensive operational and financial framework including:

- [a \\$268,000 annual budget](#),
- a full-time Chapter Director and part-time Assistant Director,
- 9 paid student staff positions,
- program expenses for the Free Store, Borrowing Centre, Farmers’ Market, and Community Garden,
- a proposed \$8.95 per semester levy (CPI-indexed) collected from undergraduate students; and

**WHEREAS** it is the responsibility of CUSA to review, analyze, and understand the implications of any potential new levy-supported initiative before determining next steps; and

**WHEREAS** the proposal carries governance, financial, and operational implications that fall under the University’s Ancillary Fees Committee (AFC) review structure, which is mandated to evaluate new or modified compulsory student fees; and

**BE IT RESOLVED THAT** CUSA Council refer the Regenesis Carleton student levy proposal to the University’s Ancillary Fees Committee for formal evaluation in accordance with university policy and provincial regulations,

**BE IT FURTHER RESOLVED THAT** notwithstanding CUSA’s Referenda and Recall Policy any Referral to the University’s Ancillary Fees Committee does not constitute an endorsement on the part of CUSA Council of the referendum proposal.

**Moved:** A. Singh

**Seconded:** E. Gee

**Motion to Take up Out of Order**

**Moved:** A. Singh

**Seconded:** M. El Domiaty

Yeas – 16                      Nays – 0

Motion Passed Unanimously.

**Motion to Extend Speaking Rights to Regensis Delegation of 4**

**Moved:** A. Singh

**Seconded:** B. Sheltami

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

*Council at-ease 8:14 p.m. – 8:32 p.m.*

**Motion to Amend – Add “notwithstanding ... Referenda ... Policy”**

**Moved:** M. Heroux

**Seconded:** B. Sheltami

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

Yeas – 15                      Nays – 5

*Motion Carried.*

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## 9. Adjournment

**a. Motion to Adjourn to a Specific Time**

***Be it resolved***, that Council adjourns until 6:00 p.m. on January 26th 2026, and that this shall constitute for the purposes of the Act and our Bylaws, prior notice.

**Moved:** E. Gee

**Seconded:** A. Janapalta

*Assumed Unanimous Consent.*

*Motion Carried Unanimously.*

*Council Adjourned at 10:26 p.m.*