



**CUSA COUNCIL MEETING MINUTES  
MAY 28th 2020 @6:00 PM**

**Prepared by:**

**Farook Al-Muflehi, Vice President Internal**



**carleton university  
students' association**

<b>MAY CUSA COUNCIL MEETING ATTENDANCE</b>			
<b>Position</b>	<b>Councillor</b>	<b>Proxy(print name)</b>	<b>Signature</b>
<b>President</b>	Kathleen Weary		Present
<b>Vice President Finance</b>	Jacob Howell		Present
<b>Vice President Internal</b>	Farook Al-Muflehi		Present
<b>Vice President Student Issues</b>	Tinu Akinwande		Present
<b>Vice President Student Services</b>	Morgan Mckeen		Present
<b>Vice President Student Life</b>	Osman Elmi		Present
<b>Engineering and Design</b>	Cameron Davis		Present
	Arianna Conidi		Present
	Hamza Al-Khateeb		Present
	Firas Aboujamee		Present
	Olivia Arscott		
	Mohamed Deifallah		
<b>Business</b>	Musab Chaudhry		Present
<b>Public Affairs</b>	Femi Joelle Dajjo		Present
	Saleh Abdelghany		Present
	Halima Diallo		Present
	Liam Lowe		Present
	Emily Sowa		
	Jordan Vecchio		Present
	Nicolas Gil Ocampo		
<b>Science</b>	Sara Abbass		Present
	Masouma Nakishbandi		Present
	Mackenzie Huckvale		
<b>FASS</b>	Marina Guadagnin		<b>ABSENT</b>
	Pierce Burch		Present
	Kieran Lacroix		Present
	Qaila Walji		
	Sara Harvey		
	Emma Rowsell		
<b>Special Student</b>			
<b>BOG</b>			
<b>GSA</b>			
<b>RRRA</b>	Jaden Slawter		Present
<b>CASG</b>	Matthew Gagne		Present

**AGENDA**

1. Motion to Elect the CUSA Council Officer – Council Chair
2. Motion to Elect the CUSA Council Officer – Council Clerk
3. Announcements and Correspondence
4. Approval of the Agenda
5. Approval of Past Minutes
  - February CUSA Council
6. President's Report
7. Vice Presidents' Reports
  - a. Vice President Finance
  - b. Vice President Internal Affairs
  - c. Vice President for Student Issues
  - d. Vice President of Community Engagement
  - e. Vice President of Student Life
8. RRRR Report
9. GSA Report
10. CASG Report
11. Senate Report
12. Board of Governors Report
13. Constituency Report
14. Committee Reports
  - No Committees
15. Items for Information
16. Question Period
17. Other Business
  - a. Motion to Fill the Vacant FASS Seats
  - b. Motion to Fill Vacant FED Seats
  - c. Motion to Fill Vacant Science Seats
  - d. Motion to Fill Vacant FPA Seats
  - e. Motion to Fill Vacant Business Seat
  - f. Motion to Fill the Vacant Special Student Seat
  - g. Motion to Strike and Fill the Constitutional Board
  - h. Motion to Strike the Summer Standing Committees
  - i. Motion to Strike and Fill the Accessibility Fund Committee
  - j. Motion to Strike and Fill the Student Initiative Fund Committee
  - k. Motion to make Lily Akagbosu an honorary member of CUSA
18. Adjournment

The meeting commenced at 6:33 pm

**1. Motion to Elect the CUSA Council Officer - Council Chair**

**Motion to Elect the CUSA Council Officer – Council Chair**

**PRESENTATION SUMMARY:**

**Whereas** a Council Officer’s term and contract shall commence after being elected at the first meeting of Council of the CUSA year and terminate on April 30 of that year as per Bylaw I s. 4.0(f);

**Whereas** Council Officers must be elected by a majority vote of Council under Bylaw I s. 4.0(e);

**And whereas** The hiring committee interviewed applicants for the CUSA Council Officer positions in order to make recommendations to Council.

**INFORMATION TRANSFER:**

**Be It Resolved** that a member of the association be elected as CUSA Council Chair for the 2020-2021 term.

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Motion passed. Candidates presented to CUSA Council. Ryan Boucher elected by majority vote as the CUSA Council Chair for the 2020-2021 term.

\*All hiring processes are held off camera and are not included in the minutes as per By-law I s.6.0(a)

**2. Motion to Elect the CUSA Council Officer - Council Clerk**

**Motion to Elect the CUSA Council Officer – Council Clerk**

**PRESENTATION SUMMARY:**

**Whereas** a Council Officer’s term and contract shall commence after being elected at the first meeting of Council of the CUSA year and terminate on April 30 of that year as per Bylaw I s. 4.0(f);

**Whereas** Council Officers must be elected by a majority vote of Council under Bylaw I s. 4.0(e);

**And whereas** The hiring committee interviewed applicants for the CUSA Council Officer positions in order to make recommendations to Council.

**INFORMATION TRANSFER:**

**Be It Resolved** that a member of the association be elected as CUSA Council Chair for the 2020-2021 term.

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Motion passed. Candidates presented to CUSA Council. Chelsea Mckeen elected by majority vote as the CUSA Council Clerk for the 2020-2021 term.

\*All hiring processes are held off camera and are not included in the minutes as per By-law I s.6.0(a)

**3. Announcements and Correspondence:**

None.

**4. Approval of the Agenda**

MOVED: Jacob Howell

SECONDED: Arianna Conidi

Motion passes.

**5. Approval last Minutes**

MOVED: Cameron Davis

SECONDED: Sarah Abbass

Motion passes.

## **6. President's Report**

# **President's Report**

---

**May 28, 2020**

### **Past Month**

- Concluded transition with outgoing executive and completed executive training
- Met with Hon. Catherine McKenna to discuss the challenges students are facing, such as anxiety around the upcoming school year, paying rent, food insecurity, and job loss
- Secured 4 federal summer job grants for student positions at CUSA
- Hired Student Groups Administrator (Sam) and Programming Coordinator (Eve)
- Recruiting and interviewing Executive Coordinator
- Strategic Planning Sessions: built yearly strategy plan based on 2019-2023 Strategic Plan
  - ◆ We will present to you next month
- Weekly meetings with SEO, SBSS, CSES to plan virtual Fall Orientation
- Ran social media campaigns on how to access government aid, SAT/UNS, safe substance use, etc.
- 1 on 1 consultations with students & club execs
- Introductory meetings with University stakeholders
- Harm reduction committee meeting

### **Ongoing Projects**

- Adjusting business models and programming in the wake of an online semester
- Planning for a revamp of Haven Books & Cafe
- Regular Meetings with SEO: Jeremy

### **Month Ahead**

- Finalizing and creating 2020-2021 CUSA Strategic Plan
- Meet with the university administration, MPPs and Ottawa Councillors to see how students can receive further financial assistance
- Hiring and onboarding Executive Coordinator
- SEO CU 1001 program creation (Summer orientation)
- Fall Orientation Volunteer training
- Beginning work on Green New Deal
  - ◆ Green cleaning products (Terra20)
- Survey to consult on student satisfaction
- Begin consultations on bathroom renovations
- Spirit of the Youth Ottawa Interviews

If you have any questions, you can always reach me by e-mail at [pres@cusaonline.ca](mailto:pres@cusaonline.ca)

Sincerely,

**Kathleen Weary**

# V.P Finance Report

---

May 28th 2020

## Past Month

- Executive Transition
  - ◆ Working with new team settling in
- Strategic Planning
  - ◆ Setting out projects & goals for upcoming year
- Meetings with various University departments
  - ◆ SEO, Accessibility Committee, Frosh
- Worked with Ozzy on Food Wars, Trivia,
- Haven's Assessment and survey outreach
- Review of CUSA spaces and what capital assets are required

## Ongoing Projects

- Haven's Revamp
  - ◆ Working out flexible business model to serve during the summer
  - ◆ Working on adjusting to online classes and the effect on textbook sales
  - ◆ Haven's Community Hiring Project
  - ◆ Keep an eye out doors will be open very soon....

## Month Ahead

- Work on year-end fiscal closures of businesses
- Haven's opening
- Digitizing Finance Office, new software, and procedural adjustment
- Prepping CUSA spaces to be reflective of Social-Distancing measures and safety
- CUSA Audit
- Ollie's Menu

If you have any questions, you can always reach me by e-mail at [vpf@cusaonline.ca](mailto:vpf@cusaonline.ca) or by phone at 613 520 2600 x1604

Sincerely,

**Jacob Howell**



# V.P Internal Report

---

February 25th 2020

## Past Month

- Transition
- Year in Review
- Strategic Planning Virtual Workshops
- Student Groups Administrator
  - Job Posting
  - Hiring
  - Transition
- Meetings with various University departments
  - SEO
  - Conference Services
- Council
  - Vacant seat Posting
  - Chair/Clerk Posting/Hiring

## Ongoing

- New CUSA HUB
- Council
  - Vacant Seats
  - Social Media Presence
- Strategic Planning
  - Clubs Engagement/Partnerships
- Partnerships (Students/Clubs)
- 1 on 1 With Club/Societies Execs

## Next Month

- Clubs Recognition
- SEO CU 1001 program creation
- Council - Vacant Seats / Committees
- Coffee dates with your Councillors

If you have any questions, you can always reach me by e-mail at [vpi@cusaonline.ca](mailto:vpi@cusaonline.ca) or by phone at 613 520 2600 x1607

Sincerely,

**Farook Al-Muflehi**

# V.P Student Issues Report

---

May 28th 2020

## Past Weeks

- Completed transition from the outgoing executive
- Strategic Planning to develop our mission statement and our goals for the year
- Attended CFS Ontario Executive Committee Meeting (to ratify me as the CUSA/Local 1 representative)
- Met with President and Vice- President Students and Enrollment (university)
- Created/ CERB/CESB/COVID-resources facts page
- Finalized and sent certificates for CUSA Awards
- Attended Advocacy Workshop with Kathleen
- Met with SBSS alongside team

## Ongoing Projects

- Continue to research and brainstorm ideas for campaigns, focusing especially on hybrid/remote models
  - Create an effective timeline for these events
- Receive feedback on how CUSA can further assist during COVID times.
- Consulting with university on expanding academic accommodations
  - Develop proposal for University officials
- Promoting EmpowerMe

## Month Ahead

- Release COVID-19 Support survey
  - Follow up will include collecting, organizing and synthesizing results
- Meet with Executive for Clubs/Service Centre Coordinators regarding collaborating on events for campaign ideas
  - A focus for the year is getting more student groups involved with these campaigns, especially because we want to elevate the voices of students through diverse perspectives
- Reach out to both campus-wide and Ottawa Centric departments pertaining to campaigns
- Make a Tik Tok with Morgan (fingers crossed)

If you have any questions, you can always reach me by e-mail at [vpsi@cusaonline.ca](mailto:vpsi@cusaonline.ca), Instagram @Tinuvelli or by phone at 613 520 2600 x1617

Sincerely,

Tinu Akinwande  
VP Student Issues

# V.P Community Engagement Report

---

May 28th 2020

## Past month

- Completed transition with George
- Strategic planning workshops
- Met with outgoing and incoming VPCE'S at UMSU
- TikTok (New outreach strategy)
  - Collaborated with the university (Benoit)
- Haven's Ideation
  - New business lines to increase profit/programming opportunities
- Met with Marianne from the 3 Skills
- Met with the SEO to discuss the FYC Program
- Met with SBSS alongside the team

## Ongoing Projects

- Creating a student engagement funnel
  - Revamping the Street Team
  - Create BA program
- Finalizing strategic plan/budget
- Coordinate "virtual brunch"/discussion to gain feedback and learn about students' thoughts about an online term

## Months ahead

- Financial literacy month with Tinu
  - Start-up Fest
- CUSA Marketplace (adapting it to COVID-19)
- Work with Alumni Relations to promote the mentorship program
  - Plan virtual networking opportunities
- TikTok: Collaborate with different student groups

If you have any questions, you can always reach me by e-mail at [vpce@cusaonline.ca](mailto:vpce@cusaonline.ca) or by phone at 613 520 2600 x 1606.

Sincerely,

**Morgan McKeen**  
**Vice President Community Engagement**  
**Carleton University Students Association.**

# V.P Student Life Report

---

May 28th 2020

## Past Month

- Transitioned with Jamie
- Strategic Planning Virtual Workshops
  - ◆ Events
  - ◆ Social media campaign
- Met with SEO
  - ◆ Discussed Possible scenarios of FROSH
  - ◆ Met with stakeholders to discuss what we envision for FROSH
  - ◆ Planning for virtual FROSH
- Created Online Programming
  - ◆ Food Wars
  - ◆ Trivia
    - Planning with different student organizations
- Met with different student groups
- Hired Events & Programming Coordinator

## Ongoing

- Transition
- Planning an online frosh
- Possible renovations at Olivers
- New plans for Havens
- Continuous online programming to engage students

## Month Ahead

- New online programming weekly
- Create and implement online FROSH
- Carleton Frosh - CUSA collaborations
- Working on a new havens
- UberEverywhere
  - ◆ Getting Discounts for students for transportation
    - Meeting with Uber
    -
- Free Trials
  - ◆ Giving students opportunities to explore new hobbies
    - Working on providing discounts for students especially in these times
    - Coming up with fun/useful free trials that students could enjoy while looking at maintaining the standards associated with COVID-19
- Revamping Ollies
  - ◆ Renovations to the interior
    - Menu updates
    - General Programming

If you have any questions, you can always reach me by e-mail at [vpsl@cusaonline.ca](mailto:vpsl@cusaonline.ca) or by phone at 613 520 2600 x1610

Sincerely, **Osman Elmi**

## **8. RRRR Report**

Jaden Slawter; Hey we have been hosting weekly meetings regarding frosh and how it will be conducted online. Our VP administration, Lina has been meeting with the university regarding a virtual election that will be held all online. Also in the upcoming weeks we will be partnering with CUSA for a Trivia night on instagram live!

## **9. GSA Report**

None.

## **10. CASG Report**

Matthew: Hello, I am the president of CASG for the upcoming year. Happy to say we have brought in a VP Internal and we all have completed our transition and have been busy working. Our first priority is to advocate for our international students as they have been able to receive very few if any help from our government. I am happy to announce tonight our new international relief bursary is launching on June 1st. We will award 8 students with \$500 as long as they have had a 8.50 GPA and have given back to the Carleton Community one way or another so they can apply in the fall semester. They have given the Carleton Community so much, like Lily and George as past CUSA executives, so it's our turn to return the favour during these uncertain times. We hope this step will encourage our parties in our community to take action. Moving forward, I will be personally advocating to continue the SAT/UNS grades.

## **11. Senate Report**

None.

## **12. Board of Governors Report**

None.

## **13. Constituency Report**

None.

## **14. Committee Report**

None.

## **15. Items for Information**

None.

## **16. Question Period**

None.

\*Chair motions for a recess\*

Motion Passes.

## **17. Other Business**

### **Motion to Fill the Vacant FASS Seats**

#### **PRESENTATION SUMMARY:**

**Whereas** after the 2020 CUSA General Election, 3 Faculty of Arts and Social Science CUSA Council seats are vacant.

#### **INFORMATION TRANSFER:**

**Be it resolved that** the following seats of council be voted on and filled

- 3 Faculty of Arts and Social Science Councillors

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Candidates;

1. Emma Rowsell
2. Sara Harvey
3. Qaila Wajli
4. David Simon

Motion passes.

Council members vote via online ballots.

Election results:

Qaila Wajli, Emma Rowsell, Sara Harvey are new FASS Faculty councillors.

## **Motion to Fill the Vacant FED Seats**

### **PRESENTATION SUMMARY:**

**Whereas** after the 2020 CUSA General Election, 2 Faculty of Engineering and Design CUSA Council seats are vacant.

### **INFORMATION TRANSFER:**

**Be it resolved that** the following seats of council be voted on and filled

- 2 Faculty of Engineering and Design Councillors

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Candidates;

Jaeho Jang  
Olivia Arscott  
Tolu Lawal  
Mohammed Salam  
Mohammed Defelliah

Motion passes.

Council members vote via online ballots.

Election results:

Mohammed Defelliah, and Olivia Arscott, are new FED Faculty councillors.

## **Motion to Fill the Vacant Science Seats**

### **PRESENTATION SUMMARY:**

**Whereas** after the 2020 CUSA General Election, 2 Faculty of Science CUSA Council seats are vacant.

### **INFORMATION TRANSFER:**

**Be it resolved that** the following seats of council be voted on and filled

- 2 Faculty of Science Councillors

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Candidates;

Mackenzie Huckvale

Motion passes.

Council members vote via online ballots.

Election results:

Mackenzie Huckvale is your new FED Faculty councillor.



## **Motion to Fill the Vacant FPA Seat**

### **PRESENTATION SUMMARY:**

**Whereas** after the 2020 CUSA General Election, 2 Faculty of Public Affairs CUSA Council seat is vacant.

### **INFORMATION TRANSFER:**

**Be it resolved that** the following seats of council be voted on and filled

- 2 Faculty of Public Affairs Councillor

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Candidates;

Nicolas Giraldo  
Ridah Khan  
Emily Sowa  
Lina El Gharbi  
Christian Wright

Motion passes.

Council members vote via online ballots.

Election results:

Nicolas Giraldo, and Emily Sowa are your new FPA Faculty councillors.

## **Motion to Fill the Vacant Business Seat**

### **PRESENTATION SUMMARY:**

**Whereas** after the 2020 CUSA General Election, 1 Faculty of Business CUSA Council seat is vacant.

### **INFORMATION TRANSFER:**

**Be it resolved that** the following seats of council be voted on and filled

- 1 Faculty of Business Councillor

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Candidates;

Kirsten Josling

Noor Massad

Motion passes.

Council members vote via online ballots.

Election results:

Noor Massad is your new Business Faculty councillor.

## **Motion to Fill the Vacant Special Student Seat**

### **PRESENTATION SUMMARY:**

**Whereas** after the 2020 CUSA General Election, 1 Special Student CUSA Council seat is vacant.

### **INFORMATION TRANSFER:**

**Be it resolved that** the following seat of council be voted on and filled

- 1 Special Student Councillor

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Farook; We didn't have any applicants so we will keep the application open and advertise it further. I will move this motion to the next meeting when we have applicants to discuss.

Motion to table

Motion passed.

## Motion to Strike and Fill the Constitutional Board

### PRESENTATION SUMMARY:

**Whereas** the term of office for all members of the CUSA Constitutional Board ends on April 30<sup>th</sup> under Bylaw III s. 2.0(a);

**And whereas** the Constitutional Board must be filled at the first meeting of Council under Bylaw I s. 5.1(a).

### INFORMATION TRANSFER:

**Be It Resolved** that CUSA strikes the Constitutional Board for the 2020-2021 year;

**Be It Further Resolved** that CUSA Council fill the vacant seats on the Constitutional Board as follows:

- a) 4 members of the association who are not members of council.
- b) 2 alternatives

**Be it further resolved** that CUSA Council ratify the University Ombudsperson to be the fifth member of the Constitutional Board as per Bylaw III s. 1.0(b).

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Motion to Strike

Motion passed.

Farook; We didn't have any applicants so we will keep the application only and advertise it further. I will move this motion to the next meeting when we have applicants to discuss.

Motion passes.

Council members vote via online ballots.

Election results:

Noor Massad is your new Business Faculty councillor.

## **Motion to Strike Summer Standing Committees**

### **PRESENTATION SUMMARY:**

**Whereas** under Bylaw V s. 2.4, Standing Committees may be struck in the Summer Session.

### **INFORMATION TRANSFER:**

**Be it resolved** that CUSA Council strike the following Standing Committees:

- Financial Review Committee
- Constitution and Policy Review Committee

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Motion to Strike

Motion passed.

## **Motion to Strike and Fill the Accessibility Fund Committee**

### **PRESENTATION SUMMARY:**

**Whereas** CUSA needs to fill the Accessibility Fund Committee for the 2020-2021 year;

**And whereas** Bylaw VIII s.3.0 states that the composition of the committee be:

- a. VP Finance
- b. The appropriate Vice-President
- c. Four (4) students with disabilities,
- d. Two (2) CUSA Councilors
- e. Two (2) students at large

### **INFORMATION TRANSFER:**

**Be it resolved** that CUSA Council Strike the Accessibility Fund Committee for the 2020-2021 school year,

**Be it further resolved** that CUSA Council vote to fill the committee with the following seats:

- a. 2 students at large
- b. 2 councillors
- c. 4 students with disabilities

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Motion to Strike

Motion passed.

Motion to Table

Motion passed.

## Motion to Strike and Fill the Student Initiative Fund Committee

### PRESENTATION SUMMARY:

**Whereas** CUSA needs to fill the Student Initiative Fund for the 2020-2021 year,

**And whereas** Bylaw VII s3.2 the SIFC shall have the following composition:

- a. CUSA Vice President Internal as Chair
- b. CUSA Vice President Finance
- c. 3 Councillors appointed by Council
- d. 3 Students-at-large appointed by Council

### INFORMATION TRANSFER:

**Be it further resolved** that CUSA Council vote to fill the committee with the following seats:

- a. 3 students at large
- b. 3 councillors

MOVED: Farook Al-Muflehi

SECONDED: Kathleen Weary

Motion to Strike

Motion passed.

Students at large;

Farook; We didn't have any applicants so we will keep the application only and advertise it further. I will move this motion to the next meeting when we have applicants to Discuss.

Councillors;

Nicolas Giraldo  
Cameron Davis  
Liam Lowe  
Halima Diallo

Motion passes.

Council members vote via online ballots.

Election results:

Cameron Davis, Nicolas Giraldo, and Halima Diallo are your new SIF councillors.

## **Motion to Make Lily Akagbosu an Honorary Member of CUSA**

### **PRESENTATION SUMMARY:**

**Whereas** historically the outgoing President of the Carleton University Students' Association has been made an honorary member of CUSA;

**And whereas** Lily Akagbosu, has served as President of CUSA for the 2019/2020 academic year.

### **INFORMATION TRANSFER:**

**Be it Resolved that** Council confer the title of honorary member of CUSA to Lily Akagbosu for life.

MOVED: Kathleen Weary

SECONDED: Farook Al-Muflehi

Motion passed.

## **18. Adjournment**

MOVED: Osman Elmi

SECONDED: Sarah Abbass

Motion Passes. Meeting Adjourned at 9:50pm