

## The CUSA Awards and Scholarships Policy

A-01

LONG TITLE	A Policy Regarding Awards, Bursaries, and Scholarships and Establishing the Awards Committee	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	4 April 2022
REFERENCE No.	A-01	NEXT REVIEW	15 April 2023
CATEGORY	Awards	COMPETENT CHAMBER	Council

### MANDATE

Responsibility for the selection of the candidates for all awards administered by CUSA shall lie within the CUSA Awards Committee. The decision of this committee shall be final. This policy shall be reviewed by April 15th of each year by the Awards Committee.

### Eligibility

1. Responsibility for the selection of the candidates for all awards administered by CUSA shall lie within the CUSA Awards Committee. The decision of this committee shall be final.
2. If more than one student is considered to have merited the award, the award shall be held jointly.
3. The CUSA Awards Committee shall have the power of nominating students who may not otherwise have been considered.
4. The CUSA Awards Committee shall hold at least one meeting each year within one month of the closing of nominations and before the end of the winter term.
5. The CUSA Awards Committee shall consist of the following members:
  - a. The University Vice-President in charge of student affairs or delegate.
  - b. The University Vice-President in charge of academic affairs of the delegate.
  - c. A member of the Faculty chosen by the Senate.
  - d. The CUSA Vice-President Student Issues, who shall sit as Chair of the Committee.
  - e. Two students chosen by the Council, of which a minimum of one must be a member of Council.
6. A quorum shall consist of four of the above, at least two of whom shall be students.
7. Members of the CUSA Awards Committee shall not be eligible candidates for the award.
8. The CUSA Awards committee shall have the power to administer a different award

to a candidate than the one they applied for if it is deemed the applicant fits the award criteria.

### **Awards**

9. The CUSA Awards Selection Committee shall have the authority to decide which awards are open for application each year.

### **Timeline**

10. The Chair of the committee shall ensure that details of the annual awards and applications are made available on the CUSA website by September 1st.
11. Applications shall open no later than November 1st.
12. All applications are due by the 1st Monday of March each year.
13. Winners will subsequently be announced by no later than April 15th

### **PARAMOUNTCY**

14. In the event of conflict between any provision of this Policy and any provision of any other Policy in the Awards Division (A), the provision of this Policy prevails.

## Open Education Excellence Award

A-02

LONG TITLE	A Policy Respecting an Award for Support of Open Educated Resources, Presented to Faculty Members	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	4 April 2022
REFERENCE No.	A-02	NEXT REVIEW	15 April 2023
CATEGORY	Awards	COMPETENT CHAMBER	Council

### Preamble

There shall be five (5) Open Education Excellence Awards presented annually to faculty members who have demonstrated support or advocacy for the use of Open Educational Resources on campus. This award is open to Professors who do not require a textbook purchase for a course or have shown a commitment to adopt open-source textbooks. This policy shall be reviewed by April 15th of each year by the Awards Committee.

### Candidacy

1. Any undergraduate student may submit nominations for these awards.
2. Professors may also self-nominate.
3. Faculty member who has demonstrated support or advocated the use of open educational resources

### Nominations

4. The nomination of the candidate will require a nomination form to be completed, including the nominator's name and a seconder.
5. Nominations for the award shall be addressed to the Carleton University Students' Association Award Committee.

### The Award

6. Up to five (5) recipients.

## The Teaching Excellence Awards Policy

A-03

LONG TITLE	A Policy Respecting an Award Presented Annually to Faculty Members.	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	4 April 2022
REFERENCE No.	A-03	NEXT REVIEW	15 April 2023
CATEGORY	Awards	COMPETENT CHAMBER	Council

### Preamble

There shall be ten (10) Teaching Excellence Awards presented annually to faculty members who have demonstrated outstanding ability to impart knowledge, consult students and invoke enthusiasm and participation from their students. This award is open to all teaching staff, including Professors, Instructors and Teaching Assistants. This policy shall be reviewed by April 15th of each year by the Awards Committee.

### Candidacy

1. This award is open to all teaching staff, including Professors, Instructors and Teaching Assistants.

### Nominations

2. The nomination of the candidate will require a nomination form to be completed, including the nominator's name and a seconder.

3. Nominations for the award shall be addressed to the Carleton University Students' Association Award Committee.

### The Award

4. There shall be 10 (ten) Teaching Excellence Awards.

LONG TITLE	A Policy Respecting an Award for Community Commitment Presented to a Graduating Student	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	4 April 2022
REFERENCE No.	A-04	NEXT REVIEW	15 April 2023
CATEGORY	Awards	COMPETENT CHAMBER	Council

**Preamble**

There shall be an award called The Ravens Award for Commitment to the Carleton Community presented annually to an outstanding student who will graduate within the calendar year. This policy shall be reviewed by April 15th of each year by the Awards Committee.

**Candidacy**

1. The recipient shall be an outstanding student who will graduate within the calendar year.
2. The candidates shall have demonstrated a strong commitment to extracurricular activities of Carleton University and the Carleton University Students’ Association throughout their academic career.
3. The Candidates must have shown a dedication to the Carleton University community and student body.
4. The candidates will have attended the University for at least two (2) fall/winter sessions.
5. The candidate shall be in good academic standing

**Nominations**

6. Nomination of candidates for this award must be announced in writing and shall list fully, and with reference, the qualifications of the nominee
7. Nominations for the award shall be addressed to the Carleton University Students’ Association Award Committee.

**The Award**

8. The Association shall work to have this award properly and appropriately recognized at convocation ceremonies.

LONG TITLE	A Policy Respecting an Award Presented for Distinguished Leadership to a Graduating Student.	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	4 April 2022
REFERENCE No.	A-05	NEXT REVIEW	15 April 2023
CATEGORY	Awards	COMPETENT CHAMBER	Council

**Preamble**

Every year, the Carleton University Students’ Association has the pleasure of presenting the Henry Marshall Tory Award to one deserving graduating undergraduate student. To be eligible, students must demonstrate, in the opinion of the H.M. Tory Award Committee, a high degree of academic achievement and a solid commitment to the University Student’s Association and Carleton community through broad participation and leadership in constructive extra-curricular activities. This policy shall be reviewed by April 15th of each year by the Awards Committee.

**Candidacy**

1. The candidate shall, have shown a high degree of academic application and have indicated an interest in the University by broad participation in extra-curricular affairs of a constructive nature pertaining to the University, the Association, and the Community.
2. The candidate shall have indicated qualities of leadership in the above-mentioned activities.
3. The candidate shall have attended the University for at least two (2) Fall/Winter sessions.

**Nominations**

4. Nomination of candidates for this award must be announced in writing and shall list fully, and with reference, the qualifications of the nominee.
5. Nominations for the award shall be addressed to the CUSA Awards Committee care of the Carleton University Students' Association.

## **The Award**

6. The Association shall work to have these awards properly and appropriately recognized at convocation ceremonies.

## The C.V. Hotson Memorial Scholarship Policy

A-06

LONG TITLE	A Policy Respecting an Award for Academic and Extracurricular Excellence.	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	4 April 2022
REFERENCE No.	A-06	NEXT REVIEW	15 April 2023
CATEGORY	Awards	COMPETENT CHAMBER	Council

### Preamble

The C.V. Hotson Memorial Scholarship is presented annually to a Carleton undergraduate student who has maintained a high degree of academic achievement and has indicated an interest in the University by broad participation in extra-curricular affairs of a constructive nature pertaining to the University, the Students' Association and the Carleton community. This policy shall be reviewed by April 15th of each year by the Awards Committee.

### Candidacy

1. The recipient must have maintained a high degree of academic achievement.
2. Indicated an interest in the university by broad participation in extra-curricular affairs of a constructive nature.

### Nominations

3. Nomination of candidates for this award must be announced in writing and shall list fully, and with reference, the qualifications of the nominee.
4. Nominations for the award shall be addressed to the CUSA Awards Committee care of the Carleton University Students' Association.

### The Scholarship

5. One (1) recipient
6. Awarded \$1100



LONG TITLE	A Policy Respecting an Award for Outstanding Achievement from a Student Demonstrating Financial Need	DATE OF ENACTMENT	4 April 2022
		LAST AMENDED	4 April 2022
REFERENCE No.	A-07	NEXT REVIEW	15 April 2023
CATEGORY	Awards	COMPETENT CHAMBER	Council

**Preamble**

The Eva Cray Scholarship is presented annually to an outstanding undergraduate student proceeding from one year to another in any degree program at Carleton University. Eligible students must be a Canadian citizen or permanent resident of Canada (landed immigrant or a protected person), must meet OSAP Ontario residency requirements and must demonstrate financial need. This policy shall be reviewed by April 15th of each year by the Awards Committee.

**Candidacy**

1. Outstanding undergraduate student proceeding from one year to another in any degree program at Carleton University.
2. Canadian citizen or permanent resident of Canada (landed immigrant or protected person)
3. Must meet OSAP Ontario residency aid office requirements.

**The Scholarship**

4. One (1) recipient)
5. Awarded \$1200.