Carleton DanceLab: President

Carleton DanceLab is an undergraduate student club that allows students to continue their passion of dance in a judgement free, inclusive, safe environment that anyone is welcome in. We encourage everyone to express their true selves through dance and form a welcoming community to share our love of dance. Working towards that goal, at the moment Carleton DanceLab runs 2 weekly classes, drop-ins and choreography classes for our year end showcase. We also conduct events for our members, examples being: movie nights, tie-dye events and paint nights.

Responsibilities:

- Frequently communicate with CUSA members to annually re-certify club, complete training courses, organize waivers for members and complete risk assessment forms for all events
- Effectively communicate with executives and members to ensure resolution of any issues, interpersonal, or personal
- Conceptualize and execute frequent meetings among executives to discuss current and future projects
- Coordinate the production of a year-end showcase, including securing venues, insurance, copyrights, etc
- Delegate tasks according to other executive members and oversee all decisions made in the club (e.g. class schedules, member events, google forms, etc...)
- Act as Human Resources to the club and executives
- Choreograph/teach drop-in classes and showcase dances

Requirements:

- Current undergraduate student at Carleton University
- Minimum of 5-7 years of dance experience is preferred
- Demonstrated leadership and dependability skills
- Excellent interpersonal skills
- Significant organizational skills
- Experience planning and facilitating events
- Experience working in a group setting, leading a team and delegating tasks
- Experience with administrative work
How to Apply:
Please submit a cover letter and resume that details your unique skills and experience. Applicants can email their cover letter and resume to clubs@cusaonline.ca with the subject line: DanceLab: President. Applications will close at 4:00pm on January 20th, 2023.