



*CUSA Council acknowledges and respects the Algonquin people, on whose traditional territory the Carleton University Students' Association is located.*

**AGENDA OF THE  
2nd Regular (JUNE) Meeting  
OF THE  
2025/2026 CARLETON UNIVERSITY  
STUDENTS' ASSOCIATION COUNCIL**

30th June 2025 at 6:00 pm, Online

**Prepared by:**  
Governance and Council Operations Committee

## ATTENDANCE RECORD:

Position	Member	Signature
<b>President</b>	Sean Joe-Ezigbo	Present
<b>Vice President Finance</b>	<i>Om Maradia</i>	Present
<b>Vice President Internal</b>	<i>Jahnelle Woldegiorgis</i>	Present
<b>Vice President Student Issues</b>	<i>Aidan Kallioinen</i>	Present
<b>Vice President Student Life</b>	<i>Cass McIsaac</i>	Present
<b>Speaker</b>	Amy Kopytskiy	Present
<b>Deputy Speaker</b>	Withchellie Louima	Present
<b>Public Affairs (7)</b>	Yasmine Abdulla	Proxy via M. Heroux
	Nifemi Boamah	Present
	Avery Cole	Absent
	Jaac Doduck	Present
	Elissa Gee	Present
	Maxwell Heroux	Present
	Chloe Tran	Present
<b>FASS (8)</b>	Mohamad Adel El Fitori	Present
	Withchellie Louima	Present
	Gerardo Maldonado-Jimenez	Present
	Brooke Muzzatti	Proxy via J. Doduck
	Maya Shaban	Absent
	Cherry Zhang	Absent
	<i>Vacant</i>	N/A

	<i>Vacant</i>	N/A
<b>Business (3)</b>	Prestyn Colliton	Absent
	Nathan Vinokur	Absent
	<i>Vacant</i>	N/A
<b>Science (6)</b>	Ramla Ahmed	Proxy via M. El Fitori
	Mariem El Domiaty	Regrets
	Reyna Itani	Proxy via M. Heroux
	Godchosen Ojediran	Present
	Liam Orlowski	Absent
	Maheeshan Sivanesan	Proxy Via M. Heroux
<b>Engineering and Design (7)</b>	Jeronimo Cumming	Absent
	Amy Kopytskiy	Present
	Viveca Matida-Torricon	Present
	Boothaina Sheltami	Present
	Aryan Singh	Present
	Amogh Thungathurti	Present
	<i>Vacant</i>	N/A
<b>Special Student (1)</b>	<i>Vacant</i>	N/A
<b>BOG</b>	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
<b>GSA</b>	<i>Vacant</i>	N/A
<b>RRRA</b>	Alexis Agyei-Gyamera	Absent
<b>CASG</b>	Alison Kocsis	Absent

\*Non-voting members in *Italics*.

*Quorum Established.*

*Meeting Called to Order at 6:17 p.m.*

**AGENDA:**

1. Call to Order
2. Approval of the Agenda
3. Approval of Past Minutes
4. Executive Reports
5. External Reports
6. Council Reports
7. Announcements and Correspondence
  - a. Declarations of Conflicts of Interest
  - b. Items for Information
    - i. CUSA Advocacy Instagram Re-brand
    - ii. [Think Tank Compensation Policy](#) & [TOR](#)
    - iii. Club Recertification Timeline
  - c. Notice of Motion
  - d. Question Period
8. Regular Business
  - a. Unfinished Business
    - i. (C-06) Motion to Adopt the 2025 Advocacy Recap Report
    - ii. (C-07) Motion to Adopt the CUSA's Parking Accessibility Report
    - iii. (C-12) Motion to Temporarily Appoint a Councillor to the Clubs Oversight Commission
  - b. New Business
    - i. (C-16) Motion to Amend the Council Committees Policy to Include Policy Review Committee
    - ii. (C-17) Motion to Amend Speaker of Council Terms of Reference (G-08) for Clarity
    - iii. (C-18) Motion To Fill the Board Nominating Committee
    - iv. (C-19) Motion to Adopt the Chonk Nation Terms of Reference
    - v. (C-20) Motion to Discontinue Bi-weekly Executive Reports in Reinstating Existing CUSA Policy

- vi. (C-21) Motion to Replace Bi-Weekly Executive Reports with Bi-Weekly Council-Executive Online Meetings
- vii. (C-22) Motion to Replace the Current Format of Monthly Executive Reports with a New Template
- viii. (C-23) Motion to Refer Motions for Proper Review
- ix. (C-24) Motion to Review Policies Regarding the CUSA Think Tank
- x. (C-25) Motion to Review Think Tank Compensation Policy
- xi. (C-26) Motion to Adopt the Climate Justice Policy (E-XX, U-XX)
- xii. (C-27) Motion to Repeal the Sustainability Policy (U-06, M-05, P-06, N-06, I-06)
- xiii. (C-28) Motion to Appoint CUSA's Climate Action Task Force
- xiv. (C-29) Motion to Adopt the Embassy Relations Policy (G-XX)
- xv. (C-30) Motion to Adopt the Breastfeeding/Chestfeeding Policy (E-XX, U-XX)
- xvi. (C-31) Motion to Endorse the 2025 Ottawa Climate March
- xvii. (C-32) Motion to Endorse the Fossil Fuel Non-Proliferation Treaty
- xviii. (C-33) Motion to Adopt CUSA's Rent Control Policy Paper

## 9. Adjournment

### 1. Call to Order

Before we address the regular business of this meeting, I'd like to acknowledge that we are today gathered on the traditional territory of the Algonquin Anishinaabe, lands never ceded or surrendered in peace to the Crown of Canada. Indigenous peoples living under the modern colonial state of Canada have suffered disproportionate injustice and marginalization. A mere land acknowledgement is not enough to make reconciliation and reparation to the Indigenous peoples of Turtle Island. We must stand in solidarity against colonialism and remember our responsibility to the land and the peoples who have kept it for generations—which means affirming their call for the free and unencumbered return to their ancestral land. It is also fitting, for this body of lawmakers, to remember the spirit and

wisdom of Indigenous governance models—from the collaborative bicameralism of the Haudenosaunee Confederacy to the consensus-based government of the Inuit—to deliver to students a better student union.

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## 2. Approval of the Agenda

**Be it resolved**, that the agenda be approved as presented to Council, notwithstanding [s. 18 of the Council Rules of Order](#).

**Moved:** W. Louima

**Seconded:** E. Gee

*Assumed Unanimous Consent*

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## 3. Approval of Past Minutes

### a. First Regular Meeting (May 26)

**Be it resolved**, that the [minutes](#) of the May 26th meeting of Council be approved.

**Moved:** A. Singh

**Seconded:** W. Louima

*Assumed Unanimous Consent*

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## 4. Executive Reports

### Sean Joe Ezigbo – President/CEO

- Began conversations with the union in regards to the collective bargaining agreement
- Connected with RRRA president to discuss collaborations for fall orientation and

possible initiatives through the year

- Finalized signing authorities - Haven inspection conducted with business operations manager to ensure smooth transition to tenants
- Connected with external entities to discuss possible collaborations (e.g, BOUNCE)
- Connected with VPSI and Aubrianna Snow
- The Project Manager at the Courage to Act Foundation to help share a job posting for students in stem, an initiative focused on tackling sexual harassment in STEM
- Focused experiential learning.
- Met with the universities health and wellness department to discuss potential partnerships in providing wellness support to undergraduate students, through the utilization of our service centres
- Filmed national health and fitness day video with executive team alongside VPSL, connected with the university SEO in order to discuss fall orientation planning and scheduling
- Discussed retirement plan for Henry and Danny
- Met with Pragati .P. A Youth Program Officer at the Social Planning Council of Ottawa, to discuss Youth Leadership for Change Grant. Designed to empower youth aged 15–30 in Ottawa with micro-grants ranging from \$1 up to \$5,000.
- Met with councillors to discuss social media rebrand for CUSA advocacy
- Completed review and shortlisted candidates for policy analyst position
- Attended responding to disclosures training held by Kristina Epifano on sexual violence prevention
- Connected with vpi & vpf in regards to bounce/rubric implementation plans - Fall-O schedule and calendar finalization with vpsl
- Approval of payments (FPARF & PRF) - Approval of timecards (ADP)
- Review of MOU sent by the university in regards to joint collaboration of wellness - Services
- Chaired executive meetings where KPIs for executives were discussed for implementation
- Finalized space allocation proposal, pending approval from new board



- Began parking reimbursement for students with disabilities draft proposal - Conducted interviews for policy analyst position
- Hired policy analyst after review of candidates
- Facilitated a connection with the GSA vice president finance & external, with the intentions on increasing collaborations on possible events and campaigns for students
- Connected with Simone Schwartz to facilitate the planning for a taxes and insurance workshop for students and student staff
- Enuf contract review with vpsi & vpsl to ensure organizational standard
- Rubric demo meeting
- Aidan vpsi framework for reimbursement for accessibility parking
- Aidan housing desk implementation and review
- Finalizing Mou with the university regarding merging wellness efforts for students on campus
- Approved Chonk nation volunteer team structure
- Space allocation walkthrough of cusa spaces with realtor in order to lease certain spaces
- Reuse Ottawa meeting to discuss implementing sustainable reusable containers at our businesses as part of a larger effort to improve sustainability efforts
- Executive council meeting
- Bounce contract negotiations

### **Jahnelle Woldegiorgis – Vice President Internal**

- Met with CASA with VPSI to talk about CUSA observership, and if there is an opportunity to explore more of a committed membership/partnership with CASA
- Connected with UBC-O VPI and club staff to discuss their experience for their union explaining their pros & cons, also discussed their financial structure for clubs with the VPF attending.
- Delivered multiple sessions of council training to support council on boarding process,
- Met with Speaker of Council to debrief council training and discuss next steps for council training



- Met with Executive Director and President to discuss role KIP
- Attended the Student Government Lunch with the executive team and other student associations to hear from the university a zoomed out picture of the direction and concerns of the university.
- Collaborated with the Executive team to finalize council training material, sent out to council members
- Participated in the Mawandoseg, Canada day and Pride Video with Executive team
- Robert's Rules books have arrived at the CUSA office and are picked up, created a sign in/out system with the office manager to avoid having to pay to order large amounts in the next year.
- Drafted template letters that were reviewed and approved by HR and sent to Speaker and Deputy Speaker of council for addressing concerns pertaining to councillors' attendance to meetings.
- Met with Deputy Speaker, Speaker, Councillors, and executives to further discuss the CUSA Advocacy account rebrand.
- Scheduled all committee meetings and elected committee Chairs, Vice-Chair and Secretary
- Connected with Carleton Athletics to discuss exploring how to build and strengthen CUSA and Carleton Athletics relationship especially for competitive clubs with VPF.
- Attend executive meeting for Fall- O planning lead by VPSL
- Connected with Scotiabank to confirm transfer of signing authority process is updated and discussed clubs bank account set up structure.
- Conducted a few more clubs elections ( ongoing)
- Attended a Disclosures Training with the University hosted by Kristina
- Attended a Wellness Training with the University hosted by Katie
- Connected with the office manager to review outdated CUSA Club material that was in the library.
- Discussed exploring possible certification training sessions for students provided by the Carleton's EDI department to strengthen awareness about services and resources students have access to.
- Connected with Senior management and the President to look over resumes for policy analyst positions.

## **Aidan Kallioinen – Vice President Student Issues**

### **Policy Work**

- Drafted a Climate Justice Policy for presentation to Council, to replace Sustainability Policy
- Drafted an Embassy Relations Policy to guide any future memorandums with diplomatic missions
- Drafted a Think Tank Terms of Reference and Compensation Policy to be approved by the Board, presented to Council with help from Merna
- Drafted a CUSA Breastfeeding/Chestfeeding Policy on advice of the Breastfeeding-friendly Campus Initiative (BCFI)

### **Meetings**

- Met with Comms (Yuting) to discuss a summer communications/project plan
- Met with CASA representatives alongside VPI to discuss CUSA's membership going forward
- Met with VPSL to discuss specifics regarding a contract with ENUF for FROSH week, follow-up meeting with ENUF to finalize the contract
- Met with a student looking to collaborate with CUSA on an affordability survey for a startup budget app
- Met with Georgina Walsh at Campus Card office and Peter Cech at Risk Management to discuss approval of Dia de Muertos event, we are all set for October
- Met with Alina Wong at the City for All Women Initiative, promoted their "Transit Therapy Line" survey through an Instagram post and posters across campus
- Met with a Councillor to discuss planning for a fall vigil event to commemorate victims of the genocide in Gaza, follow-up meeting with SJP and CUHRSS for event planning
- Met with fellow execs to discuss FROSH event calendar, follow-up brainstorming session for new events/programming
- Met with Alex Stratas at UOSU to discuss collaborative fall transit initiatives
- Met with Councillors alongside exec team to discuss social media concerns/strategy going forward

- Met with GSA Garden Coordinator about CUSA-GSA sustainability collaborations
- Met with GO-ISSO on fall charity soccer match, "Warming for Winter", and Exec introductions
- Met with Mike Barber from the Dept. of Modern Languages to hammer out a specific itinerary and unveiling schedule for the Dia de Muertos altar and celebration in October
- Attended an executive meeting for presentation of the final fall orientation schedule
- Attended the Bank Transit Action Group (BTAG) monthly meeting to discuss transit-related campaigns/concerns along Routes 6 and 7
- Follow-up meeting with Bruce Lonergan and UOSU on fall Pulmonary Fibrosis event and potential winter Skate-a-thon
- Attended the 3rd meeting of the Ottawa Nightlife Council and gave a presentation on CUSA services, as well as the results of our Nightlife Safety Feedback Survey
- Attended the University Affairs Committee Meeting where we struck subcommittees and appointed positions
- Initial outreach to Ottawa Student Alliance
- Met with Reuse Ottawa alongside President to discuss reusable containers initiatives at CUSA businesses

### **Communications**

- Wrote and published statement on the CANSEC Arms Show
- Wrote and published statement on the Trump administration's suspension of Harvard's ability to enroll international students
- Signed and published a story on the Israeli Arms Embargo
- Wrote and published statement on Holocaust Monument defacement
- Wrote and published statement on Extreme Heat Warning in Ottawa
- Published statement from Council in collaboration with the Carleton Human Rights' Society regarding ongoing racialized violence in the Dominican Republic
- Published statement from Council on Helyeh Doutaghi, AI, and support for academic freedom

- Created a video to promote National Health and Fitness Day on June 7th alongside fellow execs, also created a Summer Health and Fitness Guide with resources in Ottawa and on the ParticipACTION Community Challenge
- Created list of outstanding comms requests/items for Yuting's return
- Filmed and edited a short video with VPSL promoting a teach-in hosted by SJP and PYM
- Filmed and edited a video featuring VPI, VPF, and VPSL at Mawandoseg Bridge in Gatineau for National Indigenous Peoples Day
- Filmed and edited a video for Pride Day alongside exec team
- Filmed and edited a video for Canada Day alongside exec team
- Filmed and posted a video promoting the "Gutsy Walk" for Crohn's and Colitis Canada, in collaboration with Councillor Gee
- Worked with VPI and VPSL for @cusa.council rebrand to @cusa.advocacy, which will keep all the same content but also include our additional advocacy efforts

### **Training**

- Created the Advocacy Training Docket/Slides for presentation to Councillors with VPI
- Attended a Disclosures Training with the Wellness hosted by Kristina
- Attended a Wellness Training with Wellness hosted by Katie

### **Projects**

- Completed the CUSA Student Budget Snapshot Survey and marketing to gauge student financial literacy
- Released the Anti-Arab and Anti-Palestinian Discrimination Report, follow-up interview with The Charlatan
- Created the Convocation Photographer Form to help connect students attending the same ceremony share photography costs
- Workshopping the CUSA Breakfast Club Program, meetings with Kiwanis Club of Ottawa and the Ottawa-Vanier Lions Club as potential funders
- Posted for job/scholarship opportunities on the Opportunity Hub and on social media, including the C2AF Advisory Council and Flight PS752 Commemorative Scholarship Program, the latter in collaboration with the ISSO

- Wrote a CUSA Policy Paper on Vacancy Decontrol (Rent Control) as part of a broader housing initiative
- Started work on a CUSA Transit Brochure for Fall 25
- Created event planner and KPI tracker
- Office Hours Attendance this Month: 6

#### **Om Maradia – Vice President Finance/Treasurer**

- Meeting between execs and the full-time staff to plan for the year. Discussed each executive's plans and initiatives.
- Reached out to approximately 400 local businesses to invite them to partner with the
- Student Discount Card (SDC) program and expand its reach across Ottawa.
- Met with Lisa Yu to discuss employment contracts and finances, focusing on full-time staff salaries and FPARF-related matters.
- Collaborated with the Vice President Internal (VPI) to plan initiatives for the Clubs
- Oversight Committee, discuss Clubs Expo logistics, and review overall clubs funding.
- Reviewed the clubs budget and engaged in strategic planning discussions for improved budget management and distribution.
- Responded to numerous inquiries and emails from students and businesses regarding the
- Student Discount Card program, ensuring timely communication and support.
- Focused on organizing the Vice President Finance (VPF) drive to keep all documents and materials well-structured, accessible, and up-to-date for the academic year.
- Met with the Office Manager to discuss pricing models for the Student Discount Card and explore new partnership opportunities in Old Ottawa South.
- Initiated a comprehensive levy review to understand the historical background and structure of existing student levies.

- Researched archived invoices and sponsorship documentation to gain insights into previous CUSA sponsorship agreements and their impact.
- I personally called 50 businesses to gauge their interest in joining the Student Discount Card program.
- Supported the VPI in evaluating partnership potential with Carleton Athletics, focusing on student benefits and institutional alignment.
- Onboarding of the new NewViews accounting software, including a short tutorial session to enhance financial operations.
- Reached out to local business associations including the Glebe BIA, Downtown Rideau BIA, and Preston Street BIA and others, exploring collaborative opportunities for the SDC initiative.
- Participated in the Fall Orientation (Fall O) catch-up executive meeting, brainstorming actionable ideas and evaluating their feasibility in the current campus environment.
- Took part in the CUSA executive photoshoot, contributing to updated marketing and promotional materials for the team.
- Attended a space allocation and planning meeting with the President, Executive Director, and Building Operations team, strategizing better utilization of CUSA-managed spaces.
- Connected with Accounts Payable to discuss ongoing financial processes and deepen understanding of the NewViews software system.
- Collaborated with the VPSL and Executive Director to review the updated events budget breakdown by the VPSL, ensuring alignment with planned student programming.
- Initiated outreach to 70 additional Ottawa businesses to encourage participation in the Student Discount Card program and promote campus-community connectivity.
- Held a meeting with Bounce, a student engagement platform, to explore collaboration opportunities aimed at boosting student involvement and club efficiency.
- Joined the VPI in further discussions on Bounce, particularly around the development of rubrics and success metrics for implementation.
- Meeting with the VPSL to brainstorm sponsorship and tabling opportunities for businesses at Fall Orientation, ensuring mutual value and student appeal.



- Connected with the VPI at UBC-O to evaluate the real-world impact and effectiveness of
- Bounce in improving student engagement on their campus.
- Visited nine Business Improvement Areas (BIAs) in person — Downtown Rideau, ByWard, Downtown Ottawa, Preston Street, The Glebe, Centretown, Chinatown Somerset, Westboro Village, and Wellington West — to present the Student Discount Card initiative and secure their support for increased business involvement.
- Touched base with the Executive Director regarding CUSA's ongoing operations
- Assessed the financials for the month of April 2025.
- Met with the graphic designer to discuss the SDC graphics and explore potential modifications.
- Completed reconciliations for certain expenses, specifically VISA statements.
- Met with a potential tenant interested in leasing a CUSA space — a promising opportunity to generate additional revenue.
- Attended a joint meeting with the VPI, Executive Director, and Office Manager to evaluate
- The advantages and disadvantages of using the Bounce platform to support clubs and student engagement.
- Researched several card printing companies to compare pricing for the Student Discount Card.
- Finalized SDC outreach coordination with Centretown BIA, Preston Street BIA, Downtown Rideau BIA, and Wellington West BIA.
- Responded to inquiries and emails related to the Student Discount Card and other topics.
- Participated in an executive meeting with SPCO regarding the Youth Take Leadership Grant.
- Attended a Student Government Lunch with leaders from the University, RRRRA, and GSA.
- Reconnected with Glebe BIA to advance SDC promotional efforts in that area.
- Finalized the design and QR code for the SDC; brainstormed with the team on printing strategies.



- Prepared the Budget and Audited Financial Statements slide deck for council training.
- Attended a meeting with UBC-O's VPI alongside our VPI to learn more about their clubs' process and funding model.
- Met with the UOSU VP Operations and Chief, alongside our VPI and VPSL, to understand how Bounce integrates with club processes and student engagement.
- Delivered council training focused on understanding the budget and audited financial statements.
- Confirmed continued outreach efforts with Glebe BIA to facilitate business connections in the area.
- Assisted the Accounts Receivable in organizing the finance office by filing vendor invoices from previous years.
- Met with council representatives to maintain open communication, address concerns, and encourage collaboration between the council and executive.
- Touched base with the VPSL regarding Fall Orientation planning.
- Participated in the Mawandoseg Bridge video shoot with the executive team.
- Met with the Office Manager to discuss and plan bulk printing supply orders to take advantage of available discounts.
- Reviewed past communications to locate records of previous printing orders.
- Met with Conference Services to book space for the Fall-O event alongside the VPSL and RRRA VPP.
- Evaluated the features offered by Bounce to enhance student engagement and support for clubs.
- Attended the first meeting for Finance, Fees, and Funds.
- Revisited budget lines and levies with the finance team.
- Met with the Executive Director to plan for the upcoming month, as he will be away.
- Met with the VPI to discuss the club's situation and funding.
- Held a meeting with a Rubrics representative to review the platform and assess its various features.
- Participated in a follow-up meeting with the team to evaluate and discuss Rubrics' offerings.

- Met with the Executive Director and HR to discuss contracts and plan actions that are financially viable.
- Discussed the offer provided by Rubrics with the VPI and VPSL.
- Met with a representative from EngFrosh to discuss sponsorships.
- Held a meeting with Bounce CEO Sean to explore a streamlined platform for club operations and funding processes.
- Conducted SDC outreach to dry cleaning businesses to see if they are interested.
- Participated in a team assessment of the CUSA–Athletics partnership over the years.
- Met with a realtor to explore leasing options for CUSA spaces to generate additional revenue.
- Met with Athletics administration to discuss the current relationship and future partnership opportunities.
- Participated in a Pride video shoot with the team.
- Met with UBC-O's Executive Director to learn about their experience with Bounce and Rubrics.
- Held a meeting with Bounce's CEO and team to discuss a potential alternative business model and implementation timeline, should we proceed.
- Updated the internal team on developments with Bounce.
- Held one-on-one meetings with Accounts Receivable, Accounts Payable, and the Finance Manager to explore how Bounce/Rubrics integration could work.
- Finalized the SDC window sign with the graphics designer.
- Spent the week brainstorming and evaluating features and benefits of Bounce and Rubrics with the VPI and VPSL.
- Began analysis of job descriptions within the finance office.
- Participated in the Canada Day video shoot with the team.
- Drafted a Google Form for businesses interested in joining the SDC program
- Attended the Executive–Council meeting.
- Finalized the feature package with Bounce to determine whether it aligns with our needs.
- Pending FPARF approvals

Upcoming tasks/goals:

- Finding tenants for underutilized CUSA spaces to generate additional revenue
- Finalizing things with Bounce and looking see the implementation
- Meeting with Wasserman Next Generation and Teslica for partnership/sponsorship opportunity
- Ordering student discount card and window display signs
- Sending out SDC agreement to our 50 interested businesses
- Finding new student discount card partners (Recurring task)
- Clubs oversight with VPI
- SIF and AFCOM applications with VPI and VPSI respectively
- Assisting the finance office during internal audit
- Preparing for the upcoming BDO audit in late July
- Look into student unions for their budget and audited statements (if I have extra time)

## **Cass McIsaac – Vice President Student Life**

### **June Recap**

#### **Internal Collaboration**

- Finalized Fall-O structure with the CUSA Executive team through brainstorming and planning sessions.
- Conducted 1-on-1 meetings with team members (Ahmad, Dan, Katie, Merna, Yuting, etc.) to refine events and logistics.
- Presented finalized Fall-O plan to Executives and full-time staff for feedback and rollout coordination.

#### **External Collaboration**

- **SEO:** Held multiple meetings to align on shared responsibilities and maintain strong year-round communication.
- **RRRA:** Secured one confirmed collaboration event and coordinated logistics, permits, CUSERT, and security.

#### **Risk & Admin**

- Submitted and received approvals for Rooster's bookings, Risk Management forms, and Silent Disco headphone purchases.

### **Chonk Nation Development**

- Drafted updated leadership roles and structural plans with Merna (pending board approval).
- Collaborated with Yuting on graphics and branding.
- Presented expansion proposal to the CUSA Board.
- Attended training webinar on building high-performing teams.

### **Student Engagement & Programming**

#### **Events & Content Creation**

- Confirmed Council Mixer for August 29; submitted required forms and proposal drafts.
- Created "Meet the Team" post and learned Adobe basics to support visual content needs.
- Supported production of several CUSA videos (e.g., May Recap, Pride, Canada Day), with most editing led by Aidan.

#### **Council & Committee Engagement**

- Engaged with Councillors and Speaker's Office on content strategy and CUSA rebranding.
- Attended EAC, SLC meetings, and student government lunch-in.

### **Partnerships & Vendor Outreach**

- Met with multiple merch vendors (Big Tree Promotions, BrandVibePromo, others) to explore cost-effective and strategic options.
- Held discussions with BounceLife and Rubric platforms for student engagement tools.
- Initiated talks with Carleton Athletics for space bookings and Youth Leadership for Change on grant funding.

### **Website & Communications**

- Updated website content with Jahnelle and Katie (exec bios, program info, outdated content removed).

- Supported communications and branding efforts due to limited departmental capacity.

#### **Additional Key Work**

- Reviewed and updated the ENUF Contract with Execs to improve accountability and ROI.
- Found and revised the Event Evaluation Form for use at the next SLC meeting.
- Took initiative on various small ops tasks to support Executive team functionality.

#### **Motion to Waive Reading**

**Mover:** M. El Fitori

**Seconded:** C. Tran

Aye - 12      Nay - 0

*Carried Unanimously*

### **5. External Reports**

- a. RRRA – Rideau River Residence Association
- b. CASG – Carleton Academic Student Government
- c. GSA – Graduate Students' Association
- d. Senate
- e. BOG – Board of Governors

### **6. Council Reports**

- a. Constituency Reports
  - i. FPGA - Public and Global Affairs
  - ii. FASS – Arts and Social Sciences
  - iii. Business
  - iv. Science
  - v. FED – Engineering and Design
- b. Committee Reports
  - i. GCOC – Governance and Council Operations
  - ii. FFFC – Finance, Fees, and Funds
  - iii. UAC – University Affairs
  - iv. SLC – Student Life

- v. EAC – External Affairs
- vi. PRC – Policy Review

## 7. Announcements and Correspondence

- a. Declarations of Conflicts of Interest
- b. Items for Information
  - i. CUSA Advocacy Instagram Re-brand
  - ii. [Think Tank Compensation Policy](#) & [TOR](#)
  - iii. Club Recertification Timeline
- c. Notice of Motion
- d. Question Period

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## 8. Regular Business

- a. Unfinished Business
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### (C-06) Motion to Adopt the 2025 Advocacy Recap Report

**Whereas**, CUSA's Advocacy Team engages in a regular review process, highlighting the successes and challenges of our advocacy work throughout the academic year;

**And whereas**, the Advocacy Recap is designed to provide a public-facing, transparent, and honest overview of the Advocacy Team's efforts;

**And whereas**, advocacy documents such as the Advocacy Recap are within Council's mandate to adopt or reject as per the Council Terms of Reference;

**Be it resolved**, that Council adopts the [Advocacy Recap Draft](#).

**Moved:** M. El Fitori

**Seconded:** M. Heroux

Ayes - 12    Nays - 0  
*Carried Unanimously*

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### **(C-07) Motion to Adopt the CUSA's Parking Accessibility Report**

**Whereas**, CUSA's Advocacy Team identified accessibility concerns, especially parking, as a top-of mind concern;

**And whereas**, the Parking Accessibility Report identifies challenges and recommendations, provides an overview of the survey's results, and includes price comparisons with other universities;

**And whereas**, advocacy documents such as the Parking Accessibility Report are within Council's mandate to adopt or reject as per the Council Terms of Reference;

**Be it resolved**, that Council adopts the [Parking Accessibility Report](#).

**Moved:** W. Louima

**Seconded:** C. Tran

Ayes - 12    Nays - 0  
*Carried Unanimously*

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### **(C-12) Motion to Temporarily Appoint a Councillor to the Clubs Oversight Commission**

**Whereas**, CUSA Council has a representative that serves on the Clubs Oversight Commission;

**And Whereas**, Council must decide on their representative on the Commission.



**And whereas,** the position of Student Groups Administrator is currently unfilled and that seat needs to be filled temporarily;

**Be it resolved,** that Boothaina Sheltami be appointed as the second Council Representative on the Clubs Oversight Commission.

**Moved:** W. Louima  
Assumed Unanimous Consent  
*Carried Unanimously*

**Seconded:** M. Heroux

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b. New Business

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**(C-16) Motion to Amend the Council Committees Policy to Include Policy Review Committee**

**Whereas,** this motion has been recommended to Council by GCOC;

**And Whereas,** the newly struck standing Policy Review Committee lacks an ex-officio seat on the Governance and Council Operations Committee;

**Be it resolved,** that Council amends the *Governance and Council Operations Mandate Letter* ([G-04-I s. 2](#)) as follows:

2 Per section 12 of the *Committees Policy*, this Committee shall have the following members:

- (a) the Speaker of Council;
- (b) the Deputy Speaker of Council;
- (c) the Vice President Internal;
- (d) The committee Chairs of the following Council standing committees:
  - (1) Finance, Fees, and Funds Committee (FFFC)

(2) University Affairs Committee (UAC)

(3) External Affairs Committee (EAC)

(4) Student Life Committee (SLC)

**(5) Policy Review Committee (PRC)**

(e) the Director of Student Development, as the non-voting resource member.

***Be it further resolved***, that Council amends the *Council Committees Policy* ([G-04 s. 23](#)) as follows:

23 CUSA Council Standing Committees shall include the:

- a) Governance and Council Operations Committee (GCOC);
- b) Finance, Fees, and Funds Committee (FFFC);
- c) University Affairs Committee (UAC);
- d) Student Life Committee (SLC); ~~and~~
- e) External Affairs Committee (EAC); **and**
- f) Policy Review Committee (PRC).**

**Moved:** M. Heroux

**Seconded:** W. Louima

Ayes - 12    Nays - 0

*Carried Unanimously*

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## **(C-17) Motion to Amend Speaker of Council Terms of Reference (G-08) for Clarity**

**Whereas**, the current policy (G-08) lists an outdated Committee name in section 10(2);

**And Whereas**, the current policy is not specific on compensation matters for the role of Governance and Council Operations Committee Chair;

**Be it resolved**, that Council amends Section 10 of the Speaker of Council Terms of Reference as follows (bold being additions, strikethrough being subtractions):

10(1) Neither Speaker nor Deputy Speaker may concurrently hold any other ~~official positions or~~ **paid** roles in the Association, including:

- (a) Clerk of Council,
- (b) Committee Chair, **or Vice-Chair**,
- (c) President, or
- (d) Vice President.

(2) Notwithstanding subsection (1), the Speaker shall serve as Chair of the ~~Agenda and Operations~~ **Governance and Council Operations** Committee **with the additional compensation entitled for the Chair role due.**

**Moved:** M. Heroux

**Seconded:** B. Sheltami

**Motion to Call the Question:**

**Moved:** M. El Fitori

**Seconded:** M. Heroux

Ayes - 7      Nays - 1

Ayes - 7      Nays - 5      Abstained - 1 - A. Kopytskiy  
*Motion is Carried*

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## **(C-18) Motion To Fill the Board Nominating Committee**

**Whereas**, this motion has been recommended to Council by GCOC;

**And whereas**, the Board Nominating Committee was not filled at the Annual Member's Meeting(s);

**And whereas**, CUSA has had applications for the Board open for most of the past 3 months;

**And whereas**, this is an urgent matter, aiming to have the Board filled at earliest convenience, these councillors should have open availability from July 2nd - July 11th.

**Be it resolved**, that Council fill the Board Nominating Committee with two (2) CUSA Councillors Maxwell Heroux and Amogh Thungathurti to meet the requirement of Councillors on the committee, notwithstanding Board Nominating Committee Terms of Reference (G-12) section 2A(a-iii);

**Be it further resolved**, that the Board Nominating Committee review the applications of all those who applied and make decisions as soon as possible.

**Moved:** M. Heroux

**Seconded:** E. Gee

Ayes - 11      Nays - 0

Abstained - 1 - M. El Fitori

*Motion is Carried*

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## **(C-19) Motion to Adopt the Chonk Nation Terms of Reference**

**Whereas**, Chonk Nation is an integral part of the organization's student life and brand image

**And Whereas**, This [Terms of reference](#) has been supported and created over the span of eight months, initiated by the current VPSL Cass McIsaac, supported by the 2024-2025 Executive Team, The 2024-2025 University Affairs Committee, members of Council 2024-2025 and 2025-2026, Chonk Nation Team leads, Chonk Nation Volunteers and the Student Experience Office of Carleton.

**Be it resolved that**, CUSA council formally adopts the Chonk Nation Terms of Reference as written

**Moved:** E. Gee

**Seconded:** B. Sheltami

Ayes - 13      Nays - 0

*Motion is Carried*

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## **(C-20) Motion to Discontinue Bi-weekly Executive Reports in Reinstating Existing CUSA Policy**

**Whereas** the current practice requires CUSA Executives to submit bi-weekly written reports to Council outlining their activities and initiatives;

**Whereas** this practice was adopted by a previous Council to enhance transparency, especially during the summer months;

**Whereas** [Executive Policy G-02, Section 14](#), outlines the requirement for regular Executive Council and Committee meetings, which were not upheld by the previous executive team;

**Whereas** CUSA's established policies prioritize transparency and effective communication between the Executive and Council;

**Whereas** the combination of bi-weekly reports, Executive Committee meetings, and monthly reports presented at General Meetings has resulted in duplicated efforts and administrative redundancy;

**Be it resolved** that CUSA Council discontinue the requirement for bi-weekly Executive Reports to reduce redundancy and improve the efficient use of Executive time and resources;

**Be it further resolved** that the Executive shall hold regular Executive Committee meetings throughout the academic year, in accordance with policy, to maintain transparency, accountability, and meaningful communication with Council.

***Be it further resolved that,*** in place of bi-weekly written reports, bi-weekly online Council-Executive meetings shall be held, open to all Councillors and Executives, to provide updates, share insights, discuss challenges, and outline action items;

***Be it further resolved that,*** the VPI shall work with the Speaker and Executives to schedule these meetings at consistent times to maximize participation, and a brief summary of discussion points and action items shall be circulated to Council within two (2) business days following each meeting.

***Be it further resolved that,*** executives who are unable to attend these meetings publish a report to ensure accountability.

**Moved:** M. Heroux

**Seconded:** B. Sheltami

**Motion to Postpone Definitely** - Next Council Meeting

**Mover:** S. Joe-Ezigbo

**Seconded:** C. Zhang

Ayes - 8      Nays - 7

*Motion is Postponed.*

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## **(C-21) Motion to Replace Bi-Weekly Executive Reports with Bi-Weekly Council-Executive Online Meetings**

**Whereas,** the current requirement for Executives to submit bi-weekly written reports may not always foster timely dialogue or actionable collaboration between Council and the Executive team;

**And whereas,** direct conversation can create more opportunities for clarifying questions, real-time feedback, and joint problem-solving;

**And whereas,** Council recognizes the value of fostering transparency, accountability, and collaboration through accessible discussion spaces;

**Be it resolved that,** effective immediately, the requirement for bi-weekly written Executive reports be removed;

**Be it further resolved that,** in place of bi-weekly written reports, bi-weekly online Council-Executive meetings shall be held, open to all Councillors and Executives, to provide updates, share insights, discuss challenges, and outline action items;

**Be it further resolved that,** the VPI shall work with the Speaker and Executives to schedule these meetings at consistent times to maximize participation, and a brief summary of discussion points and action items shall be circulated to Council within three (3) business days following each meeting.

**Moved:** M. Heroux

**Seconded:** B. Sheltami

**Motion to Waive Reading**

**Moved:** A. Kopytskiy

**Seconded:** B. Sheltami

*Assumed Unanimous Consent*

Ayes - 9      Nays - 0

*Motion is Carried Unanimously*

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## **(C-22) Motion to Replace the Current Format of Monthly Executive Reports with a New Template**

**Whereas,** the current format of monthly Executive reports, as presented in General Council Meetings, tends to focus heavily on listing past activities rather than providing meaningful insights, outcomes, or next steps;



**And whereas,** Council recognizes the need for reports that are clearer, more action-oriented, and more useful for accountability and collaboration;

**And whereas,** an improved template can help Executives communicate strategic updates, challenges, lessons learned, and concrete action items more effectively;

**Be it resolved that,** effective immediately, the current format of monthly Executive reports be discontinued;

**Be it further resolved that,** a new standardized reporting template shall be adopted for all future monthly Executive reports, with the following recommended sections:

1. Key Priorities & Goals: Updates on progress toward major priorities;
2. Highlights & Wins: Notable successes since the last report;
3. Challenges & Barriers: Key issues and how they are being addressed;
4. Action Items & Next Steps: Planned actions and timelines before the next report;
5. Requests from Council: Any specific input, support, or feedback needed from Council.

**Be it further resolved that,** all Executive reports following this new template shall be submitted to the Speaker at least three (3) business days before each General Council Meeting and circulated to Council for review;

**Be it further resolved that,** the Speaker and Executives shall review this new template at the end of each term to ensure its continued effectiveness and relevance.

**Moved:** E. Gee

**Seconded:** M. Heroux

Ayes - 8      Nays - 0

*Motion is Carried Unanimously*

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**Motion to Fix the Time to Adjourn** - to 9:45 p.m.

**Moved:** M. Heroux

**Seconded:** A. Kopytskiy

Ayes - 12      Nays - 0

*Motion is Carried Unanimously*

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### **(C-23) Motion to Refer Motions for Proper Review**

**Whereas**, the following are policy changes, new policies, or dependent on policy changes, which the Vice President Student Issues and Chair of Policy Review Committee have agreed should be properly reviewed:

- (C-24) Motion to Review Policies Regarding the CUSA Think Tank
- (C-25) Motion to Review Think Tank Compensation Policy
- (C-26) Motion to Adopt the Climate Justice Policy (E-XX, U-XX)
- (C-27) Motion to Repeal the Sustainability Policy (U-06, M-05, P-06, N-06, I-06)

**Be it resolved that**, that Council refers all the relevant motions, as listed in the first whereas, be referred to the Policy Review Committee.

**Moved:** M. Heroux

**Seconded:** M. El Fitori

Ayes - 13      Nays - 0

*Motion is Carried Unanimously*

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### **(C-24) Motion to Review Policies Regarding the CUSA Think Tank**

**Whereas**, the CUSA Think Tank is comprised of six undergraduate students-at-large with the envisioned mandate of student issue advocacy, shared by CUSA Council;

**And whereas,** the Think Tank Terms of Reference have been, or are intentioned to be submitted to the Board for approval as the competent chamber, unlike other student-based and executive-lead teams like the Student Initiative Fund;

**And whereas,** the Board has not yet been filled for the current year;

**And whereas,** placing the oversight of the Think Tank solely on a single executive member is unusual, and excludes other organizational and legal stakeholders such as councillors, committees, board members, and other executives;

**Be it resolved,** that Council demands the Policy Review Committee review existing policy, procedure, and founding documentation on the CUSA Think Tank to suggest amendments as necessary to fix issues with regards to structure, oversight, liability, and jurisdiction.

**Be it further resolved,** that Council puts the Think Tank Terms of Reference in the jurisdiction of Council.

**Moved:**

*Referred to Policy Review Committee*

**Seconded:**

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## **(C-25) Motion to Review Think Tank Compensation Policy**

**Whereas,** section 5 and section 7 of the Think Tank Compensation Policy conflict, not allowing honorariums for the students in the Think Tank in section 5;

**Be it resolved,** that Council requests the Board review this Policy properly, in conjunction with Policy Review Committee, to ensure issues like this do not

occur and that the final policy is in alignment with the Think Tank Terms of Reference as amended.

**Moved:**

*Referred to Policy Review Committee*

**Seconded:**

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### **(C-26) Motion to Adopt the Climate Justice Policy (E-XX, U-XX)**

**Whereas**, the Climate Justice Policy has intended to incorporate all of the pre-existing sections of the Sustainability Policy, whilst making new recommendations, and expanding definitions with up-to-date language;

**And whereas**, the climate crisis demands concrete action and sound policy from student leaders, especially CUSA;

**Be it resolved**, that Council adopts the [Climate Justice Policy](#).

**Moved:**

*Referred to Policy Review Committee*

**Seconded:**

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### **(C-27) Motion to Repeal the Sustainability Policy (U-06, M-05, P-06, N-06, I-06)**

**Whereas**, the Climate Justice Policy has incorporated all pre-existing aspects of the Sustainability Policy, and includes new recommendations, terms, and definitions with regard to environmental justice;

**And whereas**, active language, emotional impact, detail, sources, and credibility are all essential to impactful policy;

**Be it resolved**, that Council repeals the [Sustainability Policy](#).

**Moved:**

*Referred to Policy Review Committee*

**Seconded:**

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### **(C-28) Motion to Appoint CUSA's Climate Action Task Force**

**Whereas**, the Climate Justice Policy (and previously, the Sustainability Policy) have outlined that CUSA shall create a Climate Justice Task Force made up for four councillors for the explicit purpose of running sustainability initiatives and promoting climate-friendly partnerships;

**And whereas**, such a task force helps realize CUSA's overall commitments to sustainability and climate justice;

**Be it resolved**, that Council appoints Councillors Elissa Gee, Boothaina Sheltami, Gerardo Maldonado Jimenez, Mohamad El Fitori, and Amogh Thungathurti, to the Climate Action Task Force effective immediately.

**Moved:** M. Heroux

*Assumed Unanimous Consent*

**Seconded:** B. Sheltami

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### **(C-29) Motion to Adopt the Embassy Relations Policy (G-XX)**

**Whereas**, CUSA holds a pre-existing partnership and existing memorandum with the Embassy of Mexico;

**And whereas**, any future partnerships with diplomatic missions or embassies require a standardized approach and clear communication of value for students;

**Be it resolved**, that Council adopts the [Embassy Relations Policy](#).

**Moved:** E. Gee

**Seconded:** G. Maldonado-Jimenez

Ayes - 13    Nays - 0    Abstaining - 1 - M. El Fitori

*Carried Unanimously*

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### **(C-30) Motion to Adopt the Breastfeeding/Chestfeeding Policy (E-XX, U-XX)**

**Whereas**, CUSA has been advised through the Breastfeeding-Friendly Campus Initiative (BFCI) of Trent University on adopting organization-wide policies on breastfeeding/chestfeeding-friendly spaces;

**And whereas**, such a policy re-affirms CUSA's commitments to provide safe spaces for students, in this case, student-parents and caregivers;

**And whereas**, CUSA acknowledges the rising rate of academic participation among young women with children under 6;

**Be it resolved**, that Council adopts the [Breastfeeding/Chestfeeding Policy](#) in-line with BFCI recommendations.

**Moved:** M. Heroux

**Seconded:** B. Sheltami

Ayes - 11    Nays - 0

*Carried Unanimously*

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**Motion to Fix the Time to Adjourn** - to 9:50 p.m.

**Moved:** M. Heroux

**Seconded:** A. Kopytskiy

*Assumed Unanimous*

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### (C-31) Motion to Endorse the 2025 Ottawa Climate March

**Whereas**, Ottawa-area NGOs and advocacy groups organize an annual climate march in Downtown Ottawa, and the march will be held on Sept. 20 2025;

**And whereas**, CUSA has been approached about becoming an endorser of the Climate March and promoting the event to students in the fall;

**And whereas**, such an endorsement requires no monetary contributions;

**Be it resolved**, Council endorses the [2025 Ottawa Climate March](#), and becomes a formal member of the Ottawa Climate March Coalition.

**Moved:** B. Sheltami

**Seconded:** M. Heroux

Ayes - 15      Nays - 0

*Motion is Carried Unanimously*

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### (C-32) Motion to Endorse the Fossil Fuel Non-Proliferation Treaty

**Whereas**, A global coalition exists calling for an end to fossil-fuel proliferation;

**And whereas**, fossil-fuel non-proliferation is an essential step in the fight against the climate crisis;

**Be it resolved**, Council endorses the global [Fossil Fuel Non-Proliferation Treaty](#).



***Be it further resolved,*** A statement and subsequent press release be published on CUSA's social media channels and website.

**Moved:** B. Sheltami

**Seconded:** J. Doduck

Ayes - 15      Nays - 0

*Motion is Carried*

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### **(C-33) Motion to Adopt CUSA's Rent Control Policy Paper**

**Whereas,** housing, specifically the price of rental housing, is a top-of-mind advocacy concern for CUSA and many students;

**And whereas,** vacancy decontrol enables increases to rent outside of the guidelines prescribed by the Ministry of Municipal Affairs and Housing for new tenants;

**And whereas,** CUSA is committed to working with government partners and NGO stakeholders on a campaign to end vacancy decontrol in Ontario;

***Be it resolved,*** that Council adopts the report: ["No Room for Students:" Closing the Rent Loophole That's Driving Us Out: CUSA's call to reform the Residential Tenancies Act and restore rent fairness in Ontario.](#)

**Moved:** B. Sheltami

**Seconded:** J. Doduck

Ayes - 12      Nays - 0

*Motion is Carried*

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## 9. Adjournment

### a. Motion to Adjourn to a Specific Time

***Be it resolved***, that Council adjourns until 6:00 p.m. on July 28th 2025, and that this shall constitute for the purposes of the Act and our Bylaws, prior notice.

**Moved:** B. Shetlami  
*Assumed Unanimous Consent*

**Seconded:** S. Joe-Ezigbo

*Meeting Adjourned at 9:50 p.m.*