



## FEBRUARY CUSA COUNCIL AGENDA

February 28th, 2022 @ 6:00 PM

**Prepared by:**

Jordan Collacutt, Executive Assistant

**ATTENDANCE RECORD:**

<b>Position</b>	<b>Councillor</b>	<b>Signature</b>
<b>Interim-President</b>	Ahmad Hashimi	Absent
<b>Vice President Finance</b>	Venassa Baptiste	Present
<b>Vice President Internal</b>	Ahmad Hashimi	Absent
<b>Vice President Student Issues</b>	Valentina Vera Gonzalez	Present
<b>Vice President Community Engagement</b>	Callie Ogden	Present
<b>Vice President Student Life</b>	Daisy Kasper	Absent
<b>Engineering and Design</b>	Cameron Davis	Present
	Grant Wilson	Present
	Nathan-Cyril Manlangit	Absent
	Mohammed Faris Riazuddin	Present
	Saad Khan	Present
	Sara Hubbard	Present
<b>Business</b>	Diya Kulkarni	Present
	Musab Chaudhry	Regrets
<b>Public Affairs</b>	VACANT	Absent
	Francesca Lepore	Present
	Gray Simms	Present
	Jordan Vecchio	Present
	Keenan Reynolds	Absent
	Lily Huang	Absent
	Nora Draper	Present
<b>Science</b>	Alexis St.Pierre	Present
	Conall McCutcheon	Present
	Greg Dance	Absent
	Patrick Ene	Present
<b>FASS</b>	Ahmad Kataite	Absent
	Baher Mansour	Absent
	Stacy Osazuwa	Absent



	Pierce Burch	Present
	Katelyn Madigan	Present
	Tyson Scott	Present
<b>Special Student</b>		
<b>BOG</b>	Holden Heppler	Absent
	Anastasia Lettieri	Present
<b>GSA</b>		
<b>RRRA</b>	Mira Gillis	Present
<b>CASG</b>	Jennifer Ramnarine	Absent

## **AGENDA:**

### **CUSA the Association Meeting Agenda:**

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
4. Approval of the CUSA Elections Writ of Referendum
5. Executives Report
6. RRRRA Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Report
12. Committee Reports
  - a. Motion to adopt the Amendment to the Board Nominating Committee Terms of Reference
  - b. Motion to adopt the Amendment to the Vice President Elections Policy
  - c. Motion to Adopt a Statement for Interpretation of CUSA Constitution, Policies, and Bylaws New and Old
13. Items for Information
14. Question Period
15. Other Business
  - a. Motion to Constitute the CUSA Board of Directors and Constitute/Fill the CUSA Board Nominating Committee (CARRIED FROM PREV. MEETING)
  - b. Motion to Incorporate CUSA "The Association", Amalgamate CUSA Inc and CUSA
16. Adjournment



*Meeting commenced at 6:05 pm.*

**1. Announcements and Correspondence**

None.

**2. Approval of the Agenda**

Moved.

**3. Approval of the Past Minutes**

None.

#### 4. Executive Reports

Vice President, Finance:

##### Past Month

- Club Oversight Committee
  - ◆ Approving/rejecting/clarifying clubs/societies request for funding with the committee
- Academic Resilience Fund
  - ◆ Approving/rejecting/requesting additional information concerning applications with the committee, as well as answering questions concerning the Fund from the student population
  - ◆ Attempting to supplement the fund with emergency support from organizations
    - It's a process!
- Havens has been undergoing renovations for a while. We are aiming for a launch of all the aspects planned for the space for Spring 2022
  - ◆ We aim to use the space as a community hub for students and our neighbours to use for professional and social purposes, while still maintaining the bookstore component to offer affordable textbooks for students.
  - ◆ Currently doing media outreach/interviews from the community and the Charlatan
- Updates to the Itemized Budget Reference List
  - ◆ Adding additional budget lines/explanation blurbs as requested from the service centres. Nothing will be removed, only added! I will send an email upon updating.
- Black History Month - Chef Jae-Anthony event with CUSA RISE!
  - ◆ Lots of fun and great conversations were had. I love Black History Month.
- Ancillary Fee Reform Committee
  - ◆ REFERENDUM TIME!

- ◆ Working on formal report to present to Council (target date: March 14th)

### **Ongoing Projects**

- Holding committee meetings with the Ancillary Fee Reform Committee
  - ◆ Discussed ways to ensure events/initiatives/services held by groups students pay money directly to are promoted, how to hold levy groups accountable, and if certain groups are serving the current CU undergraduate student body the best way they can.
- Holding Academic Resilience Fund committee meetings and going through applications
- Currently applying for more funding regarding Anti-Racism projects, initiatives, and events
  - ◆ Message me if there is an initiative that you or a councillor is interested in planning.
- Clubs oversight Committee
  - ◆ Continuing to meet on a regular basis to get through funding requests, certification/recertification requests, and other issues that arise

### **Month Ahead**

- Working with Haven employees and CUSA staff to support the goal to opening up Haven to the community this semester
- Continue meeting with levy groups through ancillary fee reform committee
- Continue sorting through applications for the Academic Resilience Fund
- Continue planning for winter programming/initiatives

### **Professional/Academic Opportunities**

- <https://www.liberalstudies.ca/summer-fellowship-application/> The ILS Summer Fellowship program provides students with an ten-week internship working with non-profit organizations in areas like public policy analysis or educational programs. In addition to their work placement, Summer Fellows take part in weekly webinars and other ILS programs. The program is open to undergraduate and graduate students in any field, as well as recent graduates (with two years).



◆ Due: February 28th (tonight!)

If you have any questions, you can always reach me by email at [vpf@cusaonline.ca](mailto:vpf@cusaonline.ca) or on instagram @venassa\_bae.

I'm in all day on Thursdays at the CUSA Front Office. Stop by to say hello!

Venassa <3



Vice President, Student Issues

### **Past Month**

- Attend Queen's Female Leadership in Politics Conference
- Launched the International Students Relief Bursary
- Attended Advocacy training workshop
- Held advocacy week with VPCE
- Prepared and updated CUSA Awards applications
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### **Ongoing Projects**

- Monthly International Students Advocacy meeting
- Advocacy week training
- Tuition Fees campaign
- Monthly meeting with Dwaine- SEO
- Monthly meetings with ISSO

### **Month Ahead**

- Finish review of CUSA's Policies with Research and Advocacy Coordinator and VPCE
- CUSA Awards application will open this week
- Minwàdjiyà-n! Campaign launching tomorrow
- Plan Sustainability week
- Plan Study snacks

If you have any questions, you can always reach me by e-mail at [vpsi@cusaonline.ca](mailto:vpsi@cusaonline.ca) or on instagram at [valentina\\_vera\\_g](https://www.instagram.com/valentina_vera_g).

Best,

**Valentina Vera Gonzalez**

## Vice President, Community Engagement

### Past Month:

- Partnerships:
  - Ottawa Grocer - Unified Support Centre
  - SDG Program - FMP Carleton - Innovation Hub
- Positive Politics: State of our Community
- Working on Policy Review with VPSI & Research and Advocacy Coordinator
- CUSA Inc. Trustee Meetings
- Hosted Sex Toy Bingo with Sunshine Glitterchild
- Presented at the AIESEC Canada Conference with Daisy
- Advocacy Week

### Ongoing Projects:

- Brand Ambassadors
- Volunteer Opportunity Database
- Accessibility Fund Committee
- Weekly meeting with Jeremy Brzozowski (SEO)

### Month Ahead:

- Finalizing dates for UN Keynote Speaker Series
- Finalizing a date for a Grant Writing workshop
- Leadership Summit
- Rescheduled meetings with City Councillors



If you have any questions, you can always reach me by email at [vpce@cusaonline.ca](mailto:vpce@cusaonline.ca) or on Instagram @callie\_ogden.

**All the best, Callie Ogden**

## 5. RRRR Report

Mira Gillis: We have a council meeting tonight since it is the last day of February. We are going to be talking about the Writ of Election with the CEO and DEO. We will also go over any questions that councillors may have in relation to the elections. We are also getting ready with our Scholarship Board. If you have any questions, please don't hesitate to contact us at any time!

## 6. GSA Report

None.

## 7. CASG Report

Pierce Burch: Unfortunately our President could not be here tonight. We did have a productive and crazy month at CASG. We worked really hard with various groups on campus to create scholarships for marginalized groups. They are called the Affirmative Action Scholarships. They are all available on our website to apply. You do not need to provide any evidence, as long as you self-identify, they are for you. We are really excited for these to be a part of CASG since we found that last year, there was a lack of funding for communities that weren't academic-related. You have a month to apply since we are working with different groups. This is the biggest thing we are working on. Our elections are also starting up soon, so watch out for that on our Instagram. If you are interested in running, please take a look at the Writ we passed at the last meeting.

## 8. Senate Report

None.

## 9. Board of Governors Report

Anastasia Lettieri: I attended our Governance Committee meeting and I have a couple things to report on. Our committee is currently in the process of hiring new students-at-large to the Board. We were given the chance to go through various resumes today. I was extremely happy to hear President Benoit encourage the board to ensure a more representative selection process this year. By representative, I mean 50% women and 30% EDI. This is to increase our Black and Indigenous representation on the Board. I personally, will be submitting my top three candidates to ensure better representation of our diverse body. Secondly, we reviewed the Building Program Committee's terms of reference and I voted in approval of this document only with the following amendments: the addition of maximizing sustainable measures and materials when a new building is recommended. This is a new feature that will allow Carleton to be a leader in environmental sustainability. The second amendment is to ensure that the members of this community have environmental sustainability knowledge and background as a requirement for membership. This will allow for important and meaningful change. Finally, we reviewed the draft of the Sexual Violence Policy where we read through feedback from students and faculty. This is to better understand if resources on campus are being used and being helpful to students, victims and survivors.

## 10. Constituency Report

None.

## 11. Committee Reports



Gray Simms: I just wanted to quickly recap the past month. Under item 12 Items for Information, we have the passed minutes from our January and February meetings. You can have a look at them if you like. We are just in the process of putting forth a transparency policy, which is entering its second reading. We are also conducting an overall policy review, looking forward to being in touch with VP Ogden and VP Vera Gonzalez. We are looking forward to collaborating and bringing those policies into the 21st century. Some of those were written in the last century. Other than that, we have three motions that we've brought here today. If you have any questions, feel free to ask.

**Motion to adopt the Amendment to the Board Nominating and Selection Committee  
Terms of Reference**

**Be it resolved that** CUSA Council adopt the following Board Nominating and Selection Committee Terms of Reference as presented [here](#) by the Constitution and Policy Review Committee.

**Moved: G. Simms**

**Seconded: Saad Khan**

Gray Simms: One of the various documents we got from the DRC were the Terms of Reference. We went over it with the chair of the DRC, who brought some great insight. There is nothing particularly amazing about this document. We flushed out the mandate, changed the composition and added the terms of service. We put into writing that there are class 1 and class 2 directors. This will ensure a turnover of directors every four years.



## Motion to adopt the Amendment to the Vice President Elections Policy

**Be it resolved that** CUSA Council adopt the following Vice President Elections Policy, as presented [here](#) by the Constitution and Policy Review Committee.

**Moved: G. Simms**

**Seconded: Saad Khan**

Gray Simms: The next motion is the Vice President Elections Policy. One of the recommendations of the DRC was that VP's were no longer being elected by the general population but a little more internal. This policy details how this election will run. There's nothing exciting or sneaky in here. I will propose a temporary amendment to it under Item 3A because of how our elections worked this year. I would just to amend it temporary amendment of Friday's date and close no later than seven days prior to the second half of the Annual General Meeting. This would give a little more time for the nominations to come in.

### Amendment

**Be it resolved** that the VP Elections Policy be amended to read:

3 (a) Nominations for the Vice-Presidential candidates shall be open no later than March 4th and shall close no later than seven (7) days prior to the second half of the Annual General Meeting.

**Be it further resolved** that this amendment shall only be in force for the election of the 2022-2023 Vice Presidents.

**Moved: Gray Simms**

**Seconded: Pierce Burch**

Motion passed.



**Motion to Adopt a Statement for Interpretation of CUSA Constitution, Policies, and Bylaws New and Old**

**Be it resolved that** CUSA Council adopt the following interpretation statement, as presented here, on the advice of the Constitution and Policy Review Committee:

*“Whereas at the 6 December 2021 meeting of CUSA Council, Council voted to “approve the new edition of the CUSA Bylaws;”*

*And whereas the 6 December 2021 CUSA Inc. Bylaws contain some vague provisions which may be answered by the 26 July 2021 CUSA Bylaws which preexisted the 6 December 2021 Bylaws;*

*And whereas the Constitution of the old Association had primacy over the Bylaws;*

*And whereas Council “shall take precedence over all of the organizations of the Association” as per Article IV s. 3 (a) of the Constitution;*

*And whereas CUSA and CUSA Council respect the unwritten democratic principles and the precedent of legislation,*

*Be it resolved, that the 26 July 2021 CUSA Bylaws shall remain in full force and effect to the extent which they are consistent with the 6 December 2021 CUSA Bylaws;*

*Be it further resolved, that the CUSA Constitution, last amended April 2017, shall remain in full force and effect to the extent which it is consistent with the 6 December 2021 CUSA Bylaws;*





*Be it further resolved, that the CUSA Constitution as so amended shall be Bylaw 0 of the Corporation and shall have paramountcy at that time over all Bylaws and Policies of the Corporation;*

*Be it further resolved, that all CUSA Policies in force as of the July 2021 CUSA Bylaws shall be adopted in full as Policies of Council under s. 9.5 of the 6 December 2021 CUSA Bylaws, subject to due review by Council and its committees;*

*Be it further resolved, that this overlapping-jurisdiction scheme will be replaced with the sole authority of the 6 December 2021 CUSA Bylaws, and Policies made under that authority, on 1 May 2024.”*

**Moved: G. Simms**

**Seconded: Saad Khan**

Gray Simms: This is a statement for interpretation. One of the things we really found going over the bYlaws and Policies. The new Bylaws leave a lot of holes that aren't filled with anything we currently have. The best solution was the attainment of interpretation which would keep the old Bylaws in0effectr for two years until the new ones come in. Anything in the new Bylaws, that would be contradicted by the old BNylaws, is covered by the new Bylaws. Any of those partial holes would still be filled, by some of the old text which allows future execs to undergo the process of bringing all the old docs up to date. It's basically kee[oi]ng pour old documents enforced to the extent they don't contract. It's a legislative bandage to get us through a transition period. Looking forward to March, to bring some more stuff up to council.

*Council voted to approve all three motions together at once.*

*Council voted via a show of hands*

*Motions passed.*

## 12. Items for Information

The minutes from the CPRC meetings: Jan 28, Feb 4, Feb 11.

Tyson Scott: I don't mean for what I'm about to say, to be seen as an attack on anyone. I will be personally re-running for a FASS Councillor. I have been involved in the candidacy meetings with the other candidates. I've had a couple of other people come to me with concerns involving the CEO and DEO involving a lack of response and guidance. E-mails have not been responded to. I understand it's a difficult position and it seems stressful. It's easy for campaigns to turn ruthless. Recently when I attended the last meeting where we went over rules and regulations, there were some unsettling comments made about their ability to act lenient or severe on certain electoral offences. This didn't sit right with me and I started to feel really concerned about it. If this was an isolated incident, I would've left it, but I've had lots of candidates bring forth their allegations and incidents involving CEO and DEO. In our meeting, we had 5 questions in the chat that were not answered. I understand not all questions can be answered but no one has been getting any answers.

Pierce Burch: Do you know what you'd like to see out of the CEO and DEO? Any way that we can help fix these problems.

Tyson Scott: I would like to see an explanation as to why emails haven't been coming out. I would like to see some answers and proof that they will intend to do better with clarity. If there is leniency and severeness on an individual basis with electoral offences, I would like the council to make changes going forward, about having things more in line with the Writ. I do like leniency but it's not fair to leave things up to interpretation.

Valentina Vera Gonzalez: Thank you councillor Scott for bringing this to our attention. Although we are recused, we will still definitely flag this with the General Manager. If you want to connect with them as well, I can provide you with their contact information.

### **13. Question Period**

None.

### **14. OTHER BUSINESS:**

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#### **Motion to Constitute the CUSA Board of Directors and Constitute/Fill the CUSA Board Nominating Committee**

**Be it resolved that** CUSA Council constitute the CUSA Board of Directors with the following composition:

- Eight (8) General Directors, comprised of Carleton University Students-At-Large;
- One (1) President-Chief Executive Officer (“President/CEO”), Member; and
- One (1) Secretary-Treasurer, Vice President Finance (“Secretary-Treasurer”), non-voting.

**Be it further resolved that** CUSA Council constitute the CUSA Board Nominating Committee to: coordinate promotion of Director postings; develop interview questions; conduct interviews; and select a list of recommended candidates, providing a detailed recommendation of new Directors to Council for ratification, outlining specific skill-sets, experience, and education that qualify recommended candidates for the position.



**Be it further resolved** that the composition of the Nominating Committee shall follow section 2 (B) of the Board Nominating Committee Terms of Reference.

**Be it further resolved that** the Board Nominating Committee shall nominate a group of proposed, qualified Directors for the Members to elect at the Annual General Meeting, as per the Board Nominating Committee Terms of Reference.

**Be it further resolves that** six (6) of the ten (10) Directors, including the President/CEO and VP Finance/Secretary-Treasurer, shall be elected at each annual Members' Meeting. The Board will decide the date of the Annual Members' Meeting. The Annual Members' Meeting will take place at Ottawa, Ontario.

**Moved:** Gray Simms

**Seconded:** Saad Khan

*Councillors vote via a show of hands.*

Motion passed.



**Motion to Incorporate CUSA “The Association”, Amalgamate CUSA Inc and CUSA**

Motion to Incorporate CUSA “The Association”, Amalgamate CUSA Inc and CUSA “The Association” and assign authorizing authority to Member Ahmad Hashimi to execute documents to these ends.

**Whereas** The Democratic Reform Committee recommended the merger of CUSA Inc and CUSA “The Association” as a recommendation in their unanimously adopted Report

**Whereas** CUSA Council indicatively voted overwhelmingly to move forward with a restructuring, including the merger of the CUSA Inc with the unincorporated CUSA “The Association”

**And Whereas**, CUSA “The Association” needs to be incorporated in order for any amalgamation to take place

**Be it resolved** that CUSA “The Association” incorporate with the Province of Ontario

**Be it further resolved** that CUSA “The Association” should merge with CUSA Inc

**Be it further resolved** that CUSA “The Association” delegate authorizing authority to Member Ahmad Hashimi to execute any official documents to complete the incorporation and merger on behalf of CUSA “The Association”.

**Moved: Saad Khan**

**Seconded: Gray Simms**

*Councillors vote via a show of hands.*



Motion passed.

**Motion to Amend the Board Nominating Committee Terms of Reference**

**Be it resolved**, that “not seeking election in the same year” be inserted after “Councillor” or “Councillors” in Section 2, sub (B) para (a) subparas (ii) and (iii).

**Moved: Saad Khan**

**Second: Gray Simms**

Motion passed.

**Motion to Fill the Board Nominating Committee**

**Be it resolved** that the “elected official so designated by Council” in Section 2, sub (B) para (a) subpara (i) shall be a Councillor, including the Executive not themselves running in this year’s election, also selected by lottery,

**Be it resolved** that a lottery for the Councillors in Section 2, sub (B) para (a) subparas (i), (ii) and (iii) be held at this Council meeting.

**Moved: Gray Simms**

**Second: Saad Khan**

Motion passed.

**Motion to Recess for 10 minutes.**

**Moved: Venassa Baptiste**

**Second: Saad Khan**

Motion passed.



### **Motion to Amend the VPF Nominating Committee ToR**

**Be it resolved** that “where for the election for the 2022-2023 Vice President Finance, any outgoing member of the Executive not already a resource to this Committee.”

**Be it further resolved** that “not seeking election in the same year” be inserted after “Councillor” or “Councillors” in Section 2, sub (i) paras (2) and (3).

**Moved: Grant Wilson**

**Second: Valentina Vera Gonzalez**

Motion passed.

### **16. Motion to Adjourn**

Motion passed unanimously.

*Meeting adjourned at 8:04pm.*