

CUSA^X ***elections***

CUSA 2025 By-Election Nomination Guidelines

Introduction

These guidelines are meant to provide information regarding the 2025 By-election, and provide further explanation of various processes and requirements that are set out in the [Electoral Code](#) (hereinafter referred to as the Code). These guidelines provide information and rules that are meant to supplement those that are set out in the Code, and in no way replace any provisions of the Code. It is the responsibility of all prospective candidates and candidates to familiarize themselves with the Code, and all other relevant policies.

Nominations

Nomination Period: Monday September 30, 9:00am to Monday October 6, 5:00pm, EST.

Nominations can be sought by prospective candidates during the nomination period. Only nomination packages submitted through the official [CUSA 2025 By-Election Nomination Form](#), with all fields complete, will be considered. Candidates must receive at least the required number of nominations, from eligible nominators, for the position they are seeking. This number is indicated in *Table 1* below. It is the candidate's sole responsibility to ensure they have obtained at least the minimum number of eligible nominators, and failing to do so will result in the nomination being rejected. Therefore, candidates are encouraged to obtain more than the minimum number of nominators, however, they may not receive more than two times the minimum amount.

Campaigning is not permitted during the nomination period. The solicitation of nominations is permitted, and such an act is not considered to be, on its own, campaigning. However, candidates may not use the solicitation of nominations as a campaigning mechanism, nor exceed the maximum number of nominators. Any solicitation of nominations beyond the maximum indicated will be considered campaigning prior to the campaign period, and may be penalized as such under S. 84 of the Code.

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Following the closure of the nomination period, prospective candidates will be informed of the status of their nomination at the end of the week of October 1st. A **mandatory all-candidates meeting** will be held on **Wednesday October 8, 9:00pm**, in person, on campus (room TBD). Following the meeting, all confirmed candidates will be required to sign the [Candidate Code of Conduct](#) prior to the beginning of the Campaign Period, as per S. 36 of the Code. Failure to attend the meeting, or approved alternative, or sign the Candidate Code of Conduct will result in the cancellation of the candidate's nomination.

Table 1: Nomination Requirements

Position	# of Seats Available	Required # of Nominations	Maximum # of Nominations
Faculty of Arts and Social Science (Councillor)	2	16	32
Faculty of Engineering & Design (Councillor)	3	14	28
Faculty of Public and Global Affairs (Councillor)	2	14	28
Faculty of Science (Councillor)	1	12	24
Sprott School of Business (Councillor)	3	6	12
Special Students' (Councillor)	1	2	4

Authority

These guidelines are issued by the Chief Returning Officer under the authority of S. 20 (f) of the Code, and shall be considered regulations/procedures for the good administration of this election.

Issue date: September 29, 2025.