



CUSA Council acknowledges and respects the Algonquin people, on whose traditional territory the Carleton University Students' Association is located.

**MINUTES OF THE
1st REGULAR (JUNE)
CUSA COUNCIL MEETING**

24 June 2024, 6:00 PM EST, Online

Prepared by:

Aiden Rohacek, Vice President Internal

ATTENDANCE RECORD:

Position	Councillor	Signature
President	Sarah El Fitori	Present
<i>Vice President Finance</i>	<i>Samuel Easby</i>	Present
<i>Vice President Internal</i>	<i>Aiden Rohacek</i>	Present
<i>Vice President Student Issues</i>	<i>Artur Estrela da Silva</i>	Present
<i>Vice President Student Life</i>	<i>Nawaila Imtiaz</i>	Present
Speaker	<i>Vacant</i>	N/A
Deputy Speaker	<i>Vacant</i>	N/A
Public Affairs (7)	Akua Antwi-Adjei	Present
	Yafet Bizuneh	Present
	Clara de Oliveira Borba	Present
	Emma Girvan	Present
	Mujtaba Hussain	Present
	Aidan Kallioinen	Present
	Miles Rowe	Absent
FASS (8)	Maira Bilgrami	Present
	Cass McIsaac	Absent
	Zam Onwusah	Absent
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A

Business (3)	Gaurikh Appanah	Proxy through L. Orłowski
	Kieran Ritchie	Absent
	Joe Sanchez	Present
Science (6)	Ali Khan	Present
	Joanna Olagoke-Daniel	Present
	Pelumi Olagunju	Present
	Liam Orłowski	Present
	Dilkusha Sakiba	Present
	Maheeshan Sivanesan	Proxy through Y. Bizuneh
Engineering and Design (7)	Yahya Al-Khateeb	Present
	Nathan Bruni	Present
	Ethan Buckarev	Present
	Marc Denault	Present
	Jaden Desveaux	Present
	Dana Sayed Ahmed	Present
	Aryan Singh	Present
Special Student (1)	Adam Burke	Present
BOG	<i>Logan Breen</i>	Regrets
	<i>Yafet Bizuneh</i>	Present
GSA	Jayesh Kundu	Present
RRRA	Mohammed Akif	Present
CASG	Allan Buri	Regrets

*Nonvoting members in *Italics*.

AGENDA:

1. Call to Order
2. Election of the Speaker
3. Election of the Deputy Speaker
4. Approval of the Agenda
5. Approval of Past Minutes
6. Presentations/Delegations
 - a. Council training 2024/2025
7. Executive Reports
8. External Reports
9. Council Reports
10. Announcements and Correspondence
 - a. Declarations of Conflicts of Interest
 - b. Items for Information
 - i. Councillor consultation for the Advocacy Roadmap
 - ii. Council social media strategy
 - iii. Filling Council Committees
 - iv. Council feedback form
 - v. Carleton4Palestine
 - c. Notice of Motion
11. Question Period
12. Regular Business
 - a. Unfinished Business
 - b. New Business
 - i. Motion to appoint AVP Executive Relations as clerk
 - ii. Motion to amend *G-03 Judicial Policy*
 - iii. Motion to adopt the *Housing Policy*
 - iv. Motion to appoint a Councillor to the Clubs Oversight Commission
 - v. Motion to fill the Student Initiative Fund Committee
 - vi. Motion to fill the Accessibility Fund Committee
 - vii. Motion to appoint a Councillor to the Insurance Subcommittee of the Board



- viii. Motion for presentation on CUSA's full-time Organizational Structure and Compensation

13. Adjournment

1. Call to Order

Meeting called to order at 6:10 p.m.

The Vice President Internal will chair this portion of the meeting as per s. 6 of the *Speaker of Council Terms of Reference*.

Before we address the regular business of this meeting, I'd like to acknowledge that we are today gathered on the traditional territory of the Algonquin Anishinaabe, lands never ceded or surrendered in peace to the Crown of Canada. Indigenous peoples living under the modern colonial state of Canada have suffered disproportionate injustice and marginalization. A mere land acknowledgement is not enough to make reconciliation and reparation to the Indigenous peoples of Turtle Island. We must stand in solidarity against colonialism and remember our responsibility to the land and the peoples who have kept it for generations—which means affirming their call for the free and unencumbered return to their ancestral land. It is also fitting, for this body of lawmakers, to remember the spirit and wisdom of Indigenous governance models—from the collaborative bicameralism of the Haudenosaunee Confederacy to the consensus-based government of the Inuit—to deliver to students a better student union.

2. Election of the Speaker (C-01)

- a. Recommendation of the Speaker Hiring Committee

Be it resolved, that Marc Denault be elected as Speaker of Council.

Moved: D. Sayed Ahmed

Seconded: C. de Oliveria Borba

Carried unanimously

3. Election of the Deputy Speaker (C-02)

- a. Recommendation of the Speaker Hiring Committee

Be it resolved, that Joanna Olagoke-Daniel be elected as Deputy Speaker of Council.

Moved: A. Kallioinen **Seconded:** D. Sayed Ahmed

15 in favour, 1 opposed. Motion carried

4. Approval of the Agenda (C-03)

Be it resolved, that the agenda be approved as presented to Council, notwithstanding s. 18 of the *Council Rules of Order*.

Moved: A. Kallioinen **Seconded:** C. de Oliveria Borba

Carried unanimously

5. Approval of Past Minutes (C-04)

- a. AGM, Part Three (8 April)

Be it resolved, that the minutes of [AGM three](#) of Council be approved.

Moved: D. Sakiba **Seconded:** P. Olagunju

Carried unanimously

6. Presentations/Delegations

- a. [CUSA Council Training 2024/2025](#)

Presented by VP Internal, Aiden Rohacek

7. Executive Reports

- a. Sarah El Fitori (President)

Month in Review

- Completed transition from the previous president.
- Supporting the onboarding of the Executive team and Full-time staff.
 - Welcomed Katie into her new position as Office Manager.
- Started weekly meetings for the beginning steps of the Student Union Building.
- Attended Stakeholders conference in Montreal for Student Care **(with VPF)**.
- Triage for the Wing and working with the health department and building services.

- Attended the first CASA conference of the year **(with VPSI)**.
- Attended W.O.W breakfast reception with the mayor (with **VPF**, **VPSI**, and AVP GR).
- Met with Business owners about the current state of their businesses and began brainstorming new ideas for September alongside **VPF**.
- Completed SEO onboarding with the rest of the Executive Team.
- Met with OPS Diversity Unit to talk about the safety of our students on campus **(with VPSI)**.
- Completed Legal Training for the Board of Directors.

Month Ahead

- Publishing Executive road map
- Re-thinking Business strategy for the Wing
- Post-Panda Games planning with UOSU **(with VPSL)**
- Meeting with the University about Divestment
- Assist **VPSI** with Advocacy roadmap
- Develop student savings/discount cards with **VPF**

b. Samuel Easby (Vice President Finance)

Month in Review:

- Completed transition from previous VPF
- Completed onboarding and training
- Selected an AVP Student Funds
- Attended the Stakeholders Conference hosted by StudentCare
- Attended Welcome Ottawa Week's commencement breakfast
- Initiated steps towards reopening the Wing
- Connected with business managers to start plans for the upcoming year
- Started a new project for a student discount card (currently unnamed)
- Completed legal training with the CUSA board
- Working with clubs oversight to recertify CUSA clubs

- Continued general administrative tasks

Month Ahead:

- Continue working on Wing-related tasks
- Further develop plans for student discount card
- Continue with clubs oversight committee and recertification
- Connect with businesses and other stakeholders to build relationships
- Create an easy-to-read short budget report
- Investigate an option for “business reporting”
- General administrative tasks

c. Aiden Rohacek (Vice President Internal)

Month in Review:

- Completed the transition/onboarding process
- Handled club administration while the Student Groups Administrator (SGA) was on vacation
- Updated club training for 2024/2025
- Planned and hosted the summer president and VP finance meetings with SGA
- Assisted the Clubs Oversight Commission with certification/recertification
- Worked with the communications and building operations team to begin work on the Clubs Hub
- Met with the Office of Student Affairs to discuss sexual violence and student misconduct in clubs
- Began setting up the clubs ad board (AVP Student Groups)
- Attended and presented at the COCA conference in Windsor
- Responded to club inquiries
- Served as the succession officer for the DESoc elections
- Oversaw the Speaker/Deputy Speaker hiring process
- Created a new judicial policy in consultation with the Vice Chair of the Board (assisted by research from the AVP Student Groups)
- Opened SIF applications for the summer term

- Assisted students with SIF applications
- Met with the SEO to begin planning Clubs Expo
- Finalized the order of the clubs storage lockers

Month Ahead:

- Assisting the President with the creation of the Executive Roadmap
- Assisting the VP Finance with the creation of the budget report
- Continue work on the Clubs Hub
- Prepare clubs storage for the new lockers
- Train the new Speaker and Deputy Speaker
- Create a Council feedback form
- Fill Council committees
- Start reviewing Student Initiative Fund Applications
- Set up the Appeals Committee
- Organize policies and minutes
- Create Council training resources for the website
- Attend CASA Policy & Strategy Conference

d. Artur Estrela da Silva (Vice President Student Issues)

Month in Review:

- Completed the transition and onboarding trainings into the position
- Spoke at MP Leah Gazan's press conference on GLBI
- Started our Advocacy Update Posts with the Comms department
- Attended the CASA Foundations conference in Ottawa
- Supported students with individual cases
- Started planning the Advocacy Roadmap
 - Opened general and council consultation forms
 - Listed initiatives for each of the priorities
- Started planning the Think Tank project (expected launch in August)
- Planned a Divestment Advocacy Strategy

- Attended W.O.W breakfast reception with the mayor
- Met with OPS Diversity Unit to talk about the safety of our students on campus
- Started VPSI Office Hours
- Connected with the ISSO on international student life and UHIP
- Connected with the SEO on UPASS renegotiation updates
- Attended the first SVPEC committee meeting
- Published a Statement for National Indigenous History Month (AVP RA)
- Started working on a Housing 101 initiative (AVPs RA & GA)
- Drafted a Housing Policy (AVP RA)

Month Ahead:

- Meet with the University to discuss International Tuition
- Meet with the University to discuss Mental Health Services
- Start an International Student Welcome Guide for Fall Orientation
- Attend CASA Policy & Strategy Conference
- Have a branding for the CUSA Think Tank planned
- Meet with UOSU, Algonquin SA, and La Cité AÉ to continue planning the Ottawa Student Alliance
- Meet with CASG to discuss Academic Advocacy
- Start drafting the content of the Advocacy Roadmap (and the Advocacy section of the Executive Roadmap) and pick new initiatives to start working on

e. Nawaila Imtiaz (Vice President Student Life)

Month in Review:

- Successfully completed the onboarding process and transitioned into the new role.
- Completed University onboarding training.
- Initiated planning for Frosh 2024
- Reached out to artists and vendors for frosh and the entire academic year
- Calculated and drafted a budget for frosh
- Attending the fall orientation advisory council meetings initiated by the SEO
- Met with the SEO and drafted a schedule for the upcoming frosh orientation week

- Collaborating with the communications department on CUSA and chonk nation merchandise.
- Developing a sponsorship package with the communications and sponsorship manager.
- Successfully onboarded the AVP Student Experience.
- Developed our volunteer promotional plan with the AVP student experience
- Co-drafted the Chonk Nation volunteer handbook with the AVP Student Experience.
- Attended the COCA (Canadian Organization of Campus activities) Conference in Windsor where I gathered a lot of event ideas and how to increase engagement.

Month Ahead:

- Reach out to vendors for our big frosh event
- Start planning our campaign events and strategies
- Drafting a proposal for an accessibility liaison officer, a new student position within CUSA

8. External Reports

- a. Rideau River Residence Association
- b. Carleton Academic Student Government
- c. Graduate Students' Association
- d. Senate
- e. Board of Governors

9. Council Reports

- a. Constituency Reports
 - i. FPA
 - ii. FASS
 - iii. Business
 - iv. Science
 - v. FED
- b. Committee Reports

10. Announcements and Correspondence

- a. Declarations of Conflicts of Interest
 - b. Items for Information
 - i. Councillor consultation for the Advocacy Roadmap
 - ii. Council social media strategy
 - iii. Filling Council Committees
 - iv. Council feedback form
 - v. Carleton4Palestine
 - c. Notice of Motion
- 11. Question Period**
- 12. Regular Business**
- a. Unfinished Business:
 - b. New Business:

Motion to appoint AVP Executive Relations as Clerk (C-05)

Whereas, Council requires a Clerk to take minutes and assist in record-keeping;

And Whereas, the AVP Executive Relations already serves as the Clerk of the CUSA Board of Directors;

And Whereas, extending the duties of the AVP Executive Relations to clerking Council could streamline the organization of minutes.

Be it resolved, that the AVP Executive Relations serve as Clerk of Council for the duration of the legislative year.

Moved: C. de Oliveira Borba

Seconded: M. Hussain

Carried unanimously

Motion to amend G-03 Judicial Policy (C-06)

Whereas, there is a need for a committee to hear appeals from lower bodies (i.e. the Clubs Oversight Commission, the Chief Returning Officer) within CUSA;

And Whereas, CUSA currently has an appeals body known as the Students' Tribunal;

And Whereas, in his transition report, the previous VP Internal noted that the Students' Tribunal is ineffective and unable to properly function;

And Whereas, an overhaul is required to have a functioning appeals system within CUSA.

Be it resolved, that the [following amendments](#) to *G-03 Judicial Policy* are adopted.

Moved: D. Sayed Ahmed

Seconded: A. Kallioinen

Carried, 14 for, 1 against

Motion to adopt the *Housing Policy* (C-07)

Whereas, Council has the responsibility to adopt political and issue stances;

And Whereas, issue stances are essential in providing direction to the VP Student Issues' advocacy efforts;

And Whereas, the availability and affordability of housing are some of the primary concerns of many students;

And Whereas, CUSA, therefore, should advocate on this issue.

Be it resolved, that Council adopt the [Housing Policy](#).

Moved: A. Kallioinen

Seconded: Y. Bizuneh

Carried unanimously

Motion to appoint a Councillor to the Clubs Oversight Commission (C-08)

Whereas, CUSA Council has a representative that serves on the Clubs Oversight Commission;

And Whereas, Council must decide on their representative on the Commission.

Be it resolved, that Dana Sayed Ahmed be appointed as the Council Representative on the Clubs Oversight Commission.

Moved: M. Hussain

Seconded: D. Sayed Ahmed

Carried unanimously

Motion to fill the Student Initiative Fund Committee (C-09)

Whereas, the *Student Initiative Fund Policy (S-01)* dictates that two CUSA Councillors must sit on the Student Initiative Fund Committee;

And Whereas, administering the committee usually falls to the Finance, Fees, and Funds Committee;

And Whereas, as Council opted not to have a May Council meeting, committees will not be filled until the end of July;

And Whereas, the Student Initiative Fund Committee must begin meeting to review summer applications.

Be it resolved, that Aidan Kallioinen and Nathan Bruni be appointed to serve on the Student Initiative Fund Committee.

Moved: M. Akif

Seconded: D. Sayed Ahmed

Carried unanimously

Motion to fill the Accessibility Fund Committee (C-10)

Whereas, the *Accessibility Fund Committee (S-03)* dictates that two CUSA Councillors must sit on the Student Initiative Fund Committee;

And Whereas, administering the committee usually falls to the University Affairs Committee;

And Whereas, as Council opted not to have a May Council meeting, committees will not be filled until the end of July;

And Whereas, the Accessibility Fund Committee must begin reviewing applications due to summer deadlines.

Be it resolved, that Adam Burke and Mujtaba Hussain be appointed to serve on the Accessibility Fund Committee.

Moved: N. Bruni **Seconded:** M. Hussain

Carried unanimously

Motion to appoint a Councillor to the Insurance Subcommittee of the Board (C-11)

Whereas, the Board of Directors is responsible for decisions regarding the health and dental plan;

And Whereas, the Board has found it difficult to administer the constant decisions regarding the health and dental plan;

And Whereas, a motion will be brought to the Board to create a subcommittee to handle decisions regarding the health and dental plan;

And Whereas, Council will be given a set on this subcommittee;

Be it resolved, that should a subcommittee of the Board of Directors be created to oversee the health and dental plan, Council appoints Aidan Kallioinen to serve as their representative on said committee.

Moved: Y. Bizuneh

Seconded: N. Bruni

Carried unanimously

Motion for presentation on CUSA's full-time Organizational Structure and Compensation (C-12)

Whereas, CUSA employs a significant number of full-time staff to support the organization;

And Whereas, salaries comprise a major association for the association;

And Whereas, the organization is experiencing financial strains;

And Whereas, it is important for the council to understand the structure and responsibilities of these full-time positions;

And Whereas, transparency around staff salaries is crucial for accountability.

Be it resolved, that the Director of Operations create a presentation outlining the organization of the full-time positions and their responsibilities within the organization;

Be it further resolved, that this be presented at the next Council meeting

Moved: A. Khan

Seconded: M. Akif

Carried unanimously

13. Adjournment

- a. Motion to Adjourn to a Specific Time (C-13)



Be it resolved, that Council adjourns until 6:00 p.m. the 26th of August, and that this shall constitute for the purposes of the *Act* and our *Bylaws*, prior notice.

Moved: A. Kallioinen

Seconded: N. Bruni