



**CUSA COUNCIL MEETING MINUTES
AUGUST 31st 2020 @6:00 PM**

**Prepared by: Farook Al-Muflehi, Vice President Internal
Chelsea Mckeen, Council Clerk**



August CUSA COUNCIL MEETING ATTENDANCE			
Position	Councillor	Proxy(print name)	Signature
President	Kathleen Weary		Present
Vice President Finance	Jacob Howell		Present
Vice President Internal	Farook Al-Muflehi		Present
Vice President Student Issues	Tinu Akinwande		Present
Vice President Community Engagement	Morgan Mckeen		Present
Vice President Student Life	Osman Elmi		Present
Engineering and Design	Cameron Davis		Present
	Arianna Conidi		Present
	Hamza Al-Khateeb		Present
	Firas Aboujamee		Present
	Olivia Arscott		Present
	Mohamed Deifallah		Present
	Business	Musab Chaudhry	
	Noor Massad		Present
Public Affairs	Femi Joelle Dadjó		Present
	Saleh Abdelghany		Present
	Halima Diallo		Present
	Liam Lowe		Present
	Emily Sowa		ABSENT
	Jordan Vecchio		Present
	Nicolas Gil Ocampo		ABSENT
Science	Sara Abbass		Present
	Masouma Nakishbandi		PROXY
	Mackenzie Huckvale		Present
	Erin McGuire		Present
FASS	Marina Guadagnin		ABSENT
	Pierce Burch		Present
	Kieran Lacroix		Present
	Qaila Walji		Present
	Sara Harvey		Present
	Emma Rowsell		Present
Special Student			
BOG			ABSENT
GSA			ABSENT
RRRA	Sash		Present
CASG	Matthew Gagne		Present

AGENDA

1. Announcements and Correspondence
2. Approval of the Agenda
3. Approval of Past Minutes
 - a. July 30th 2020
4. President's Report
5. Vice Presidents' Reports
 - a. Vice President Finance
 - b. Vice President Internal Affairs
 - c. Vice President for Student Issues
 - d. Vice President of Student Services
 - e. Vice President of Student Life
6. RRRRA Report
7. GSA Report
8. CASG Report
9. Senate Report
10. Board of Governors Report
11. Constituency Report
12. Committee Reports
 - a. SIF Committee
 - b. Financial Review Committee
13. Items for Information
14. Question Period
15. Other Business
 - a. Motion to Fill the Vacant Accessibility Fund Committee Seat
 - b. Motion to Amend Club and Society By-laws
 - c. Motion to Strike Clubs and Societies Committee
 - d. Motion to Strike Clubs and Societies Fund Committee
 - e. Motion to Strike the Executive Compensation Review Committee
16. Adjournment

Council commences at 6:12 p.m.

1. Announcements and Correspondents

Electing August 31st Council Chair

Candidates:

Matt Gagné

Liam Lowe

Matt Gagné is the Council Chair for the August 31st council meeting.

2. Approval of Agenda

MOVED: Tinu Akinwande

SECONDED: Jordan Vecchio

Motion passes.

3. Approval of Past Minutes

MOVED: Olivia Arscott

SECONDED: Liam Lowe

Motion passes.

President's Report

August 31st, 2020

Past Month

- Finalized 2020-21 CUSA Strategic Plan - Presented today
- Wrote and sent letter to Faculty Deans for asynchronous online classes
 - ◆ Supported by GSA, CASG, RRRA, CSES, SBSS, CSSS
- Finalized President Budget and CUSA budget
- Met with Suzanne Blanchard (VPSE) to discuss
 - ◆ Campus openings: first floor library, UC for U-PASS renewal
 - ◆ Aramark contract
 - ◆ Divestment from fossil fuels
 - ◆ Academic Accommodations
- Sat on hiring board for Campus Security Officers to ensure equity, diversity and student concerns were voiced
- Met with Dining Services and Sustainability Carleton to plan ways for sustainable eating on campus, and educating students
- Composed and launched Annual General Survey - 500 responses so far!
- Summer Orientation

Ongoing Projects

- Regular Meetings with SEO: Jeremy Brzozowski
 - ◆ How to best support international students, especially those quarantining
 - CUSA helped prepare Care Packages
- Regular Meetings with Equity, Diversity and Inclusion: Michael Charles
 - ◆ Contributing to EDI Action Plan
- Regular meetings with UOSU & GSA executives to coordinate joint advocacy on costs, academic accommodations, international students experience, Indigenous & climate efforts
- Regular meetings with Campus Security: Brian Billings
- Opening businesses and service centers in minimal capacity
- Aramark contract modifications / termination

Month Ahead

- Promote Annual General Survey to gather maximal amount of feedback
- Fall Orientation events
- Residence Move-ins
- Begin Divestment Campaign
- International Student Welcome Event (ISSO)
- Hiring Board for Equity Officer of SEO

If you have any questions, you can always reach me by e-mail at pres@cusaonline.ca

I'm always happy to schedule a chat!

Sincerely,

Kathleen Weary

V.P Finance Report

August 31st, 2020

Past Month

- CUSA 2020-2021 Operational Budget
- Rooster's
 - ◆ Now Open (Bagelwhich!!!)
 - ◆ Inspection from University to meet Covid and legal Health & Safety Guidelines
- Ollie's
 - ◆ Equally prepared and up to Covid-Operational Standards
 - ◆ University does not want CUSA to open Ollie's as promoting gatherings on-campus
- StudentCare Meeting with Admin re: EmpowerME
- Weekly Manager's Meeting for CUSA Businesses
- Student Union Building
 - ◆ Initial Stages of beginning consultation
 - ◆ Met with other Unions to discuss their buildings
- Workplace Evaluations
 - ◆ Personal & Staff Assessment
- Acquired donations for International Student Quarantine Care Package

Ongoing Projects

- Student Union Building
 - ◆ Dive deeper into consultation with Students at large
- Student Care Legal Service Plan
 - ◆ Continue conversation with Student Care on their plan and its effectiveness for Carleton Students
- CUSA Delivery service
 - ◆ Provide food & potentially other services through delivery
 - ◆ Especially important if Ollie's will not be able to have its doors open to students
- SOAR Partnership with Ozzy & SEO

Month Ahead

- U-Pass
 - ◆ Worked with University to ensure virtually all students can opt-out
 - ◆ Don't forget to Opt-Out if you won't be needing the service!
- Frosh Week
 - ◆ Move-Ins, Virtual Frosh Week,
- SUB
- Admin discussion on CUSA Spaces and Full-Rent Pricing Associated

If you have any questions, you can always reach me by e-mail at vpf@cusaonline.ca or by phone at 613 520 2600 x1604

Sincerely,
Jacob Howell

V.P Internal Report

August 31st, 2020

Past Month

- Video for FROSH
 - Introduction video to all new Ravens
- Coworker evaluations
- Budget
- SIF Allocations
 - Spread the word (Oct 31)
- Trivia nights
 - Attend one with SBSS
 - Hosted one with SciSoc
- Had the Student Care Executive Orientation
- SWAG Shop aka Capital Collective
 - Photoshoot

Ongoing

- Elections Preparations
 - Brainstorming and preparing upcoming CUSA Elections
 - Rules and Regulations
 - New Systems
- Promises; New CUSA HUB
 - New clubs page to help Clubs gain more traction
 - Hub for students to get involved
- CUSA Council Instagram
 - Elect Officers
 - Headshots
-
- Club Preparations
 - Transitions
 - Bank letters
 - FAQ

Next Month

- CEO Job Postings
 - Hire CEO earlier to prepare for first ever virtual election
 - Prepare Writ
 - Rules and regulations
 - More exposure to student = More informed
- Capstone/ research project fund
 - Fund to aid students in their final years
 - Can be found on CUSA Website
 - Spread the word
- Clubs Expo
 - Working with SEO to prepare platform for clubs to gain exposure
 - Engage with Students
- Clubs conference
 - CU Learn Modules
 - Virtual Meeting Recap
 - Different time zones
- Clubs Funding
 - Second/Third Week of September
 - Google Form
- Frosh

If you have any questions, you can always reach me by e-mail at vpi@cusaonline.ca or on instagram @Farookal

Sincerely,
Farook Al-Muflehi

V.P Student Issues Report

August 31st, 2020

Past Month:

- Photoshoot season!
 - Capital U, Swagshop
 - Frosh (general)
 - EngFrosh

SEPTEMBER 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7 Labour Day	8	9 #BeFOREPLAYask: Virtual Art Exhibition	10	11	12
13	14	15 #BeFOREPLAYask: Sex Toy Bingo	16	17 #BeFOREPLAYask: Drive-in Movie	18	19
20	21 #BeFOREPLAYask: Survivors Speaks, GSRC	22 #BeFOREPLAYask: Survivors Speaks, RISE	23 #BeFOREPLAYask: Sex and Disability	24	25 #BeFOREPLAYask: Survivors Speaks	26
27	28	29	30 #BeFOREPLAYask: Digital Safety for Survivors			

- Pop The Stigma!
 - Men’s Mental Health Initiatives
 - Kuru Classes
- Respect The Side Hustle!
 - Continuous meetings Morgan about details of potential events and speakers
 - More TBA!
- ARTF- BOG legislation
- Attended the CFS Ontario General Meeting
 - ***Content Warning* Police Brutality/Death** An emergency motion was pushed. The motion is regarding the SIU report of Regis Korchinski-Paquet, who was a 29 year old Afro-Indigenous Woman who fell to her death May 27th, 2020. The SIU concluded that “there are no reasonable grounds to believe that any of the officers committed a criminal offence in connection with Ms. Korchinski-Paquet;” However, according to news sources, the SIU did not have sufficient evidence to pose a judgement in the first place. As a result of this, they urged to pose an emergency motion which would make sure the Federation released a statement condemning the TPS and SIU report, while also calling for the defunding and abolishing of police, and instead redirecting funds to mental health crisis workers to respond to wellness checks.
- Went to Equity’s ‘Community-Wide Engagement Session for ALL Faculty, Staff, and Students on Racial Injustice’
 - Panelists were Carleton Alumni Nathan Bahar

- EIC Advisory Group Meeting
- Anti-Oppression Module for all CUSA Services
- Campaign meet-ups
 - Climate and Indigneous Platform
- Muslims Student Association: Introduction and Shared priorities
- Filmed Inclusion Week Video
- I have been working closely with the Carleton University Art Gallery to execute our Virtual Art Exhibition
- Had a meeting with various students groups and individuals mostly about their overall concerns and initiatives they want to start to resolve them
- First Year Mentorship
 - Peer support training!
- Did our monthly GSA Check-in alongside Kathleen
- Had the Student Care Executive Orientation

Ongoing Projects:

- Continuing to work on campaigns
 - The first semester has been going smoothly in terms of responses from external parties
- Following up with the university on some of the events that we have planned to take a hybrid shape
 - This will also include discussion on how *in-person/physical* events are going
- Working on academic accommodations and how we can meet in the middle with the university, especially because of our current global climate

Month Ahead:

- Finalizing events for Pop the Stigma
- Continuing to Follow up with Academic Accommodations and Pop-up Clinics
- Anti-oppression Module

If you have any questions, you can always reach me by e-mail at vpsi@cusaonline.ca, Instagram @Tinuvveli or by phone at 613 520 2600 x1617

Sincerely,

Tinu Akinwande
VP Student Issues

V.P Community Engagement Report

August 31st, 2020

Past month

- CUx Comms Committee
 - Two committee meetings
 - Created an intro video
- Service Centres
 - 1-on-1's with SC Coordinators with Adil
 - Preparation for Expo/Fall semester programming
 - Hiring/Onboarding of new coordinators
- First meeting with Carleton's Community Engagement Steering Committee
- Training to be FYC Mentors
- Brand Ambassador applications opened and closed
- Relaunched the Street Team
- SWAG Shop aka Capital Collective
 - Inventory arrived
 - Photoshoot
- 6 words IG Contest

Ongoing Projects

- Launch Capital Collective
- Service Centre
 - Programming for the fall
- Street Team 'Welcome' event (emphasis on creating a more engaging culture)
- Complete Brand Ambassador hiring/onboarding
- Partnership for Mentorship Program (applications open in September)
- Working towards Fin-Lit Month programming
 - Start-Up Fest
- Brunch is on Us: Plan "virtual brunch"/discussion to gain feedback and learn about students' thoughts about an online term

Months ahead

- Relaunching Tiktok
- Ongoing engagement with the Street Team
- Capital Collective next collection
- CUSA Marketplace platform/implementation
- SWAG Shop order fulfillment process/next collection

If you have any questions, you can always reach me by e-mail at vpce@cusaonline.ca or by phone at 613 520 2600 x 1606.

Sincerely,

Morgan McKeen

V.P Student Life Report

August 31st, 2020

Past Month

- Strategic Planning Virtual Workshops
 - ◆ Events
 - ◆ Social media campaign
- Finished filming for FROSH
- Discussed collaborations throughout the year
 - ◆ How to have events which students enjoy while still being online.
- Met with the University to discuss possibilities of having certain on-campus events
 - ◆ They do not plan at this moment to have any sort of events on campus
 - ◆ How to be safe with COVID-19 and precautions
- Continued CUX meetings and discussed Collaborations between many stakeholders
- Continuous SEO meetings
- Collaborating with RRRRA for future events for students
- Trivia with SBSS and SciSoc
- Hiring for Service Centers (Sat in on interviews)

Ongoing

- Planned an online FROSH (FROSH is finally happening next week!!)
 - ❖ Finished the FROSH schedule
 - ❖ Finished planning the CUSA events for FROSH
 - ❖ FROSH open house for Service Centers
- Met with Labatt to discuss future collaborations
- Finished Programming calendar for the Fall Semester (bi-weekly)
 - ◆ Game Night Tuesdays
 - ◆ Wellness Wednesdays
 - ◆ Drive-in Thursday have been cancelled but we have something great being made (Service Center Thursdays) aims to put a spotlight on our service centres which we know our students depend on
 - ◆ First-Year Fridays
- CUx
 - ◆ Finishing our monthly calendar to have all events in one centralized space

Month Ahead

- Online Programming
 - ❖ All equipment has been ordered, unfortunately, due to COVID-19, delivery is being delayed constantly
 - ❖ Bought live stream equipment, there are a few delays but will be there by the second week of September
 - ❖ Programming Calendar for the Fall is made, it will be released the first week of school
- Finished FROSH
 - ◆ All logistics of FROSH have been completed, now it is just the execution phase
 - ◆ The equipment has been delayed therefore we are finding alternative options
- Continuous meetings with DNA to keep us updated on possible events
- CUx committee meetings as well as planning
 - ❖ Calendar has begun to be filled out but still more to come
 - ❖ Come up with events amongst many stakeholders
- Drive in Theatre with Lansdowne Live
 - ◆ Met with university and they cancelled it essentially
 - ◆ Meeting with Lansdowne Live to discuss collaborations for their drive-ins and providing Carleton students with discounted tickets
 - Asking for benefits for Carleton Students
 - Looking at collaborations for future events
- Free Trials
 - ◆ Giving students the ability to explore new hobbies and have new opportunities
 - Working on providing discounts for students especially in these times
 - Coming up with fun/useful free trials that students could enjoy while looking at maintaining the standards associated with COVID-19
 - Coming up with opportunities that students could get job opportunities and networking chances.

If you have any questions, you can always reach me by e-mail at ypsl@cusaonline.ca, instagram: osmanelmi or by phone at 613 520 2600 x1610

Sincerely,

Osman Elmi

RRRA Report

Sash (VPA) - We just finished hiring staff for our store extensions, we plan to have it open by this Friday. We just hired 13 new staff members, including the store manager and assistant manager. Things are looking good as we wait for the University to do their final inspection on Thursday and by Friday we hope to be open and fully operational. As for FROSH Jaden can go over that.

Jaden (President) - As Morgan mentioned we kicked off the launch of CUX which is really exciting, and we're preparing for fall orientation which commences next week. We have 4 events planned, we're doing: speed mingling, a tik tok dance class, executive feud (in partnership with CUSA), and a Drag Queen show (in collaboration with CUSA). Residence move in begins this Wednesday which is very exciting. All the international students are already moved in and quarenteening in their building, and the other students move in Wednesday through Sunday. Sadly, move in looks a bit different, as we are not allowed to hand out any merch or really engage with students but it will be nice to see faces regardless, even from a distance.

GSA report

None.

CASG Report

Pierce - We are working on a few things and are currently working with the senate to get a grade reform pass to change the grading within Carleton for the upcoming years. We have a google form posted on our instagram, and it would be great to have support to pass this bill so it can pass and help Carleton students with all the adversaries they face during this pandemic. We are also working for upcoming elections, so if you are interested email our VPO in September and can be found on our social media. Finally, the gift card giveaway that we're doing later this week, can be found on our instagram. The gift cards will be for Haven's bookstore (thanks to CUSA).

Senate Report

None.

Board of Governors Report

None.

Constituency Report

None.

Committee Report

None.

Items for information

None.

Question Period

None.

Other Business

Motion: Amending the Agenda; Removing part 15, B.

Motion passes.

Part 15, b. was removed from the agenda.

Motion: to add onto the agenda. To elect CUSA Instagram Officers.

Motion Passes.

Motion to Fill the Vacant Accessibility Fund Committee Seat

PRESENTATION SUMMARY:

Whereas CUSA needs to fill the Accessibility Fund Committee for the 2020-2021 year;

And whereas Bylaw VIII s.3.0 states that the composition of the committee be:

- a. VP Finance
- b. The appropriate Vice-President
- c. Four (4) students with disabilities,
- d. Two (2) CUSA Councilors
- e. Two (2) students at large

INFORMATION TRANSFER:

Be it resolved that CUSA Council vote to fill the committee with the following vacant seats:

- a. 1 student with disability

MOVED: Farook Al-Muflehi

SECONDED: Jacob Howell

Motivated by Farook to fill the vacant spot.

Motion to table to September CUSA Council meeting.

Motion passes.

Motion to Strike the Clubs and Societies Committee

Presentation Summary:

Whereas CUSA needs to strike the Clubs and Societies Committee,

And whereas the Clubs and Societies Committee must be filled at the first Introduction meeting under Bylaw IX s.3.1(d).

And whereas Bylaw IX s.3.1 states that the composition of the committee be:

- a. The Clubs and Societies Commissioners.
- b. The CUSA Vice President Internal.
- c. The CUSA Vice President Finance.
- d. 1 CUSA Councillor
- e. Four (4) delegates; two (2) Clubs and two (2) Societies

INFORMATION TRANSFER:

Be it resolved that CUSA Council Strike the Clubs and Societies Committee for the 2020-2021 school year,

Moved: Farook Al-Muflehi

Seconded: Jacob Howell

Motion to strike.

Motion passes.

Motion to Strike the Clubs and Societies Fund Committee

Presentation Summary:

Whereas CUSA needs to strike the Clubs and Societies Fund Committee,

And whereas the Clubs and Societies Fund Committee must be filled at the first Introduction meeting under Bylaw X s.3.1(e).

And whereas Bylaw X s.3.1 states that the composition of the committee be:

- a. The CUSA Vice President Internal.
- b. The CUSA Vice President Finance.
- c. The Clubs and Societies Commissioners.
- d. 1 CUSA Councillor.
- f. Four (4) delegates; two (2) Clubs and two (2) Societies

INFORMATION TRANSFER:

Be it resolved that CUSA Council Strike the Clubs and Societies Committee for the 2020-2021 school year,

Moved: Farook Al-Muflehi

Seconded: Jacob Howell

Motion to strike.

Motion passes.

Motion to Strike the Executive Compensation Review Committee

PRESENTATION SUMMARY:

Whereas By-Law IV 3.6 reads:

The [Executive Compensation Review] committee shall:

- a. Undertake a thorough review of the Executive Compensation.
- b. Make use of all relevant information from outside organizations.
- c. Include in its research all relevant information from within the Association and Corporation including, but not limited to: the budget, audited financial statements and archived reports submitted by both the Financial Review Committee and the Executive Compensation Committee.
- d. The committee shall present its report and recommendations for adjustments to Council no later than the November meeting (to be ratified by CUSA, Inc.).
- e. Submit a final copy of the report to both the Vice President Finance and the CUSA Finance Manager.

And Whereas By-Law IV 3.5 reads:

The composition of [the Executive Compensation Review] committee shall be as follows:

- a. Three (3) constituency representatives appointed by Council.
- b. Three (3) students-at-large appointed by Council.
- c. Either the Finance Manager or General Manager of CUSA
- d. The Vice-President Finance;

And Whereas Bylaws IV 3.7.1 reads: CUSA Council shall, no later than the December meeting, make a final decision regarding the recommendations of the Executive Compensation Review Committee. CUSA Council shall, in both a meeting of the Association and the Corporation, put forth their final decision as a motion for the upcoming term.

INFORMATION TRANSFER:

Be it resolved that the Executive Compensation Review Committee be struck for the 2020-2021 school year;

Be it Further Resolved that the following committee positions be elected:

- a. 3 CUSA Councillors
- b. 3 students at large

MOVED: Farook Al-Muflehi

SECONDED: Jacob Howell

Motion to strike.

Motion passes.

16. Adjournment

Motion to adjourn.

MOVED BY : Sara Abbass

SECONDED BY: Firas Aboujamee

Motion Passes.

Council adjourns at 7:29 p.m.