



**CUSA COUNCIL MEETING
August 30th, 2021, at 6:00 PM**

Prepared by:

Ahmad Hashimi, Vice President Internal



**carleton university
students' association**

JANUARY CUSA COUNCIL MEETING ATTENDANCE			
Position	Councillor	Proxy(print name)	Signature
President	Ahmad Hashimi		Absent
Vice President Finance	Venassa Baptiste		Present
Vice President Internal	Ahmad Hashimi		Absent
Vice President Student Issues	Valentina Vera Gonzalez		Present
Vice President C.Engagement	Callie Ogden		Present
Vice President Student Life	Daisy Kasper		Present
Engineering and Design	Cameron Davis		Present
	Grant Wilson		Present
	Nathan-Cyril Manlangit		Absent
	MohamedFaris Riazudden		Absent
	Saad Khan		Present
	Sara Hubbard		Present
Business	Diya Kulkarni		Absent
	Musab Chaudhry		Absent
Public Affairs	Emily Sowa		Present
	Francesca Lepore		Present
	Gray Simms		Present
	Jordan Vecchio		Present
	Keenan Reynolds		Absent
	Lily Huang		Absent
	Nora Draper		Present
Science	Alexis St.Pierre		Absent
	Conall McCutcheon		Absent
	Greg Dance		Absent
	Patrick Ene		Absent
FASS	Ahmad Kataite		Absent
	Baher Mansour		Absent
	Stacy Osazuwa		Present
	Pierce Burch		Present
	Katelyn Madigan		Present
	Tyson Scott		Present
Special Student			
BOG	Holden Heppler		Present
GSA			
RRRA	Sami Islam		Absent
CASG	Jennifer Ramnarine		Absent

AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
4. Executives Report
 - a. Vice President Finance
 - b. Vice President Internal
 - c. Vice President of Student Issues
 - d. Vice President of Community Engagement
 - e. Vice President of Student Life
5. RRRR Report
6. GSA Report
7. CASG Report
8. Senate Report
9. Board of Governors Report
10. Constituency Report
11. Committee Reports
12. Items for Information
13. Question Period
14. Other Business
 - a. Motion to Fill the Human Resources Committee and Refer the Hiring of a Director of Human Resources
 - b. Motion to Fill a Hiring Committee for the CEO and DEO
 - c. Motion to Fill the Human Resources Committee to Hire the Unified Support Centre Administrator
 - d. Motion to Strike and Fill the Human Resources Committee to Hire the Director of Student Development
 - e. Motion to Fill Academic Resilience Fund Committee
 - f. Motion to Strike and Fill Student Initiative Fund Committee
15. Adjournment

Meeting commenced at 7:37 pm

1. Announcements and Correspondence

None.

2. Approval of the Agenda

MOVED: Saad Khan

SECONDED: Callie Ogden

Motion passes.

3. Approval of the Past Minutes

None.

4. Executive Reports

a. Vice President Finance Report

Vice President of Finance's Report

August 30th, 2021

Past Month

- Completed the final draft of CUSA budget
 - ◆ Wrapping up the Executive Summary Report to present on September 15th
- Met/Received a reply from organizations that receive levies from undergraduate student body
 - ◆ The Interval House
 - ◆ Charlatan
 - ◆ Reached out and received contact from other organizations; dates are benign set up for more meetings
- Club Oversight Committee
 - ◆ Completed over 150 club recertifications with the committee as well as funding applications for the summer!
- Havens
 - ◆ Working with an external business development group to support us in developing a business plan
- Ollies and Roosters - reopening! Stop by for food
 - ◆ Roosters - open now
 - ◆ Ollies - opening Sept 8th

Ongoing Projects

- Fill Hardship Council
 - ◆ Looking to have 2 CUSA Councilors on the committee
- Supporting VPSL Daisy and the Student Life committee with planning out logistics for events for the year
 - ◆ Self-care kits
 - ◆ CUSA Gala budget planning
 - ◆ SOAR contribution
- Developing a strategic business plan for Haven's (moving away from books on consignment)
- Negotiating with Studentcare to look at current plan benefits and add-ons we could include Month Ahead
- Present the budget to council on September 15th
- Volunteer for Fall Orientation events
- Prepare budget update for executives and full-time staff

If you have any questions, you can always reach me by email at vpf@cusaonline.ca or on Instagram [@venassa_bae](https://www.instagram.com/venassa_bae).

Have a great week!

Vice President Internal Report

August 30, 2021

Past Month:

→ CUSA website

◆ Committees

- We have updated the Committee section where now you can apply to be part of the committee online and it's much easier than before instead of sending email to VPI, now we have all the information in one spot.

→ Oversight Committee

◆ Recertification

- Our recertification applications are almost done, and I have reviewed almost 100 applications. Going through all the requirements based on our bylaws from Club Constitution to bank statements all the way to membership list.

→ Governance document

◆ Bylaws

- Updating our bylaws
- To improve transparency and accountability

→ Democratic reform committee

◆ Attending all the meetings

◆ Talking to witness (student leaders, people from student with different governance structures, people with CUSA experience)

◆ We are discussing how to improve elections, changes to organization structure and decision making power

→ Working with University to get a place for multi faith space on campus

◆ Our Faith groups need extra space to maintain the social distancing and meanwhile do their exercise.

Ongoing Project:

- CUSA Club Website
 - ◆ Still working on it to be ready as soon as possible and update all the information so our Students & Clubs has a place to find everything related topics about the Clubs
- Regular meetings with SEO: Jeremy Brzozowski
- Reviewing applications for Director of Human Resources
- Reviewing applications for Unified Support Center administrator

Month Ahead:

- Focusing on democratic reform committee
- Clubs training and Clubs Funding
- Job posting for Director of Student development

If you have any questions, you can always reach me by e-mail at vpi@cusaonline.ca or on Instagram at *Ahmadhashimi_*.

Take care,
Ahmad Hashimi

Vice President Student Issues Report

August 30, 2021

Past Month

- Service Centres check-ins-meetings
 - Met with all service centers to go over collaborations and planning of events for the year
- CUx Partner Meeting
- Met with CAPSA (Community Addictions Peer Support Association) and Student Affairs to bring First person language training to all CUSA execs and staff
 - Joined Callie and Ahmad in a meeting University of Manitoba Students' Union
- Finished consultations for the Anti-Racism Strategic Plan
- Met with last universities regarding the PSMHAP
- Callie, Sam and I took over the initiative
- Met with RRRRA and BSPA (Black Students in Public Affairs) to go over collaborations and safe-space initiative
- Met with Ravens Sports Business Club to discuss collaboration for the Ravens HouseCup
- Met with EIC for BeForeplay Ask campaign
- Met with StigmaEnds at CU and Dr. Hellemans to plan Substance Use Awareness campaign
- Met with Office of Student Affairs
 - Substance Use campaign
 - PANDA informational campaign
- Met with SKY Campus
 - Online platform that focusses on students' wellbeing and mental health
- Conducted a review of the draft of the Anti-Racism Strategic Plan

Ongoing Projects

- Campaigns planning and scheduling. Meeting with Events and Programs Coordinator

- Schedule planned
 - Meeting for possible partnerships and guest speakers
- Monthly International Students Advocacy meeting
- Monthly meeting with SEO-ISSO
- Meetings with Ombuds Office
- Working along the RnA Coordinator working on the Anti-Racism Strategic Plan

- Monthly meeting with Dwaine. SEO

Month Ahead

- Meeting with Service Centres
 - Collaborations and follow ups
- Set up a meeting with all student unions regarding next steps of the Post-secondary Mental Health Action Plan
- Working on campaigns
- Training for all CUSA staff and executives with Harm Reduction Office- First Person Language
- Put self-care kits together to ship within Canada and internationally
- Meeting with University administration
- Collaborate in the Carleton vaccine clinic
- International Students Welcome Week

If you have any questions, you can always reach me by e-mail at vpsi@cusaonline.ca or on instagram at *valentina_vera_g*.

Best,

Valentina Vera Gonzalez

d. Vice President Community Engagement Report

Vice President Community Engagement Report

August 30, 2021

Past Month:

- Student Leadership Coalition
 - ◆ Survey completed and to be released in September
- All-Candidates Debate for the Federal Election
- Partnership with Algonquin
- Met with a representative from the Revalie
 - ◆ Working on a partnership
- Met with University of Manitoba Student Union VPCE
 - ◆ Discussed Manitoba Alliance of Post-Secondary Students
- Hired and onboarded Brand Ambassadors
- Participated in the SEO's Spotlight Sessions for their CU 1001 program

Ongoing Projects:

- Working with Executive Coordinator on Volunteer and Brand Ambassador Program
- Working with OPH and Health and Counselling to promote vaccine uptake
- PSMHAP
 - ◆ Next Steps: meeting with student representatives and planning a call to action
- Working with our Executive Coordinator and the Brand Ambassadors to build the CUSAbrand and creating content
- Biweekly meetings with the Charlatan
- Student Engagement: Holiday Calendar
- Tiktok

Month Ahead:

- CUSA Connection -Volunteer Team
- CU be Vaccinated campaign
- Meeting with the Revalie and working out a partnership
- Planning an event with Rick Cool the Mentalist during October
- All-Candidates Debate
- All About Signs event with Algonquin
- Trivia Night with Carleton Country Music Association
- SDGs Launch: Empowering Canadian Youth Program
- Continuing consultations with VPSI and Research & Advocacy Coordinator for

ARSP

- ◆ Focusing on a EDI approach
 - Planning a Community Education Program for Panda
 - SPC: looking at the uptake from giveaway with Fall O and determining next steps with partnership
-
- Meet with UOttawa to discuss next steps for Leadership Coalition

If you have any questions, you can always reach me by email at vpce@cusaonline.ca or on instagram@callie_ogden.

Vice President Student life Report

August 30, 2021

Past Month

- Continued working alongside the Events and Programs Coordinator to execute summer programming
hannah.whale@cusaonline.ca
 - August -> Shake It Up Mixologist Event
 - Shipped out all remaining gift cards to Amazing Race Photo Contest winners
- Planned for major events/programming run by VPSL portfolio
 - ◆ CUSA Leadership Academy (yearly) + Leadership Summit (March 5)
 - ◆ Panda (October 2) - Created fan packages for students to purchase
 - ◆ Winter Orientation Week (January 10-14) - Looking to partner with various stakeholders on campus to create programming for students
 - ◆ CUSA Gala (March) - Confirming venue and catering options
- Developed the CUSA Leadership Academy
 - ◆ Brainstormed a list of student groups and clubs to partner with for educational workshops to host throughout the year
 - ◆ Began searching and confirming workshops facilitators
 - ◆ Developed the course on the online platform Brightspace
 - ◆ Developed the Leadership assessment quiz
 - ◆ Worked with our communications team to create promotional materials for the academy
 - ◆ Explored the possibility of a experiential learning volunteer opportunity
- Met with Ollies Manager to plan for Virtual Thirsty Thursdays
- Attended at Interview with CTV to discuss Mandatory Vaccinations for students in the fall
- Continued ongoing meetings with the SEO to plan Fall Orientation Week
 - ◆ Confirmed DJ for DJ at Home Dance Party
- Continued bi-weekly meetings with Raven's Athletics
 - ◆ Brainstormed ways to engage students in Varsity athletics
 - ◆ Planning to make Panda Fan packages for students to purchase
 - ◆ Discussions on selling birdgang passes out of the CUSA office
- Continued ongoing meetings with RRRRA
 - ◆ Planning for Fall O events and Back to School Giveaway w/ RRRRA and CASG
- Worked alongside CUSA Staff and VPCE to create a CUSA Tik Tok Schedule for the year

Ongoing Projects

- Building and executing the CUSA Leadership Academy + Workshops
- Planning additional Programs and Events for the 21.22 academic year

Month Ahead

- Hosting events for Fall Orientation
- Planning a virtual Panda watch party for first years if restrictions allow w/ RRRA and Athletics
- Bi-weekly meetings with campus stakeholders to plan programming for Winter Orientation
- Confirming the catering company for CUSA Gala in March

If you have any questions, you can always reach me by e-mail at vpsl@cusaonline.ca or on Instagram at @daizzzzz_.

Have a great start to the fall semester,

Daisy Kasper

5. RRRA Report

None.

6. GSA Report

None.

7. CASG Report

Pierce Burch: As mentioned by Daisy, we are currently having a back-to-school giveaway on our Instagram. There are some amazing prize packs up for grabs. Go to our account, tag us and three friends for a chance to win. There are more things coming out as we look for support from the Carleton

committee. I can't give too much detail so keep an eye out on our social media. We are currently finalizing our website for the year. We are hoping to get that back up and running soon. We will be looking for councilors come September as always.

8. Senate Report

None.

9. Board of Governors Report

Anastasia Letteri: I'm excited to report that Holden and I will be attending our board orientation later this week to get acquainted with the other members and get our duties for this year. Over the past month, we've been working towards getting things started for the upcoming September, which has concluded the completion of our onboarding and training modules. We are excited to announce that we will be creating monthly townhalls to discuss our work, the first of which has been uploaded to social media this week as an introduction of our goals and priorities for this year. Going forward, the townhalls will either be conducted as an Instagram live or pre-filled video post which will contain information regarding our board meetings, committee meetings, and the work we do on campus for students. Please be sure to forward any questions you may have to us so we can discuss them in future townhalls. In addition, many students, clubs, and societies have reached out to us in the past week regarding Carleton's decision to suspend the attendants' services program for the fall semester. I've contacted the board's administration, questioning them on this decision. The response merely stated that they advised students in advance and public health and safety requirements could not allow for the reopening of the program until the winter semester. I responded to it with a statement posted to my Instagram and I will continue to push them to retract their decision, ensuring a safe return to campus for all students but not one that is ableist and discriminatory. I have an interview scheduled with the Charlatan about this. The board has also sent us their July to August University Affairs newsletter titled "The New Normal on Campus", where our President outlined the Students as Partners Program, which was created during COVID to provide students and instructors to work together to design courses. I've personally participated in this program last year so if you have any questions, I'd be more than happy to pass along some advice. Finally, I've been receiving several emails from students regarding many of their academic related concerns. If any other students have questions regarding their studies or experiences on campus, please be sure to email Holden and I so that we can pass along your concerns to the Board or redirect them to a suitable contact while trying our best to get them results.

10. Constituency Report

None.

11. Committee Report

None.

12. Items for Information

None.

13. Question Period

Saad Khan: As we all know, we are in election season right now as we have an election on September 20th. I don't see CUSA promoting or encouraging students to vote. Does CUSA have a plan to encourage students to vote?

Callie Ogden: We are discussing this and planning to host an all candidates debate to encourage students to come out to listen to what each candidate has to say and think about who they are voting for. We will be doing more with social media promotions and helping students learn more about it. We did receive word that we will have some polling stations on campus for residents on campus and the Ottawa South community. Students will also be able to vote at Athletics. We are going to follow up more on this soon with confirmed details.

14. Other Business

a. **Motion to fill the Human Resources Committee and refer the hiring of a Director of Human Resources**

Motion to Fill the Human Resources Committee and Refer the Hiring of a Director of Human Resources

PRESENTATION SUMMARY:

Whereas at the August 16th, 2021, CUSA Council Meeting; CUSA Council struck HRC to hire Director of Human Resources

Whereas in order for the Committee to fulfill its mandate, it requires One (1) Councilor selected by lottery.

INFORMATION TRANSFER:

Be it resolved that One (1) Councilor member selected by lottery to the HRC for Hiring Director of Human Resources from the following names:

“All Councilors” except for
“Saad Khan”
“Pierce Burch”
“Tyson Scott”

MOVED: Valentina Vera Gonzalez

SECONDED: Venassa Baptiste

Councilors vote via a show of hands

Motion passes.

b. Motion to fill the Hiring Committee for the CEO and DEO

Motion to Fill the Hiring Committee for the CEO and DEO

PRESENTATION SUMMARY:

Whereas at the August 16th, 2021, CUSA Council Meeting; CUSA Council struck HRC to hire CEO and DEO for the upcoming by-election

Whereas in order for the Committee to fulfill its mandate, it requires One (1) Councilor selected by lottery.

INFORMATION TRANSFER:

Be it resolved that One (1) Councilor member selected by lottery to the HRC for Hiring CEO and DEO for the upcoming by-election from the following names:

“All Councilors” except for
“Tyson Scott”
“Cameron Davis”
“Pierce Burch”

MOVED: Valentina Vera Gonzalez

SECONDED: Daisy Kasper

Councilors vote via a show of hands

Motion passes.

c. **Motion to fill the Human Resources Committee to Hire the Unified Support Centre Administrator**

Motion to Fill the Human Resources Committee to Hire the Unified Support Centre Administrator

PRESENTATION SUMMARY:

Whereas at the August 16th, 2021, CUSA Council Meeting; CUSA Council struck HRC to hire unified Support Centre Administrator

Whereas in order for the Committee to fulfill its mandate, it requires One (1) Councilor selected by lottery.

INFORMATION TRANSFER:

Be it resolved that One (1) Councilor member selected by lottery to the HRC for Hiring Unified Support Centre Administrator from the following names:

“All Councilors” except for
“Saad Khan”

MOVED: Valentina Vera Gonzalez

SECONDED: Callie Ogden

Councilors vote via a show of hands

Motion passes.

d. Motion to Strike and fill the Human Resources Committee to Hire the Director of Student Development

Motion to Strike and Fill the Human Resources Committee to Hire the Director of Student Development

PRESENTATION SUMMARY:

Whereas CUSA “The Association” Bylaw XIII states every new position shall be filled through a process facilitated by a Human Resources Committee (HRC)

Whereas the Trustees of CUSA Inc. has financially approved the creation of this position

Whereas this role is necessary to the core operations of CUSA

INFORMATION TRANSFER:

Be it resolved that CUSA Council strike the Human Resources Committee with the following composition:

- a. The Chair, being the CUSA Director of Human Resources
 - i. If there is no Director of Human Resources, the CUSA General Manager.
- b. The members being:
 - i. The President of the Association
 - ii. The appropriate CUSA Executive member
 - iii. The Director of Human Resources
 - iv. One non-Executive member of Council, selected by lottery
 - v. One member of CUPE 1281, selected by lottery

Be it further resolved that CUSA Council commit the responsibility for the hiring of a Director of Student Development to the Human Resources Committee.

Be it further resolved that One (1) Councilor member selected by lottery to the HRC for Hiring Director of Student Development from the following names:

“All Councilors” except for
“Saad Khan”
“Tyson Scott”
“Pierce Burch”
“Cameron Davis”

MOVED: Valentina Vera Gonzalez

SECONDED: Venassa Baptiste

Councilors vote via a show of hands

Motion passes.

e. **Motion to Fill Academic Resilience Committee**

Motion to Fill the Academic Resilience Fund Committee

PRESENTATION SUMMARY:

Whereas at the July 2021 CUSA Council meeting, CUSA Council Struck the Academic Resilience Fund Committee;

Whereas the Academic Resilience Fund Committee requires two (2) CUSA Councilors to be elected to the Committee in order to fulfill its mandate;

INFORMATION TRANSFER:

Be it resolved that CUSA Council to fill the Academic Resilience Fund Committee by electing two (2) CUSA Councilors to the Committee.

Nominees:

“Saad Khan”
“Musab Chaudhry”

MOVED: Venassa Baptiste

SECONDED: Valentina Vera Gonzalez

Councilors vote via secret ballot

Motion passes.

Saad Khan and Musab Chaudhry are elected to the Academic Resilience Fund Committee.

f. Motion to Strike and Fill Student Initiative Fund Committee

Motion to Strike and Fill the Student Initiative Fund Committee

PRESENTATION SUMMARY:

Whereas CUSA needs to fill the Student Initiative Fund for the 2021-2022 year,

Whereas Bylaw VII s3.2 the SIFC shall have the following composition:

- a. CUSA Vice President Internal as Chair,
- b. CUSA Vice President Finance
- c. 3 Councilors appointed by Council
- d. 3 Students-at-large appointed by Council

INFORMATION TRANSFER:

Be it resolved that CUSA Council vote to fill the committee with the following seats:

- a. 3 Students at large
- b. 3 Councilors:
 - i. Francesca Lepore
 - ii. Gray Simms
 - iii. Conall McCutcheon

MOVED: Daisy Kasper

SECONDED: Valentina Vera Gonzalez

Council votes to elect the councilors via secret ballot

Motion passes.

Francesca Lepore, Gray Simms, and Conall McCutcheon are elected to the Student Initiative Fund Committee.

15. Adjournment

Motion to adjourn

Moved: Saad Khan

Seconded: Pierce Burch

Motion passes.

Meeting adjourned at 8:53 pm.

