



CUSA COUNCIL MEETING MINUTES
October 22nd 2020 @6:00 PM

Prepared by: Farook Al-Muflehi, Vice President Internal
Chelsea Mckeen, Council Clerk



August CUSA COUNCIL MEETING ATTENDANCE			
Position	Councillor	Proxy(print name)	Signature
President	Kathleen Weary		Present
Vice President Finance	Jacob Howell		Present
Vice President Internal	Farook Al-Muflehi		Present
Vice President Student Issues	Tinu Akinwande		Present
Vice President Community Engagement	Morgan Mckeen		Present
Vice President Student Life	Osman Elmi		Present
Engineering and Design	Cameron Davis		Present
	Arianna Conidi		Present
	Hamza Al-Khateeb		Present
	Firas Aboujamee		Present
	Olivia Arscott		Present
	Mohamed Deifallah		Present
Business	Musab Chaudhry		Present
	Noor Massad		Present
Public Affairs	Femi Joelle Dadjó		Present
	Saleh Abdelghany		Present
	Halima Diallo		Present
	Liam Lowe		Present
	Emily Sowa		ABSENT
	Jordan Vecchio		Present
	Nicolas Gil Ocampo		ABSENT
Science	Sara Abbass		Present
	Masouma Nakishbandi		PROXY
	Mackenzie Huckvale		Present
	Erin McGuire		Present
FASS	Marina Guadagnin		ABSENT
	Pierce Burch		Present
	Kieran Lacroix		Present
	Qaila Walji		Present
	Sara Harvey		Present
	Emma Rowsell		Present
Special Student			
BOG			ABSENT
GSA			ABSENT
RRRA	Sash		Present
CASG	Matthew Gagne		Present

AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
 - a. September 29th 2020
4. President's Report
5. Vice Presidents' Reports
 - a. Vice President Finance
 - b. Vice President Internal Affairs
 - c. Vice President for Student Issues
 - d. Vice President of Student Services
 - e. Vice President of Student Life
6. RRRA Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Report
12. Committee Reports
 - a. C&S Funding Committee
13. Items for Information
14. Question Period
15. Other Business
 - a. Motion to Accept Recommendation from Hiring Committee on the Positions of CEO and DEO
 - b. Motion to strike Electoral Review Committee
 - c. Motion to Strike the Electoral Board for the 2021-2022 CUSA General Election
16. Adjournment

Meeting Commences at 6:10 p.m.

1. Announcements and Correspondence

None.

2. Approval of the Agenda

MOVED by: Sara Harvey

SECONDED by: Olivia Arscott

Motion passes.

3. Approval of Past Minutes

MOVED by: Jordan Vecchio

SECONDED by: Liam Lowe

Motion passes.

President's Report

October 22, 2020

Past Month

- Launched our organization-wide COVID-19 support plan
 - ◆ Hardship Fund, COVID-19 support group, food hampers delivery, mental health support, etc
 - ◆ support@cusaonline.ca
- CEO/DEO interview
- Launched Divestment Campaign
 - ◆ Social media posts, thank you for engaging
 - ◆ Please let me know if you want to help
 - ◆ Petition, sign [here](#)
- Preparing for Divestment meeting with Admin: VPF, VPSE, Endowment Manager
- Student government lunch
 - ◆ E-proctoring
 - Student groups joined voices asking for more clarity and privacy
 - Email to be sent out to affected students on their options, message to be shared on CUSA platforms
 - ◆ Excessive workload
 - Advocated for less weekly assignments, more work than usual
 - Message to be communicated to Deans and profs, changed to be made for Winter semester, and where possible for the remainder of Fall semester
- Launched Hardship Fund
 - ◆ Thank you councilors for stepping up
 - ◆ Hardship Fund Committee has spent countless hours ensuring needs are quickly met
 - ◆ 203 total submissions, 66 fully considered, 54 granted funding, 30 already with funds deposited into account, 19/54 are international students
 - ◆ Total of \$19,200 already allocated
- IG Live with the CUSA Wellness Center on Environmental Wellness
- Monthly meeting with VP Students & Enrollment, Suzanne Blanchard
 - ◆ SUB consultations
 - ◆ E-proctoring concerns
- Meeting with Devon Reeves, Engagement & Inclusion Officer for Campus Security to discuss special constables on campus

Ongoing Projects

- Regular Meetings with SEO: Jeremy Brzozowski
- Regular Meetings with Equity, Diversity, and Inclusion: Michael Charles
 - ◆ Draft Recommendations for EDI Institutional Plan of Action are out
 - Provide feedback online <https://carleton.ca/edi-plan/>
- Regular meetings with UOSU & GSA executives to coordinate joint advocacy on costs, academic accommodations, international students experience, Indigenous & climate efforts
- Regular meetings with Campus Security: Brian Billings
- RRRRA Council
 - ◆ Working on a joint COVID-19 awareness campaign
- Attending ongoing Pop the Stigma and Service Center events

Month Ahead

- Promoting COVID-19 support offered by CUSA
- Divestment lobbying and building movement
- Senate: supporting CASG's motion to turn failed grades to UNS and 0.5 credits to SAT
- Preparing for online elections with new election officers
 - ◆ If you have thoughts on this, please reach out to me or them
- Speaking at Spirit of the Youth Award Ceremony
- Meet with AVP of Indigenous Initiatives Kahente Horn-Miller
 - ◆ Divestment
 - ◆ Support for Indigenous students
- Midterm report, finalizing platform promises (COVID permitting)

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca
I'm always happy to schedule a chat!

Sincerely,

Kathleen Weary

V.P Finance Report

October 22nd, 2020

Past Month

- Student Care Legal Survey Finalized
 - ◆ Working on execution date ideally in November.
- SUB
 - ◆ Preliminary conversation with University to find the best way to go about consultation and history.
- Hardship Fund Launched
 - ◆ Weekly meetings with committee to assign funding to requests
 - ◆ Directed approximately \$15,000 to students through this fund
- Worked with the Dedicated Access Fund with University to work on auditing the accessibility of campus
 - ◆ Will be all of campus from individual spaces, buildings, and potentially roads for bike lanes and better accessibility maneuvering and around campus
- Student Government Lunch
 - ◆ Followed up our conversation with University Admin in regards to CoMaS
 - ◆ Still more research to be done, but looking to get some more information out to students in the coming week.
- Brunch with Execs
 - ◆ Shout out Morgan and everyone who attended

Ongoing Projects

- Student Care Legal Service Plan
 - ◆ Review survey data after launch, see what choice students want
- Emergency Relief Fund
 - ◆ Continue meeting with committee and assigning funding
 - ◆ Review Capital Collective sales with Morgan to replenish Fund.
- SUB
 - ◆ Reaching out to various groups on campus to gauge interests and what they believe students seek to create on their campus.
 - ◆ Launch platform to allow any Carleton student to contribute suggestions and ideas for SUB.
- Haven's
 - ◆ Continue growing the business
 - ◆ Now that cold weather has arrived soft serve will likely not be a driving revenue so time to diversify, again!

Month Ahead

- CUSA Businesses Assessment
 - ◆ Review performance from September to Reading Week and see where we're at.
- Meet with AFCOM to discuss potential ways CUSA can improve accessibility and seek outreach.
 - ◆ Priorities we can implement now and long-term.
- Connect with Hatch on implementing Entrepreneurship Fund
 - ◆ Entrepreneurs will have access to apply for funding to help start their start-up.
- Work with Ozzy and Eve on some Financial Programming and Information for students during Covid
 - ◆ Opportunities to learn new skills, information etc.
 - ◆ Stocks? Credit Card Score? Budgeting 101?

If you have any questions, you can always reach me by e-mail at vpf@cusaonline.ca or by phone at 613 520 2600 x1604

Sincerely,

Jacob Howell

V.P Internal Report

October 22nd, 2020

Past Month

- CEO/DEO interviews
- C&S Committee Funding
 - C&S Funding allocation
 - Interviews are done
 - Allocations are in the process
- Undergraduate Recruitment Presentation
 - Undergraduate Recruitment Office

Ongoing

- Elections Preparations
 - Brainstorming and preparing upcoming CUSA Elections
 - Rules and Regulations
 - New Systems
- Promises; New CUSA HUB
 - www.cusaclubs.ca
- CUSA Council Instagram
 - Headshots (Finding appropriate time)
- Club Preparations
 - Transitions
 - FAQ
- Councillor meetups
 - Faculty Emails
 - Being created by GM
- Capstone/ research project fund
 - Fund to aid students in their final years
 - Can be found on CUSA Website
 - Spread the word
- Amazon Prime Student

Next Month

- SIF October Deadline (31st)
- CEO/DEO Transition
 - Writ
 - Social Media
- Elections
 - Promotions
 - CEO/DEO
- Clubs Awards/Recognition

If you have any questions, you can always reach me by e-mail at ypi@cusaonline.ca or on Instagram @Farookal

Sincerely,
Farook Al-Muflehi

V.P Community Engagement Report

October 22nd, 2020

Past month

- Capital Collective
 - Officially announced funds will go towards the Hardship fund
 - 2nd collection is on the way
- Service Centres
 - Pop the Stigma programming
- Brand Ambassador
 - On-Boarding/Started Intros
 - good engagement with their followers / Most popular question: how is CUSA supporting students with online school?
 - Lots of campaigns on the way!
- Street Team
 - Kick-Off Event
- Alumni Mentorship Program Launch
- EDI Townhall
- Brunch with the Execs (next one: early December)
- SC Social: Zoom University Edition

Ongoing Projects

- Working towards Fin-Lit Month programming
 - Start-Up Fest
 - How to Start a Business 101 Panel
 - Virtual Startup Career Fair
 - Student Entrepreneur Showcase
 - Startup Grant*
 - 2 workshops with the 3 Skills: Resume/Cover Letter + Virtual Networking/LinkedIn
 - Supporting SC programming
- COVID Support Initiatives
 - Collaboration with ISSO

Months ahead

- Service Centres
 - Hiring for SC Vacancies
- Capital Collective
 - New website
- CUSA Marketplace platform/implementation
- Community Engagement Steering Committee

If you have any questions, you can always reach me by e-mail at vpce@cusaonline.ca or by phone at 613 520 2600 x 1606.

Sincerely,

Morgan McKeen

V.P Student Issues Report

October 22nd, 2020

Past Month:

- Wrote, filmed and edited videos for the Pop the Stigma Video Series
 - These include subjects such as the introduction, world mental health day, seasonal depression, fatigue, working from home, men's mental illness and much more
- Executed other pop stigma events such as a chat with NFL player Brennan Scarlett in collaboration with the black student Alliance, a self-care night, hormones and mental health which was in collaboration with the Womxn's Center, an event with the Muslim Students Association centering around Faith, spirituality and mental wellness and also a mental immense mental Wellness Q&A with a transformative life coach. For next week we have our #normalize graphics and other promotion of other resources
- Attended the student government lunch which included University officials here we discussed two major topics such as:
 - The e-proctoring system that brought forth a lot of concern from students
 - workload Management & overload from instructors and professors in their courses
 - Also discussing the university's plan on monitoring students who have entered the country again for schooling purposes, particularly international students
- I also attended the EDI townhall which was organized by Equity inclusive community services
 - Here we talked about the five-stage action plan in order to implement palpable EDI resources. A big part of this conversation revolved around pedagogy and the diversity of course material and transparency/accessibility of course material towards stricter programs such as engineering
- Completed the First Year Connections mentorship program
- Created graphics and solidarity statement for the ongoing movements occurring in Africa, particularly with the #EndSars Movement in Nigeria. Particularly disappointment in the University's lack of response, especially when there is a large and vibrant Nigerian community here at Carleton, with a lot of them being international Students.

Ongoing Projects:

- First Year mentorship
- COVID- Support and resources
- Continuing to work on campaigns
 - The first semester has been going smoothly in terms of responses from external parties. Next Month is financial literacy month, and Morgan will be taking over that. In the meantime, I will be directing my focus into next semester campaigns and study snacks initiatives.
- Flu Shots at designated locations for Carleton Students
 - There is an underwhelming response of franchise's who would want to block out a timeslot for university students. Wwe are still reviewing others methods to promote this initiative

Month Ahead:

- Financial Literacy Month (helping Morgan in the background where need be)
- Continuing to Follow up with Academic Accommodations and Pop-up Clinics
- Switching gears to next semester and December's exam season.

If you have any questions, you can always reach me by e-mail at vpsi@cusaonline.ca or Instagram @Tinuveli

Sincerely,

Tinu Akinwande
VP Student Issues

V.P Student Life Report

October 22, 2020

Past Month

- Strategic Planning Virtual Workshops
 - ◆ Events
 - ◆ Social media campaign
- COVID Support and Communication
 - ◆ Discussed ways to better support students
 - ◆ Discussed how to better communicate with students during this time in order to better under the covid resources and support being provided
 - ◆ Created programs and events to help students during this time
- Discussed collaborations throughout the year
 - ◆ How to have events which students enjoy while still being online.
 - ◆ Met with SEO and RRRA
 - ◆ CUx Programming committee
- Harm Reduction committee meeting\
- Student Government lunch

Ongoing

- Covid-19 Support Group
 - ◆ Will continue to take place and allow for students to communicate with other
- Programming calendar for the Fall Semester
 - ◆ The focus on supporting students during these times
- CUx
 - ◆ Increased collaboration as we realize that dividing programming and student support efforts is not the correct more
- Wellness Wednesday
 - ◆ Happening at 6pm today

Month Ahead

- Continuous online Programming
 - ❖ Providing an emphasis on support for students during these times
 - ❖ Will be on Fridays
- CUx committee meetings as well as planning
 - ❖ Calendar has begun to be filled out but still more to come
 - ❖ New events amongst many stakeholders
- FROST WEEK
 - Events for students regardless if you have been here for 1 year or 5 years or are incoming
 - A week based on giving which will have a focus on charitable initiatives
- Meeting with SideStage Productions to see possible future events for Carleton students\
- Carleton Gives/ Carleton Cares (Hopefully integrating as part of FROST)

If you have any questions, you can always reach me by e-mail at vpsl@cusaonline.ca, instagram: osmanelmi or by phone at 613 520 2600 x1610

Sincerely,

Osman Elmi

6. RRRR Report

Jaden: Our team was able to release the RRRR report which is the teams association executive report covering the months from August to September. We worked really hard to get this out to students to ensure that there was more transparency to what the executives have been working on behind the scenes. You can find the report of the RRRR website, and our next report is scheduled to come out in November. All of our council committees have been formed and have met. I am happy to see the engagement in committees this year, a lot of councilors are speaking up and using their voices. One highlight for one of my committees is the COVID-19 committee who is planning on launching a COVID-19 campaign this November when residence students return from reading week. This campaign would be a way for students to communicate with the rest of the community on why it is important to follow all the COVID regulations put in place. The campaign is called “Mask up or Pack up” and it is a campaign by students for students. We will be touching on subjects such as how to stay sexually active during COVID-19, how to stay socially active, as well as discuss loneliness and the overall COVID-19 regulations in place for residence. Other organizations will be contributing to this campaign such as Housing and Residence, CUSA, SBSS, and the SEO. I also recall in the last CUSA council that a member asked about flu shots for residence, so residents are now being offered flu vaccinations. We are happy that this is something that we are still able to provide this year especially with the current circumstances but there was a demand from students and we did what was necessary. Most recently we just had our October council, the association's operating budget was passed and is now available for viewing on the RRRR website. Lastly, a few upcoming events for the association including a Halloween costume contest, a pumpkin pinning contest for the residence community, as well as a Disney+ watch party to view Halloween Town. If you have any questions or concerns, you can reach me at President@RRRA.ca.

7. GSA Report

None.

8. CASG Report

Matt: This past Tuesday we had our first council meeting, it went really well. We were able to pass our budgets, as well as get ourselves a new journalism representative. Thanks to Jaden and Nathaniel for coming and giving your reports, our council really appreciated that. We also had our meeting with the administration about e-proctoring, we talked about the workload. Kathleen and Tinu already covered that pretty well so I won't waste any more time on that. In regards to permanent grade reform I'm still doing consultations with academic societies, the next faculty I will be discussing this issue with is the student centre as well as one of the CUSA councillors. We will be visiting all the major engineering societies in the next couple weeks to compile their opinions. In terms of the senates, as Kathleen previously stated we are bringing forward three different motions for short term grade reform due to COVID-19. The first being that all failed courses will be changed to unsatisfactory, the second being that there will be a delay in all punitive academic performance evaluations until the next academic year, the third is in regards to the 0.5 satisfactory credit for this semester. We are confident that now that we have the support of the senate committee on academic policy that all three will be able to pass. Finally, our academic initiative fund opened up just yesterday and we have \$8,000 up for grabs in terms of funding. It is open to engineering students, science students, councilors please go onto our instagram and share the graphic, we want to make sure that as many students as possible know.

9. Senate Report

None.

10. Board of Governors Report

Nathaniel: The board of governors had a very eventful September meeting. The three main points that we received were the oversights of the EIC strategic planning that is unfolding. As many of you know the forum that has been held by Michael Charles for the past few weeks, we have gotten a lot of feedback from that. Some points were raised from different governors, including myself in regards to the number of mental health support staff for racialized students coming forth. This remains an ongoing discussion and I encourage you all to reach out to the IC and the chairman of the board to include your testimonials or ideas to advance this. Secondly was the environmental report that was tabled by the building committee, we have a comprehensive environmental report that includes getting to carbon neutrality by 2050 which is a huge development. We also have a long way to go in terms of divestment, as you know there is the strong divestment movement on campus. There are a few motions going forward towards the committee for the next few months, so by December we should be able to see some work including the work I'm doing through the University advancement committee. We are also facing the issue with the Turkish graduate student that was detained in Turkey. There are public and private elements that the university is doing to that effect, I received a public and private briefing on the matter. Publicly the university as you know through the departments of anthropology and sociology has been strong in their condonation of Turkey which is important to discuss and is included in the minutes as well. As well, we have the senate report that was given to us, I personally raised the issue of PAPM curriculum reform which you see a lot of students signing up for particularly in the black community. Lastly, we do have the matter of tuition. I presented and tabled the matter of tuition decreases particularly Jasmine Doubies mission reaching almost 7,000 students calling for lower tuition. Of course this is a difficult sell and I was unable to introduce the motion because it was procedurally impossible to do so in September. But speaking to my board colleagues, moving forward into the December meeting there is going to be a larger discussion about athletic fees which we hope to decrease by 50%, along with other fees and tuition mechanisms. Particularly, this is in regard to the audited budget that we saw, we have a large refund which is very unique in Canadian universities circumstances, where Carleton is on sound physical footing and are able to subsidize a marginal tuition decrease with some of our auxiliary budget.

11. Constituency Report

None.

12. Committee Reports

Clubs and Society (Read by Farook) : We have completed all funding allocations, but there are a few more for clubs that missed the time slots. In total we have about \$60, 000 which is a good amount considering how many clubs have applied. I am very pleased with the amount of clubs that applied and the amount of clubs that returned to dedicate their time and give back to the community.

13. Items for Information

None.

14. Question period

Liam: What exactly is CUSA standing in regards to the e-proctor?

Kathleen: We don't really have a stance due to professors being entitled to academic freedom, although we are advocating for more transparency with the university. As mentioned in my report all professors using e-proctoring will have to send out an email to their students. We are advocating for more open exams but if a professor wants to have a proctoring service then they are entitled to it. Our proctoral service is campus based and therefore not being shared with external sources.

Liam: Why do some courses require it and others don't?

Kathleen: It is really based on the professor. Only 6% of students will have exams that will be e-proctored and has been used for years but is being widely known. The university is also trying to find an alternative for students that are uncomfortable with the e-proctor system.

Jacob: In addition to what Kathleen was saying, we are here for students in regards for their concerns. We read their concerns on forums such as reddit and take these concerns seriously.

Nathaniel: To the president, in regards to the professor at the University of Ottawa using the N-word and their academic freedom and all the rest. I have been discussing with my counterparts on the board of governors there to come up with a bilateral strategy for a collective agreement. I was wondering if you have a stance on moving forward if CUSA can be more involved with a student perspective and advocacy perspective when the university goes in to discuss these collective agreements, with professors, unions, campus safety union to include human rights and also limit this type of language because it is not currently included in their current contracts. Do you have a position on it?

Kathleen: I was very disappointed and disheartened to see what has been occurring on the UOttawa campus and although we are not much better I am glad to support you and students any way I can. We are involved in EDI advocacy and we talk about different ways to include more EDI throughout our campus. I had a discussion with Devin in charge of campus security in regards to the security on campus and policing in general.

Tinu: Alongside the EDI group there was a point that I brought up with accountability with professors in the classroom. This does not go against the human rights code but frankly not everything that is racialized, homophobic, etc. needs to be adjusted to a framework that reflects a safe and inclusive classroom.

Nathaniel: Building off of Tinu's points, I proposed a motion that is going to the vote of the board in December on mending the SRRP, the Student Rights and Responsibility Policy, I will send a link to my website and it essentially does what you're saying going through the equity services pathway due to it being a departmental shift which is more difficult to create change because of the slow process. Whereas this motion would essentially accomplish category 1 and 2 putting racial slurs there, gender based discrimination, and all these different type of identity discrimination there instead of amending the human rights code so I think there are 2 different approaches there although it is just how we can create the most change as possible. Do you think the human rights code is the best route for that or do you think we can have a more evolved discussion about the SRRP?

Tinu: I believe that doing a separate sector will be most beneficial because once we put the human rights code into it it can get a little more messy. But creating a new place that can be added to it would be best and this can be further discussed on how we can elaborate on this point.

Motion to Accept Recommendation from Hiring Committee on the Positions of CEO and DEO

PRESENTATION SUMMARY:

Whereas the Electoral Hiring Board has selected candidates under the CUSA HR hiring policy for the positions of Chief Electoral Officer (1) and Deputy Electoral Officer (2);

And Whereas CUSA Council must ratify these positions before the individuals can assume the Roles.

INFORMATION TRANSFER:

Be it Resolved that upon the passing of this motion and presentation given by the hiring board, that CUSA Council vote whether to accept the primary recommendations for the position of CEO and DEO.

Be it Further Resolved that Alexa Camick hold the position of CEO;

Be it Further Resolved that Qusai Yusuf and Ophelia Bradly hold the position of DEOs.

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Motion to strike.
Motion passes.

Motion to table.
Motion passes.

Motion to strike Electoral Review Committee

Presentation Summary;

Where as CUSA Council created this committee to draft a report to council outlining:

- a. General issues with the conduct of the election or referendum discovered by the committee
- b. Trends in turnout
- c. Logistical challenges encountered during the electoral process
- d. Issues raised by candidates and voters
- e. Any other matters relevant to CUSA's democratic process.

Information transfer:

Be it resolved that CUSA council elect an electoral review committee be composed of

- a. Two students at large
- b. At least two members of council

Moved: Farook Al-Muflehi

Seconded: Jacob Howell

Motion to strike.

Motion passes.

Motion to table.

Motion passes.

Motion to Strike the Electoral Board for the 2021-2022 CUSA General Election

PRESENTATION SUMMARY:

Whereas in section 6.1 of the CUSA Electoral Code states that for every election, recall, or referendum there shall be an Electoral Board;

Whereas section 6.2 states that the Electoral Board shall be convened by CUSA Council no later than the day of the presentation of the writ of election, recall or referendum

Whereas section 6.4(i) sets out the restrictions as to whom can sit on the board to: no one who currently holds a position on CUSA Council or in the Executive, or who is or expects to be a candidate for such a position during the term of the Electoral Board may hold the position of member therein.

INFORMATION TRANSFER:

Be it resolved that CUSA Council strike the Electoral Board with the following composition:

- a. The Chair, being the Carleton University Ombudsperson
- b. The Members, being five (5) individuals appointed by CUSA Council;

Be it further resolved that CUSA Council approve an honorarium of \$50 per board member.

MOVED: Farook Al-Muflehi

SECONDED: Jacob Howell

Motion to strike.

Motion passes.

Motion to table.

Motion passes.

16. Adjournment

Motion: To adjourn the meeting.

Motion passes.