



CUSA Council acknowledges and respects the Algonquin people, on whose traditional territory the Carleton University Students' Association is located.

**AGENDA OF THE
ANNUAL MEMBERS' MEETING (I)
OF THE
CARLETON UNIVERSITY STUDENTS'
ASSOCIATION**

3 March 2025, 6:00 PM EST, 608 Pigiarvik

Prepared by:
Governance and Council Operations Committee

ATTENDANCE RECORD:

Position	Councillor	Signature
President	Sarah El Fitori	Present
<i>Vice President Finance</i>	<i>Samuel Easby</i>	Regrets
<i>Vice President Internal</i>	<i>Aiden Rohacek</i>	Present
<i>Vice President Student Issues</i>	<i>Artur Estrela da Silva</i>	Present
<i>Vice President Student Life</i>	<i>Akua Antwi-Adjei</i>	Present
Speaker	<i>Marc Denault</i>	Present
Deputy Speaker	<i>Joanna Olagoke-Daniel</i>	Present
Public Affairs (7)	Yafet Bizuneh	Proxy through C. Mclsaac
	Clara de Oliveira Borba	Present
	Emma Girvan	Present
	Mujtaba Hussain	Absent
	Aidan Kallioinen	Present
	Miles Rowe	Absent
	<i>Vacant</i>	N/A
FASS (8)	Maira Bilgrami	Proxy through C. Mclsaac
	Cass Mclsaac	Present
	Zam Onwusah	Present
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A

	<i>Vacant</i>	N/A
Business (3)	Gaurikh Appanah	Absent
	<i>Vacant</i>	N/A
	Joe Sanchez	Proxy through L. Orlowski
Science (6)	Ali Khan	Absent
	Joanna Olagoke-Daniel	Present
	Pelumi Olagunju	Proxy through Z. Onwusah
	Liam Orlowski	Present
	Dilkusha Sakiba	Absent
	Maheeshan Sivanesan	Present
Engineering and Design (7)	Yahya Al-Khateeb	Absent
	Nathan Bruni	Present
	<i>Vacant</i>	N/A
	Marc Denault	Present (chair)
	Jaden Desveaux	Present
	Dana Sayed Ahmed	Present
	Aryan Singh	Present
Special Student (1)	Adam Burke	Absent
BOG	<i>Logan Breen</i>	Absent
	<i>Yafet Bizuneh</i>	Absent
GSA	<i>Jayesh Kundu</i>	Absent
RRRA	Mohammed Akif	Absent
CASG	Allan Buri	Absent

*Nonvoting members in *Italics*.

AGENDA:

1. Call to Order
2. Approval of the Agenda
3. Approval of Past Minutes
4. Statements from VP Candidates
5. Presentations/Delegation
6. Executive Reports
7. External Reports
8. Council Reports
9. Announcements and Correspondence
 - a. Declarations of Conflicts of Interest
 - b. Items for Information
 - c. Notice of Motion
10. Question Period
11. Regular Business
 - a. Unfinished Business
 - b. New Business
 - i. Motion to Establish a CUSA Committee Calendar
 - ii. Motion to Appoint Two Councillors to the VP Finance/Treasurer Nominating & Selection Committee
 - iii. Motion to Adopt the Legislative Schedule for the 2025/2026 Term
 - iv. Motion to Ratify the Results of the 2025 CUSA General Councillor Elections
12. Adjournment

1. Call to Order

Before we address the regular business of this meeting, I'd like to acknowledge that we are today gathered on the traditional territory of the Algonquin Anishinaabe, lands never ceded or surrendered in peace to the Crown of Canada. Indigenous peoples living under the modern colonial state of Canada have suffered disproportionate injustice and marginalization. A mere land acknowledgement is not enough to make reconciliation and reparation to the Indigenous peoples of Turtle Island. We must stand in solidarity against colonialism and remember our responsibility to the land and the peoples who have kept it for generations—which means affirming their call for the free and unencumbered return to their ancestral land. It is also fitting, for this body of lawmakers, to remember the spirit and wisdom of Indigenous governance models—from the collaborative bicameralism of the Haudenosaunee Confederacy to the consensus-based government of the Inuit—to deliver to students a better student union.

2. Approval of the Agenda (C-84)

Be it resolved, that the agenda be approved as presented to Council, notwithstanding s. 18 of the *Council Rules of Order*.

Moved: A. Kallioinen **Seconded:** C. McIsaac

CARRIED unanimously

3. Approval of Past Minutes (C-85)

a. Seventh Regular Meeting (January 27th)

Be it resolved, that the minutes of the [January 27th](#) meeting of Council be approved.

Moved: C. McIsaac **Seconded:** S. El Fitori

CARRIED unanimously

4. Statements from VP Candidates

- a. Candidates for Vice President Internal/Secretary
 - Maxwell Heroux
 - Sama Oumari
 - Aryan Singh
 - Jahnelle Woldegiorgis
- b. Candidates for Vice President Student issues
 - Sophia Exile
 - Nir Hagigi
 - Aidan Kallioinen
- c. Candidates for Vice President Student Life
 - Kiara Gibbs-Cawker
 - Cass McIsaac

5. Presentations/Delegations

6. Executive Reports

President El Fitori

- Launched the wing!
- Chaired multiple executive meetings with all of the executives.
- Met with our finance manager to discuss his contract.
- Had a fall orientation early planning meeting to discuss some of the organizational responsibilities we can get ahead of for Fall-O.
- Had a meeting with HUB insurance regarding club insurance restrictions.
- Attended a Research Canada conference in Ottawa with the AVP executive relations to discuss current barriers in research faced in Canada today and how to overcome these barriers.
- Had an initial meeting with the 3011 union to discuss positions and restructuring.
- Met with GSRC coordinators to discuss how CUSA can better support service centers.
- Met with Mawandoseg to coordinate opportunities to collaborate for reconciliation initiatives.
- Had a meeting with the CSES president.

- Met with the University Affairs Committee chair.
- Signed checks for the organization, and approved payments in FPARF and in ScotiaBank.
- Worked with ombuds and Councillor Bruni regarding the writ drop.
- Had a finance office meeting, with the finance team and finance manager.
- Held multiple senior management meetings.
- Had a service center strategy meeting with the student experience manager and the governance and operations manager.
- Held Town Hall to discuss the operational update report.
- Presented at SOAR conference
- Attended Senate meeting where they discussed universities deficit, student enrollment numbers, and changes for fall 2025 convocation.
 - From now on convocation will only be offered in the summer, and students who graduate in the fall will wait until summer for convocation.
- Attended the ancillary fee committee meeting with the university
- Met with the president of Conestoga College to discuss governance structure models and give him a tour of our CUSA spaces.
- Presented at an all women's "Breaking Barriers" conference at Western University
- Met with the office manager about student care, and expanding services to part time students.
- Created pins and campaign materials for the referendum.
- Attended March 1st Board meeting.

Vice President Rohacek

- Held weekly office hours in the Clubs Hub
- Met with various student leaders to answer questions and address their concerns.
- Organized and attended the Winter Club Presidents' Meeting.
- Re-recorded the Winter Club Presidents' Meeting presentation due to technical issues with the original recording.
- Filmed content for the clubs Instagram account alongside the Social Media Manager and AVP Student Groups.
- Worked with the Student Groups Administrator on a club-related complaint.
- Met with the Clubs Oversight Commission multiple times to review and finalize funding applications.

- Connected with the Finance Team to discuss club funding and budgeting.
- Prepared for and began meeting with the Clubs Procedure Review Committee to improve club operations.
- Attended weekly Clubs Team meetings to discuss ongoing projects and concerns.
- Organized and attended two Governance and Council Operations Committee meetings.
- Participated in meetings of the Membership Removal Committee
- Assisted the Appeals Committee with initial operations
- Worked with the Director of HR and the Governance & Operations Manager on union matters.
- Sat on the hiring panel for the Student Experience Manager.
- Met with the Elections Team to coordinate preparations for the VP Elections.
- Worked with the SGA on Simply Voting matters.
- Presented at the all-candidates meeting alongside the CRO and Student Experience Manager.
- Met with the Executive Team to discuss election logistics and referendum-related matters.
- Organized and reviewed applications for the Student Initiative Fund Committee.
- Worked with the VPSI on CUSA Awards.
- Attended the 34th Board meeting.

Vice President Easby

- Attended staff meeting
- Worked on budget department leads with AVP SF
- Reached out to numerous clubs for PDW
- Attended budget conversation with clubs team
- Approved FPARF payments
- Attended university admin monthly meeting
- Approved Scotiabank payments
- Had interview with Charlatan
- Worked on department-specific budget
- Met with VPSI to discuss budgeting and project approvals
- Attended clubs oversight meeting

- Attended meeting related to referendum and clubs messaging
- Board finance committee meeting
- Board meeting (Saturday)
- Worked on new 25/26 budget plan
- Worked on Winter Business Showcase with comms
- Worked with AVP SF on Stantec grant for RISE service centre
- Communicated with Hospitality manager over business sales data
- Communicated with finance manager over departmental budgets
- Worked on ideas and stakeholder coordination for Professional Development Week •
- Communicated with BoD regarding potential conflict of interest related to grants
- Coordinated meeting with SBSS president for collaboration effort
- Reached out to CUSA Wellness for collaboration efforts
- Communicated with Finance Department for business number
- Visited the launch of The Wing and met with Hospitality manager •
- Attended CUSA town hall
- Communicated with President and governance manager related to reevaluating sponsorship decisions
- Filled out availability for FCCC meeting
- Met with Care & Support Team at CU
- Met with executives over various job functions
- Attended clubs oversight committee
- Other ongoing topics
- Approved FPARF submissions
- Worked with AVP SF on project for Professional Development Week •
- Coordinated meetings for the week
- Worked with AVP SF on 2026 budget plan specific to levies
- Attended referenda meeting
- Met with FFFC Chair
- Attended double clubs oversight meetings
- Reviewed club financing requests
- Met with VPSI about various initiatives
- Reached out to different campus groups about the Professional Development event •
- Communicated with finance manager to distribute updated budgets
- Worked with AVP SF on grant-related information
- Met with comms to discuss department budget

- Met with Wellness Centre staff to discuss professional development plans • Reached out to CUSA department leads to discuss budget planning
- Spoke with finance manager over new approval system
- Met with executive team to discuss plans
- Signed documents for finance department procedure
- Shot video for CUSA

Vice President Estrela da Silva

- Met with the University to discuss the UPASS increase situation
- Finalized information for a statement on Holocaust Remembrance Day
- Reviewed budgetary information for next year's budget
- Finalized details for the Green Square Campaign
- Met with Mawandoseg to discuss student issues and concerns
- Met with enuf group to discuss sustainability work on campus
- Met with the Advocacy Team multiple times to discuss initiatives
- Met with RISE to discuss student issues and concerns
- Met to discuss the International Student Breakfast
- Was interviewed by the Charlantan on the Green Square Campaign
- Reviewed a finalized draft of the Housing 101 guide
- Finalized a statement for Black History Month
- Coordinated Comms. material for the Campus Parking Feedback Survey
- Reached out to the Mexican Embassy with an invitation to the International Student Brunch
- Conducted the Campus Parking Survey with the Advocacy Team and Think Tank volunteers and processed results
- Met with the GSRC to discuss student issues and concerns
- Attended the University Affairs Committee of council
- Communicated with students regarding the Anti-Arab and Palestinian Racism survey
- Published the [Housing 101 Guide](#)
- Met with the Comms. Team to plan our next big research deliverables
- Met with the Think Tank to plan our next research project on student health and wellness

- Attended the SVPEC to review the first draft and feedback of the updates Sexual Violence Policy
- Met with AVP RA to plan a researched follow up to the university's first draft of the Sexual Violence Policy
- Met with the Student Experience Manager to discuss feedback from Service Centre meetings
- Sent an invitation letter to the Ambassador of Mexico for the International Student Brunch
- Attended the Dedicated Access Fund Committee Meeting
- Met with the Executives
- Recorded a video answering questions about the VPSI position
- Connected with the Ottawa Charge on a partnership with CUSA
- Replied to emails and messages from reading week
- Met with Mawandoseg, the President, and AVP ER to start planning CUSA's Indigenous Reconciliation Roadmap
- Recorded a Get Out to Vote video
- Was interviewed by the Charlatan on the political status of campus
- Reached out to the Ojigkwanong to meet and discuss CUSA's Indigenous Reconciliation Roadmap
- Met with CDAC to discuss a braille initiative on campus
- Worked on statements on Conflict and Peace and on Anti-Racism and Anti-Colonialism
- Met with UAC Chair to review statements
- Met with the Student Experience Manager to discuss service centre support
- Met with the VPI to discuss CUSA Awards
- Started writing the VPSI position handbook
- Met with the Think Tank to work on our Health and Wellness catalogue

Next Month:

- Start writing the Anti-Palestinian/Arab Racism Report
- Start planning and writing the Indigenous Reconciliation Roadmap
- Start planning Sustainability initiatives for April



- Work on Accessibility initiatives with CDAC
- Support Service Centres
- Keep working on the Mental Health and Wellness research with the Think Tank
- Host the International Student Breakfast
- Try and work on CUSA Awards with the VPI

Vice President Antwi-Adjei

Meetings & Collaborations

- Met with BSA, RRRA, and AVPSE to plan events and partnerships.
- Coordinated joint efforts with SEO and VPSI for key initiatives.
- Discussed referendum logistics with the President and Ahmad.

Weekly Tasks – VP Student Life

- Attended meetings for event planning and referendum promotion.
- Organized and executed the Legacy Market.
- Assisted with referendum setup and voter engagement.
- Purchased event supplies with President Sarah.

Event Planning & Logistics

- Managed event promotion and budget planning.
- Scheduled the Get Out and Vote campaign.
- Finalized details for International Breakfast.

BHM Market & Event Coordination

- Secured venues, completed risk assessments, and coordinated vendors.
- Engaged University President for BHM market support.
- Assisted in planning a Black networking event with BSA.

7. External Reports

- a. Rideau River Residence Association
- b. Carleton Academic Student Government
- c. Graduate Students' Association
- d. Senate
- e. Board of Governors

8. Council Reports

- a. Constituency Reports
 - FPA
 - FASS
 - Business
 - Science
 - FED
- b. Committee Reports

9. Announcements and Correspondence

- a. Declarations of Conflicts of Interest
- b. Items for Information
- c. Notice of Motion

10. Question Period

11. Regular Business

- a. Unfinished Business:
- b. New Business:

Motion to Establish a CUSA Committee Calendar (C-86)

Whereas CUSA values transparency, accountability, and student engagement in its governance processes;

Whereas committee meetings play a crucial role in shaping CUSA's advocacy, policies, and initiatives;

Whereas students have the right to be informed about when and where committees are meeting to encourage participation and oversight;

Whereas a centralized and accessible committee calendar would ensure consistency and openness regarding CUSA's operations;

Whereas there is interest from students in attending committee meetings, and accessibility to this information is crucial for their participation;

Be it resolved, that CUSA establish a publicly accessible Committee Calendar where all committee and vice committee chairs shall add the time, place, and date for committee meetings;

Be it further resolved, that the Communications Department be mandated to post the agenda and meeting location at least 48 hours prior to the meeting;

Be it further resolved, that this Committee Calendar must be available on both the CUSA website and Linktree by AGM 3;

Be it further resolved, that the responsibility for maintaining and updating the Committee Calendar shall fall under the Vice President Internal, with support from any councillors who wish to assist;

Be it further resolved, that committee and subcommittee chairs be responsible for adding the meeting information at a minimum of 120 hours prior the meeting (5 days);

Moved: C. McIsaac
CARRIED unanimously

Seconded: C. de Oliveira Borba

Motion to Appoint Two Councillors to the Vice President Finance/Treasurer Nominating & Selection Committee (C-87)

Whereas, pursuant to the Vice President Finance/Treasurer Nominating & Selection Committee Terms of Reference, the committee shall comprise of, among others, “two Councillors not seeking election in the same year”;

Be it resolved, that Council appoints the following Councillors to the Vice President Finance/Treasurer Nominating & Selection Committee:

- Councillor Sayed Ahmed
- Councillor de Oliveira Borba

Moved: C. McIsaac **Seconded:** D. Sayed Ahmad
CARRIED unanimously

Motion to Adopt the Legislative Schedule for the 2025-2026 Term (C-88)

Be it resolved, that Council approve the 2025/2026 calendar for Council meetings as follows, unless so amended by Council by a motion to adjourn until a certain time or unless special Council meetings are called by the CUSA Board of Directors pursuant to the Bylaws:

- Monday, May 26th at 6pm
- Monday, June 30th at 6pm
- Monday, July 28th at 6pm
- Monday, August 25th at 6pm
- Monday, September 29th at 6pm
- Monday, October 27th at 6pm
- Monday, November 24th at 6pm
- Monday, January 26th at 6pm
- Monday, March 2nd (AMM Part I) at 6pm

- Sunday, March 8th (AMM Part II) at 12pm
- Monday, March 30th (AMM Part III) at 6pm

Moved: C. McIsaac

Seconded: D. Sayed Ahmed

CARRIED unanimously

Motion to Ratify the Results of the 2025 CUSA General Councillor Election (C-89)

Whereas, the [results](#) of the 2025 CUSA General Councillor Election have been verified;

Be it resolved, that Council ratifies the results of the 2025 CUSA General Councillor Election, with Councillors taking their seats beginning March 9th, 2025 at AMM Part II.

Moved: C. de Oliveira Borba

Seconded: D. Sayed Ahmed

CARRIED unanimously

12. Adjournment

a. Motion to Adjourn to a Specific Time (C-90)

Be it resolved, that Council adjourns until 12:00 p.m. the 9th of March, and that this shall constitute for the purposes of the *Act* and our *Bylaws*, prior notice.

Moved: L. Orlowski

Seconded: E. Girvan