

The CUSA Awards and Scholarships Policy

A-01

LONG TITLE	A Policy Respecting an Award for Support of Open Educated Resources, Presented to Faculty Members	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	30 October 2023
REFERENCE No.	A-01	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

MANDATE

Responsibility for the selection of the candidates for all awards administered by CUSA shall lie within the CUSA Awards Committee. The decision of this committee shall be final. This policy shall be reviewed by April 15th of each year by the Awards Committee.

INTERPRETATION

Short Title

1 This Policy may be called the CUSA Awards and Scholarships Policy.

Definitions

2 In this policy, the following definitions shall apply:

ELIGIBILITY

1 Responsibility for the selection of the candidates for all awards administered by CUSA shall lie within the CUSA Awards Committee. The decision of this committee shall be final.

2 If more than one student is considered to have merited the award, the award shall be held jointly.

3 The CUSA Awards Committee shall have the power of nominating students who may not otherwise have been considered.

4 The CUSA Awards Committee shall hold at least one meeting each year within one month of the closing of nominations and before the end of the winter term.

5 The CUSA Awards Committee shall consist of the following members:

- (a) The University Vice-President in charge of student affairs or delegate;
- (b) The University Vice-President in charge of academic affairs or delegate;
- (c) A member of the Faculty chosen by the Senate;
- (d) The CUSA Vice-President Student Issues, who shall sit as Chair of the Committee; and

(e) Two students chosen by CUSA Council, of which a minimum of one must be a member of Council.

- 6** A quorum shall consist of four of the above, at least two of whom shall be students.
- 7** Members of the CUSA Awards Committee shall not be eligible candidates for the award.
- 8** The CUSA Awards committee shall have the power to administer a different award to a candidate than the one they applied for if it is deemed the applicant fits the award criteria.

AWARDS

- 9** The CUSA Awards Selection Committee shall have the authority to decide which awards are open for application each year.

TIMELINE

- 10** The Chair of the committee shall ensure that details of the annual awards and applications are made available on the CUSA website by September 1st.
- 11** Applications shall open no later than November 1st.
- 12** All applications are due by the 1st Monday of March each year.
- 13** Winners will subsequently be announced by no later than April 15th

PARAMOUNTCY

- 13** In the event of conflict between any provision of this Policy and any provision of any other Policy in the Awards Division (A), the provision of this Policy prevails.

Open Excellence Education Award

A-02

LONG TITLE	A Policy Regarding Awards, Bursaries, and Scholarships and Establishing the Awards Committee	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	4 April 2022
REFERENCE No.	A-02	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

PREAMBLE

There shall be five (5) Open Education Excellence Awards presented annually to faculty members who have demonstrated support or advocacy for the use of Open Educational Resources on campus. This award is open to Professors who do not require a textbook purchase for a course or have shown a commitment to adopt open-source textbooks. This policy shall be reviewed by April 15th of each year by the Awards Committee.

CANDIDACY

- 1 Any undergraduate student may submit nominations for these awards.
- 2 Professors may also self-nominate.
- 3 Faculty member who has demonstrated support or advocated the use of open educational resources

NOMINATIONS

- 4 The nomination of the candidate will require a nomination form to be completed, including the nominator's name and a seconder.
- 5 Nominations for the award shall be addressed to the Carleton University Students' Association Award Committee.

THE AWARD

- 6 The award may be given to up to five (5) recipients.

Teaching Excellence Award

A-03

LONG TITLE	A Policy Respecting an Award Presented Annually to Faculty Members.	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	4 April 2022
REFERENCE No.	A-03	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

PREAMBLE

There shall be ten (10) Teaching Excellence Awards presented annually to faculty members who have demonstrated outstanding ability to impart knowledge, consult students and invoke enthusiasm and participation from their students. This award is open to all teaching staff, including Professors, Instructors and Teaching Assistants. This policy shall be reviewed by April 15th of each year by the Awards Committee.

CANDIDACY

1 This award is open to all teaching staff, including Professors, Instructors and Teaching Assistants.

NOMINATIONS

2 The nomination of the candidate will require a nomination form to be completed, including the nominator's name and a seconder.

3 Nominations for the award shall be addressed to the Carleton University Students' Association Award Committee.

THE AWARD

6 There shall be 10 (ten) Teaching Excellence Awards.

Ravens Award for Commitment to the Carleton Community

A-04

LONG TITLE	A Policy Respecting an Award for Community Commitment Presented to a Graduating Student	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	30 October 2023
REFERENCE No.	A-04	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

PREAMBLE

There shall be an award called The Ravens Award for Commitment to the Carleton Community presented annually to an outstanding student who will graduate within the calendar year. This policy shall be reviewed by April 15th of each year by the Awards Committee.

CANDIDACY

- 1 The recipient shall be an outstanding student who will graduate within the calendar year.
- 2 The candidates shall have demonstrated a strong commitment to extracurricular activities of Carleton University and the Carleton University Students' Association throughout their academic career.
- 3 The Candidates must have shown a dedication to the Carleton University community and student body.
- 4 The candidates will have attended the University for at least four semesters.
- 5 The candidate shall be in good academic standing.

NOMINATIONS

- 6 Nomination of candidates for this award must be announced in writing and shall list fully, and with reference, the qualifications of the nominee.
- 7 Nominations for the award shall be addressed to the Carleton University Students' Association Award Committee.

THE AWARD

- 8 The Association shall work to have this award properly and appropriately recognized at convocation ceremonies.

Henry Marshall Tory Award

A-05

LONG TITLE	A Policy Respecting an Award Presented for Distinguished Leadership to a Graduating Student.	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	30 October 2023
REFERENCE No.	A-05	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

PREAMBLE

Every year, the Carleton University Students' Association has the pleasure of presenting the Henry Marshall Tory Award to one deserving graduating undergraduate student. To be eligible, students must demonstrate, in the opinion of the H.M. Tory Award Committee, a high degree of academic achievement and a solid commitment to the University Student's Association and Carleton community through broad participation and leadership in constructive extra-curricular activities. This policy shall be reviewed by April 15th of each year by the Awards Committee.

CANDIDACY

- 1 The candidate shall, have shown a high degree of academic application and have indicated an interest in the University by broad participation in extra-curricular affairs of a constructive nature pertaining to the University, the Association, and the Community.
- 2 The candidate shall have indicated qualities of leadership in the above-mentioned activities.
- 3 The candidate shall have attended the University for at least four semesters.

NOMINATIONS

- 4 Nomination of candidates for this award must be announced in writing and shall list fully, and with reference, the qualifications of the nominee.
- 5 Nominations for the award shall be addressed to the CUSA Awards Committee care of the Carleton University Students' Association.

THE AWARD

- 6 The Association shall work to have this award properly and appropriately recognized at convocation ceremonies.

C.V. Hotson Memorial Scholarship

A-06

LONG TITLE	A Policy Respecting an Award for Academic and Extracurricular Excellence.	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	4 April 2022
REFERENCE No.	A-06	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

PREAMBLE

The C.V. Hotson Memorial Scholarship is presented annually to a Carleton undergraduate student who has maintained a high degree of academic achievement and has indicated an interest in the University by broad participation in extra-curricular affairs of a constructive nature pertaining to the University, the Students' Association and the Carleton community. This policy shall be reviewed by April 15th of each year by the Awards Committee.

CANDIDACY

- 1 The recipient must have maintained a high degree of academic achievement.
- 2 Indicated an interest in the university by broad participation in extra-curricular affairs of a constructive nature.

NOMINATIONS

- 4 Nomination of candidates for this award must be announced in writing and shall list fully, and with reference, the qualifications of the nominee.
- 5 Nominations for the award shall be addressed to the CUSA Awards Committee care of the Carleton University Students' Association.

THE AWARD

- 6 One (1) recipient. An award of \$1100.

Eva Cray Scholarship Policy

A-07

LONG TITLE	A Policy Respecting an Award for Outstanding Achievement from a Student Demonstrating Financial Need	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	4 April 2022
REFERENCE No.	A-07	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

PREAMBLE

The Eva Cray Scholarship is presented annually to an outstanding undergraduate student proceeding from one year to another in any degree program at Carleton University. Eligible students must be a Canadian citizen or permanent resident of Canada (landed immigrant or a protected person), must meet OSAP Ontario residency requirements and must demonstrate financial need. This policy shall be reviewed by April 15th of each year by the Awards Committee.

CANDIDACY

- 1** Outstanding undergraduate student proceeding from one year to another in any degree program at Carleton University.
- 2** Canadian citizen or permanent resident of Canada (landed immigrant or protected person).
- 3** Must meet OSAP Ontario residency aid office requirements.

THE AWARD

- 4** One (1) recipient. An award of \$1200.

Woman in Leadership Award

A-08

LONG TITLE	A Policy Respecting an Award for a Woman who Demonstrates Outstanding Leadership in the Community	DATE OF ENACTMENT	30 October 2023
		LAST AMENDED	30 October 2023
REFERENCE No.	A-08	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

PREAMBLE

The Woman in Leadership Award is presented annually to an outstanding Carleton undergraduate student who identifies as a woman, has maintained a high degree of academic achievement, and has demonstrated outstanding leadership pertaining to the University, the Association, and/or the Carleton community. This policy shall be reviewed by April 15th of each year by the Awards Committee.

CANDIDACY

- 1** The candidate shall have shown a high degree of academic application and achievement.
- 2** The candidate shall have demonstrated outstanding leadership and have indicated an interest in the University by broad participation in extracurricular affairs of a constructive nature pertaining to the University, the Association, and the Community.
- 3** The candidate shall be a person identifying as a woman.
- 4** The candidate shall have attended the University for at least two semesters.

NOMINATIONS

- 5** Nomination of candidates for this award must be announced in writing and shall list fully, and with reference, the qualifications of the nominee.
- 6** Nominations for the award shall be addressed to the CUSA Awards Committee care of the Carleton University Students' Association.

THE AWARD

- 7** One (1) recipient. An award of \$500.

Raven Student Athlete Award

A-09

LONG TITLE	A Policy Respecting an Award for a Student Athlete Making Positive Contributions to their Community.	DATE OF ENACTMENT	30 October 2023
		LAST AMENDED	30 October 2023
REFERENCE No.	A-09	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

PREAMBLE

The Raven Student Athlete Award is presented annually to an outstanding Carleton undergraduate student who has maintained a high degree of academic achievement, is involved in a varsity sport or competitive sports club, and has made positive contributions to the University, the Association, and/or the community through volunteering or participation in extracurricular activities. The award is for a well-rounded individual who has demonstrated a positive and sportsmanship-like attitude in athletics while also contributing positively to their community. This policy shall be reviewed by April 15th of each year by the Awards Committee.

CANDIDACY

- 1 The candidate shall have shown a high degree of academic application and achievement.
- 2 The candidate shall have been a member in a varsity sport or competitive club at Carleton University during the academic year for which this accolade is awarded and shall have demonstrated sportsmanship and a positive attitude in their conduct as an athlete.
- 3 The candidate shall have demonstrated outstanding involvement in the University, the Association, and/or the community through actions such as, but not limited to, volunteering and participation in extracurricular activities.
- 4 The candidate shall have attended the University for at least two semesters.

NOMINATIONS

- 5 Nomination of candidates for this award must be announced in writing and shall list fully, and with reference, the qualifications of the nominee.
- 6 Nominations for the award shall be addressed to the CUSA Awards Committee care of the Carleton University Students' Association.

THE AWARD

- 7 One (1) recipient.

Carleton Changemaker Award

A-10

LONG TITLE	A Policy Respecting an Award for a Student Making Positive Change in their Community.	DATE OF ENACTMENT	30 October 2023
		LAST AMENDED	30 October 2023
REFERENCE No.	A-10	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

PREAMBLE

The Carleton Changemaker Award is presented annually to an outstanding Carleton undergraduate student who has maintained a high degree of academic achievement and has demonstrated unwavering commitment to making positive change in the Carleton community through sustained projects, initiatives, and advocacy. This policy shall be reviewed by April 15th of each year by the Awards Committee.

CANDIDACY

- 1 The candidate shall have shown a high degree of academic application and achievement.
- 2 The candidate shall have demonstrated unwavering commitment to making positive change in the Carleton community through sustained projects, initiatives, and advocacy such as, but not limited to, calling attention to issues important to Carleton students, charitable acts, and philanthropic efforts.
- 3 The candidate shall have attended the University for at least two semesters.

NOMINATIONS

- 4 Nomination of candidates for this award must be announced in writing and shall list fully, and with reference, the qualifications of the nominee.
- 5 Nominations for the award shall be addressed to the CUSA Awards Committee care of the Carleton University Students' Association.

THE AWARD

- 6 One (1) recipient. An award of \$500.

The Walking Kokum's Way Award

A-11

LONG TITLE	A Policy Respecting an Award for a Student Committed to their Roots and Indigenous Legacy.	DATE OF ENACTMENT	30 October 2023
		LAST AMENDED	30 October 2023
REFERENCE No.	A-11	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

PREAMBLE

The Walking Kokum's Way Award is presented annually to an outstanding Carleton undergraduate student who is in good academic standing, has demonstrated outstanding involvement in the CUSA and Carleton community, and contributes to efforts to advance truth and reconciliation and Indigenous legacy. Preference should be given to a recipient who self-identifies as First Nations, Inuit, or Métis. "Kokum" is an Oji-Cree word for grandmother. Grandmothers are part of our shared roots. They shape a legacy for their children and grandchildren, impart traditions to carry on, and encourage others to live up to their full potential. This award is meant for a student who emphasizes commitment to their roots, as well as commitment to Indigenous legacy, therefore they walk "Kokum's way." This policy shall be reviewed by April 15th of each year by the Awards Committee.

CANDIDACY

- 1 The candidate shall have shown a high degree of academic application and achievement.
- 2 The candidate shall have demonstrated outstanding involvement in the University, the Association, and/or the community through means such as, but not limited to, volunteering and participation in extracurricular activities. The candidate shall also have contributed to efforts to advance truth and reconciliation and demonstrated a commitment to their roots and Indigenous legacy.
- 3 Preference shall be given to a candidate who self-identifies as First Nations, Inuit, or Métis.
- 4 The candidate shall have attended the University for at least two semesters.

NOMINATIONS

- 5 Nomination of candidates for this award must be announced in writing and shall list fully, and with reference, the qualifications of the nominee.
- 6 Nominations for the award shall be addressed to the CUSA Awards Committee care of the Carleton University Students' Association.

THE AWARD

- 7 One (1) recipient.

Ravens' Choice Award

A-12

LONG TITLE	A Policy Respecting an Award for Showcasing a Student of Growing Influence in the Community.	DATE OF ENACTMENT	30 October 2023
		LAST AMENDED	30 October 2023
REFERENCE No.	A-12	NEXT REVIEW	June 2026
CATEGORY	Awards	COMPETENT CHAMBER	Council

PREAMBLE

The Ravens' Choice award is presented annually to a Carleton undergraduate student selected by their peers through an open and fair election. This award is meant to showcase a student of growing influence and achievement in the fields of film and television, music, social media and internet, fashion and beauty, art, food and dining, or literature and publishing within the community and who has contributed positively to the University, the Association, and/or the community. This policy shall be reviewed by April 15th of each year by the Awards Committee.

CANDIDACY

- 1** The candidate shall have been chosen by fee-paying members of the Association in a ranked ballot as part of the CUSA general election held in the winter of each academic year.
- 2** All undergraduate students shall have the right to nominate or self-nominate for the award to the committee, however the committee shall select three candidates to be placed on the ballot for voting.
- 3** The candidate shall have attended the University for at least two semesters and shall demonstrate achievement in the fields of film and television, music, social media and internet, fashion and beauty, art, food and dining, or literature and publishing.

NOMINATIONS

- 4** All undergraduate students shall have the right to nominate or self-nominate for the award to the committee.
- 5** Nominations shall include, in writing, the justification for nominating the individual, qualifications of the nominee for the award, and a description of how the nominee has contributed positively to the Carleton community.
- 6** A shortlist of three (3) nominees to be placed on the ballot shall be created by the CUSA Awards Committee.
- 7** Before being placed on the ballot in the general election, the shortlisted nominees must give their consent.

THE AWARD

8 One (1) recipient.