



## Haven Seasonal Staff

*Join the back-to-school team in our student bookstore and café*

### Duties

- Provide exceptional customer service within the bookstore and café spaces.
- Maintain a clean store and café environment that meets or exceeds health and safety standards.
- Some of the daily tasks will include serving in-person customers, executing food and drink orders, accepting payments through a POS system, fulfilling online book orders, and restocking café and retail products as needed.

### Requirements

- Excellent interpersonal skills and the ability to work in a fast-paced environment.
- Membership in the Carleton University Students' Association (ie. be an undergraduate student at Carleton University).
- Awareness and sensitivity to issues including, but not limited to: trans/bi/homophobia, sexism, racism, ableism and ageism.
- Cashier or café experience is an asset.

### Term & Rate

September 2022 | \$16.11/hour | 10 - 20 hours/wk

### How to Apply

The deadline to apply is **August 19, 2022**. Please submit your application via email to: Katie Berger (Haven Books & Retail Manager) and Samuel Prentice (Haven Café Manager) at [haven@cusaonline.ca](mailto:haven@cusaonline.ca).

*All applicants must submit a resume and weekly availability. Only those applicants that have been selected for an interview will be contacted.*