



CUSA Council acknowledges and respects the Algonquin people, on whose traditional territory the Carleton University Students' Association is located.

**MINUTES OF THE
3rd REGULAR (JULY)
CUSA COUNCIL MEETING**

25 July 2022, 6:20 PM EST, NI 4050

Prepared by:

Davin Caratao, Vice President Internal

ATTENDANCE RECORD:

Position	Councillor	Signature
President	Anastasia Stoikos-Lettieri	Present
Vice President Finance	Gabe Paraskevopoulos	Present
Vice President Internal	Davin Caratao	Present
Vice President Student Issues	Mohamed Faris Riazuddin	Present
Vice President Community Engagement	Hallee Kejick	Present
Vice President Student Life	Anshika Srivastava	Present
Speaker	Erin Okrainec	Present
Deputy Speaker	Raj Gill	Present
Public Affairs (8)	Jordan Vecchio	Present
	Francesca Lepore	Absent
	Gauri Bhardwaj	Absent
	Liam Clarke	Present
	Raj Gill	Present
	Erin Okrainec	Present
	<i>Vacant</i>	
	<i>Vacant</i>	
FASS (7)	Katelyn Madigan	Absent
	Tyson Scott	Absent
	Melate Mulugeta	Absent
	<i>Vacant</i>	
	<i>Vacant</i>	
	<i>Vacant</i>	

	<i>Vacant</i>	
Business (3)	Diya Kulkarni	Present
	<i>Vacant</i>	
	<i>Vacant</i>	
Science (6)	Alexis St. Pierre	Absent
	Raven Miller	Absent
	Madena Sherzad	Present
	<i>Vacant</i>	
	<i>Vacant</i>	
	<i>Vacant</i>	
Engineering and Design (8)	Saad Khan	Present
	Kassidy Hammond	Present
	Muhammad Maahir	Absent
	Charlie MacDonald	Absent
	Akeel Samji	Present
	Stephnie Ughara	Present
	<i>Vacant</i>	
	<i>Vacant</i>	
Special Student (1)	<i>Vacant</i>	
BOG	<i>Mira Gillis</i>	Absent
	<i>Vacant</i>	
GSA	<i>Milan Sanghani</i>	Absent
RRRA	Gialina Jiang	Present
CASG	Dakota Livingston	Present

*Nonvoting members in *Italics*.

SHORT-FORM AGENDA:

1. Call to Order
2. Approval of the Agenda (C-31)
 - a. Additions, deletions, or corrections
3. Approval of Past Minutes
 - a. June Meeting (C-32)
4. Executive Reports
5. External Reports
6. Council Reports
7. Announcements and Correspondence
 - a. Declarations of Conflicts of Interest
 - b. Items for Information
 - c. Notice of Motion
8. Question Period
9. Regular Business
 - a. Unfinished Business
 - i. Motion to Postpone Motion C-29 Indefinitely (C-29b)
 - b. New Business
 - i. Motion to Establish CUSA as a Pro-Reproductive Rights and Justice Organization (C-33)
 - ii. Motion to Approve Sponsorship for the Student Leadership Conference (SOAR) (C-34)
 - iii. Motion to Fill the Electoral Reform Commission (C-35)
10. Adjournment (C-29)

LONG-FORM AGENDA:

Meeting commenced at 6:25 pm.

1. Call to Order

Before we address the regular business of this meeting, I'd like to acknowledge that we are today gathered on the traditional territory of the Algonquin Anishinaabe, lands never ceded or surrendered in peace to the Crown of Canada. Indigenous peoples living under the

modern colonial state of Canada have suffered disproportionate injustice and marginalization. A mere land acknowledgement is not enough to make reconciliation and reparation to the Indigenous peoples of Turtle Island. We must stand in solidarity against colonialism and remember our responsibility to the land and the peoples who have kept it for generations—which means affirming their call for the free and unencumbered return to their ancestral land. It is also fitting, for this body of lawmakers, to remember the spirit and wisdom of Indigenous governance models—from the collaborative bicameralism of the Haudenosaunee Confederacy to the consensus-based government of the Inuit—to deliver to students a better student union.

2. Approval of the Agenda (C-20)

Be it resolved, that the agenda be approved as presented to Council, notwithstanding s. 18 of the *Council Rules of Order*.

Moved: R. Gill **Seconded:** E. Okrainec

CARRIED BY UNANIMOUS CONSENT

3. Approval of Past Minutes (C-21)

- a. June Meeting (attached in email)

Be it resolved, that the minutes from the June Meeting of Council be approved.

Moved: R. Gill **Seconded:** E. Okrainec

CARRIED BY UNANIMOUS CONSENT

4. Executive Reports

President (A. Stoikos-Lettieri)

- SUDS
 - Registration
 - Preparation

- Onboarding Staff
 - Research and Advocacy Coordinator
 - Policy Analyst
 - Director of Finance and Administration
- Connections with other Student Unions
 - Western, Trent, Queens, Waterloo, McMaster
- ASIST Training
- 50/30 Challenge
- Student Success Presentation (FROSH)
- Partnerships/Sponsorships
 - Spirit Days
 - SOAR Leadership Conference
- Collective Bargaining
- Studentcare
 - Long Term Mental Health Benefit (pilot)
 - Empower Me
- Experience Day Tours
- Raven Talks
- Executive Council
 - Executive Orders
 - Website
- Multi-Faith Space
- University Flags
- CUSA Clubs x Exec Volunteering

Vice President Finance (G. Paraskevopoulos)

Past Month

- Met with investment manager to ensure continuous delivery and development of CUSA's student services and programs
- Followed up with Scotia regarding CUSA clubs financial services
- Completed two-day ASIST Training
- Prepared clubs storage room in collaboration with Student Groups Administrator Hannah Whale and Vice President Internal Davin Caratao
- Met with university administrators to discuss UPASS and Freedom of Information
- Had an introductory meeting with CUSA's new Finance and Administration Director

Vice President Internal (D. Caratao)

Month in Review

- October Byelection
 - As mentioned by the Board, a process for hiring an independent CRO and finding an elections facilitating platform have begun and should be operative for October.
 - A permanent process for a midterm byelection will be put into place for the coming years to deal with vacancies.
- Committees
 - Most standing committees have begun their regular meetings, officers have been elected amongst the Committee members.
 - Many students-at-large have applied to join committees and they have been selected subject to any amendments Council may have.
 - More students-at-large wanted for (almost) every committee, especially the Electoral Reform Commission and the Board Nominating Committee.
- Students' Tribunal
 - Many applicants have applied for the Students' Tribunal, and the Nominating Committee will present their recommendations to Council at the August regular meeting, as per the *Judicial Policy*.
 - Applications will continue to be accepted for the next week.
- Clubs
 - Met with the Commission a number of times this month, about halfway through Club recertifications.
 - Club Storage review underway, with the main (third floor) space mostly cleaned up and print and digital space allocation being recorded.
 - Hardware and various equipment available for clubs, abandoned by clubs no longer certified.
 - Planning for the Clubs Conference and Clubs Expo underway with the Student Groups Administrator.
- Policy
 - Welcomed our new Policy Analyst, Jada Gannon-Day, have been at work together with the long work of reviewing and refreshing our policies.
 - Since the *Executive Policy* was enacted, meeting minutes and records of Executive orders have been made publicly available for the first time in CUSA.

Ongoing and Future Projects

- Working on drafting a new Clubs Code, one of the largest pieces of legislation left from the 2022 governance reforms—seeking to codify some procedures into proper policy, grant more clarity and efficiency in club funding, certification, etc.
- Continuing review of CUSA policies, amendments and updates.

- Going to SUDS in Beautiful British Columbia.
- Approx. 3.5/13 campaign promises fulfilled, all rest ongoing.
- Please email me at vpi@cusaonline.ca or DM me @isitdavincaratao to ask me anything.

Vice President Student Issues (F. Riazuddin)

Past Month

- **I-START Planning**
 - Working with ISSO for a CUSA session on cultures and transitioning/adapting to Canada
 - I-Start Kits
- **Student Issues Committee Meeting**
 - Consulted with Planned Parenthood material, EIC - Equity Education and Services Coordinator, SEO- EDI Coordinator and Ombudsman
 - Recommendation to adopt motion to establish CUSA as a pro reproductive rights and justice organisation
- **International Student Guide**
 - Ongoing project by previous VPSI
 - Will be integrated into the website
 - Working with ISSO to provide information and resources for students
 - Will include areas of Academic, Wellness, Campus Life, Employability, Finances, Immigration and Transition
- **EDI Report Compliance**
 - CUSA is 80-90% in compliance with the EDI report
 - University is still working in compliance with our reporting requirements
- **July Townhall**
 - Worked with RRRA and VPI
 - Future possibilities for smaller consultation groups
- **Frosh**
 - Showed interest for more wellness and mental health oriented programming for students
- **Health and Counselling Meetings**
 - Increased collaboration for the year. Notified that they will be hiring the vacancy for their racialised counsellor and are looking to hire another for the academic year
- **Biweekly meetings with EIC**
 - Collaborating for #IBelieveYou Da

- **Raven's Talk**
- **Research and Advocacy Hiring with VPCE and full time staff**
- **Disclosure and violence training with EIC**

Month Ahead:

- Raven's Talk
- Attending the SUDS conference
- International Welcome Week Preparation/Execution
- Planning workshops for International Students
- Working on equity workshops/training
- Culture Fest Steering committee

Recommendations For Council

- To follow the recommendation of the SIC vote in favor of Motion C-33

Vice President Student Life (A. Srivastava)

Past Month

- Fall Orientation
 - The final schedule is still under discussion due to some requests from SEO.
 - Shinerama: As part of summer programming for the Shinerama Campaign, CUSA participated in the Shine & Stretch event held on **Jul 20, 2022** . Alongside participating in the 65 Roses Campaign on social media.
- Partnerships
 - Our partnership with the RedBlacks has been finalized and we will be getting the link soon.
 - As a note to the council, moving forward in the academic year, we will be attaching these links for discounted tickets in our monthly CUSA newsletters. Please sign up for the newsletters, if you haven't already done so, the link is available on our linktree.
 - If you have any questions about our ticketing partners, please reach out to me!
- SLC Committee
 - The Student Life Committee held its first meeting and elected a temporary Chair (Councilor Miller), Vice-Chair (Councilor Ughara) & Secretary (Councilor Khan) for the committee. Another election will be held once CUSA council by-elections are held and students at large join our committees.

- A clerical error was made on our part where the Events, Planning & Initiatives subcommittee was created on our forms instead of the Campus Spirit subcommittee. EPIC was an alternative name suggested for the Student Life Committee. To rectify this error, a motion was made during the committee meeting to change this subcommittee to its originally intended name- Campus Spirit Subcommittee.
- Campus Spirit Subcommittee has historically been a committee that seeks to revive and increase, as the name suggests, campus spirit. This year, as VP Student Life, I am hoping this subcommittee will focus on setting some legacy traditions and events as a hallmark for the CUSA brand.
- Year Programming
 - We have now directed our focus on year programming. The Events Planning Coordinator and I are finalizing on some fun events to organize this year to enhance student life and engagement.
 - We are looking forward to directing more focus on inter-faculty events.
 - Additionally, we have also started drafting event processes for CUSA Gala.

Month Ahead

- Shine Trivia: As part of the Shinerama Campaign, CUSA is organizing a Trivia event at Ollie's on **Aug 25, 2022**.
- Leadership Academy: Towards the second half of the next month, CUSA will be relaunching the Leadership Academy course, you can enroll for the course in September.
- Fall Orientation Training: Towards the end of the month, we will be training Fall Orientation volunteers for CUSA-specific programming.
- Student Union Development Summit (SUDS): Our team would be attending the SUDS conference, and as VP Student Life, I will be looking into student life enrichment support and programs that CUSA can bring to our campus.

Recommendations For Council

- To vote in favour of Motion C-33

Vice President Community Engagement (H. Kejick)

Past Month

- Hiring for Research and Advocacy Coordinator
- Disclosures of Sexual Violence Training
- ASIST Training
- StudentCare Discussion with Del

- Confirmed Sarain Fox for a Keynote Presentation
- Confirmed Indigenous Vendor Market
- Samantha Bitty for Sex Toy Bingo in November
- Service Centre Hiring with Director of Student Services, Adil Tahseen, however, still looking for a Mawandoseg Coordinator, preferably 2

Ongoing:

- Sex Toy Bingo in September
- Orange Shirt Day Planning - Working with Indigenous Centre for Support and Community Engagement as well as Mawandoseg
- Capital Ward and Mayoral Elections Campaigns
- Connecting with the Foundation of Environmental Stewardship
- Panda Door Knockers and Clean Up with SEO & Comms
- Connecting with Indigenous Vendors

CUSA Staff

Department: Services

Staff: Adil Tahseen, Director of Student Services

Summary of recent accomplishments and current activities:

- Service Centre Office refurbishment (new furniture, ongoing maintenance, increased accessibility)
- Service Centre Onboarding and training: [On-going: GSRC (1), Mawandoseg (1), CDAC (1), Wellness Centre (2), USC (1), Hatch (2 - completed)]
- Updating and refreshing all in-print materials - in hand mid-August
- Updated all service centre copy
- Updated Studentcare section of our website - copy sent to comms
- Updating and refreshing all signage and wayfinding - in the design process
- Health and Dental Plan RFQ - will be continuing our relationship with Desjardins
- Secured pilot project for long-term healthcare (Dialogue - mental health program)
 - We will be sharing the service brief with all stakeholders
- Compiling all mandatory and optional staff training courses/materials
 - Booking required training
- Ongoing budgeting for all service centre spaces
- Finalizing academic year programming
- Tech refurbishment at the CUSA Office

List of activities in progress and upcoming events:

- Fall orientation schedule/programming as it relates to service centres
- Review hiring from front desk staff for the upcoming academic year
- Training for newly hired staff - in progress
- All staff events (service centre)

Staff: Aneesh Tiberias Murali, Director of Finance and Administration

Summary of recent accomplishments and current activities:

- 1) Meeting with Finance staff and associated directors and staff - for onboarding
- 2) Meeting with former Director of Finance for onboarding
- 3) Meeting with executives for finance and HR touchpoint conversations
- 4) Meeting with VP-Finance for Budget generation
- 5) Secondary consultation for FY 2021-2022 Audit
- 6) Reviewing HR and Finance policy documents

List of activities in progress and upcoming events:

- 1) Suggested agenda item for finance committee review - concerning accounting software system upgrade
- 2) Looking at Payroll system alternatives

Financial impact:

Quickbooks - 700-800\$ annual cost

Name of Department: Communications

Staff: Christine Falardeau, Director of Communications and Strategy

Summary of recent accomplishments and current activities:

1. Hired full-time Graphic & Multimedia Designer in April.
2. Hired student Social Media Coordinator in May with the purpose of managing the social media presence for CUSA's businesses.
3. Audit IT for offices and order IT hardware (collab with Adil) - *In progress*
4. Interior branding for the Haven at Wrk coworking space - *In progress*
5. Creating remaining content for the shophaven.ca (new Haven website, formerly havenbooks.ca) to prep for the early August launch - *In progress*
6. Source new web developer and build a content plan for the cusaclubs.ca website - *In progress*
7. Association-wide promotional order RFQ

8. UC wayfinding signage planning

List of activities in progress and upcoming events:

1. Start Haven at Wrk Shopify website with Bento SMB web development team
2. Optimizing and creating new communications forms and processes for requesting work
3. Main offices commercial furniture order

Financial impact (if any):

- Website dev and build costs - TBD
- IT hardware and office furniture - TBD (to be submitted to AFCOM for approval)

Staff: Samuel Kilgour, Director of Student Development

Away on annual vacation for July 2022. No report submitted.

Department: Operations

Staff: Dustin Rivers, Executive Director

Report to be given at Council.

Chair of the Board (G. Simms)

Report given at Council by A. Lettieri.

5. External Reports

- a. Rideau River Residence Association (G. Jiang)
- b. Carleton Academic Student Government (D. Livingston)
- c. Graduate Students' Association (M. Sanghani)
- d. Senate
None.
- e. Board of Governors (M. Gillis)

6. Council Reports

- a. Constituency Reports
 - i. FPA
 - ii. FASS
 - iii. Business
 - iv. Science
 - v. FED
- b. Committee Reports
 - i. Student Issues Committee (SIC)
 - ii. Other Committees

7. Announcements and Correspondence

- a. Declarations of Conflicts of Interest
- b. Items for Information
 - i. Committee Placements and Lottery
 - ii. Applicants for ERC, Students' Tribunal
- c. Notice of Motion

8. Question Period

9. Regular Business

- a. Unfinished Business:

Motion to Establish CUSA as a Pro-Choice Organization (C-29)

Moved: S. Khan (for G. Paraskevopoulos) **Seconded:** A. Samji

Motion to Postpone Consideration of Motion C-29 Indefinitely (C-29b)

Whereas Council resolved to refer consideration of Motion C-29 (Establishing CUSA as a Pro-Choice Organization) to the Student Issues Committee for their recommendation to be received at this July Council meeting;

And whereas the report from that Committee, based on a unanimous vote, recommended that Council not adopt the motion referred to it and instead adopt another motion, presented to Council as Motion C-33; therefore

Be it resolved that Council postpone consideration of Motion C-29 indefinitely.

Moved: G. Bhardwaj (for F. Riazuddin) **Seconded:** A. Stoikos-Lettieri

Councillors vote via a show of hands.

Motion passed.

b. New Business:

Motion to Establish CUSA as a Pro-Reproductive Rights and Justice Organization (C-33)

Whereas on June 24, 2022, the Supreme Court of the United States of America overturned *Roe v. Wade* and *Planned Parenthood v. Casey*, stripping constitutional protections to abortion access under the Due Process Clause of the Fourteenth Amendment;

And whereas on January 28, 1988, the Supreme Court of Canada decriminalized abortion in *R v. Morgentaler*, conceding that any attempt to include abortion in the Criminal Code of Canada constitutes a “breach of security of the person,” under Section 7 of the *Charter of Rights and Freedoms*. Abortion is recognized and regulated as a legitimate and essential health service under the *Canada Health Act*;

And whereas the Carleton University Students' Association (CUSA) has maintained a "neutral" position since 12 December 2012 on reproductive justice and abortion services;

And whereas the Safe(r) Space policy defines safe(r) spaces as "supportive, non-threatening environment where all participants can feel comfortable to express themselves and share experiences without fear of discrimination or reprisal. Further emphasising, that this place does not tolerate sexism, racism, ableism, Islamophobia, transphobia, or any other form of discrimination";

And whereas "reproductive rights/justice" refers to the production of legal and social conditions which allow people to access a full range of reproductive health care, including safe and legal abortions. Everyone has the right to access and provide informed consent to abortion, birth control, sex education and other forms of sexual and reproductive health care;

And whereas "reproductive oppression" refers to the control and exploitation of the bodies, sexualities, and reproduction of targeted groups and individuals, including forced pregnancy and enforced sterilization, recognized by the United Nations as international crimes against humanity;

And whereas reproductive oppression fundamentally contradicts the *Canada Health Act's* five principles of medicare: public administration, portability, comprehensiveness, accessibility, and universality; therefore

Be it resolved that the CUSA establish itself as an organization in support of reproductive rights and justice;

Be it further resolved that CUSA acknowledge longstanding systemic barriers to abortion access in Canada, such as socio-economic status and proximity to healthcare facilities. These barriers most greatly impact

historically oppressed and marginalized communities, such as Northern and remote Indigenous, Black, and communities of colour; migrant workers; and trans/gender non-conforming people;

Be it further resolved that CUSA acknowledge the historical and ongoing systemic reproductive oppression of Indigenous and disabled people through forced and coerced sterilization, in both legally documented and undocumented cases. Oppression does not exist in isolation but rather through interconnected, intersecting structures. The denial of regular reproductive healthcare and enforced sterilisation are cyclical, with inconsistent access to healthcare producing conditions wherein informed consent to sterilization is denied;

Be it further resolved that the Community Engagement Committee (CEC) conduct an environmental scan of the existing reproductive justice services for the aforementioned communities in the National Capital Region, to determine how current service availability might impact Carleton students and to identify any existing and missing resources associated with reproductive health services;

Be it further resolved that the Vice President Community Engagement, in collaboration with the CEC, work to establish partnerships with organizations in support of affirming and expanding reproductive justice efforts and resources for Carleton students, in order to secure better healthcare services for our students.

Moved: G. Bhardwaj (for F. Riazuddin)

Seconded: A. Stoikos-Lettieri

Councillors vote via a show of hands.

Motion passed.

Motion to Approve Sponsorship for the Student Leadership Conference (SOAR) (C-34)

Whereas the SOAR Student Leadership Conference is an annual conference held at Carleton University, designed to develop Carleton students' leadership skills through informative, interactive workshops and presentations;

And whereas the Carleton University Students' Association aims to maintain transparency with Council in the allocation of the VPF's budget prior to the finalization and approval of the executive budget;

And whereas CUSA has sponsored the SOAR Conference annually to maintain good relations and a productive partnership with the SEO;

And whereas the SEO has identified Indigenous leadership and representation, racial justice, societal change makers, and female empowerment as priorities for their speakers and workshops, which directly upholds CUSA's core values;

And whereas sponsoring the conference would allow CUSA to reach and connect with members of the student community through the use of its logo on SOAR's promotional materials and engagement in the development and selection of its programming;

Be it resolved that CUSA sponsor \$10,000.00 for the Student Leadership Conference's Keynote Speaker;

Be it further resolved that CUSA sponsor \$5,000.00 for the Student Leadership Conference's Expert Speakers;

Be it further resolved that CUSA sponsor \$5,000.00 for the Student Leadership Conference's Workshops.

Moved: A. Stoikos-Lettieri

Seconded: J. Vecchio

Councillors vote via a show of hands.

Motion passed.

Motion to Fill the Electoral Reform Commission (C-35)

Whereas Council resolved to constitute an Electoral Reform Commission at the June Regular Meeting;

And whereas there have not been enough applicants for the student-at-large positions;

And whereas with the timing of an October byelection and early Winter general election, it is desirable for this Commission to review the electoral code posthaste;

And whereas Council and the Board can elect the Commissioners drawn from those respective bodies; therefore

Be it resolved that Council authorize the Nominating Committee to make appointments for the vacant student-at-large positions; and

Be it further resolved that the following individuals are elected by and from Council as Commissioners of the Electoral Reform Commission:

Moved: F. Lepore

Seconded: A. Stoikos-Lettieri

Nominees:

- J. Vecchio
- E. Okrainec



Councillors vote via a show of hands.

Motion passed.

10. Adjournment

- a. Motion to Adjourn to a Certain Time (C-36)

Be it resolved, that Council adjourns until 6:20 pm on Monday, the 29th of August in Nicol Building **3040**, and that this shall constitute for the purposes of the *Act* and our *Bylaws*, prior notice.

Moved: S. Khan

Seconded: A. Stoikos-Lettieri

CARRIED BY UNANIMOUS CONSENT

Meeting adjourned at 8:05 pm.