



**CUSA OCTOBER COUNCIL MEETING MINUTES
WEDNESDAY NOVEMBER 30TH 2019 @6:00 PM
SENATE ROOM, ROBERTSON HALL**

**Prepared by:
Farook Al-Muflehi, VP Internal**

AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
 - a. October 30th 2019
4. President's Report
5. Vice Presidents' Reports
 - a. Vice President Finance
 - b. Vice President Internal Affairs
 - c. Vice President for Student Issues
 - d. Vice President of Student Services
 - e. Vice President of Student Life
6. RRRR Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Report
12. Committee Reports
13. Items for Information
14. Question Period
15. Other Business
 - a. Motion to Accept the Recommendations from the Executive Compensation Committee
 - b. Motion to Accept Recommendation from Hiring Committee on the Positions of CEO and DEO
 - c. Motion to Strike and Fill the Electoral Board for the 2020-2021 CUSA General Election
 - d. Motion to hold a referendum to have an optional levy to access FundQi's annual service
16. Adjournment

The meeting commenced at 6:15pm

1. Announcements and Correspondence

None.

2. Approval of the Agenda

MOVED: Lily Akagbosu

SECONDED: Kareem Alwazir

Motion passes.

3. Approval of Past Minutes

MOVED: Jacob Howell
Abbass

SECONDED: Sarah

Motion passes.

4. President's Report

President's Report

November 28th, 2019

Past Month

- Review of Executive structure
- Peer to Peer tutoring with Sissi
- Remembrance Day Ceremony
- Review of Project Lead reports
- Student Government Lunch: Carleton's Accessibility Strategy
- Hiring of Electoral Officers with Farook

Ongoing Projects

- Ombudsperson Hiring
- Financial Literacy Month
- Midterm Report
- Charlatan Meetings
- Working on Action Plan with the Department of Equity
- Fall Orientation OC Hiring with SEO
- Soar Leadership planning with SEO

Month Ahead

- Midterm Report
- CUSA Holiday Party
- Exam Study snacks with Sissi

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca
or by phone at
613 - 520 2600 x 1603

Sincerely,

Lily Akagbosu

5. Vice Presidents' Reports

a. Vice President Finance

V.P Finance Report

November 28th, 2019

Past Month

- Reviewing CUSA Business Net Profits for first 2 months
- Review CUSA Audit
- Updating internal equipment and processes
- Keeping Ollie's bumpin'
- Rooster's menu and service updates
- Software solutions for businesses across
- A Greener CUSA

Ongoing Projects

- U-Pass Discussions on going
- The Wing updates
- Acquisition of unified commerce system
- Apply accounting system that integrates with unified commerce

Month Ahead

- Midterm Report
- CUSA Holiday Party
- Exam Study snacks with Sissi
- Divestment in fossil fuel stocks
- Continue search for Greener Alternatives

If you have any questions, you can always reach me by e-mail at vpf@cusaonline.ca or by phone at 613 520 2600 x1604

Sincerely,

Jacob Howell

b. Vice President Internal Affairs

V.P Internal Report

November 28th, 2019

Past Month

- Culture fest (Rise and C&S)
- Arabian Night
- Hiring of CEO/DEO
- Student Government Lunch: Carleton's Accessibility Strategy

Ongoing

- Community Partnerships
- Funding Allocations
- Elections Prep

Next Month

- Clubs Sexual Violence workshop
- Ombuds Search Committee - review applications
- Clubs week
- Christmas Party

If you have any questions, you can always reach me by e-mail at vpi@cusaonline.ca or by phone at 613 520 2600 x1607

Sincerely,
Farook Al-Muflehi

V.P Student Issues Report

November 28th, 2019

Past month

- Financial Literacy Month -> Fourth campaign of the year!
 - Sponsored by Scotiabank
 - Worked with the3Skills to enhance student's employability (resume building and interview skills)
 - First Farmer's Market at Carleton - worked with Student Energy and Climate Action
 - Worked with Financial literacy Ottawa
 - Lots of room for improvement
- Filled CUSA's Sustainability Advisory Council with two students, Maheep and Beatrice, that will be co-chairing the meetings with me
 - We have identified different areas important to students (food, water, transportation, etc)
- Inclusion Week -> I was not able to attend the events but Carleton did a week-long programming to talk about inclusion on campus, in classes, and just our daily lives
- Attended an autism and gender workshop
 - This workshop was about how to work and include people with autism so we are accommodating our spaces so everyone can be productive and achieve their potential
 - It had a focus on female (or identifying womxn)
- FPA Search Committee
 - I've been in the committee since June. We are conducting interviews next week and hopefully have a final candidate to take the FPA Dean's office in the new year.
- CFS Annual General Meeting happened this weekend -> celebrated their victory in the court case against the Ontario government

Ongoing

- Working with administration on Let's Talk Day -> Mental health awareness day in January
- Working on peer-to-peer tutoring so the program can be successfully run next semester
- Finalizing details for future campaigns and projects
 - Met with Terra20 owner for partnership

Month ahead

- 5 days of EmpowerMe
 - Every day next week we are going to be releasing social media posts that focus on a different aspect of EmpowerMe. This is to teach students about this resource
 - Tips include, healthy eating, active living, distresser tips, coping skills, nutritional facts, and more
- 12 days of study snacks
 - From dec 9th to the 20th at 8pm in UC atrium
 - We are having different partners to help us make it more impactful
 - Massage chairs
 - Cultural food

If you have any questions, you can always reach me by e-mail at vpsi@cusaonline.ca or by phone at 613 520 2600 x1617

Sincerely,

Sissi De Flaviis

V.P Student Services Report

November 28th, 2019

Past Weeks

- ❖ Service Centre Hiring (Rise and Wellness Centre)
- ❖ Hatch interview with Abdou Sarr (Co Creator of FILM 3D)
- ❖ Accenture Design thinking workshop - Hatch
- ❖ Entrepreneurship Awareness Night- Hatch Centre

Ongoing Projects

- ❖ ISM/ASM's
- ❖ 16 Days of activism

Next Month

- ❖ Hatch potential involvement with Sprott business school
- ❖ Hiring for Food Centre coordinator
- ❖ Service Centre performance Review
- ❖ Indigenization committee meeting

If you have any questions, you can always reach me by e-mail at vpss@cusaonline.ca or by phone at 613 520 2600 x1606

Sincerely,

George Owusu-Mensah
Vice President Students Services
Carleton University Students Association.

V.P Student Life Report

November 28th, 2019

Past Month

- Remembrance Day Ceremony
- Alcohol and Risk Management Committee
 - ◆ Discussed past and upcoming events - risks and improvements to ensure we are providing events within safer spaces
- Athletics Meeting
- Throwback Programming Review Meeting
- Student Government Lunch
 - ◆ Made recommendations to Carletons Strategic Plan
 - 2nd phase - Themed Consultations
 - 12 open consultation groups for students to attend on campus
 - Now working on their draft and review of the SIP
 - ◆ Made Recommendations for Carleton Accessibility Strategy proposal
 - Working with CDAC to work on recommendations
 - Finishing Public Consultation phase
 - Releasing final coordinated plan in January
 - ◆ New Residence Building Mock-up
 - ◆ Wellness Building
 - ◆ New and old parking plans

Ongoing Projects

- Carleton World Cup Planning
- Ollies Programming
- De-stress week
- Pleasure Fair - GSRC
 - ◆ Research on an event that allows a safer space for discussion and open dialogue on the topic of pleasure, being a more inclusive and universal term
- Fall OC Interviews
- Project Leads
 - ◆ Working with their recommendations for events and initiatives within the next Semester
 - Sustainability initiatives
 - World Cup
 - Open Education Resources
 - OER Fair

- Bird Gang
 - ◆ Ollies Skip the line
- Academic and Networking Events
 - ◆ Networking Social
- Hatch Collaborations

Month Ahead

- Finishing Programming Calendar for Winter Semester
 - ◆ Businesses
- Pre Exams De-Stresser Winter
 - ◆ CAB Cafe
 - ◆ Sex Toy Bingo
 - ◆ Karaoke
 - ◆ Wellness Fair
 - ◆ Fenn Lounge Study Space and Wellness Resources etc.
- Exams :(
- Working with Algonquin Students Association Events Planner to look into speakers/events that we can bring in together to host at both universities for a reduced cost

If you have any questions, you can always reach me by e-mail at ypsl@cusaonline.ca or by phone at 613 520 2600 x1610

Sincerely,

Jamie Laxton

6. RRRR Report

We will be holding residence formal at the Lac Leamy in Quebec, the tickets will be 25\$ per person and will go up to 35\$ per person after the break. This event is not just for residence students so feel free to come to our "Snow Ball". It will be held on February 1st and we will be having transportation for students to and from the event. Douglas has been able to get naloxone kits within fenn lounge and residence commons, he has been in contact with the head of housing Laura Storey, also aiming to get them within each res common room or within each res room. Parliament hill program is finally coming back into play and will commence starting the next week or so. We were not able to implement it during first semester due to the federal elections going on and MP's not being able to take on interns. However, we are now going back into discussions with MP's after the federal elections have ended and will be taking applications hopefully starting next week. We had a variety/talent show last week that went really well. There was around 10-15 people within the residence community come out and perform. We made sure to implement something that wasn't a talent show in terms of rewards but a showcase where people can demonstrate their talents without having the pressure of competition. Our VPP, Jay will be planning another one soon that we hope will attract more people since the first one is always scary to be apart of We will be having a Constitutional Review Meeting this Sunday at 4pm. The constitution needs to be changed due it to being so outdated and not being updated in a number of years. We want to take things like the newspaper out of the document since it doesn't exist. We will also be implementing a different committee Accessibility Advisory Committee and voting it in within this meeting, this will consist of Douglas, 2 residence students who identify with disabilities and 2 councillors. We also were able to preview the new Residence Building which is super exciting to see in the upcoming years.

7. GSA Report

None.

8. CASG Report

AIF applications closed on November 20th, I'm looking forward to sitting down with our VP academic next week and helping out many clubs and societies looking to boost their events in the coming months.

Study snacks begin on December 9th through the 13th from 2-4pm in the UC atrium.

President of the University and the VP student experience are visiting us at our meeting tomorrow to discuss academic issues and the new residence building.

9. Senate Report

None.

10. Board of Governors Report

Taylor:

1. The governance committee met November 25th. Discussions revolves around diversifying the experiences of the board using a skills matrix, and we are looking for community members with experience in tech and Indigenous knowledge to join next year.
2. Student governor elections will run sometime in January.
3. The next board meeting will be December 4th.

11. Constituency Report

None.

12. Committee Reports

Pierce; The exec compensation committee met yesterday and reviews the executive compensation. We went over all the compensation and looked into the inflation rates from the past year. We also looked into the amount of course credits that are covered for both domestic and international students.

13. Items for information

None.

14. Questions:

None.

Motion to Adopt the Recommendations of the Executive Compensation Committee

PRESENTATION SUMMARY:

Whereas the Executive Compensation Committee has convened to decide on what the compensation should be for CUSA executives for the 2020-2021 school year;

And Whereas the committee presented their finding during the November 2019 Council Meeting.

INFORMATION TRANSFER:

Be it Resolved that the following recommendation for compensation for the 2020-2021 school year from the Executive Compensation Committee be adopted and accepted by Council:

1. Base pay of \$32,565 to increase by Ottawa-Gatineau Consumer Price Index @ May 1st, 2020 for Ottawa-Gatineau published by Statistics Canada);
2. Expectation to have office of 37.5 hours per week through summer and 25 hours per week during school year
3. 2 weeks paid vacation (approved by CUSA President with successfully maintaining office hours)
4. 2 mental health/wellness days (approved by CUSA president with successfully maintaining office hours)
5. Up to 2.5 tuition credits paid, to a maximum of \$15,000
6. A U-pass or campus parking pass;
7. Health and Dental coverage (via Studentcare). For International students, CUSA covers UHIP payment.
- 8.

MOVED: Farook Al-Muflehi

SECONDED: Jacob Howell

Farook: I would like to hand it over to the Executive compensation review committee to speak on behalf of their meeting

Sarah Abbas: The base pay has changed due to the consumer price index, it would only be fair to have that increase. The majority of the time was spent on the 2.5 credits for execs. The concern with this is regarding if by any means there are a lot of international students as executives. This would be very costly and may affect the budget. We have it at 15,000 to be fair for both parties. We also included two wellness days for executives.

Pierce; Like we mentioned earlier, if there were 6 international executives, this would result in a great financial toll on the CUSA Budget.

Motion passes.

Motion to Accept Recommendation from Hiring Committee on the Positions of CEO and DEO

PRESENTATION SUMMARY:

Whereas the Electoral Hiring Board has selected candidates under the CUSA HR hiring policy for the positions of Chief Electoral Officer (1) and Deputy Electoral Officer (2);

And Whereas CUSA Council must ratify these positions before the individuals can assume the Roles.

INFORMATION TRANSFER:

Be it Resolved that upon the passing of this motion and presentation given by the hiring board, that CUSA Council vote whether to accept the primary recommendations for the position of CEO and DEO.

Be it Further Resolved that Claudia Calagoure-Perna hold the position of CEO;

Be it Further Resolved that Kuukua Gyan-Tawiah and Ophelia Bradly hold the position of DEOs.

MOVED: Farook Al-Muflehi

SECONDED: Jacob Howell

THIS PORTION OF THE MEETING IS AN IN-CAMERA SESSION AS IT DEALS WITH HIRING. THE MINUTES ARE NOT PUBLICLY POSTED. IF YOU HAVE QUESTIONS PLEASE CONTACT THE VICE PRESIDENT INTERNAL AT VPI@CUSAONLINE.CA

motion passes.

Motion to Strike and Fill the Electoral Board for the 2020-2021 CUSA General Election

PRESENTATION SUMMARY:

Whereas in section 6.1 of the CUSA Electoral Code states that for every election, recall, or referendum there shall be an Electoral Board;

Whereas section 6.2 states that the Electoral Board shall be convened by CUSA Council no later than the day of the presentation of the writ of election, recall or referendum

Whereas section 6.4(i) sets out the restrictions as to whom can sit on the board to: no one who currently holds a position on CUSA Council or in the Executive, or who is or expects to be a candidate for such a position during the term of the Electoral Board may hold the position of member therein.

INFORMATION TRANSFER:

Be it resolved that CUSA Council strike and fill the Electoral Board with the following composition:

- a. The Chair, being the Carleton University Ombudsperson
- b. The Members, being five (5) individuals appointed by CUSA Council;

Be it further resolved that CUSA Council approve an honorarium of \$50 per board member.

MOVED: Farook Al-Muflehi

SECONDED: Jacob Howell

Candidate:

Harleen; Hey, my name is Harleen. I am a second year student. I am looking to get involved and thought this would be a good opportunity to do it since it is election time.

Questions:

Kareem; What is your motivation to run for this position?

Harleen; I want to get involved on campus and working with during the elections and the possible people coming in because of elections.

Kareem; What experience do you have that qualify you for this position?

Harleen; I worked at a camp, so leadership experience and learning from that. As well as listening skills.

Motion passes. Election results; Harleen sits as a Student at Large on the Committee.

Motion to hold a referendum to have an optional levy to access FundQi's annual service

PRESENTATION SUMMARY:

Whereas approximately 15,000 Carleton students rely on OSAP this year;

Whereas the 2019 OSAP cuts have resulted in students losing thousands of dollars;

Whereas In a Pilot with CUSA, FundQi helped students acquire \$524,000 in funding within 1 year;

Whereas FundQi serves as a platform that helps match Carleton students to over \$100M in potential external scholarships, start-up grants, paid-internships, and bursaries;

And whereas FundQi can help students apply for opportunities, by providing them with a scholarship essay editing service, and an online grant writing course;

INFORMATION TRANSFER:

Be it resolved that CUSA allows FundQi to hold a referendum in the upcoming 2020 CUSA elections to give students the ability to access FundQi's annual services for an optional levy of \$9.99 per semester (indexed to inflation), which is an 88% discount in comparison to the market price.

Presented: Kareem Al-Wazir

Seconded: Farook Al-Muflehi

Questions

Aaron; So I googled scholarships and I saw a lot that provide the same service for free but don't have the services such as the essay writing

Zuberi; Absolutely, there are websites out there that provide random lists but with the students we spoke to on campus, they found that they were not matched properly by online free sites. We match students with scholarships, bursaries, paid internships etc.. Fund Qi is the service for them.

Ayan; About ten dollars a student is a lot of money. How is that money going to be spent?

Zuberi; A lot of it will go to software development. We will also be hiring software developers and data entries. A software developer in Ottawa cost about \$150,000.

Osman; It says that your service will match students with all these sources of revenue and you have it listed at about half a million, can you explain that?

Zuberi; We are getting private scholarships and opportunities, the amount of money out there for students is the possibility, but the half a million roughly is the amount of students who have responded to us, that is how much we have calculated them to have received.

16. Adjournment

MOVED:Lina Ceron

SECONDED: Sissi De Flaviis

Motion Passes. Meeting Adjourned at 8:45 pm