



carleton university
students' association

**CUSA SEPTEMBER COUNCIL MEETING MINUTES
MONDAY SEPT 30 2019 @7:15 PM
DUNTON TOWER , 2017**

**Prepared by:
Farook Al-Muflehi, VP Internal
Katia Sahnoun, Council Clerk**



JULY CUSA COUNCIL MEETING ATTENDANCE			
Position	Councillor	Proxy(print name)	Signature
President	Lily Akagbosu		Present
Vice President Finance	Jacob Howell		Present
Vice President Internal	Farook Al-Muflehi		Present
Vice President Student Issues	Sissi De Flaviis		ABSENT
Vice President Student Services	George Owusu-Mensah		ABSENT
Vice President Student Life	Jamie Laxton		Present
Engineering and Design	Cameron Davis		Present
	Michael Isa		ABSENT
	Ruona Osharode		Present
	Davies Moore		ABSENT
	Dotun Ilori		ABSENT
	Afaq Ahmad		Present
Business	Lana Nikro		ABSENT
Public Affairs	Camille Houde		Present
	Dami Fukolujo		Present
	Julia Sterling		Present
	Kareem AlWazir	Matt Gagne	Proxy
	Osman Elmi		Present
	Ruby Ezeh		Present
	Tinu Akinwande		Present
	Science	Aaron Fisher	
	Ayan Waberi		
	Hailey Graham		Present
	Sara Abbass		Present
	FASS	Marina Guadagnin	
	Pierce Burch		Present
	Ryan Evans		Present
	Elizabeth Fraser	Kate Swan	Proxy
	Mohamed Hamed		Present
Special Student	Jamie Pettis		Present
BOG	Taylor Arnt		Present
GSA			Absent
RRRA	Douglas Cochrane		Present
CASG			Present

AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
 - a. August 28th 2019
4. President's Report
5. Vice Presidents' Reports
 - a. Vice President Finance
 - b. Vice President Internal Affairs
 - c. Vice President for Student Issues
 - d. Vice President of Student Services
 - e. Vice President of Student Life
6. RRRRA Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Report
12. Committee Reports
 - a. AFCOM
 - b. C&S Funding Committee
13. Items for Information
14. Question Period
15. Other Business
 - Motion to Strike and Fill the Executive Compensation Review Committee
 - Motion to Strike and Fill the Indigenization Committee
 - Motion To Adjust CUSA Fiscal Budget Presentation Date
 - Motion to Amend CUSA By-laws
16. Adjournment

The meeting commenced at 7:15pm

1. Announcements and Correspondence

None.

2. Approval of the Agenda

MOVED: Aaron Fisher

SECONDED: Mohamed Hamed

Motion passes.

3. Approval of Past Minutes

MOVED: Jamie Laxton

SECONDED: Jacob Howell

Motion passes.

4. President's Report

President's Report

September 30th, 2019

Past Month

- Frosh Week
- Shinerama Cheque Presentation
- Climate Strike
- Class talks
- Student Union Government Lunch
- Community Events
- Clubs Conference
- CUSA Hirings
- Project Leads Onboarding
- Staff union Meetings
- Club partnerships
- Review of Executive structure

Ongoing Projects

- Federal Elections Debate
- Panda swag package sales & distribution
- Charlatan Meetings
- Panda #BeAGoodNeighbour Campaign
- SEO Mentorship program

Month Ahead

- Ollies Breakfast Club
- Venture for Canada Event

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca or by phone at 613 - 520 2600 x 1603

Sincerely,

Lily Akagbosu

5. Vice Presidents' Reports

a. Vice President Finance

V.P Finance Report

September 30th, 2019

Past Month:

- Frosh Week
- Clubs Funding
- Budget Presentation
- Ollie's
 - ◆ Thirsty Thursday woo!!
- Rooster's On-The-Go

Next Month:

- ❖ ESports Research & Development
- ❖ Communication and Business Plan Development for CUSA Businesses
- ❖ Budget Management Meeting with Service Centre Coordinators
- ❖ Reassessment of Suppliers in businesses
- ❖ Introduction of sustainable/reusable materials in CUSA Businesses
- ❖ Meet with Competitive Clubs to assist in achieving Competitive Status
- ❖ Create partnerships and programs for Mature Students

If you have any questions, you can always reach me by e-mail at vpf@cusaonline.ca or by phone at 613 520 2600 x1604

Sincerely,

Jacob Howell

V.P Internal Report

September 30th, 2019

Past Month

- Hiring of Clubs Office Inter
- Frosh
- Clubs Expo
- Clubs conference
- Clubs Palooza
- Clubs Funding
- Clubs Storage Rooms
- CUSA By-Laws
- Start Up Fund
- School Supply Library

Ongoing

- Community Partnerships
 - Venues
 - Busses
- Council Vacant Positions
- Capstone Research Funding
- Funding Allocations
- Councillor Discount Card

Next Month

- Release funding
- Committee/Councillor Positions
- Athletics Committee
- Culture nights
- Internal marketing strategy with Athletics

If you have any questions, you can always reach me by e-mail at vpss@cusaonline.ca or by phone at 613 520 2600 x1606

Sincerely,
Farook Al-Muflehi

V.P Student Issues Report

September 30th, 2019

Most sincere apologies I am not present. Here is a short version of what I've done.

Past Month

- Before Play Ask, the campaign about sexual violence and consent, was a success!
 - o Our Sex Toy Bingo in which we partnered with the Womxn centre had over 200 people!
 - o Our closed discussion groups were well attended
 - o There's room for improvement when it comes to workshops
 - o I want to thank all of our partners from the different service centres, to the Department of Equity and Inclusive Communities to other campus partners for making the month possible
- Academic Issues policy point
 - o We are working with the university to release exam's schedule 5 days earlier than last year
 - o Looking into getting comfier chairs for exams
 - o Looking to implement a contract professor's midterm report where students can give feedback halfway through the semester in addition to the final semester report

Ongoing Projects

- Federal Elections
 - o The all-candidates debate will be happening this Wednesday, October 2nd, 6-9pm in UC Atrium
 - Students can submit questions until tomorrow at <http://bit.ly/askottawa>
 - Hope to see you all there!
 - o Video explaining how to vote, where to vote, etc will go live this Thursday.
 - o Tomorrow we have free pancake breakfast with CASG in Tory Junction (Matt can explain more)
- Volunteering - If you would like to volunteer at any point or for any specific campaign, please email me!

Month Ahead

- Pop The Stigma
 - o The moth of October focuses on destigmatizing mental illness and expanding mental health and knowledge about resources
 - o We are offering a SafeTalk workshops for free (more info to come tomorrow on Facebook)

- Weekly Therapy dogs on Wednesdays (locations and times will be posted tomorrow)
- Weekly mindfulness class on Thursdays (sign up by emailing michelle.baulch@carleton.ca)
- Resource Fair with on-campus partners on Oct 30th (including men's soccer team)
- CFS
 - There is a meeting for the Ontario Executives at the end of October
- Student Issues Action Committee
 - We are going to meet monthly starting this month

If you have any questions, you can always reach me by e-mail at vpsi@cusaonline.ca or by phone at 613 520 2600 x1617

Sincerely,

Sissi De Flaviis

d. Vice President of Student Services

V.P Student Services Report

September 30th, 2019

Past Month

- ❖ Afrofusion collaboration with VPSL
- ❖ International Student Orientation - SEO
- ❖ Service Center Open House Night -SEO
- ❖ Campus to Community days - SEO

Ongoing Projects

- ❖ Providing subsidized certification for students- Smart Serve
- ❖ SEO Mentorship Program
- ❖ ISM/ASM

This Month

- ❖ Smart serve certification
- ❖ Canadian Tour Program
- ❖ Consulting on an Internal marketing strategy with Athletics
- ❖ Entrepreneurship night collaboration with Hatch
- ❖ Pitch Night - Hatch Centre

If you have any questions, you can always reach me by e-mail at vpss@cusaonline.ca or by phone at 613 520 2600 x1606

Sincerely,

George Owusu-Mensah
Vice President Students Services
Carleton University Students Association

V.P Student Life Report

September 30th, 2019

Past Month

- Campus Kickoff - Done
- Ollies Programming Thirsty Thursday Fall Semester - Done
- Climate Strike - Done
- Volunteer engagement for CUSA events
- Frosh Events - Done
- Frosh Schedule for executives and volunteers - Done
- Homecoming - Done
- Panda Tickets - Done

Ongoing Projects

- Sustainability Initiatives
- Volunteer retention for CUSA events
- Review of month one
- Climate Strike
- Pre-Panda Campaign
- Refresher week
- Housing week
- Sustainability month programming plan

Next Month

- Ollies Wednesday and Thursday programming execution
- Havens Programming schedule
- Pre Panda Door Knocking Campaign execution
- Professional Development Events planning and execution
- CUSA involvement in Engineering Competitions execution
- General Programming that gives back to the community execution

If you have any questions, you can always reach me by e-mail at vpsl@cusaonline.ca or by phone at 613 520 2600 x1610

Sincerely,

Jamie Laxton

6. RRRR Report

Douglas: September was a very busy month in the RRRR office. Frosh week was extremely successful, we were able to interact with thousands of incoming students in Residence primarily first years. Following frosh week, the office was also able to successfully hire people in the store and our office. This past week, our VP programming James Slaughter hosted the Res Fest Carnival along side dining services and also a drag queen show later that evening . This past week, I've held meetings with Birdgang in order to see what role RRRR can do, in order to raise more awareness for Birdgang. And also what ongoing programming we can do between Residence buildings. Additionally we were able to present a financial donation to CSES so we're always looking to see how we can support students both within Residence and also off Residence. Looking ahead, We're currently focusing on our upcoming elections , the campaign period started today. Voting will be on October 4th and in the upcoming week we'll also have a meeting with the director of housing to go over some different main points basically focused around federal elections and how the federal election is impacting Residence students.

7. GSA Report

None.

8. CASG Report

Sara: Hey everyone, I'm the president of CASG, and coming up tomorrow we are very excited to kick off our CU at The Polls Campaign that Sissi and Matt have been working hand planning. There will also be a breakfast tomorrow morning from 8am to 11am at Tory Junction and of course we'll be serving up our famous pancakes. So come on out. And then the main event as Lily mentioned on Sissi's behalf is this Wednesday at 6pm in the UC atrium. There's a debate for all the candidates in the Ottawa Centre region for the election which is super exciting ! Our first council meeting is also coming up this Friday at 6 pm. We are are still looking to fill some vacant council positions within FASS, FPA and within Sprott. They have been posted on our social media page @carletonacademicstudentgovernemnt on facebook so, If you have an interest in that you can go look there to see which exact programs are needing positions or you can always email our VP Internal Tyler Boswell at Vpinternal@CASG.ca .

9. Senate Report

Sara: Senate this month has already met and they're doing a lot of work with the strategic initiative planning, sort of planning out what Carleton looks like within the next 10,20,30 years. About reconciling that with the strategic mandate agreement with the provincial government. There's also a couple of student positions that are vacant for senate representing both within FED and Sprott. so if you are interested in those positions or if you know someone who would be, just email the assistant university secretary Kathleen.

10. Board of Governors Report

Taylor : Hi guys my names taylor; I'm one of your two undergraduate students representatives on the Board of Governors. We've had quite a busy month, we kicked off our month with our board orientation we had an excellent guest speaker Ken Steele, who talked about all kinds of different innovation in higher education. It was a great presentation and we also did a lot of case studies of potential things that can come up at the board which was very useful. I then went to a government committee meeting on the 18th , within the meeting we discussed a lot of government processes the biggest one being we discussed the student handbook for running student elections, some of the things that came up were the cost of elections whether there should be a limit on it . We made no decisions just because it's hard to enforce at the board level . We also discussed the timing of the election this year. The election is starting in january 2020 for the undergraduate representatives on the board. If that is anything that conflicts with CUSA please do let me know. Amanda gov you guys can be in contact with her. And then we talked about the process of admin as well as some board planning stuff. we had our meeting today which was pretty in depth and we approved a new student residence building this is looking to be put up by 2022 -2023. And it'll feature 450 new beds for students because there's a long waitlist and we're trying to accommodate for that . We also discussed the president's objectives for this upcoming year and discussed the mental health framework .We're discussing the 34 of the 38 parts of the student mental health framework that are inactive or ongoing . My copartner on the board Abdul spoke to the VP students enrollment talked about mental health and some concerns with international students and international tuitions. They were able to come to somewhat of an agreement on that where it would happen in four year increments as opposed to increasing every year. But I would talk to him more in depth If u have any questions.

11. Constituency Report

None.

12. Committee Reports

a. AFCON (Read by Farook) : The AFCON committee met up, very quite simple with the introductions to try to get to know each other. How the AFCON committee works and what's required from them. And they passed a few things, like some AFCON bursaries for some students , Rental costs for students who need it throughout the year and they discussed further meetings and when those meetings will take place throughout the year and what's required of every student at large and every councillor.

b. C&S Funding Committee (Read by Farook) : Before officially allocating all funding for every club, Clubs and Societies Fund Committee will meet up to go over funding. A few councillors and a few members of the committee who were elected during clubs conference sat through some interviews.

13. Items for Information

None.

14. Question Period

You mentioned that you were doing 9 to 5 for club meetings for funding , do athletic clubs have access to CUSA funding or is it seperate?

Farook: Athletic clubs do get funding through competitive branch within athletics, but CUSA does sponsor competitive clubs nothing has been given out into details yet but that's something that will happen later on in the year.

15. Other Business

none.

Motion to Strike and Fill the Executive Compensation Review Committee

PRESENTATION SUMMARY:

Whereas By-Law IV 3.6 reads:

The [Executive Compensation Review] committee shall:

- a. Undertake a thorough review of the Executive Compensation.
- b. Make use of all relevant information from outside organizations.
- c. Include in its research all relevant information from within the Association and Corporation including, but not limited to: the budget, audited financial statements and archived reports submitted by both the Financial Review Committee and the Executive Compensation Committee.
- d. The committee shall present its report and recommendations for adjustments to Council no later than the November meeting (to be ratified by CUSA, Inc.).
- e. Submit a final copy of the report to both the Vice President Finance and the CUSA Finance Manager.

And Whereas By-Law IV 3.5 reads:

The composition of [the Executive Compensation Review] committee shall be as follows:

- a. Three (3) constituency representatives appointed by Council.
- b. Three (3) students-at-large appointed by Council.
- c. Either the Finance Manager or General Manager of CUSA
- d. The Vice-President Finance;

And Whereas Bylaws IV 3.7.1 reads: CUSA Council shall, no later than the December meeting, make a final decision regarding the recommendations of the Executive Compensation Review Committee. CUSA Council shall, in both a meeting of the Association and the Corporation, put forth their final decision as a motion for the upcoming term.

INFORMATION TRANSFER:

Be it resolved that the Executive Compensation Review Committee be struck for the 2019-2020 school year;

Be it Further Resolved that the following committee positions be elected:

- a. 3 CUSA Councillors
- b. 3 students at large

MOVED: Farook Al-Muflehi

SECONDED: Jacob Howell

Committee struck and tabled until next council meeting.

Motion Fill the Indigenization Committee

PRESENTATION SUMMARY:

Whereas the Indigenization Committee is responsible for advocating on behalf of Carleton Indigenous students and researching and presenting to Council how CUSA can improve the University experience of Indigenous students on campus.

INFORMATION TRANSFER:

Be it Resolved the Indigenization Committee be struck for the 2019-2020 year;

Be it Resolved the committee shall follow these guidelines:

1. The Committee shall operate in the manner prescribed in this document, as well as in ByLaw VIII and the CUSA Constitution in general.
2. The Committee shall be responsible for researching and presenting Council papers and reporting to CUSA Council on a regular basis on the activities of the committee.
3. The Committee shall work on all difficulties and issues that Indigenous students may face during their university experience.
4. The Committee shall work in conjunction with the CUSA executive to create position papers in response to government policies on various Indigenous student issues.
5. The Committee shall strive to make all meetings accessible to all interested parties, the media and students with disabilities.
6. The Committee shall strive to achieve a membership representative of the Carleton University Indigenous students.
7. The Committee shall accept other duties as required.
8. The chair shall be the Mawondaseg service center coordinator.

Be it Further Resolved that the following members be elected to the committee:

- a. 2 Councillors
- b. 4 Students at Large

MOVED: George Owusu-Mensah

SECONDED: Farook Al-Muflehi

b) Councillors;

Ryan Evans:

My name is Ryan Evans, I come from a town that is mainly indigenous population. I know what the needs are and what things are being pushed aside and what needs to be promoted.

Thankyou.

Hailey Gram:

Hey everybody, my names Hailey Gram. I think I would be well fit for the position I think it would be a great opportunity for myself to learn a little bit more about students at carleton and other people in Canada experience and learn for myself then I can share with other people better ways to make Canada the best place for everybody.

Motion passes.

Council members vote on paper ballots.

Election results: Ryan and Hailey are elected as the new councillors for the Indigenization Committee .

b) Students at large;

Representatives:

Wolf Gang Wuttke Stanton :

I'm from Northern Manitoba , I think im good for this position because im an indigenous student . I'm also the Co-chair of the first peoples student council and the co chair Reconciliation and what we pretty much do is try to implement cause to action from the TRC. To make the university actually implement those actions where there's no changes so this will be a good start. I would be good for this position I have a lot of connections with the indigenous students, Although I do not speak for the indigenous students I can only represent them and help advocate for other indigenous students.

Aliqa Illaug:

Hi everyone, I am originally from Nunavut which is above the Arctic circle. I'm a great advocate I do inuit club because there's only about 15 inuit that come to Carleton and im very involved in the indigenous community here at Carleton. Thankyou.

Aurora Ominika Enosse:

Hello my name is Aurora, I am from a territory which is 8 hours away from here. Why I would be good for this position along with these guys, I have ties with the indigenous community here, I work at the Ojigkwanong centre so I'm very close with all the students that come in . I'm also a good advocate I'm a social work student with a minor in indeginious studies. Along with that, I have ties to all around I was able to travel and speak at conferences so I do have relevant experience. Thankyou.

Motion passes.

Council members vote on paper ballots.

Election results: Wolf gang, Aliqa, and Aurora are elected for the Indigenization Committee .

Motion To Adjust CUSA Fiscal Budget Presentation Date

Motion Presentation:

Whereas, the current CUSA By-Laws state, “4.0 Duties of the Vice President Finance 4.1 The Vice President Finance: a. Shall be responsible for the presentation to Students' Council of a budget detailing the appropriation of the Association's monies, no later than August first (1st).”

Whereas, on a yearly basis the budget has been presented beyond August 1st

Whereas, in light of the Student Choice Initiative it is impossible to project accurate financial predictions for the organization prior to August 1st

INFORMATION TRANSFER:

Be It Resolved That, under Section 4.1 strike “August 1st” and be replaced with “September 1st”.

MOVED: Jacob Howell

SECONDED: Farook Al-Muflehi

Motion passes.

Motion to Amend CUSA By-laws

PRESENTATION SUMMARY:

Whereas Bylaws vital component of Carleton University Student Association. CUSA to be of assistance and support each other through various services provided.

Whereas all students and groups could benefit from a clearer understanding of the policies in which CUSA operates regarding accreditation and the providing of services.

INFORMATION TRANSFER:

Be it resolved that the CUSA Bylaws shall be amended to the following;

Replacement of **his/her** with **they/their**

By-Law I - Council

1.1 Council shall consist of thirty-four (**34**) thirty-Five (**35**) seats filled by:

1.1 i. **A representative appointed by and from, and sitting at the pleasure of, the Carleton Academic students' government, and;**

2.3 “...The VPI shall make the Constituency representatives aware of this requirement **by way email or written communication within** the first month of elected office.”

“...The VPI shall make the Constituency representatives aware of this requirement **by way of** email or written communication within the first month of elected office.

MOVED: Farook Al-Muflehi

SECONDED: Jacob Howell

Motion passes.

16. Adjournment

MOVED:Farook Al-Muflehi

SECONDED: Davies Moore

Motion Passes. Meeting Adjourned at 8:22pm