



*The Students' Council acknowledges and respects the Algonquin people, on whose traditional territory the Carleton University Students' Association is located.*

**MINUTES OF THE  
7th REGULAR (NOVEMBER)  
CUSA STUDENTS' COUNCIL MEETING**

28 November 2022, 6:20 PM EST, Loeb Building C164

**Prepared by:**

Davin Caratao, Vice President Internal

**ATTENDANCE RECORD:**

<b>Position</b>	<b>Councillor</b>	<b>Signature</b>
<b>President</b>	Anastasia Stoikos-Lettieri proxy Jordan Vecchio	Present
<b>Vice President Finance</b>	Steve Mansour	Absent
<b>Vice President Internal</b>	Davin Caratao	Present
<b>Vice President Student Issues</b>	Mohamed Faris Riazudden	Present
<b>Vice President Community Engagement</b>	Hallee Kejick	Present
<b>Vice President Student Life</b>	Anshika Srivastava	Present
<b>Speaker</b>	Erin Okrainec	Present
<b>Deputy Speaker</b>	Raj Gill	Absent
<b>Public Affairs (7)</b>	Jordan Vecchio	Present
	Francesca Lepore	Present
	Gauri Bhardwaj	Absent
	Liam Clarke	Absent
	Raj Gill	Present
	Erin Okrainec	Present
	Keana Cavero	Present
<b>FASS (8)</b>	Katelyn Madigan	Present
	Tyson Scott	Present
	Melate Mulugeta	Absent
	Sean Cruz	Present
	Maya James	Present
	Nkosi Mhlanga	Present

	Grace Murray	Present
	<i>Vacant</i>	
<b>Business (3)</b>	Diya Kulkarni	Absent
	Suvi Chhabra	Present
	Sam Easby	Present
<b>Science (6)</b>	Alexis St. Pierre	Absent
	Saad Khan proxy Parihan	Present
	Raven Miller	Absent
	Madena Sherzad	Present
	Naheed Howlader	Absent
	Parihan Parihan	Present
<b>Engineering and Design (7)</b>	Kassidy Hammond	Present
	Muhammad Maahir proxy Kassidy	Present
	Charlie MacDonald proxy Kassidy	Present
	Akeel Samji	Present
	Stephnie Ughara proxy Kassidy	Present
	Alex Barnett-Sheldon	Present
	Kevin Leo proxy Kassidy	Present
<b>Special Student (1)</b>	<i>Vacant</i>	
<b>BOG</b>	<i>Mira Gillis</i>	Present
	<i>Jonathan Ojangole</i>	Absent
<b>GSA</b>	<i>Milan Sanghani</i>	Absent
<b>RRRA</b>	Gialina Jiang	Absent

<b>CASG</b>	Dakota Livingston proxy Francesca	Present
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\*Nonvoting members in *Italics*.

### **SHORT-FORM AGENDA:**

1. Call to Order
2. Approval of the Agenda (C-69)
3. Approval of Past Minutes
  - a. [October Special Meeting](#) (C-70)
4. CUSA Reports
5. External Reports
  - a. Carleton Academic Student Government (D. Livingston)
  - b. Rideau River Residence Association (G. Jiang)
  - c. Graduate Students' Association (M. Sanghani)
  - d. Senate
  - e. Board of Governors (M. Gillis)
6. Council Reports
7. Announcements and Correspondence
  - a. Declarations of Conflicts of Interest
  - b. Items for Information
    - i. [Committee Placements \(New Councillors\)](#)
  - c. Notice of Motion
8. Question Period
9. Regular Business
  - a. New Business
    - i. Election of a FASS Councillor (C-71)
    - ii. Motion to Amend the Electoral Code (C-72)
    - iii. Motion to Amend the Referendum and Recall Policy (C-73)
    - iv. Motion to Amend the Judicial Policy (C-74)
    - v. Finance/Secretary-Treasurer Selection Committee Terms of Reference (C-75)
    - vi. Secretary-Treasurer Selection Procedure (C-76)
    - vii. Motion to Amend the Vice Presidential Elections Policy (C-77)

- viii. Motion to Amend the Committees Policy (C-78)
- ix. Proclamation of a Referendum on the Clubs and Societies Levy (C-79)
- x. Proclamation of a Referendum on Millennium Promise (C-80)
- xi. Motion to Declare a Position on the 2023 Referenda (C-81)

10. Adjournment (C-82)

## **LONG-FORM AGENDA:**

*Meeting commenced at 6:35 pm.*

### **1. Call to Order**

Before we address the regular business of this meeting, I'd like to acknowledge that we are today gathered on the traditional territory of the Algonquin Anishinaabe, lands never ceded or surrendered in peace to the Crown of Canada. Indigenous peoples living under the modern colonial state of Canada have suffered disproportionate injustice and marginalization. A mere land acknowledgement is not enough to make reconciliation and reparation to the Indigenous peoples of Turtle Island. We must stand in solidarity against colonialism and remember our responsibility to the land and the peoples who have kept it for generations—which means affirming their call for the free and unencumbered return to their ancestral land. It is also fitting, for this body of lawmakers, to remember the spirit and wisdom of Indigenous governance models—from the collaborative bicameralism of the Haudenosaunee Confederacy to the consensus-based government of the Inuit—to deliver to students a better student union.

### **2. Approval of the Agenda (C-69)**

***Be it resolved***, that the agenda be approved as presented to Council, notwithstanding s. 18 of the *Council Rules of Order*.

**Moved:** R. Gill      **Seconded:** E. Okrainec

**CARRIED BY UNANIMOUS CONSENT**

**3. Approval of Past Minutes (C-70)**

a. October Regular Meeting (C-70a)

*Be it resolved*, that the [minutes from the October Regular Meeting](#) of Council (on 7 November) be approved; and

**Moved:** R. Gill

**Seconded:** E. Okrainec

**CARRIED BY UNANIMOUS CONSENT**

**4. Executive Reports**

**President (A. Stoikos-Lettieri)**

- CUPE Workers Demonstration
- Meeting with Equity
- Budget creation
- USC moving to INS
- Mosaic
- Long-term strategic plan brainstorming
- Remembrance Day Ceremony
- Meeting with OMBUDS
- Meeting with OPS liason
- SOAR planning

**Vice President Finance (S. Mansour)**

**Month in Review**

- Onboarding.

**Vice President Internal (D. Caratao)**

**Month in Review**

- Committees
  - New Councillors assigned Committees.
- Policy

- New Policy Analyst hired by CUSA, accepted offer, onboarding mostly complete.
- Updates to certain policies brought to the CPRC at the recommendation of the CRO
- Clubs
  - Cheques being sent out for Fall Funding.
  - New Club certification in progress.
  - Worked with the Clubs Oversight Commission to propose an increase in the clubs levy
  - Analyzed funding needs and where an increased levy could be spent.
- Finance
  - Ended financial responsibilities on Nov. 18 with the onboarding of Steve Mansour.

### **Recommendations for Council**

- To vote in favour of all motions presented today.

## **Vice President Student Issues (F. Riazuddin)**

### **Month in Review**

- Mosaic
  - Global Fair: Over 10 cultural clubs participated, President Bacon and VP Blanchard Suzanne Blanchard, Vice-President (Students and Enrolment) and University Registrar, other university officials. We also had city councillors Shawn Menard and Wilson Lo visited us as well, we raised concerns about public transport and delays in bus arrivals at Carleton.
  - Cultural Showcase
  - BIPOC Job Fair with VPCE
  - Latin Fete
  - Silent Disco for KPOP, Bollywood and Afrobeats
  - Arabian Nights postponed till Jan 20th
- Pride Crosswalk: Waiting on FMP to paint the crosswalk, consultation with GSRC and EIC.
- Sexual Assault Awareness Week: For next semester jointly working with all campus partners
- National Addiction Awareness Week: Tabling on the 24th of November and Speaking away Stigma on the 25th
- CUSA Charity for USC: Director of Student Services has started to process for getting a charity line for the USC
- Vigil for Hodan Hashi
- Signage and Infrastructure: In compliance with the EDI report we are making sure the signage in CUSA spaces are update
- Sexual Violence Prevention and Education Committee (SVPEC) Meeting



- U-Pass and OC Transport Update: Summer opt in for students that are not registered in classes, subsidised passes for students that are registered in winter term

### **Upcoming**

- Study Snacks from December 9th - 20th working with groups on campus like SBSS, CSES and others
- Tuition Fee Guarantee campaign: Creating a proposal for tuition fee reform for students, one that guarantees the fee won't increase the time they are at Carleton. We will be doing a series of consultations and surveys

### **Vice President Student Life (A. Srivastava)**

- Frost week planning
- Winter semester programming
- Budget

### **Vice President Community Engagement (H. Kejick)**

#### **Past Month**

- Attended CASA
- BIPOC Job Fair for Mosaic
- BHM Ideation Meetings with RISE
- Cheese It Pizza Partnership
  - Local, Family-Owned, Halal
- Judging for Pitch Night with Hatch on November 30th
- Mawandoseg Centre is in dire need of a coordinator, email [vpce@cusaonline.ca](mailto:vpce@cusaonline.ca) or Adil Tahseen, [adil.tahseen@cusaonline.ca](mailto:adil.tahseen@cusaonline.ca)

#### **Upcoming**

- Sex Toy Bingo w Adrianna Exposee on December 7th
  - Sponsored by Venus Envy and The Stag Shop
  - CU Be A Donor will be tabling to promote Blood & Plasma donations
  - We will continue connecting for future events
- CUSA & CU Be A Donor will be donating blood/plasma on Dec 10th. If you're interested, email [vpce@cusaonline.ca](mailto:vpce@cusaonline.ca)
- CURElayForLife collaboration, most likely a Sex Toy Trivia event
- Haven Student Artisan Market on December 3rd
  - Features art and craft products from Carleton students
- Service Centre tabling for Frost Week



## Staff Reports

### Executive Director: Dustin Rivers

- Summary of tasks:
  - Worked with Finance to re-build operational budget
  - Met with all budget owners to review budgets
  - Presented initial draft budget to the Board
  - In concert with Acting Director of HR, initiated recruitment for Director of Finance Position
  - Assisted with onboarding of new VPF
  - Continued negotiation with University on Master Fees and Services Agreement
  - In concert with Director of Comms/Strat initiating Sponsorship Strategy
  - Working on business development for all businesses (speaking of which “Have you been to HAVEN yet?”)
  - Supporting Director of Student Services to action USC renovations
  - Working with Health and Dental benefits provider on new staff benefit requirements
  - Developing an organizational wide Professional Development strategy
  - Initiating IT Security & IT Requirements Audit
- Financial impact (if any):
  - minimal
- Recommendations to Council:
  - Looking for councilor(s) to volunteer for Privacy Working Group, and Business Development Working Group for Businesses

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### Director of Finance: Vacant

- Plans to fill this vacancy are currently being undertaken by the CUSA Board and Senior Staff.

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### Director of Communications and Strategy: Christine Falardeau

- Summary of recent accomplishments:
  - Optimizing and creating new communications forms and processes
  - Supported by-election with graphics creation, promotional campaign and website updates

- List of current activities in progress and upcoming events:
  - Designing reception area for USC and sourcing exterior signage - In progress
  - Cusaclubs.ca website redesign. Anticipated launch January 2023 - In progress
  - Leading association wide sponsorship portfolio including staffing, opportunities, valuation calculators, etc - In progress
  - Researching and securing quotes for indoor and outdoor digital ad boards - In progress
  - General project management of Haven at Wrk coworking space - In progress
  - Interior branding for coworking space
  - Website dev contract and build
  - Redesign boardrooms & main offices spaces, order new furniture for support staff - In progress
  - Recruitment strategy and website optimization for upcoming general Election - In progress
  - Inventory management system for association wide promotional items - Upcoming
- Financial impact (if any):
  - Digital ad boards - ~\$18,000
  - CUSA Clubs website development cost - \$9,965
  - Haven at Wrk website development cost - \$5,000
  - Office furniture - TBD (to be submitted to AFCOM for approval)
- Recommendations to Council:
  - N/A

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**Director of Student Services: Adil Tahseen**

- Summary of recent accomplishments and current activities:
  - Undergoing physical signage update across all spaces
  - One vacancy at Mawandoseg (currently interview- still accepting candidates)
  - Created and submitted Services Department Budget
  - Worked with various departments to ensure this was done collaboratively
  - Continue to work on budget and provide insight and assistance for my areas
  - Indigenous Disability Awareness Month (Nov)
  - Successful campaign month with Mawandoseg and CDAC
  - Updated Studentcare section of our website - copy sent to comms

- Updated webpage
- Compiling all mandatory and optional staff training courses/materials
- Booking required training:
- Mental Health First Aid Training completed by 12 staff members
- Legal Aid Clinic will be returning to campus
- CUSA Office Every Monday 9am-10am starting Oct 3rd
- Ongoing - good uptake so far; reporting to be provided
- Finalizing academic year programming- Ongoing
- Tech refurbishment at the CUSA Office
- All tech received, set up by student staff
- Working on troubleshooting smaller issues
- Updated all booking areas, equipment and etc
- Awaiting confirmation of booking areas
- Internal booking system live
- USC Renovation and Move
- Working with Senior University Admin and FMP and general contractors to sort out timeline and budget
- Ongoing negotiations with GSA regarding our Service centre Fee
- The University has remitted ~55k in support of the USC.
- Awaiting next steps from GSA/University for future plans
- List of activities in progress and upcoming events:
  - ASIST Training (this weekend)
  - All staff events (service centre) - ongoing
  - All staff meetings in 2 weeks
- Financial impact (if any):
  - N/A
- Recommendations to Council:
  - N/A

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**Name of Department: Human Resources / Development & Governance**

- **Summary of departmental activities:**
  - HR

- Navigating and resolving multiple personnel matters, ensuring adequate staff coverage
- Working with Peninsula and ADP to update CUSA's onboarding, training, and policy management for staff
- Director of Finance position posted and receiving many qualified applicants
- Anticipated start date: January 9th
- LRO Staffing is recruiting a Human Resources Generalist
- Anticipated start date: January 9th
- Ensuring compliance with provincial regulations by providing and ensuring staff complete AODA and Health & Safety Trainings
- Proposed changes to the Vice President Finance / Secretary-Treasurer hiring based on outcomes and feedback from previous two processes
- Development & Governance
  - Staff supported MOSAIC
  - Events calendar for next semester already coming into focus
  - Staff supporting Frost Week
  - Chief Returning Officer proposed policy amendments, which you will consider tonight
  - Recruitment strategy for general election candidates collaboration between HR, Development & Governance, and Communications
  - Liaising with SimplyVoting to begin process of running Club elections (and maybe more) on SimplyVoting platform
  - Ironing out insurance matters and room book procedures with the university for the sake of being accessible to clubs
- Financial impact (if any):
  - No new financial implications
- Recommendations to Council:
  - Adopt the Electoral Code as amended by the CPRC
  - Adopt the Judicial Policy as amended by the CPRC
  - Adopt the Referenda & Recall Policy as amended by the CPRC
  - Adopt the Vice Presidential Elections Policy as amended by the CPRC
  - Adopt the Vice President Finance / Secretary-Treasurer Nominating & Selection Committee Terms of Reference as amended by the CPRC

- Adopt the Vice President Finance / Secretary-Treasurer Selection Procedure as reviewed and recommended by the CPRC

## **Chair of the Board (G. Simms)**

### **5. External Reports**

- a. Carleton Academic Student Government (D. Livingston)
- b. Rideau River Residence Association (G. Jiang)
- c. Graduate Students' Association (M. Sanghani)
- d. Senate  
None.
- e. Board of Governors (M. Gillis)

### **6. Council Reports**

- a. Constituency Reports
  - i. FPA
  - ii. FASS
  - iii. Business
  - iv. Science
  - v. FED
- b. Committee Reports

### **7. Announcements and Correspondence**

- a. Declarations of Conflicts of Interest
- b. Items for Information
  - i. [Committee Placements \(New Councillors\)](#)
  - ii. [CPRC November Meeting Minutes](#)
- c. Notice of Motion

### **8. Question Period**

### **9. Regular Business**

- a. Unfinished Business

## **Motion to Declare a Position on the Deportation of Niman Kolo (C-66)**

**Whereas**, Niman Kolo and her family were deported to Nigeria on October 13th, 2022, after their appeal for refugee status was denied for the second time.

**And whereas**, a humanitarian and compassionate application was filed by the family before their deportation, there has been negligible institutional support extended for the family.

**And whereas**, the Association asserts its commitment to fundamental human rights through student-life advocacy for its members.

**Be it resolved**, the Council accepts [this Position Policy as P-05](#).

**Be it further resolved**, that Council adopts the calls to action mentioned in the Position Paper presented.

**Be it further ordered**, that Council directs the Vice President Student Life and the Vice President Community Engagement to lead this effort on behalf of the association.

**Moved:** K. Hammond

**Seconded:** M. James

Motion carried.

b. New Business:

## **Election of a Councillor for the Faculty of Arts and Social Science (C-71)**

**Whereas**, following the October byelection, there remains one vacancy for a Councillor in the Faculty of Arts and Social Science;

**And whereas,** this is the last vacancy on the CUSA Students' Council for a Faculty Representative; therefore

**Be it resolved,** that [blank] be elected Councillor for the Faculty of Arts and Social Sciences for the 2022-2023 term.

**Moved:**

**Seconded:**

**Nominees:**

*Motion out of order*

### **Motion to Amend the *Electoral Code (C-72)***

**Whereas,** the Constitution and Policy Review Committee agreed unanimously, on the recommendations of the Chief Returning Officer following the midterm byelection, that Council should amend this Policy; therefore

**Be it resolved,** that the [enclosed amendments to the \*Electoral Code\*](#), designated (X-01), as approved by the CPRC, be adopted.

**Moved:** F. Lepore

**Seconded:** J. Vecchio

**Motion to Amend the *Electoral Code (C-72)* to strike out the text "not allowing posters to be used during elections" to "allowing the use posters for elections"**

**Moved:** R. Gill

**Seconded:** F. Lepore

Amendment carried.

Main motion passed.



### **Motion to Amend the *Referendum and Recall Policy (C-73)***

**Whereas**, the Constitution and Policy Review Committee agreed unanimously to recommend that Council amend this Policy, following the decision laid down in [CFS et. al. v. CUSA 2022 ONSC 5859](#); therefore

**Be it resolved**, that the [enclosed amendments to the \*Referendum and Recall Policy\*](#), designated (X-02), as approved by the CPRC, be adopted.

**Moved:** F. Lepore

**Seconded:** J. Vecchio

Motion carried.

### **Motion to Amend the *Judicial Policy (C-74)***

**Whereas**, the Constitution and Policy Review Committee agreed, on the recommendations of the Chief Returning Officer following the midterm byelection, that Council should amend this Policy; therefore

**Be it resolved**, that the [enclosed amendments to the \*Judicial Policy\*](#), designated (G-03), as approved by the CPRC, be adopted.

**Moved:** F. Lepore

**Seconded:** J. Vecchio

Motion carried.

### **Motion to Amend the *Vice President Finance/Secretary-Treasurer Selection Committee Terms of Reference (C-75)***

**Whereas**, the Constitution and Policy Review Committee agreed that Council should amend this Policy; therefore

**Be it resolved**, that the [enclosed amendments to the Vice President Finance/Secretary-Treasurer Selection Committee Terms of Reference](#), designated (H-77), as approved by the CPRC, be adopted.

**Moved:** F. Lepore

**Seconded:** J. Vecchio

Motion carried.

### **Motion to Adopt the *Vice President Finance / Secretary-Treasurer Selection Procedure (C-76)***

**Whereas**, the Constitution and Policy Review Committee agreed that Council should adopt this defat Policy; therefore

**Be it resolved**, that the [enclosed amendments to the Vice President Finance / Secretary-Treasurer Selection Procedure](#), designated (H-77), as approved by the CPRC, be adopted.

**Moved:** F. Lepore

**Seconded:** J. Vecchio

Motion carried.

### **Motion to Amend the *Vice Presidential Elections Policy (C-77)***

**Whereas**, the Constitution and Policy Review Committee agreed unanimously that Council should amend this Policy; therefore

**Be it resolved**, that the [enclosed amendments to the Vice Presidential Elections Policy](#), designated (H-77), as approved by the CPRC, be adopted.

**Moved:** F. Lepore

**Seconded:** J. Vecchio

Motion carried.

### **Motion to Amend the *Committees Policy* (C-78)**

**Whereas**, the Constitution and Policy Review Committee agreed unanimously that Council should amend this Policy; therefore

**Be it resolved**, that the [enclosed amendments to the \*Committees Policy\*](#), designated (H-77), as approved by the CPRC, be adopted.

**Moved:** F. Lepore

**Seconded:** J. Vecchio

Motion carried.

### **Proclamation of a Referendum on the Clubs and Societies Levy (C-79)**

**Whereas**, a full-time Carleton student currently pays \$3.94 per semester to the Clubs and Societies Levy;

**And whereas**, over 150 student groups at Carleton are certified as CUSA Clubs;

**And whereas**, the entirety of the Clubs and Societies levy is spent on direct grants to CUSA Clubs and the administration of such funds;

**And whereas**, numerous Clubs, during the funding process, have noted that the current funding limit of \$1100 per semester, limited by the current levy amount, is insufficient to fund their events and initiatives;

**And whereas**, many of this Association's peers, such as the [University of Ottawa Students' Union](#), have a greater pool of funding available for Clubs funding, and thanks to a higher levy, are able to provide greater funding to their clubs;

**And whereas**, an increase to the Clubs and Societies fund would allow for administrative improvements for clubs in banking, storage, response time and

problem resolution; and would allow for a near-doubling in funding allocation and new club startup assistance;

**And whereas**, this referendum question has been considered and accepted\* by the Constitution and Policy Review Committee and the Clubs Oversight Commission, per s. 6 (1) of the Association's *Referenda and Recall Policy*; therefore

**Be it resolved**, that a referendum be proclaimed by this Council to take place concurrently with the February 2023 General Election per ss. 4 (a) and 22 (1) of the *Referenda and Recall Policy*, with the following question:

"Carleton students currently pay \$3.94 per semester, indexed to inflation, to the Clubs and Societies fund, which is wholly redistributed to the over 150 certified clubs on campus. Are you in favour of an increase of this fee by \$1.98?"

And the options being:

- YES, I support increasing my payment into the Clubs Fund; and
- NO, I do not support increasing my payment into the Clubs Fund.

**Moved:** F. Lepore

**Seconded:** J. Vecchio

Motion carried.

### **Proclamation of a Referendum on Millennium Promise (C-80)**

**Whereas**, Carleton students in 2010 approved a levy fee to send funds to a charitable organization then called the Millennium Village Foundation;

**And whereas**, a full-time Carleton student currently pays \$3.00 per semester to Millennium Village, later Millennium Promise;

**And whereas,** the 2021-2022 *ad hoc* Ancillary Fee Reform Committee identified Millennium Promise, in their final report, as the fee group least beneficial for students at the cost paid, after the CFS;

**And whereas,** the charitable aims of the Millennium Village Project ended in approximately 2015;

**And whereas,** Carleton students voted in March 2022 to remove Millennium Promise as a recipient of an ancillary fee levy, but the Carleton University Board of Governors refused to remove the fee due to low voter turnout;

**Be it resolved,** that a referendum be proclaimed by this Council to take place concurrently with the February 2023 General Election per ss. 4 (a) and 22 (1) of the *Referenda and Recall Policy*, with the following question:

“Millenium Promise currently collects \$6.00 from every Carleton student every year as an ancillary fee group. Should this fee be removed from or kept in the ancillary fees Carleton students pay?”

And the options being:

- REMOVE the Millennium Promise fee; and
- KEEP the Millennium Promise fee.

**Moved:** F. Lepore

**Seconded:** J. Vecchio

Motion carried.

### **Motion to Declare a Position on the 2023 Referenda (C-81)**

**Whereas,** the Association considers ancillary fees paid by Carleton students most valuable when combined to fund services that benefit all students;

**And whereas,** the Clubs and Societies fund works to the broad benefit of thousands of students involved with certified clubs;

**And whereas,** the Millennium Promise Alliance has exhausted the original charitable aims for which its fee was instituted, and no Carleton students see any direct benefit from their current activities;

**Be it resolved,** that the Association officially endorse the “YES” campaign in the upcoming clubs funding referendum.

**Be it further resolved,** that the Association officially endorse the “REMOVE” campaign in the upcoming Millennium Promise referendum.

**Moved:** F. Lepore

**Seconded:** J. Vecchio

Motion carried.

## 10. Adjournment

### **Motion to Adjourn (C-83)**

**Be it resolved,** that Council adjourns until 16 January 2023, which shall serve as the regular January meeting of Council.

**Moved:** R. Gill

**Seconded:** E. Okraïneç

Motion carried.

Meeting adjourned at 9:00 pm.