



CUSA COUNCIL MEETING MINUTES
June 24th @6:00 PM

Prepared by:
Farook Al-Muflehi, Vice President Internal
Chelsea Mckeen, Council Clerk



**carleton university
students' association**

MAY CUSA COUNCIL MEETING ATTENDANCE			
Position	Councillor	Proxy(print name)	Signature
President	Kathleen Weary		Present
Vice President Finance	Jacob Howell		Present
Vice President Internal	Farook Al-Muflehi		Present
Vice President Student Issues	Tinu Akinwande		Present
Vice President Student Services	Morgan Mckeen		Present
Vice President Student Life	Osman Elmi		Present
Engineering and Design	Cameron Davis		Present
	Arianna Conidi		Present
	Hamza Al-Khateeb		Present
	Firas Aboujamee		Present
	Olivia Arscott		Present
	Mohamed Deifallah		Present
Business	Musab Chaudhry		Present
Public Affairs	Femi Joelle Dadjò		Present
	Saleh Abdelghany		Present
	Halima Diallo		Present
	Liam Lowe		Present
	Emily Sowa		Present
	Jordan Vecchio		Present
	Nicolas Gil Ocampo		Present
Science	Sara Abbass		Present
	Masouma Nakishbandi		Present
	Mackenzie Huckvale		Present
FASS	Marina Guadagnin		Present
	Pierce Burch		Present
	Kieran Lacroix		Present
	Qaila Walji		Present
	Sara Harvey		Present
	Emma Rowsell		Present
Special Student			
BOG			
GSA	Namrata Tilokani		Present
RRRA	Douglas Cochrane		Present
CASG	Matthew Gagne		Present

AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
4. President's Report
5. Vice Presidents' Reports
 - a. Vice President Finance
 - b. Vice President Internal Affairs
 - c. Vice President for Student Issues
 - d. Vice President of Student Services
 - e. Vice President of Student Life
6. RRRR Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Report
12. Committee Reports
13. Items for Information
14. Question Period
15. Other Business
 - a. Motion to Fill the Vacant Science Seat
 - b. Motion to Fill the Vacant Special Student Seat
 - c. Motion to Fill the Constitutional Board
 - d. Motion to Fill the Vacant Accessibility Fund Committee Seats
 - e. Motion to Fill the Vacant Student Initiative Fund Committee Seats
16. Adjournment

The meeting commenced at 6:07 pm

1. Announcements and Correspondence

None.

2. Approval of the Agenda

MOVED: Tinu Akinwande

SECONDED: Matt Gagner

Motion passes.

3. Approval of past Minutes

MOVED: Cameron Davis

SECONDED: Ariana Conidi

Motion passes.

President's Report

June 24, 2020

Past Month

- In response to recent racial violence, we established an Anti-Racism Action Plan
 - ◆ Met with University Administration to discuss anti-Black racism in our community: Suzanne Blanchard, Vice President (Students and Enrolment) and University Registrar; Jeremy Brzozowski, Director of Student Affairs and Student Life; Michael Charles, University Advisor on Equity and Inclusive Communities; Ikram Jama, Senior Advisor for Human Rights and Equity at EIC; and Lisa Ralph, Associate Vice-President (Student Affairs)
 - Suggested numerous institutional changes including more racialized counselors at Health & Counselling, a more diverse Fall Orientation, Teacher Evaluations that include questions regarding inclusion and racism in the classroom, and a stronger framework within EIC to address subtle racism and microaggressions
 - ◆ Mental Health Community Check-in for Black Students
 - ◆ Webinar on how non-Black students can stand in solidarity with our Black community
 - ◆ March Meet-up
 - ◆ Met with Campus Security to discuss racial profiling, Equity & listening to student voices
 - ◆ Made a donation on behalf of CUSA to The Criminalization and Punishment Education Project (CPEP) <https://cp-ep.org/who-we-are/>
 - ◆ Anti-Oppression training
- Sat on Interview Board of Spirit of the Youth Awards Ottawa
- Began advocacy work for inclusive & accessible bathrooms on campus
- Met with clubs and Sustainability Carleton to collaborate on “Plastic Free July” campaign
- Met with Suzanne Blanchard (VPSE) to discuss freezing tuition increases for international students, lowering tuition, and admission policies for grade 12 students disproportionately affected by COVID

Ongoing Projects

- Fall Orientation programming plans
- Planning for the opening of Haven Books & Cafe
- Regular Meetings with SEO: Jeremy
- Attended Senate and Board of Governors meetings
- Met with BoG representatives & GSA executives

Month Ahead

- Finalizing details for Anti-O training for CUSA employees and clubs
- Meet with UOSU to set common goals for the year

→ Finalizing and publishing 2020-2021 CUSA Strategic Plan

→ Meet with MPPs and Ottawa Councillors to advocate for more student support

→ Interview, hire and onboard Executive Coordinator

→ Meet with Facilities, Management & Planning regarding bathroom renovations and consult students

→ Plastic Free July Campaign

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca

Sincerely,

Kathleen Weary

V.P Finance Report

June 24th 2020

Past Month

- Met with GSA to review partnership & Service Agreement
- Havens Cafe
 - ◆ Soft & Hard Serve ice cream available at Havens come July
- StudentCare
 - ◆ Working to review their All Access Legal Plan for Students
- Ollies
 - ◆ Patio?..... Delivery?.....Movies?.....
- Preparing Finance Office for the year ahead
 - ◆ Software research, operating procedures

Ongoing Projects

- Haven's Revamp
 - ◆ Ordering new products and equipment
 - ◆ Covid-Safe procedures for customers
 - ◆ If you have any flavour recommendations let us know!
- On-Campus Partnership revision
 - ◆ Pivot resources to be used best during Covid
- CUSA Delivery service
 - ◆ Provide food & potentially other services through delivery

Month Ahead

- Haven's opening
- Digitizing Finance Office, new software, and procedural adjustment
- Expand transition to provide services, programming, and funding virtually & socially distant
- Find out what campus life will look like come Fall semester
- Budget

If you have any questions, you can always reach me by e-mail at vpf@cusaonline.ca or by phone at 613 520 2600 x1604

Sincerely,

Jacob Howell

V.P Internal Report

June 24th 2020

Past Month

- Meetings with various University departments
 - SEO
 - Conference Services
- Council
 - Vacant seat Posting
 - Chair/Clerk Posting/Hiring
- SEO CU 1001 program creation

Ongoing

- New CUSA HUB
- Council
 - Vacant Seats
 - Social Media Presence
- Strategic Planning
 - Clubs Engagement/Partnerships
- Partnerships (Students/Clubs)
- 1 on 1 With Club/Societies Execs

Next Month

- Clubs Recognition
- Council - Vacant Seats / Committees
- Coffee dates with your Councillors

If you have any questions, you can always reach me by e-mail at vpi@cusaonline.ca or by phone at 613 520 2600 x1607

Sincerely,

Farook Al-Muflehi

V.P Student Issues Report

June 24th 2020

Past Weeks

- Release COVID-19 Support survey
 - Follow up will include collecting, organizing and synthesizing results
- Plowed Through research and ideas for campaign events. I would say im 80% done
 - The final stretch is meeting with students at large and sharing their ideas
- Hosted a mental health check in for students within the black community with Osman
- Facilitated a seminar alongside community partners on how non-black students can be an accomplice towards eradicating anti-black racism
- Worked on Pride and Indigenous Awareness month initiatives
- Created a directory of courses that focus on Equity,diversity and Inclusion. The list is still growing, check it out on our instagram!
- Met with university stakeholders, mainly President Benoit, Vice President Blanchard, Equity Services, Assistant Vice President Michael Charles and the SEO with Kathleen to discuss methods on how Carleton can become more inclusive towards Black student and other Students of Colour
- Became an ex-officio member of the Equity Inclusive Communities advisory group
- Attended ViRtual community building Seminar
- Reach out to both campus-wide and Ottawa Centric departments pertaining to campaigns

Ongoing Projects

- Finalize research and ideas for campaigns, focusing especially on hybrid/remote models
 - I will be doinG an open call on my instagram
- Promoting EmpowerMe
- Focusing and meeting with relevant stakeholders regarding my policy points

Month Ahead

- collaborating on events for campaign ideas
 - A focus for the year is getting more student groups involved with these campaigns, especially because we want to elevate the voices of students through diverse perspectives
- Reach out to both campus-wide and Ottawa Centric departments pertaining to campaigns

- Make a Tik Tok with Morgan (fingers crossed)

- Meet with service centre coordinators to brainstorm and implement their events into my calendar
- Work in depth on my policy points, specifically the pop-up clinics
- Finalize budget and logistics for campaigns
- Make a Tik Tok with Morgan (fingers crossed)

If you have any questions, you can always reach me by e-mail at vpsi@cusaonline.ca, Instagram @Tinuveli or by phone at 613 520 2600 x1617

Sincerely,

Tinu Akinwande
VP Student Issues

V.P Community Engagement Report

June 24th 2020

Past month

- Carleton Pathway Podcast (to be posted in the upcoming weeks)
- Established partnerships with the FYC and Alumni Mentorship Programs
 - Execs will be mentors
- “Standing in Solidarity” Webinar
- Confirmed programming schedule for Fin-Lit Month with Tinu
- Meeting with BOGs and GSA
- CUSA Marketplace Mock-Up
- Updated CUSA Engagement Funnel
 - Revised/Updated Street Team structure
 - Chat with past Volunteer Coordinator
 - Created expectations of Street Team for online events
 - Created Brand Ambassador structure/application process/compensation/etc.
- Team Bonding Workshop

Ongoing Projects

- Launch revamped student engagement funnel/open applications
- TikTok (collaboration with Athletics)
- SWAG Shop (Finalize designs/Order merchandise/Logistics/etc.)
- Working towards Fin-Lit Month programming
- Start-Up Fest
- Collaboration with The3Skills

Months ahead

- Plan “virtual brunch”/discussion to gain feedback and learn about students’ thoughts about an online term (also quarantine check-in)
- Virtual Networking Event collaboration with the Advancement Office
- CUSA Marketplace platform/implementation
- Working with Service Centres to create services accessible virtually and in-person

If you have any questions, you can always reach me by e-mail at vpce@cusaonline.ca or by phone at 613 520 2600 x 1606.

Sincerely,
Morgan McKeen

V.P Student Life Report

June 24th 2020

Past Month

- Finished Transition with Jamie
- Strategic Planning Virtual Workshops
 - ◆ Events
 - ◆ Social media campaign
- Met with Athletics
- Discussed collaborations throughout the year
 - ◆ Discussed how to involve athletics especially due to the fact that we are online
- Standing in solidarity with Carleton's black community
 - ◆ Community Check in
 - ◆ Webinar w/uOttawa
- Met with TD Lansdowne to discuss possible collaboration
- Strategic Planning Workshop
- Met with incoming BOG

Ongoing

- Planning an online FROSH
- Possible renovations at Olivers
- Upgrading Havens (We got Ice Cream coming in)
- Supporting and Celebrating Pride Month and Indigenous History month
 - ◆ Pride Month Collage w/ stakeholders and students at large.
 - ◆ Assisting the GSRC (Gender and Sexuality Resource Center) on their Crafternoon being hosted on the 27th and 30th

Month Ahead

- Continuous Online Programming
- Finishing FROSH
 - ◆ Getting the events schedule done and getting the boxes out to those participating
 - ◆ Possible FROSH concert (will be online)
- Continuous meetings with DNA to keep us updated on possible events
- Meeting with uOttawa Student Union
- Drive in Theatre with SEO
 - ◆ Aiming to implement a drive in theatre at Carleton to possibly replace the fun things we would be missing such as thirsty thursday and allow students to have a sense of normalcy in these trying times
 - Working to get Res Students into it somehow if they do not have cars as well
 - Talking to University Administrators to give us permission as well as a place to run it

→ Free Trials

- ◆ Giving students opportunities to explore new hobbies
 - Working on providing discounts for students especially in these times
 - Coming up with fun/useful free trials that students could enjoy while looking at maintaining the standards associated with COVID-19

→ Revamping Ollies

- ◆ Renovations to the interior
 - Menu updates
 - General Programming

If you have any questions, you can always reach me by e-mail at yvpsl@cusaonline.ca, instagram: osmanelmi or by phone at 613 520 2600 x1610

Sincerely,

Osman Elmi

6. RRRR Report

Jaden Slawter; We are currently focused on the ongoing election for RRRR, but continue to work with the student experience office and CUSA for FROSH.

7. GSA Report

Namrata Tilokani: Recently the GSA has chosen a new executive director and developed a new team and continue their transition. Been in constant contact with graduate and postdoctoral affairs in terms of advocating for graduate students. Some of the issues they have been advocating for include CO-OP fees and their reduction, academic breaks for international students, funding for grants, a mandatory anti-racism course for all students. As well, they are working on an anti racism strategy for Carleton. Adjusting many incoming expectations for graduate students for the fall as many of them have to juggle being parents, some are mature students, some are international students. In addition, they are advocating for a reduction in funding for Master students that are international students because they are still paying 3 times the tuition fees during COVID which makes it inaccessible. They are also adding more mental health support for graduate students and some of the events they've recently done have had healing spaces to respond to anti black racism in the community. This included having a psychotherapist and a social worker come in and have a space for black students specifically along with having open spaces. These events are going well as they are well attended and will continue to be held for the next month. They have also made donations to the black legal actions centre because they believe that a statement of solidarity is just a starting point and wanted to back it with monetary donations. A majority of their team are also community organizers and have been supporting protests on the front lines as well. As president, Namartha is working on passing their budget and trying to reconcile their budget with COVID-19. They have also been working on their communication strategy as an organization to see where their gaps are and where they can do better. Along with this, they want to rebrand the whole organization for next year for the 30th anniversary. They have also been able to meet with other council members along with CUSA executives to discuss their relationship. They are also looking for a space to gather community organizers to create a community organizing hub for students and community organizers to get funding for things that they would like to do. As well, they are working to establish and build their support program. Lastly, the president and the VP academics are working in the senate to bring forward student concerns.

8. CASG Report

Matthew Gagne; We are working on some ongoing projects such as revamping and rebranding their brand on social media. We are still accepting applications for the international student relief bursary until June 30th at midnight. In light of ongoing events our community acknowledges that racism is not just a problem in the USA but here in Canada, as a result their executive put together an action plan to reform our internal operation to create a more inclusive environment within CASG. This plan includes the introduction of an equity committee, including equity officers that sit on their council and sensitivity training mandated once a year in our bylaws for our council. As student leaders we need to be sensitive to these issues. All of these changes will be brought to our new council in the fall. Finally, going into July our VPLS and I started our operation budget for the 2020-2021 academic year, tackling all the challenges that reality brings.

9. Senate Report

None.

10. Board of Governors Report

None.

11. Constituency Report

None.

12. Committee Report

None.

13. Items for Information

Tinu Akinwande will be striking the student issue action committee, for further information contact her directly. It will be struck next council meeting.

14. Question Period

Cameron; How much are we looking into the financial viability of places such as Haven's, Ollie's and Rooster's currently and whether there is any thought in freezing Rooster's and Ollie's until the winter semester since a lot of students will not be able to go?

Jacob; This has been looked over and we have had requests for Ollie's patio as well as offering delivery services. As for Haven's since people are at home there has been no need to buy textbooks and it was closed but now we are looking to introduce soft serve to create additional revenue. Rooster's is similar in the sense that since there will be no students at campus in the fall semester it would be 99 to 1 that it would be open as it usually is because it is not financially

viable. We're also waiting to see what the university is doing because if they turned it into a hybrid fall semester then having Rooster's open in the morning for breakfast would be an option.

But there are lots of things to consider and this is why it has taken a while to implement these things and decide whether things are feasible or not.

Cameron; Will there be any consideration in expanding the list of courses for programs such as engineering to take more of the EDI focused courses?

Tinu; I have been hearing this from a lot of people in restrictive programs such as PAPM, engineering, science because they do not have as many electives. I would like to work on expanding it including prerequisites for some courses being in the directory. Michael Charles assistant vice president of equity inclusionary services and is looking to implement more change within the curriculum and I will be more than happy to bring it up in the advisory board meeting that will be happening late this month or early next month. If there are any further questions, reach out on any of our platforms and I will advocate for these things to be done as it is important to be educated on.

Liam; I was wondering what the VP finance and the President thought about the petition going around regarding lowering the tuition prices for the upcoming fall semester? And will it be brought up with the university?

Kathleen; A lot of students have been asking about this especially international students that are being hit particularly hard and mentioned this briefly in my report. But I met with Susan Blanchard who is Vice president of student's enrollment as well as the university registrar and had a productive conversation regarding this topic and I made 2 requests. The first being to freeze tuition fee increases for international students considering domestic tuition increase fees are frozen but international student fees are going up 8% this year. The university is hesitant on this issue and the advocacy will need to continue as the university wants to approach it with need base bursaries. I will follow up with them to see exactly how they want to implement this system for all students but especially international students and targets students that are especially struggling. Now in terms of lowering tuition costs for domestic students I agree that the quality of service that students are getting is not the same as if in person and the university should adjust their costs accordingly. So one thing I requested the university look into was instead of framing it as a tuition decrease, create a bursary or credit given to all students to their student credit account. This would cause a long term incentive for registration and incentives students to come back in the winter. The university is seriously considering this option and Susan will get back to me soon, and it is financially viable for the university to make this decision. But they remain hesitant due to costs being high and having already passed the budget.

Emily; I have a question for the VPI in regarding the social media going on with the CUSA council as I have had a couple of members from student organizations approach me about it. So what is the content creation plan for the CUSA council page and how do we ensure that it is consistent throughout times where online interaction is super essential?

Farook; The social media will contain our agenda, our minutes, and publish when our council meeting is, as well as including our link in the bio just so it is more accessible for any student that would like to join our council meeting. At the same time we will be making posts from our councillors in each department so if students do stumble across it or any questions, they will know who to speak to. Therefore students will be able to contact the councillors because their information will be accessible. On the other hand we want our councillors to have an opinion on what is posted.

Emily; Is it you [Farook] that runs the page for the time being?

Farook; It is myself and the communication office for now.

15. Other Business

Motion to Fill the Vacant Science Seats

PRESENTATION SUMMARY:

Whereas after the 2020 CUSA General Election, 2 Faculty of Science CUSA Council seats are vacant.

INFORMATION TRANSFER:

Be it resolved that the following seats of council be voted on and filled

- 1 Faculty of Science Councillors

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Motion to table.

Motion passes.

Motion to Fill the Vacant Special Student Seat

PRESENTATION SUMMARY:

Whereas after the 2019 CUSA General Election, 1 Special Student CUSA Council seat is vacant.

INFORMATION TRANSFER:

Be it resolved that the following seat of council be voted on and filled

- 1 Special Student Councillor

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Motion to table.

Motion passes.

Motion to Fill the Constitutional Board

PRESENTATION SUMMARY:

Whereas the term of office for all members of the CUSA Constitutional Board ends on April 30th under Bylaw III s. 2.0(a);

And whereas the Constitutional Board must be filled at the first meeting of Council under Bylaw I s. 5.1(a).

INFORMATION TRANSFER:

Be It Resolved that CUSA Council fill the vacant seats on the Constitutional Board as follows:

- a) 4 members of the association who are not members of council.
- b) 2 alternatives

Be it further resolved that CUSA Council ratify the University Ombudsperson to be the fifth member of the Constitutional Board as per Bylaw III s. 1.0(b).

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Candidates;

1. Dakota Livingston
2. Fatma Alobeid
3. Aaron Agyemang

Motion passes.

Council members vote via online ballots

Election results:

Dakota Livingston, Fatma Alobeid, and Aaron Agyemang are new members of the Constitutional Board.

Motion to Fill the Vacant Accessibility Fund Committee Seats

PRESENTATION SUMMARY:

Whereas CUSA needs to fill the Accessibility Fund Committee for the 2020-2021 year;

And whereas Bylaw VIII s.3.0 states that the composition of the committee be:

- a. VP Finance
- b. The appropriate Vice-President
- c. Four (4) students with disabilities,
- d. Two (2) CUSA Councilors
- e. Two (2) students at large

INFORMATION TRANSFER:

Be it resolved that CUSA Council vote to fill the committee with the following vacant seats:

- a. 4 students with disabilities
- b. Two (2) CUSA Councilors
- c. 2 students at large

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Councilors;

1. Jordan Vecchio
2. Liam Lowe
3. Emily Sowa

Motion passes.

Councillors vote via online ballot

Election results:

Jordan and Emily are new committee members of the accessibility fund.

Students with disabilities;

Candidates;

1. Christine Crowe
2. Ben Smith

Motion passes.

Councillors vote via online ballot.

Election results:

Christine and Ben are new committee members of the accessibility fund.

Motion to Strike and Fill the Student Initiative Fund Committee

PRESENTATION SUMMARY:

Whereas CUSA needs to fill the Student Initiative Fund for the 2020-2021 year,

And whereas Bylaw VII s3.2 the SIFC shall have the following composition:

- a. CUSA Vice President Internal as Chair
- b. CUSA Vice President Finance
- c. 3 Councillors appointed by Council
- d. 3 Students-at-large appointed by Council

INFORMATION TRANSFER:

Be it resolved that CUSA Council vote to fill the committee with the following vacant seat:

- a. 3 student at large

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Motion to strike.

Motion passes.

16. Adjournment

Motion Passes. Meeting Adjourned at 7:47 p.m.